

PARENT ADVISORY COUNCIL
MOUNTAIN VIEW ELEMENTARY SCHOOL

PAC GENERAL MEETING NOTES

DATE: Tuesday, September 22, 2026

LOCATION: Virtual

In Attendance:

Executive Members:

President - John Park

Vice President - Shirley Low

Secretary - Chelsea Dente & Miriam Galván Blanco

DPAC Representative – Madiha Kaleem

Hot Lunch Coordinator– Dilara Litonjua & Lydia Ko

Recycling Program Coordinator – Shinichi Hosomi

Social Media Coordinator – Arfinda Setiyoutami & Nova Ariafam

PAC members at large:

Kelly Shum, Tally Melion, Terence Lai, GloriaMaria Vizcarra

Mountain View families:

Melissa Baumberger, Rangaraj K S, Neda Nakhei-Nejad, Khaled Luthman, Keith Cassidy, Carmen Madeira, Yasamin Torabi, Marnie Haine

Regrets:

Co-Treasurer– Marie Chiew & Radu, Dilara Litonjua

1. WELCOME / CALL TO ORDER

The meeting was called to order at 8:05 PM, and quorum was confirmed.

Approximately 20 parents attended the meeting.

- PAC would like to continue increasing parent participation, with a goal of reaching approximately 80–100 participating parents.
- Treasurers Radu and Marie were unable to attend.

2. APPROVAL OF AGENDA / PREVIOUS MINUTES

Minutes from the May 2026 AGM were approved.

- Motion: Shirley

- Seconded: Terrence

3. PRINCIPAL'S REPORT

a. Enrollment & Staffing

- Mountain View has 8 divisions this year, up from 7 last year.
- Approximately 170 students are enrolled.
- Approximately 40 students are new to the school.
- New staff members have joined the school this year.
- Ms. Thurston will lead the school recycling program alongside Shinichi.

b. Terry Fox Run

- The Terry Fox Run has been moved from September to April.
- The timing will align more closely with the Marathon of Hope.

c. Upcoming Assemblies

- Orange Shirt Day / Truth and Reconciliation Assembly: September 29 at 11:00 AM. Parents are welcome to attend.
- School closed September 30.
- Remembrance Day Assembly: November 10 at 11:00 AM. Parents are welcome to attend.

4. KEY DATES / SCHOOL CALENDAR

a. September

- September 25 – Open House. PAC will host hot dogs on a first-come, first-served basis.
- September 29 – Truth and Reconciliation Assembly.
- September 30 – School closed.

b. October

- October 8 – Photo Day with Photo Expressions.
- October 9 – First Hot Lunch (McDonald's).
- October 19–22 – Scholastic Book Fair. Volunteers are needed; contact Ms. Abel.

- October 21 – Three-way student/parent/teacher conferences and early dismissal.
- October 27 – Halloween Pumpkin Hunt, indoors in the gymnasium.
- October 30 – Halloween Costume Parade in the morning and Trunk or Treat after dismissal.

c. November / December

- November 1 – Whitecaps game at 1:30 PM. Group outing/fundraiser and final regular-season game.
- November 10 – Remembrance Day Assembly at 11:00 AM.
- December 10 – Christmas Concert with PAC concession.
- December 18 – Last day of school before winter break.

d. January

- Pancake Breakfast planned for the second week of January.
- Event was moved from December following last year's power outage and it worked out well, so it was decided to keep it in January, as December tends to be busy.

5. FINANCIAL & BUDGET REPORT

a. Current Balances

End-of-August balances total approximately \$27,000 across the PAC's general, gaming and savings accounts.

- General Account: approximately \$7,000.
- Gaming Account: approximately \$8,000.
- Savings: funds earmarked primarily for the playground project.
- Gaming Grant Report has already been submitted for the fiscal year ending August 31.

b. Fundraising Results

- More than \$7,000 was raised last year against an original goal of \$4,000.
- The October PAC meeting will focus on reallocating available funds toward priorities for the 2026/27 school year.

c. Playground Project

- An order has been placed for two new swing sets matching the existing green equipment.
- Delivery is expected in October.
- An approximately \$9,000–\$10,000 funding shortfall is being covered by the school and district.
- As a result, a major additional fundraising campaign for the swings is not required.
- PAC may organize a small “grand opening” celebration once installation is complete.

