PAC
Parents Advisory Committee

Heritage Woods Secondary School PAC Meeting
March 10, 7:00 pm – 8:30 pm, School Library

Attendance:

Administration:
Shelley McClenahan (Vice-Principal)

PAC Executive:
Present:
Chair: Diane MacSporran
Vice Chair: Sheryl Parton
Secretary: Leah Barrington
DPAC Rep: Grace Wang

Apologies: Treasurer: Alina Tavaszi
Principal: Cheryl Woods

Parents (1): Sue Corrigan
Administration: (1): Shelley McClenahan (Vice-Principal)

Total participants: 6

Meeting Format:
In person meeting.

Call to Order:
Diane called the meeting to order at 7:10 pm.

Previous Minutes:
Minutes from last PAC meeting were passed. Motion moved by Sue C., and seconded by Sheryl P.

Agenda:

1. Welcome
2. Guests: Grade 12 Leadership student
3. Treasurer's Update
4. Principal's Report
5. DPAC Report
6. After Grad
7. Staff Appreciation Friday, May 16, 2025
8. New Business

1) Welcome:
   - Welcome to members and parents present.

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2) Guests:

A Grade 12 student, Morgan Da Silva-Rolph, from the Independent Directed Study program gave an informative and well-organized presentation, highlighting the following:
As her Independent Directed Study project, she has helped organize previous events, such as the Terry Fox Run, Halloween and December holiday events, as well as Random Acts of Caring and Pink Shirt Day.
The Guiding Principles of her project are a) laying groundwork for future growth and b) all school-wide opportunities have had an impact on building school community.
Events for rest of the year include:

1) Multicultural Spirit Week (May)
   Ideas for the event: guest speakers, multicultural calendar, events highlighting student culture, talent shows, educational videos and messages, highlighting First Peoples' Principles
   Multicultural Spirit Week: estimated cost: $1000 for guest speakers, prizes
2) Outdoor Spirit Week (end of June)
   Ideas for the event: orienteering event/amazing race, teacher vs student outdoor games (softball, ultimate, etc.), school-sanctioned tailgate for spring sport
   Outdoor Spirit Week Estimated Cost: $800 for food, supplies, prizes
3) Sports Week/Jersey Day (April)
   Ideas for Events: School-wide games, FINAL game of NHL playoffs watch party in gym, Jersey Day, HWSS Sports Hall of Fame
   Overall Leadership Cost: $500 for Guest Speakers

Goals for the Events:

a) Foster Inclusivity and Cultural Awareness
b) Enhance School Spirit and Engagement
c) Encourage Student Leadership and Collaboration
d) Support Well-being and Active Living
e) Create Lasting School Traditions
f) Collaboration with PAC, Admin, Staff, and Students

Morgan gave an excellent presentation. Although PAC would love to contribute to her project, PAC funds have already been allocated for the 2024-2025 year. PAC members made the following suggestions:

- ask for donations from the community (e.g. research leadership grants, local grants, Fortis BC Warm Hearts, local realtors, Westbuild developers, etc.)
- PAC has a sample letter to use when asking for donations
- when requesting donations, include details such as how many students will benefit from contribution, as well as a specific name and cost for guest speaker

PAC members very much enjoyed the student's presentation and wish her much success in her leadership goals!

3) Treasurer's Report (Diane for Alina):

Gaming Activity:

- Deposit: $1350- After Grad 50/50
- Cheque: $675 – winner of 50/50 Frank Dolemeyek
- Cheque: $675 – After Grad

  Balance: $25,418.53

Operating Balance: 13,158.57
Alina will prepare cheque for February invoice.

4) Principal's Report (Shelley McClenahan for Ms. Woods):

1) Capstone Day is Thursday, April 10th.
   This year the Grade 9's and 10's will be invited to attend the presentations, as well as Grade 11's as usual.
2) Kevin Brooks, a Road Safety presenter for ICBC, will be at HW to give a presentation for Grade 12's on April 11. Kevin Brooks, while in high school, was the driver in a high-speed alcohol-induced collision that killed his passenger and left him a paraplegic. In his wheelchair, he visits high schools and gives a presentation about high-risk behaviour and making good choices.
3) Course selection on MYED is re-open this week, until Friday, March 14th. There are assemblies going on this week for each grade to encourage students to take a close look at their course choices and to ensure that they are not taking too heavy a load. Shelley recommends at least one "light" or fun course per semester. Families are encouraged to support a balanced lifestyle. For more information, please see detailed email from Principal Cheryl Woods sent out this week.

5) DPAC Report (Grace) DPAC General Meeting WEDNESDAY, February 26, 2025 – 7:00 PM

1. Superintendent's Report (Nadine Tambellini)
   - she is transitioning to her new role, as well as navigating changes in the district leadership team
   - she outlined the changes in portfolios, including Andrea Hunter overseeing learning services and Paul McNaughton overseeing student wellness
   - Jeremy Clark is taking over Nadine's portfolio and is responsible for supporting DPAC, Indigenous education, anti-racism, programs of choice and student leadership.
   - Jeremy expresses his excitement about joining the district leadership team as Assistant Superintendent and eagerness to work with the PACs and DPACs moving forward.

2. Open Forum – discussion regarding:
   - Managing dangerous driving behavior
   - Retention and recruitment for DPACs
   - Hybrid meeting challenge and solutions

   Looking ahead:
   • Next General Meeting is April 2, 2025 on Zoom

1) After Grad (Sheryl)
   Sheryl reported that fundraising is going well. Trivia night on February 22 collected $5500. They have exceeded their goal of $25,000. There is a bake sale on May 7, 2025. Proceeds of this will go to Grad Council to put toward the purchase of the Grade 12 Legacy Gift to the school. The Graduation Celebration is June 7.

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7) Staff Appreciation - Friday May 16th, 2025
Lunch will be provided to staff on this Pro D Day in the library.
A local company, Christine's Catering, will be hired to provide sandwiches and fruit.
A letter will be going to the community asking for donations of desserts, drinks, and donations.
An invitation requiring RSVP will be extended to staff before the event.
The event was well-received last year, so PAC would like to offer the same great experience and thank you to staff this year.

8) New Business
Great news from Sue C., a parent at the school. Sue contacted the Tri-City Quilters Guild to ask about donations for replacing sewing machines at HW. Every year, the Quilters Guild makes a quilt and raffles it off. This year, the Quilters Guild has decided to give the proceeds to HW to go toward the cost of new sewing machines! Thank you, Sue, and thank you Tri-City Quilters Guild!

Sue also has the idea to go to the architects and builders who made HW 25 years ago and see if they would like to donate to our school.

Meeting Adjourned: Diane closed the meeting at 8:10pm.

Next PAC Meeting: April 14, 2025.

Upcoming Events:

March 2025
- 10 – PAC Meeting
- 13 – Parent Teacher meetings
- 14 – last day before March Break
- 31 – first day back after break

April 2025
- 10 – Capstone Presentations
- 11 – Kevin Brooks ICBC Presentation to Grade 12's
- 14 – PAC meeting in library
- 18 – Good Friday (no school)
- 21 – Easter Monday (no school)
- 25 – Pro D Day (no school)

May 2025
- 16 – Pro D Day
- 16 – Staff Appreciation Lunch
- 19 – Victoria Day (no school)
- 26 – PAC meeting in library