
PAC Meeting Minutes

Date: November 13, 2025

Time: 7:05 PM

Location: Hybrid (In-Person & Online)

Next Meeting: January 14, 2026

1. Call to Order

The meeting was called to order at **7:05 PM**.

- **Agenda Approval:** Approved
 - **Previous Meeting Minutes Approval:** Approved
 - **Quorum:** Confirmed (minimum two voting members plus Executive)
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2. Attendance

In-Person

- Miwa Aoki (Chair)
- Christine Quan (Treasurer)
- Christie Taylor (Secretary)
- Nickie Duncan
- Jodie Dow
- Teri Beauchemin
- Devon Ross (Principal)
- Christine Wald (Vice Principal)

Online

- Tara Parkinson
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3. Principal's Report – Devon Ross

Reading & Academic Goals

- Newsletter encouraged families to visit the library and schedule 1–2 family reading sessions per week to support the school goal of fostering enjoyment of reading.
- School-wide read: ***Restart*** – novel exploring themes of bullying and personal growth.

October/November Highlights

These events support the school Credo and Social Emotional Goal on interconnectedness:

- **Halloween:** dance, movie, photo booth, class Pictionary, costume assembly
- **Athletics:**
 - Volleyball, Cross Country, and Swimming had strong seasons.
 - Grade 8 playoffs underway; Grade 7 playoffs last week
 - Grade 6 jamboree held today.
- **3-Way Conferences:** Strong family turnout
- **Remembrance Day:** Respectful and solemn ceremony
- **Genius Hour:** Day 2 completed, strong engagement and creativity from students.
- **Fundraising:** Swag, Holiday Hampers, Book Fair, TCBY, Snack Shack, and Leadership lunches have all been successful

Field Trips & Learning Resources

- All teams have completed swim field trips; academic field trip planned for spring.
- ELL field trips to a local coffee shop continue.
- New resources and books being purchased for the LLC to support both academic and Indigenous storytelling goals, including culturally responsive and multilingual materials.

Additional Updates

- Learning Updates to be released before Christmas, IEP meetings underway.
- Cultural Drumming Presentation scheduled for **November 18**.
- Leadership lunch fundraisers set for **November 21** and **December 12** to support Holiday Hampers.

4. Vice Principal's Report – Christine Wald

- The “Nest” quiet learning time continues, with emphasis on Indigenous-focused learning spaces.
- Behavioural improvements have been observed due to diversified learning environments.
- Lisa Trulson is supporting setup in Portable #3; furniture will be relocated to Portable #2.
- School has received a **\$250 multicultural grant**, to be implemented by spring.

5. Chairperson's Report – Miwa Aoki

Fundraising Recap

TCBY

- Successful event.
- Delivery arrived late; future deliveries must be at 11:30 AM.
- Labels placed under lids—need to be front-facing next time.
- Sold **244 units**.
- Cost: \$3/unit; sold at \$5/unit → **\$488 profit**.

Domino's

- Strong fundraiser.
- Revenue reported as **\$225 or \$255** (to be confirmed).

Book Fair

- Will receive 30% of sales back in credit: **\$604 (final amount to be confirmed by Christine Q next week)**; school will use funds for new book purchases.
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Banking & Financial Updates

- **Gaming grant:** October statement still pending.
 - **Donation account:**
 - \$1,100 for teachers not yet withdrawn.
 - Current total: \$2,123; funds will be withdrawn once account reaches \$2,200.
 - **Munchalunch:**
 - Cost: \$336/year.
 - Being considered to reduce office workload; may run through general account.
 - **Banking considerations:**
 - TD charges monthly fees below minimum balance.
 - Prosepera does **not** charge monthly fees.
 - New cheques cost **\$200** (approx. 5-year supply).
 - Meeting scheduled with Prosepera; VanCity also under consideration.
 - Option to encourage parent e-transfers to offset annual fees.
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Drumming Performance Funding

- Total cost: **\$895**

- Hazel Trembeth will cover **\$200**, leaving **\$695**.
 - Motion passed: **\$695 to be covered from the gaming account.**
 - Gaming account currently holds a surplus of approximately **\$6,000**.
 - Need to obtain a detailed list of eligible gaming-grant expenditures.
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6. DPAC Meeting Summary – October 29, 2025

1. District Strategic Direction (Directions 2030)

Three foundational “Cs”:

- **Connection** – relationships, belonging.
- **Capability** – skills, competencies
- **Contribution** – positive community engagement

Development Timeline

- Oct 14–Nov 14: Framework development
- Nov 25: Draft presentation
- Nov 26–Dec 12: Final feedback
- Jan 13: Public meeting
- Feb 1: Framework release
- March (TBD): District-wide municipal partner meeting

2. Childcare Updates

- Declining district enrollment may open space in some schools.
- Possible expansion of on-site third-party childcare options.

3. Capital Projects

Hazel Trembeth Elementary

- Construction beginning soon.
- Includes 240 student seats + integrated childcare.

Moody Elementary

- Expected move-in: **January 2026**

Burke Mountain Schools

- Surveys underway regarding catchment changes

- Possibility that new site may be **secondary-only**.

4. Literacy Funding

- New English and French literacy funding for screening and interventions (K–12).

5. Anti-Racism Committee

- First survey launched at Gleneagle Secondary
- Surveys for students, staff, and parents
- Next meeting: **January 29**

6. Guest Speaker – Concussion Education

- Presented by BCIRPU physician.
- Highlighted **CATT (Concussion Awareness Training Tool)**
- Free online training for youth, parents, educators, and coaches

Next DPAC Meeting: November 26 (online)

7. Upcoming Fundraisers & Discussion Items

- Confirmed upcoming fundraisers: **Domino's Nov 27** and **TCBY Dec 17**
 - Spring Book Fair planned.
 - Bottle Drive:
 - Avoid door-to-door.
 - Host a **drive-through** bottle drive.
 - Explore Return-It account for family drop-offs.
 - Confirmed date: Jan 9
 - “Big Brothers” clothing donation code to be sent home (PAC receives kickback)
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8. Adjournment

Meeting adjourned at **8:34 PM**.