6. UPCOMING FUNDRAISERS

a. Tri-City Coupon Books – Kelly

- Books will sell for \$40 each.
- PAC earns approximately \$14.80 per book.
- Fundraiser will launch at the Open House.
- Notices will be sent home to all students the following week.
- Kelly plans to have a table outside the school for approximately two weeks.

b. Spirit Wear – Terrence

- No upfront PAC cost or inventory requirements.
- Estimated PAC profit is approximately \$5–\$10 per item.
- Vendors being considered include Brandon Inc., YourStore and Teas.ca.
- Final logo/design requires Lisa’s approval.
- Marnie offered to assist with the logo and Pantone colours.
- Privacy consideration was raised regarding whether merchandise should explicitly use the school name or feature a more generic design.

c. Emergency Kit Fundraiser

- Proposed partnership with First Pacific First Aid.
- Potential Friday booth outside the school, possibly combined with a Freezie Day.

- Timing to be confirmed, potentially in October.

d. Purdy's Chocolates – Madiha

- Planned launch in November with December delivery.
- A spring fundraiser may also be considered.
- Storage and sorting space needs to be secured because the previous location is no longer available.

e. Whitecaps Game

- November 1 at 1:30 PM.
- Planned as a PAC group outing and fundraiser.
- Radu has the contact information.

f. Family Photos – John

- Fall and spring outdoor photography sessions are being considered.
- Fall session would ideally coincide with autumn foliage.

g. Return-It Recycling Donations – Terrence

- PAC administration account has been created.
- A link will be shared with families allowing bottle-deposit refunds to be automatically directed to the PAC.

7. HOT LUNCH PROGRAM – Lydia, Kelly & Delara

- Hot Lunch will expand from one to two lunches per month.
- Parent volunteers are needed from approximately 11:30 AM–12:00 PM on Hot Lunch days to help distribute meals to classrooms.
- First Hot Lunch: October 9 – McDonald's.

8. GRADE 5 GRADUATION PLANNING – Kelly

a. Current Traditions

- Blue Mountain Park walk.
- Gym ceremony and presentation of certificates.
- PAC-sponsored library lunch.

b. 2027 Ideas discussed for enhancing the Grade 5 celebration included:

- Larger celebration event(s).
- Photo booth.
- Professional photographer.
- Upgraded/reusable decorations.
- Enhanced lunch options beyond Costco pizza.

c. Fundraising

- Proposed fundraising target of approximately \$150 per Grade 5 student.
- Kelly will lead planning.
- Parents from all grades are welcome to participate in the committee.

d. Yearbook

- A yearbook was proposed, either for Grade 5 students specifically or for the entire school.
- A yearbook team should be formed early so photos can be collected throughout the school year.
- Student photo consent/privacy will need to be considered before proceeding.

9. PLAYGROUND SAFETY & COMMUNITY OUTREACH

a. Playground Concerns

- Cement blocks installed around the playground have left some sharp edges and debris.
- Loose rocks were removed by the district after Madiha reported a child injury to Lisa.
- The district responded quickly to the concern.
- Remaining concerns include sharp cement edges and loose screws found on the field.

b. PAC Response

- PAC will raise the remaining concerns with Lisa and the district collectively rather than relying on separate individual parent complaints.

- Parents are encouraged to report hazards directly to the PAC Executive or by email.

c. PAC Communication

- Improving communication and engagement with the broader parent community remains a priority.
- A message/sandwich board in the courtyard/drop-off area continues to be explored.

10. ACTION ITEMS / NEXT STEPS

a. Spirit Wear

- Terrence to continue vendor selection between Brandon Inc., YourStore and Teas.ca.
- Marnie to assist with logo design and Pantone colours.
- Final design to be presented to Lisa for approval.

b. Return-It Program

- Terrence to distribute the PAC Return-It account information/link to families.
- Families will be able to direct eligible bottle-deposit refunds to PAC.

c. Playground Safety

- PAC Executive to raise outstanding playground concerns with Lisa and the district collectively.
- Focus on sharp cement edges and remaining debris/hazards.

d. Volunteer Recruitment

Recruit parent volunteers at the Open House for upcoming activities, including:

- Pumpkin Hunt.
- Hot Lunch.
- Scholastic Book Fair.
- Trunk or Treat.
- Christmas Concert concession.
- Other PAC events and fundraising initiatives.

e. Purdy's Fundraiser

- Identify and confirm appropriate storage/sorting space before the December chocolate delivery.

f. Yearbook

- Establish a yearbook team early in the school year.
- Determine whether the yearbook will be Grade 5-specific or school-wide.
- Establish an appropriate photo-consent process before collecting and using student photographs.

11. NEXT MEETING / ITEMS FOR OCTOBER

- Review and reallocation of PAC funds for 2026/27 priorities.
- Spirit Wear update and design approval.
- Playground swing installation/project update.
- Fundraising updates.
- Grade 5 Graduation Committee and yearbook planning.
- Playground safety follow-up.
- Volunteer recruitment and upcoming event planning.

12. ADJOURNMENT

The meeting was adjourned at 9:35 PM.