PAC
Parents Advisory Committee

Heritage Woods Secondary School PAC Meeting
February 9, 7:00 pm – 8:50 pm, School Library

Attendance:
Administration:
Cheryl Woods (Principal)
Joe Dardano (new Vice-Principal)

PAC Executive:
Present:
Chair: Sheryl Parton
Vice Chair: Diane MacSporran
Secretary: Leah Barrington
DPAC Rep: Grace Wang
Treasurer: Alina Tavaszi

Parents (3) Shannon V., Michael F-L., Sue C.
Total participants: 10

Meeting Format:
In person meeting.

Call to Order:
Sheryl called the meeting to order at 7:00 pm.

Previous Minutes:
Minutes from last PAC meeting were approved.

Agenda:

1. Welcome
2. Chair Update
3. Treasurer's Update
4. DPAC Update
5. Principal's Report
6. New Business

1) Welcome (Sheryl))
Welcome to members and parents present.

2) Chair Update (Sheryl)
a) Review and acceptance of previous minutes.
b) Special Projects Fundraising Update:

- A reminder that PAC is fundraising for special projects that benefit the entire school population and are above and beyond what our BC Gaming Grants and PAC Operating funds can cover.

• To date we are at $8,618 towards our goal of $16k.

• Fundraisers include: Neufeld, Halloween Bake Sale, School Cash donations, sale of old machines, and Nov Sr Boys Kodiak Klassic concession.

• PAC partnership with Sr and Jr Leadership has been successful, with positive feedback from teaching staff about the opportunities to gain volunteer hours and valuable experiential learning through their work preparing and selling food and beverage items at the concession.

• Kodiak Quilt – 8 panels have been completed and picked up.

Next fundraisers include:

• Kodiak Classic – Sr Girls: January 16 & 17
• Bottle Drive: February 10 - 13 (during back-to-school week, with pick-ups)
• Sunday, February 15: Pick-up from flyer-distributed homes
– we are looking for volunteer drivers to go around collecting
• Bake Sale: February 13
• Kodiak Quilt and Cash Raffle: Monday, April 6 – Friday, May 22
– Affiliation with the Tri-Cities Quilters Guild remains although there is a change in leadership from Gail to Catherine Fast

c) Upcoming Events and Call Out for Volunteers:
• Help spread the word about our bottle drive (create flyers, distribute)
• Bottle Drive: Monday - Friday, February 9 - 13
– Help collect, store, and return to depot
• Bottle Pick-Up from flyered homes: Sunday, February 15
• Bake Sale: Friday, February 13
• March Break: March 16 - 27
• Easter Break: April 3 - 6
• Prepare and post signage in the school and community for Quilts and Cash
• Online Raffle: Tuesday, April 7 – Friday, May 22
• Teacher Appreciation Luncheon: May 15 (Pro-D Day)

d) PAC Executive succession planning (2026 / 2027 and beyond)
• Discussed executive returners and open positions:
- Diane will be retiring
- Cheryl volunteered to be Co-Chair next year
- Alina says the Treasurer position is open to anyone who wants it, but she is willing to volunteer if no-one else is interested

- Leah volunteered to be Secretary again next year

Final decisions will be made at the May PAC meeting. If anyone is interested in any position, please let PAC know, or come to the May PAC meeting.

3) Treasurer Update (Alina)
Activity since last PAC meeting:
- The parent donations gathered for this school year was deposited into our Operating account
- Spendings from the Gaming account: annual contribution to After Grad
- Spendings from the Operations account: remaining balance for Todd's recognition bench and two of the three scholarships awarded by PAC for 2025 grads

4) DPAC Update (Grace)
Summary of DPAC Meeting on Wednesday, November 26,

5) Principal's Report (Ms. Woods)

Principal's Report

- Introduce new VP, Mr. Joe Dardano. Mr. Dardano joins SD43 from Burnaby where he was a teacher at Burnaby Mountain. We are pleased to welcome him with his experience as an acting VP in Burnaby at Burnaby Mountain and Burnaby North.
- Success first semester and semester turnaround with many of our students completing their numeracy and literacy assessments during the semester turnaround.
- Smooth semester 2 start up and beginning the course selection process for constructing the timetable for next school year. Grade assemblies, my email containing important information about course selection and the powerpoint shared with students by counsellors with course selection input deadlines.
    - Gr 9 going into Gr 10 – Course selection closes Friday, Feb 13
    - Gr 10 going into Gr 11 – Course selection closes Friday, Feb 20
    - Gr 11 going into Gr 12 – Course selection closes Friday, Feb 27
    - Gr 8 going into Gr 9 – Course selection closes Friday, Feb 20

