

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING
EDUCATION LEARNING CENTRE, BOARD ROOM
and Virtual Meeting via ZOOM**

TUESDAY, SEPTEMBER 20, 2022

Chair:

Michael Thomas

Vice-Chair

Carol Cahoon

Trustees:

Jennifer Blatherwick

Barb Hobson

Kerri Palmer Isaak

Lisa Park

Christine Pollock

Craig Woods

Regrets:

Administration:

Superintendent of Schools/CEO

Patricia Gartland

Secretary-Treasurer

Mohammed Azim

Assistant Superintendents

Carey Chute

Reno Ciolfi

Gerald Shong

Robert Zambrano

Executive Director, Human Resources

Randy Manhas

Executive Director, Facilities and Planning

Ivano Cecchini

Director of Instruction

Paul McNaughton

Stephen Whiffin

Assistant Director of Communications and

Community Relations

Ken Hoff

Executive Assistant

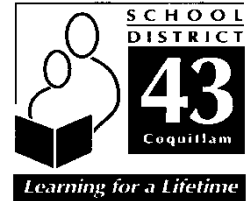
Nicole Schenato

Recording Secretary

Colleen Stavert

Michael Thomas, Board Chair, called the meeting to order at 7:04 pm.

The Acknowledgment of Territory was expressed by Trustee Hobson.



*Our mission is to ensure
quality learning opportunities
for all students of all ages*

PRESENT

CALL TO ORDER

**ACKNOWLEDGMENT
OF TERRITORY**

Michael Thomas, Board Chair, acknowledged the National Day of Mourning on September 19, 2022, to honour the funeral of Her Majesty, Queen Elizabeth II. Canada's new head of state is the Queen's successor, King Charles III.

National Day of Mourning

Michael Thomas, Board Chair, acknowledged the upcoming National Day for Truth & Reconciliation on September 30, 2022. This day commemorates and honours those who were lost, the survivors, families and communities who continue to grieve as a result of the residential school system in Canada.

Truth & Reconciliation Day

The Chair asked if there were any additions or deletions to the agenda.

ACCEPTANCE OF AGENDA

a) Acceptance of Agenda

PALMER ISAAK/CAHOON moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

The virtual format of this meeting precludes the introduction section. It was hoped that this meeting could be conducted in person however technology limitations in the new ELC necessitated the need for this meeting to be hosted in a virtual format. Many of the Trustees attended this meeting in person.

INTRODUCTIONS

**a) Partner Groups
b) DLT**

Michael Thomas, Board Chair, acknowledged World Teacher's Day on October 5, 2022, with a proclamation. This special day is celebrated in Canada and more than 100 countries around the world to recognize all teachers for their outstanding work to teach and inspire over 30,000 students. Chair Thomas will forward the written proclamation to Ken Christensen, President, Coquitlam Teachers' Association (CTA). Mr. Christensen was in attendance virtually.

**DELEGATIONS/
PRESENTATIONS**

a) World Teacher's Day Proclamation

Ken Christensen, CTA President, commented this year's theme for World Teacher's Day is the transformation of education starting with teachers. Mr. Christensen expressed gratitude to all teachers for their ongoing commitment and adaptability during the worldwide COVID-19 pandemic. He requested trustees and government officials work to encourage advocacy and support for teachers in an ever-changing world.

At 7:10 pm, a late agenda item was added to New Business titled, "Vandalism at Minnehada Middle School".

BLATHERWICK/PALMER ISAAK moved acceptance of the agenda as amended.

Question was called.

MOTION CARRIED UNANIMOUSLY

Michael Thomas, Board Chair, provided a recap of the Board of Education term. The Board Chair thanked the Trustees, Superintendent Patricia Gartland, Secretary-Treasurer Mohammed Azim, and the District Leadership Team (DLT) for their service, hard work and dedication to students.

Michael Thomas, Board Chair, recognized Trustee Barb Hobson for her significant contribution to the district pending her upcoming retirement. Trustee Hobson has worked tirelessly for the students and she is best known for her community involvement and volunteer work. She has served on more than twenty local and regional boards. An orchid arrangement was presented to Trustee Hobson as a gesture of gratitude for her service.

