

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM)

TRUSTEE ELECTIONS BYLAW 2026

A bylaw to establish procedures for the conduct of trustee elections.

The Board of Education of School District No. 43 (Coquitlam) wishes to establish procedures for the conduct of trustee elections.

Accordingly, the Board of Education of School District No. 43 (Coquitlam), in an open meeting, enacts this Trustee Elections Bylaw 2026.

1. Scope of Bylaw

This bylaw applies to both general elections and by-elections, except as otherwise indicated.

2. Trustee Electoral Areas

In School District No. 43 (Coquitlam), trustee elections are held in the following trustee electoral areas (TEA):

TEA #	Trustee Electoral Area Description	No. of Trustees
1	City of Coquitlam	4
2	City of Port Moody	2
3	City of Port Coquitlam	2
4	Village of Anmore and Village of Belcarra	1

3. Definitions

a. The terms used in this bylaw shall have the meanings assigned by the *School Act*, the *Local Government Act*, and the *Local Elections Campaign Financing Act*, except as the context indicates otherwise.

b. “Board” means the Board of Education of School District No. 43 (Coquitlam)

“By-election” means a trustee election other than one conducted as part of a general school election, to fill a vacancy on the Board in any of the circumstances described in section 36 of the *School Act*.

“Chief Election Officer” means the person appointed to perform the duties of chief election officer as set out in the *School Act*, *Local Government Act* and *Local Elections Campaign Financing Act*.

“Local Government” means, as applicable, the City of Coquitlam, the City of Port Coquitlam, the City of Port Moody, the Village of Anmore and/or the Village of Belcarra.

“Minister” means the Minister of Education and Child Care.

“School District” means the School District No. 43 (Coquitlam).

4. Voters List

The most current available Provincial list of voters prepared under the Election Act is the register of resident electors, effective 52 days before general voting day for any election to which this bylaw applies.

5. Application of Local Government Bylaws

- a. In Trustee Electoral Area 1, the election bylaws of the City of Coquitlam apply to trustee elections conducted by the City of Coquitlam, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nominator deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
- b. In Trustee Electoral Area 2, the election bylaws of the City of Port Moody apply to trustee elections conducted by the City of Port Moody, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nominator deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
- c. In Trustee Electoral Area 3, the election bylaws of the City of Port Coquitlam apply to trustee elections conducted by the City of Port Coquitlam, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nominator deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
- d. In Trustee Electoral Area 4:
 - i. if the Village of Anmore conducts all or part of a trustee election, the election bylaws of the Village of Anmore apply to that trustee election or part of that trustee election, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nominator deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
 - ii. if the Village of Belcarra conducts all or part of a trustee election, the election bylaws of the Village of Belcarra apply to that trustee election or part of that trustee election, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nominator deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

- iii. if the Board conducts all or part of a trustee election held at the same time as the general local elections in either or both of the Villages of Anmore or Belcarra, the elections bylaws of the Village of Anmore apply to the trustee election or part of a trustee election conducted within the borders of the Village of Anmore, and the elections bylaws of the Village of Belcarra apply to the trustee election or part of a trustee election conducted within the borders of the Village of Belcarra, except for those sections of the bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nominator deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

6. Required Advance Voting Opportunities

- a. Unless the Board is exempted from the requirement by order of the Minister, an advance voting opportunity will be held on the tenth day before general voting day.
- b. Unless the Board is exempted from the requirement for an additional advance voting opportunity by order of the Minister, an additional advance voting opportunity will be held on the date specified in the bylaws of the local government conducting the trustee election and if no such date is specified on the third day before general voting day.

7. Order of Names on the Ballot

The order of names of candidates on the ballot will be alphabetical.

8. Resolution of Tie Votes after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the *Local Government Act*.

9. Number of Nominators

The minimum number of qualified nominators for a trustee candidate is two.

10. Public Access to Election Documents

- a. The Board authorizes public access to nomination documents of trustee candidates:
 - i. during the regular office hours at the Board's office from the time the nomination documents are delivered until 30 days after declaration of the election results; and
 - ii. on the School District website until 30 days after declaration of the election results, except that public access by the means set out in this sub-paragraph may not include the residential address of the person nominated, other than the municipality, electoral area, or treaty lands in which the person is resident.
- b. The Board will make available to the public at the Board's office and without charge, internet access to the disclosure statements or supplementary reports required to be made available by the BC chief electoral officer on an Elections BC authorized website, other than:

- i. a mailing address or residential address of a significant contributor; or
- ii. a telephone number, mailing address, or residential address of a candidate until 5 years after general voting day for the election to which the trustee's disclosure statements and supplementary reports relate.
- c. The Board will, on request, provide a copy or other record of trustee candidates' disclosure statements and supplementary reports for as long as they are required to be available to the public.
- d. Before providing the services under section 10 of this bylaw, other than to a Board officer or employee acting in the course of their duties, the Board may require the person requesting the service to:
 - i. Satisfy to a Board official that any purpose for which personal information is to be used is permitted by the *Local Government Act* and section 63 of the *Local Elections Campaign Financing Act*, and
 - ii. provide a signed statement that the individual, and if applicable any individual or organization on whose behalf the first individual is accessing, inspecting or obtaining the copy or other record, will not use the information included in the copy or other record except for a purpose permitted under the *Local Government Act* or the *Local Elections Campaign Financing Act*.

11. Public Notice Posting Places

For the purpose of trustee elections conducted by the Board, the following are designated as public notice posting places for the purposes of section 50 of the *Local Government Act*:

- a. the notice board located at the Board's main office located at 1080 Winslow Ave, Coquitlam, BC;
- b. the notice board located at the Anmore Community Hub and/or the notice board at the Belcarra Village Hall.

12. Publication by means other than Newspaper

The Board designates the following means of publication of notices required to be published pursuant to section 94.2 of the *Community Charter*:

- a. the News/Events page on the School District website (www.sd43.bc.ca); and
- b. the Board's social media accounts.

13. Title

This bylaw may be cited as "School District No. 43 (Coquitlam) Trustee Elections Bylaw 2026".

14. Repeal

School District No. 43 (Coquitlam) Trustee Elections Bylaw No. 2022 is repealed.

Read a first time the 12th day of May 2026.

Read a second time the 12th day of May 2026.

Read for a third time, passed and adopted the 12th day of May 2026.

“Original Signed By”

Board Chair

“Original Signed By”

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 43 (Coquitlam) Trustee Elections Bylaw No. 2026, adopted by the Board the 12th day of May 2026.

“Original Signed By”

Secretary-Treasurer