- Electives fair in the Grand Hall for the first time this year. Positive feedback; very appreciative of the work the teachers put into bringing these course offerings "to life" for students
- Gr 12 assembly more around expectations and exciting Grad events on the horizon
- Athletics: Basketball playoffs underway and enjoying great success across all teams in the playoffs so far. Wrestling team enjoying great success with many podium finishes. Curling team qualified for the Provincials.

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- Grade 8 parent course selection evening tomorrow, Tuesday, Feb 10th in the theatre 6-7pm
- Winter Formal in the Grand Hall Wednesday, Feb 11th 6:30-9pm – SOLD OUT
- Yearbooks – SOLD OUT
- Leadership and Students' Council events
- Monday, Feb 16 – Family Day school closed
- Friday, Feb 27 – Pro-D Day school closed
- Friday, Feb 27 & Mar 6 / Saturday, Feb 28 & Mar 7 - Musical Theatre Evening Shows "The Lightning Thief"
- Wed, Mar 4 – Grade 9 Immunizations
- Fri, Mar 6 CLE10 Mock Interviews – always looking for parent volunteers to participate. Please contact Ms. Lauren Saloustros for details.
- POPs Music concert – Wednesday, Mar 11
- SAVE THE DATE: Thursday, Mar 12 – Parent Teacher interviews 2-6pm. Mr. Hyde will be sending an email with booking details in the coming weeks.
- Spring Break – Mar 14-29
- Easter weekend – Good Friday, Mar 3 and Easter Monday, Mar 6 – School closed
- CAPSTONE Day – Thursday, Apr 9th. Invitations by email will be sent out this week seeking volunteers to participate. Amazing tradition and experience to hear students presentations.

- Girls' Kodiak Classis was a big success, with strong school spirit throughout
  (Thank you to Cheryl for running concession with the Leadership students.)
- Blackout game was well attended
- Banquet "Empowering Women Through Sport" was well received
- Semester turnaround/Assessments underway
  - **Monday, January 26** – first day of Semester 2
  - **Friday, January 30** – Semester 1 reports published to Parent Portal
  - **Jan 26 – 30** – Grade assemblies re: expectations refresher (e.g. flex block, cell phone use, etc.) as well as course selection, math classes, etc.
  - For the first time, we are having an **Elective Fair** where students can come to Grand Hall to check out the various electives offered at HW next year
- Upcoming Dates:
  Feb 2-7 Cross-Catchment opens
  Feb 10 – Gr 8 Parent Info Evening
  Feb 18 – Greece Pre-trip meeting
- Compliments to the dancers who choreographed and performed the half-time show for the Girls' Kodiak Classic, as well as to the dancers who performed at the school recital
- At the office:
  Welcome back to Lindsay Wilkinson, and a new welcome to Kim
  We say goodbye and good wishes to Jan Widmur as well as Lenora

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New Business:

- Reflections regarding Wishlist process, kudos for
  1) additional details given by teachers
  2) teachers gave 1st and 2nd choices
  3) monetary amounts and numbers were more informed
  Suggestion for next time: Cheryl will probably go back to the more accurate and easier way of collecting the info and use a new form for each new request.

Meeting Adjourned: Cheryl closed the meeting at 8:50 pm.
Next PAC Meeting: February 9, 2026.

Upcoming Events:

January 2026
- 30 Q2 marks posted

February 2026
- 9 PAC meeting
- 10 Grade 8 Parent Info Night
- 11 Winter Formal
- 16 BC Family Day
- 27 Pro D Day

March 2026
- 9 PAC Meeting
- 13 last day before Spring Break
- 30 school reopens

April 2026
- 3 Good Friday
- 6 Easter Monday
- 9 Capstone Day
- 13 PAC Meeting
- 24 Pro D Day