Michael Thomas, Board Chair, recognized former Trustee Keith Watkins for his significant contribution to the district. Mr. Watkins recently announced his retirement in June 2022. Mr. Watkins has been the longest serving Trustee with over 30 years of service on the Board. His experience, knowledge and perspective are greatly appreciated. An orchid arrangement was presented to Mr. Watkins as a gesture of gratitude for his service.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of June 21, 2022, Regular Board Meeting Minutes
- b) Approval of July 19, 2022, Special Public Board Meeting Minutes
- c) Amended Schedule of Board Meetings
- d) Trustee Calendar Planning Report for Information
- e) Trustee Reports for Information
- f) Administrative Procedures Review Update

LATE AGENDA ITEM

b) Recap of Board of Education Term

c) Recognition of Trustee Barb Hobson

d) Recognition of Former Trustee Keith Watkins

EDUCATION

APPROVAL OF CONSENT AGENDA

PARK/CAHOON moved approval of the consent agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Trustee Reports is attached to the official minutes.

There were no responses to previous delegations.

Patricia Gartland, Superintendent, provided a report on news and events. The Superintendent elaborated on the many wonderful events that have occurred in August and September 2022.

A copy of the Superintendent's News & Events report is attached to the official minutes.

Patricia Gartland, Superintendent, provided a district update including information about the CIVIX Student Vote Program which has been published to the district website.

A Trustee inquiry regarding which candidates the students will be voting on was responded to.

A copy of the Superintendent's Update is attached to the official minutes.

Reno Ciolfi, Assistant Superintendent, and Craig Mah, District Principal, provided the Board of Education with a presentation on the Framework for Enhancing Student Learning (FFESL) Report, and Action Plans for Learning (APL's).

Trustee inquiries regarding the results for Indigenous students and youth in care year over year within their population groups, district work being done with the qualitative information/data, and the expectation of outcomes on both district and provincial levels were responded to.

RESPONSE TO PREVIOUS DELEGATIONS

DISTRICT STAFF REPORTS

**a) Superintendent Report
i) News & Events**

ii) Superintendent's Update

iii) Framework For Enhancing Student Learning & Action Plans for Learning

CAHOON/PARK moved that the Board of Education approve the Framework for Enhancing Student Learning Report.

Question was called.

MOTION CARRIED UNANIMOUSLY

PALMER ISAAK/HOBSON moved that the Board of Education approve the School Action Plans for Learning.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the FFESL and APL's are attached to the official minutes.

Michael McGlenen, District Principal, Continuing Education, and Murray Peters, Principal, Summer School, provided a report on the Summer Learning program. A total of 5,056 elementary, middle and secondary students attended summer learning in 2022. Summer 2022 saw a return to full programming (after the COVID-19 pandemic) with more STEAM classes at all levels. 198 students with diverse needs/vulnerable learners were in attendance.

Trustee questions regarding the recent and projected number of students in attendance, focus on STEAM-related programming for next year, future Indigenous education full credit courses, and secondary student attendance options for online versus in-person/blended courses were responded to.

A copy of the Summer Learning Report presentation is attached to the official minutes.

Shawn Silverstone, Director of Marketing, International Education, and Troy Cunningham, Coordinator, International Education, provided a report on International Education Summer Learning. International Education aligns with Directions 2025. Since 1999, International Education has grossed over \$500 million in revenue. In summer 2022, 263 students were registered with a 95% success rate.

Trustee questions regarding the comparison of the recent summer program to the strength of the program pre-pandemic, and which countries are sending the most students (China and Korea comprise half the population) were responded to.

iv) Summer Learning Report

v) International Education Summer Learning Report

A copy of the International Education Summer Learning Report presentation is attached to the official minutes.

Gerald Shong, Assistant Superintendent, provided an update regarding enrolment. Enrolment currently reflects an additional 600+ students (still in flux). Ministry funded students (including parents with work permits or study visas) account for the large increase in unforeseen enrolment growth.

Trustee questions regarding the district's ability to adapt classrooms to accommodate the large influx of students, the geographic concentration of new students, how the increase in new students will affect assessments (those with learning disabilities) and whether similar student growth is occurring in other Metro Vancouver school districts were responded to.

Mohammed Azim, Secretary-Treasurer, provided an update regarding the Finance & Audit terms of reference. Multi-year financial planning is a key component of the Finance & Audit Committee.

