

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING
EDUCATION LEARNING CENTRE (B104, B105)**

TUESDAY, JANUARY 17, 2023

Chair:

Michael Thomas

Vice-Chair

Craig Woods

Trustees:

Jennifer Blatherwick

Carol Cahoon

Chuck Denison

Kerri Palmer Isaak

Lisa Park

Christine Pollock

Zoe Royer

Regrets:

Administration:

Superintendent of Schools/CEO

Patricia Gartland

Secretary-Treasurer/CFO

Randy Manhas

Assistant Superintendents

Reno Ciolfi

Gerald Shong

Robert Zambrano

Executive Director, Facilities and Planning

Ivano Cecchini

Director of Instruction

Paul McNaughton

Director of Instruction

Stephen Whiffin

Assistant Director of Communications and

Community Relations

Ken Hoff

Executive Assistant

Nicole Schenato

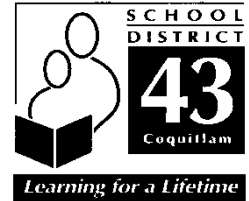
Recording Secretary

Colleen Stavert

Michael Thomas, Board Chair, called the meeting to order at 7:02 p.m.

The Acknowledgment of Territory was expressed by Trustee Blatherwick.

The Chair asked if there were any additions or deletions to the agenda.



*Our mission is to ensure
quality learning opportunities
for all students of all ages*

PRESENT

CALL TO ORDER

**ACKNOWLEDGMENT
OF TERRITORY**

**ACCEPTANCE OF
AGENDA**

a) Acceptance of

BLATHERWICK/PALMER ISAAK moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

Chair Thomas announced Mr. Randy Manhas has been appointed Interim Secretary-Treasurer/CFO. Mr. Manhas has served the District for many years, most recently as Executive Director of Human Resources. The Board and staff are confident Mr. Manhas will continue to provide excellent leadership in this new role.

Chair Thomas announced the appointment of Ms. Nadine Tambellini as Assistant Superintendent effective February 1, 2023 (replacing retiring Assistant Superintendent Reno Ciolfi). Ms. Tambellini has served the students and staff of SD43 for 33 years in a number of different roles. Most recently, Ms. Tambellini has been the district principal of human resources which involved the supervision of teacher staffing and recruitment.

Chair Thomas announced the retirement of Assistant Superintendent Reno Ciolfi effective January 31, 2023. Mr. Ciolfi joined the District in 2010 and since that time he has consistently placed students at the forefront of his every decision. Chair Thomas thanked Mr. Ciolfi for his dedication to the District and its families and his outstanding support to all administration and staff.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of November 29, 2022, Regular Board Meeting Minutes
- b) Trustee Calendar Planning Report for Information
- c) Trustee Reports for Information

PARK/CAHOON moved approval of the consent agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

Agenda

INTRODUCTIONS

a) Secretary-Treasurer/Chief Financial Officer (CFO)

b) Assistant Superintendent

DELEGATIONS/ PRESENTATIONS

a) Reno Ciolfi's Retirement

EDUCATION

APPROVAL OF CONSENT AGENDA

A copy of the Trustee Reports is attached to the official minutes.

There were no responses to previous delegations.

Patricia Gartland, Superintendent, provided a report on news and events. The Superintendent elaborated on the many wonderful events that have occurred since December 2022. Included in the highlights was an update regarding the Student Spaceflight Experiments Program (SSEP) mission patch. On November 26, 2022, National Aeronautics and Space Administration (NASA), launched Mission 16 to the International Space Station. The payload contained SD43 student-created experiments being conducted in zero gravity and returned to earth for analysis. Included in the SSEP was the opportunity to participate in a Mission Patch Design competition for a Mission 16 Patch (3.5 x 3.5" square emblem) to capture the SSEP experience. Students in grades 4-12 participated and the winners were Daniel Pan (grade 5 student from Leigh Elementary), and Grace Mosely (grade 7 student from Hillcrest Middle). The winning patch designs accompanied the SSEP experiments to the International Space Station.

A copy of the Superintendent's News & Events report is attached to the official minutes.

Patricia Gartland, Superintendent, provided a district update including information about the 2022/23 Student Learning Survey (SLS) for students in Grades 4, 7, 10 and 12. The survey is open to students, parents, staff and principals/vice-principals until April 28, 2023. The parent survey is available in 18 languages.

A Trustee provided positive feedback regarding the availability of the parent survey in 18 languages. Trustee questions regarding the need for a survey passcode, and the availability of a response summary were responded to.

A copy of the Superintendent's Update is attached to the official minutes.

Assistant Superintendent Reno Ciolfi and District Principal Craig Mah provided the Board with a presentation on the District Operational Plan – Aligned with the Framework for Enhancing Student Learning (FESL). The plan outlines the actions taken by each department to support Directions 2025, our strategic

**RESPONSE TO PREVIOUS
DELEGATIONS**

DISTRICT STAFF REPORTS
a) Superintendent
Report
i) News & Events

**ii) Superintendent's
Update**

**iii) District
Operational Plan
– Aligned with
Framework for
Enhancing**

plan. The goal is to increase success for all students in all measures as outlined in the FESL, with particular attention to the Indigenous learners and Children and Youth in Care.

Trustee inquiries regarding the data collection, timeline for Youth Development Instrument (YDI) results, definition of “Indigenous ways of learning”, and a request for a copy of the “First Peoples Principles of Learning” were responded to.

A copy of the District Operational Plan – Aligned with the Framework for Enhancing Student Learning presentation is attached to the official minutes.

