

Cedar Drive PAC Executive 2026/2027  
PAC Executive

Opening

The first meeting of the Cedar Drive PAC Executive 2026/2027 was called to order at 7:26pm on Sept 24, 2026, on in the Cedar Drive Elementary library by Erica Salemink, Chairperson.

Present

Denise Nembhard, Erica Salemink, Kim Kilkey, Kate Dewolf, Tara Ataya, Dee Dee Prince, Cody Flesher. Cedar Drive parents present: Amanda, Eshan

Regrets

Silver Butler

Motion to approve Agenda by Tara, Cody seconded. Approved unanimously.

1. Principal's Report
  - There are currently 246 students registered at the school.
  - PAC kitchen sink is shut off and is not working due to plumbing issue. We may use staffroom sink if necessary until it is fixed.
  - Cedar Drive is receiving a bike rack from Montgomery Elementary School.
  - Money has been donated to the school to help fund hot lunches for students who cannot afford it.
  
2. Messages to and from Cedar Staff
  - Theatrix is on the staff meeting agenda for October, we will hopefully know then if it can be done. Possibility of bringing in the program for all classes. Paid by PAC- same sort of system as we do with K & S for Hip Hop.  
Is there an opportunity to bring this program in this school year? What dates could work for staff and could we get this booked?
  - Sponge Bob Square Pants musical by Pulse Productions - Possible Cedar Fieldtrip in May 2027- please relay to staff this opportunity  
(Seussical Musical Dec 2026- unfortunately conflicts with K & S Hip Hop Week)
  - Art Cards – October 19<sup>th</sup> launch with the teachers, Nov 3<sup>rd</sup> to parents, back to the school Nov. 12<sup>th</sup>

- Wishlist items:
  - Uniforms/pinnies – need about 20-25 with the logo. Not the Green/black design (every school has) hoping for a different colour so our Cedar students stand out and can be easily spotted.
  - Gym mat storage – wheeled rack
  - Banner or sign with the words to O Canada for the gymnasium.

### 3. Munchalunch

- New online ordering system for hot lunches
- Ordering is available until Oct 9<sup>th</sup> for the Oct 16<sup>th</sup> lunch
- The setup is involved, but once all options for lunches are entered it will be simple going forward.
- Cost is about \$330 per year. (Included in bank fees on the budget)

### 4. Treasurer's Report

- We are still waiting to see how much we are getting from Pedalheads from last school year.
- There is one extra learning assistant this year at 2.5 days
- We removed the winter Christmas concert from the budget.
- Funds are being redistributed from Kindergarten welcome to body science.
- Applied for gaming grant (note: *approved for \$5,080 as of Sept 28<sup>th</sup>*)
- Next meeting: breakdown of total PAC funds including GIC, etc which could be used for the playground fund (\$30-60k?)
- 2025-2026 budget was \$16,765, how much did we use of last school year's budget?
- Budget for 2026/2027 is \$17,240.
- Budget enclosed below, motion to approve by Dee Dee, Kim seconded. Approved unanimously.

### 3. DPAC

- Dee Dee is our representative for Cedar Drive.
- Update on the next meeting.

### 4. Grade 5 Committee

- Silver Butler is the representative.
- Hot lunch, October 16<sup>th</sup> Domino's Pizza
- Hot lunch November (date to be confirmed), Subway
- Gingerbread Night, November 27<sup>th</sup>, hosted by Marcy.
- There are currently 57 grade 5 students.
- Year end field-trip will be Camp Jubilee.

- Consider a pub night fundraiser at the Cat & Fiddle?
5. PAC 2026/2027 Meeting Dates
    - Monday, October 19<sup>th</sup>, 3:15pm
    - Monday, November 16<sup>th</sup>, 3:15pm
    - Monday, December 14<sup>th</sup>, 3:15pm
    - Future dates TBA
  6. Fundraising/Event Dates
    - The Dog Father – Hot dogs/concession sales were \$1,560.75
    - Cedar Wear/Merch – Jibbitz, decals?
    - Art Cards – October 19<sup>th</sup> launch with the teachers, Nov 3<sup>rd</sup> to parents, back to the school Nov. 12<sup>th</sup>
    - Krispy Kreme postponed to Thursday, May 6<sup>th</sup>.
    - Parents Night Out, October 17<sup>th</sup> - \$30 per child. Do we get \$10 or \$20 back per child?
  7. Playground
    - Wooden structure tore down at the end of last year due to safety reasons.
    - Staff will come up with the vision for what they think would be most beneficial to the school/students.
    - School will discuss new options, possibly à la carte pieces instead of a whole new play structure.
    - The school has roughly \$12,000 they can allocate to the playground so far.
  8. New Business
    - No new business

#### Adjournment

Meeting was adjourned at 8:36pm by Erica Salemin.

The next Exec meeting will be at 3:15pm on Monday, October 19<sup>th</sup>, 2026, on Teams.

Minutes submitted by: Kim Kilkay

*(Budget enclosed on the following page)*

**Cedar Drive PAC**  
**Budget for 2026-2027**

**EXPENDITURES**

|                       |             |
|-----------------------|-------------|
| Classroom Funding     | \$ 4,700.00 |
| Field Trip Funding    | \$ 3,600.00 |
| First Day School      | \$ -        |
| Gifts & Honouraria    | \$ 300.00   |
| Staff Appreciation    | \$ 1,000.00 |
| Special Misc          | \$ 400.00   |
| Performing Arts       | \$ 2,500.00 |
| Life Leisure Learning | \$ 3,000.00 |
| Christmas concert     | \$ -        |
| body science?         | \$ 1,200.00 |
| Kindergarten Welcome  | \$ -        |
| BCCPAC Membership     | \$ 100.00   |
| Bank Fees             | \$ 440.00   |

\*\$250 per division, plus Strong Start, Library, Digital Literacy, and to student services (2\*\$250 for full time, plus \$50 per day worked if part time)

\*\$300 per division

**TOTAL EXPENDITURES \$ 17,240.00**

Classroom funding breakdown

|                  |          |                 |                                               |
|------------------|----------|-----------------|-----------------------------------------------|
| Teachers         | 12       | 3,000.00        | possibly plus 2.5 days - confirm in September |
| Library          | 1        | 250.00          |                                               |
| Digital literacy | 1        | 250.00          |                                               |
| Strong start     | 1        | 250.00          |                                               |
| Student services |          | 125.00          |                                               |
| Laura            | FT       | 250.00          |                                               |
| Kate             | FT       | 250.00          |                                               |
| Nicole           | 1 day    | 50.00           |                                               |
| Beth             | 2.5 days | 125.00          |                                               |
| Sam              | 3 days   | 150.00          |                                               |
|                  |          | <u>4,700.00</u> |                                               |