A Trustee question regarding the term of the appointment for District Leadership Team (DLT) members was responded to.

Chair Michael Thomas commented the Finance & Audit Committee report does not appear to be noted on the previous agenda on June 21, 2022, although there is no significant change (most of the changes are housekeeping in nature).

PALMER ISAAK/WOODS moved that the Board of Education approve the amended Finance & Audit Committee Terms of Reference.

Question was called.

MOTION CARRIED UNANIMOUSLY

Mohammed Azim, Secretary-Treasurer, provided an update regarding funding for the new Burke Mountain Middle/Secondary project. The Ministry of Education and Child Care (MECC) will require SD43 to contribute \$25 million, over a five-year period. Funding will be sourced through a \$10 million diversion associated with Scott Creek Middle School (10 classroom addition), \$2 million from a variety of capital projects savings, \$6 million from the 2021/22 Amended Budget Transfers, and \$7 million from a four-year period

vi) Enrolment Update

b) Secretary-Treasurer Report

i) Finance & Audit Committee Terms of Reference

ii) Burke Mountain Update

savings contribution. Mr. Azim reviewed the next steps anticipated for this project. The new school is scheduled to be opened as a joint secondary and middle school in September 2026. This project will commence with a design phase followed by the construction phase. Acknowledgment was given to the City of Coquitlam and Wesbild for their contributions.

Mohammed Azim, Secretary-Treasurer, provided an update regarding Anmore Green Estates (AGE). On August 29, 2022, the Anmore Green Estates sewer connection was completed with the municipality. On September 9, 2022, the district input an order for the fencing to be removed. Notice was sent to the Anmore school principals on September 20, 2022, to thank all involved for the successful outcome.

A Trustee expressed gratitude to all involved for this successful outcome.

Ivano Cecchini, Executive Director, Facilities, and Megan MacDonald, Assistant Director Operations, Maintenance Shop, provided an update regarding the Annual Facility Grant (AFG) for Summer Work and the Classroom Conversions Report. The AFG is provided by the Ministry for designated school capital or maintenance upgrades. \$5.7 million was provided by the Ministry for the 2021-2022 school year.

Trustee questions regarding how this project fits into our goals for 2050, gas powered heat pumps, and challenges presented by trade shortages/unfilled positions were responded to.

A copy of the AFG Summer Work and Classroom Conversions Report is attached to the official minutes.

There was no unfinished business.

At 9:16 pm the Chair opened the floor to questions.

There were no trustee questions.

A question from the Gallery regarding Anmore Green Estates (AGE) and the remediation of the contaminated SD43 land along with the fencing removal was responded to.

iii) Anmore Green Estate Update

iv) Annual Facility Grant (AFG) Summer Work & Classroom Conversions Report

UNFINISHED BUSINESS

QUESTION PERIOD

a) Trustees

b) Gallery

Patricia Gartland, Superintendent, provided an update regarding the BC Ministry of Education and Child Care's initiative regarding Early Learning and Child Care (ELCC). The Ministry offered two options to either conduct an Environmental Scan (\$40,000) or conduct the Environmental Scan along with the creation of an ELCC Lead position (\$175,000). The second option was chosen (Environmental Scan with ELCC Lead). Expressions of Interest were submitted and the ELCC Lead position was awarded to Andrea Hunter, Anita Strang, and Nicole Daneault who will share the role responsibilities.

Trustee questions regarding ELCC Leads time allocation/teaching time and the timeline when reports will be received back from the ELCC Leads were responded to.

BLATHERWICK/CAHOON moved that the Board of Education approve the Early Learning and Child Care Lead (ELCC) position(s).

Question was called.

MOTION CARRIED UNANIMOUSLY

Mohammed Azim, Secretary-Treasurer, provided an update regarding the BC Ministry of Education and Child Care's Student & Family Affordability Funding. The Federal Government has allocated a special purpose one-time fund of \$60 million to BC public school districts. The SD43 allocation will be \$3 million. Funds are to be spent by June 30, 2023. The district will allocate the majority of the funds to schools based on an internal SD43 Prevalence/Per-Pupil Model. School allocations were sent on September 14, 2022. Schools should consult with staff and their Parent Advisory Committees (PAC's) about potential use based on context.