Superintendent Patricia Gartland and Assistant Superintendent Gerald Shong provided information regarding student enrolment. The Canadian government welcomed 431,645 permanent residents in 2022, representing the largest number of permanent residents welcomed to Canada in a single year. This large influx has resulted in unprecedented, accelerated student enrolment. It is unclear at this time how this significant increase to student enrolment will be funded. 1,856 new students have enrolled in the District since September 2022. The historical average is approximately 850 new students per year.

Trustee questions regarding the fiscal situation pertaining to the addition of portables, the amount of the funding shortfall/cost to the District, and the possible reorganization of existing classrooms were responded to. A further inquiry regarding a cost benefit analysis to hire additional staff to complete student assessments to obtain Ministry funding for English Language Learners (ELL) and Special Education (SPED) students was responded to.

A Trustee commented this will be brought forward during an upcoming BC School Trustees Association (BCSTA) meeting. Several Trustees expressed interest in becoming politically active to seek advocacy for government funding for the influx of new students. A Trustee commented collaboration with Toronto and Montreal school districts may create a larger united front in the pursuit of advocacy.

Director of Instruction Stephen Whiffin and Principal of Technology Implementation Dave Sands provided the Board with a presentation introducing SD43’s innovative new STEAM Lenses (Science/Technology/Engineering/Arts/Math). Through Tech Twenty presentations, District staff endeavor to provide the Board with ongoing information about the application of technology in support of our goals. This presentation is one of a series of regular updates on the progress with respect

Student Learning (FESL)

iv) Student Enrolment – Supreme Court of Canada (SCC)/Space Challenges Current Year & Next Year

v) Tech Twenty – STEAM Lenses

to the District's technology activities. Examples were shared as to how these lenses can make STEAM activities more accessible to all classrooms.

Trustee questions regarding Focus Day on January 30, 2023, and STEAM activities for neuro-diverse students were responded to. A Trustee acknowledged the efforts to support teachers' professional development related to STEAM.

A copy of the Tech Twenty presentation is attached to the official minutes.

Randy Manhas, Secretary-Treasurer/CFO, provided the 2023/24 Budget Consultation Guide for the fiscal year beginning July 1, 2023. Beginning in 2021/22, the budget process was modified to provide stakeholder input in February, in advance of Ministry funding announcements, and before district staff finalize the preliminary budget submission to the Board. To seek broad and thorough input, the Board will also engage in a series of meetings with all partner groups and make several presentations throughout the year to inform stakeholders about the budget. The public is invited to learn about the budget process, engage in the consultation, and contribute feedback. The Board of Education must pass a balanced budget before June 30 of each year.

Trustee questions about a decrease to the number of classes during the pandemic, an increase to the number of Education Assistants (EA's) and the associated criteria for student access to an EA, and the number of Learning Inclusion Support Workers (LISW's) were responded to.

A copy of the 2023/24 Budget Consultation Guide is attached to the official minutes.

Nita Mikl, Assistant Secretary-Treasurer, provided an update regarding the District's Grant Funding Confirmation. On December 15, 2022, the Ministry of Education and Child Care confirmed the Grant funding for the 2022/23 school year. The funding impact from the September 1701 count estimates was summarized. In December 2022, the Ministry of Education and Child Care confirmed funding for the District's Classroom Enhancement Fund (CEF). The District's total CEF funding has been approved for \$44,002,952.

Trustee questions regarding the calculation of salary differentials, and the estimated length of time the CEF will continue were responded to.

**b) Secretary-Treasurer
Report
i) Budget Consultation
Guide**

ii) Funding Update

A copy of the December 2022 – Grant Funding Confirmation is attached to the official minutes.

Michelle Daycock, Director – Human Resources, provided a brief overview of local and provincial bargaining. Agreements are now in place with both the Canadian Union of Public Employees (CUPE) and the Coquitlam Teachers Association (CTA). Ms. Daycock expressed thanks to the CTA and CUPE bargaining teams for their cooperation and willingness to maintain successful professional relationships.

There was no unfinished business.

At **8:43 p.m.** the Chair opened the floor to questions.

A Trustee inquiry whether the District was operationally able to process the CUPE negotiated wage increases prior to the end of December 2022 was responded to.

Ken Christensen, CTA President, expressed thanks for the return to in-person Board meetings and the inclusion of the full agenda on the public website.

There were no New Business items.

There were no Notices of Motion.

Trustee Cahoon provided an update regarding the BC School Trustees Association (BCSTA) Metropolitan Branch Annual General Meeting (AGM).

Trustee Palmer Isaak provided an update regarding the Mental Health Task Force. Young people in Coquitlam, Port Coquitlam, and Port Moody will soon have access to much-needed mental health and substance-use supports with the introduction of a new Foundry. A search is underway for a “bricks and mortar” building location in Coquitlam. Once open, Foundry Tri-Cities will

- c) Director of Human Resource
- i) Update on Local and Provincial Bargaining

UNFINISHED BUSINESS

QUESTION PERIOD

- a) Trustees
- b) Gallery

NEW BUSINESS

NOTICES OF MOTION

ITEMS OF TRUSTEE BUSINESS

- a) BCSTA Metro Branch AGM
- b) Mental Health Task Force Update

offer people between 12 and 24 and their families appropriate services to fit their unique needs, including mental health and substance-use support, drop-in counselling, physical and sexual health care, as well as youth and family peer support. The implementation of the “988” hotline is anticipated for November 2023. Gratitude was expressed to Trustees Pollock and Woods for their assistance on the Task Force.

At **8:55 p.m.** the Chair opened the floor to questions.

There were no trustee questions.

There were no questions from the gallery.

BLATHERWICK/PALMER ISAAK moved to adjourn the meeting at 8:56 p.m.

Question was called.

MOTION CARRIED UNANIMOUSLY

QUESTION PERIOD

a) Trustees

b) Gallery

ADJOURNMENT

“Original Signed by”

Chair

“Original Signed by”

Secretary-Treasurer