Trustee questions regarding how to reach families who may be too proud to ask for assistance, whether PAC's will be leveraged to provide information to the school community, and the predictability of funding for future food security programs were responded to. A Trustee requested this be added to future conversations/meetings with MP's.

Nita Mikl, Assistant Secretary-Treasurer, provided an update regarding the financial statements and the audited financial statements for 2021-2022.

Trustee questions regarding the \$6 million Burke Mountain contribution for year one, and Appendix A (page 200 on the agenda) of the Annual Facility Grant (AFG) spending plan were responded to.

NEW BUSINESS

a) Early Learning and Child Care (ELCC)

b) Student & Family Affordability Funding

c) Financial Statements

i) Financial Statements Discussion & Analysis & Audited Financial Statements 2021-2022

CAHOON/PARK moved that the Board of Education approve the Audited Financial Statements for the year ended June 30, 2022, for filing with the Ministry of Education by September 30, 2022.

Question was called. MOTION CARRIED UNANIMOUSLY

Nita Mikl, Assistant Secretary-Treasurer, provided an update regarding the auditor selection process for the 2022-2023 school year and the subsequent two to four years.

HOBSON/PALMER ISAAK moved that the Board of Education approve the Secretary-Treasurer to provide a recommendation for the appointment of an external financial auditor for a period of 3 to 5 years, commencing in the 2022-2023 school year.

Question was called. MOTION CARRIED UNANIMOUSLY

Nita Mikl, Assistant Secretary-Treasurer, provided an update regarding the school site acquisition charge bylaw.

A Trustee question regarding newly elected municipal councillors' understanding on the purpose of these funds was responded to.

WOODS/PALMER ISAAK moved that the Board of Education hold all three readings to adopt School Site Acquisition Charge Capital Bylaw #3, Amendment Bylaw #2.1 - 2022.

Question was called. MOTION CARRIED UNANIMOUSLY

HOBSON/PARK moved the first reading of Capital Bylaw #3, Amendment Bylaw #2.1 - 2022.

Question was called. MOTION CARRIED UNANIMOUSLY

CAHOON/PALMER ISAAK moved the second reading of Capital Bylaw #3, Amendment Bylaw #2.1 - 2022.

Question was called. MOTION CARRIED UNANIMOUSLY

ii) Auditor Selection Process for the 2022-2023 School Year & Subsequent 2-4 Years

d) School Site Acquisition Charge Bylaw

HOBSON/CAHOON moved the third and final reading and adoption of Capital Bylaw #3, Amendment Bylaw #2.1 - 2022.

Question was called. MOTION CARRIED UNANIMOUSLY

Capital Bylaw #3, Amendment Bylaw #2.1 – 2022, was carried and approved.

Ivano Cecchini, Executive Director, Facilities provided a report regarding ongoing vandalism at Minnekhada Middle School. Youth have been congregating in the evenings and weekends at Minnekhada Middle resulting in a number of issues (intoxicated minors, tagging, graffiti, fires, and theft of a security camera).

Trustee questions regarding full-time security personnel, expenditures for a positive youth development model (eg. ACCESS Youth Outreach Services) and relationships with other community access groups were responded to.

CAHOON/BLATHERWICK moved that the Board of Education write a letter to Port Coquitlam City Council to help prevent vandalism at Minnekhada Middle School.

Question was called. MOTION CARRIED UNANIMOUSLY

WOODS/HOBSON moved that the Board of Education request staff liaison with a community social services group to help improve or to reduce vandalism at Minnekhada Middle School.

Question was called. MOTION CARRIED UNANIMOUSLY

There were no Notices of Motion.

There were no items of Trustee business.

At 10:24 pm the Chair opened the floor to questions.

e) Vandalism at Minnekhada Middle School

NOTICES OF MOTION

ITEMS OF TRUSTEE BUSINESS

QUESTION PERIOD

There were no trustee questions.

There were no questions from the gallery.

HOBSON/PALMER ISAAK moved to adjourn the meeting at 10:26 pm.

Question was called.

MOTION CARRIED UNANIMOUSLY

a) Trustees

b) Gallery

ADJOURNMENT

“Original Signed by”

Chair

“Original Signed by”

Secretary-Treasurer