SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES

REGULAR PUBLIC BOARD MEETING
DISTRICT OFFICE, BOARD ROOM

TUESDAY, FEBRUARY 7, 20232

Our mission is to ensure quality learning opportunities for all students of all ages.

PRESENT

Chair:	Michael Thomas
Vice-Chair	Craig Woods
Trustees:	Jennifer Blatherwick
	Carol Cahoon
	Chuck Denison
	Kerri Palmer Isaak
	Lisa Park
	Christine Pollock
	Zoe Royer
Regrets:	
	Nadine Tambellini
Administration:	
Superintendent of Schools/CEO	Patricia Gartland
Secretary-Treasurer	Randy Manhas
Assistant Superintendents	Carey Chute
	Gerald Shong
	Robert Zambrano
Executive Director, Facilities and Planning	Ivano Cecchini
Assistant Secretary-Treasurer, Corporate and Financial Services	Nita Mikl
Director of Instruction	Paul McNaughton
	Stephen Whiffin
Assistant Director of Communications and Community Relations	Ken Hoff
Executive Assistant	Colleen Stavert
Recording Secretary	Nicole Schenato

CALL TO ORDER

Michael Thomas, Chair, called the meeting to order at 7:03 p.m.

ACKNOWLEDGEMENT OF TERRITORY

The Acknowledgement of Territory was expressed by Trustee Cahoon.

ACCEPTANCE OF AGENDA

a) Acceptance of Agenda

The Chair asked if there were any additions or deletions to the agenda.

CAHOON/PALMER ISAAK moved acceptance of the agenda.

Question was called. **MOTION CARRIED UNANIMOUSLY**

INTRODUCTIONS
a) Partner Group
b) DLT

The SLC, DPAC, CUPE, CTA and CPVPA representatives in attendance were recognized. The DLT members in attendance introduced themselves.

DELEGATIONS/ PRESENTATIONS
a) Real Acts of Caring Week

Harriette Chang, Real Acts of Caring (RAC) Coordinator & Teacher, Porter Street Elementary, provided a presentation on Real Acts of Caring.

Ms. Chang was joined by Conor Hogan (Simon Fraser University) and students Janine Hu (Port Moody Secondary), Elise Squeo (Porter Street Elementary), and Callum Knowles (Porter Steet Elementary) who spoke regarding the Real Acts of Caring Week activities for 2023.

Board Chair Thomas proclaimed the week of February 13 - 17, 2023, as “Real Acts of Caring Week”.

EDUCATION

There were no education matters to report.

APPROVAL OF CONSENT AGENDA

The Chair asked if there were any amendments to the consent agenda, which included the following items:

a) Approval of January 17, 2023, Regular Board Meeting Minutes
b) Trustee Calendar Planning Report for Information
c) Trustee Reports for Information

CAHOON/PALMER ISAAK moved approval of the consent agenda.

Question was called. **MOTION CARRIED UNANIMOUSLY**

A copy of the Trustee Reports is attached to the official minutes.

RESPONSE TO PREVIOUS DELEGATIONS

There were no responses to previous delegations.

DISTRICT STAFF REPORTS

a) Superintendent Report

i) News & Events

Patricia Gartland, Superintendent, provided a report on news and events. The Superintendent elaborated on the many wonderful events that have occurred in January 2023.

A copy of the Superintendent's News & Events report is attached to the official minutes.

ii) Superintendent's Update

Patricia Gartland, Superintendent, provided a district update related to the Deputy Minister's Bulletin including information about the launch of an anti-racism action plan for K-12 Students, signed agreement between BC Ministry of Education and Child Care and School District 43 as a Provincial Online Learning School (POLS) as well as School District #43 being included in the Forbes top 300 Canadian Employers list and, as such, is able to present itself as a "top employer".

A copy of the Superintendent's Update is attached to the official minutes.

iii) Supporting Multilingual / English Language Learners

Rob Zambrano and Caroline Davidson provided a presentation on empowering SD 43 Multilingual/English language learners with the Coquitlam Academic Literacy Framework, District 43 ELL service and support, and the transition to the My Ed BC Annual Instructional Plan (AIP) for ELL students.

Trustee questions and comments the costs of MYED AIP and the funding through the ministry and what districts are using the AIP. AIP is it transferred through districts and interprovincially were responded to. with the influx of students within the district. Align teachers with mentors to help support the learners based on their needs and level. Sharing the annual instructions plans. Inservice sessions for teachers for September 2023 were responded to. Home language was responded to. What training is given to teachers regarding ELL as well as the demographics.

A copy of the Supporting Multilingual/English Language Learner presentation is attached to the official minutes.

i) 2nd Quarter Financial Report

Nita Mikl, Assistant Secretary-Treasurer spoke to the 2nd Quarter Financial Report. The report reflects six months of activity ending Dec. 31, 2022.

Trustee questions regarding Increases in student enrollment combined with increases in students with unique needs and the challenges by Provincial funding inadequacies and the meaning of a Permanent TTOC were responded to.

A copy of the 2nd Quarter Financial Report 2022/23 memo is attached to the official minutes.

UNFINISHED BUSINESS

There was no unfinished business.

QUESTION PERIOD

At 8:36 pm p.m. the Chair opened the floor to questions.

a) Trustees

There were no trustee questions.

b) Gallery

A question from the CTA regarding the filled Permanent TTOC positions was responded to.

NEW BUSINESS

a) Accumulated Surplus Policy Review

Randy Manhas, Secretary-Treasurer reviewed Policy 23 – Accumulated Operating Surplus. Previous revision to the policy has ensured alignment with the district's strategic plan as well as the Ministry of Education and Childcare's K-12 Public Education Accumulated Operating Surplus Policy. Therefore, staff are not recommending any changes to the policy at this time.

Trustee questions and comments regarding the Accumulated Surplus Policy Review and the totality of length of the policy were responded to.

CAHOON/PALMER ISAAK moved the acceptance of Policy 23 – Accumulated Operating Surplus.

Question was called. **MOTION CARRIED UNANIMOUSLY**

A copy of the Accumulated Surplus Policy Review memo is attached to the official minutes.

b) 2022/23 Amended Annual Budget

Nita Mikl, Assistant Secretary-Treasurer spoke to the 2022/23 Amended Annual Budget. A summarized version of the Operational Budget reflected the changes from the Preliminary to the Amended Budget by financial group category. This budget reflects current year changes.

Trustee questions and further clarification regarding Ministry funds, Schedule 4 of the amended budget as well Capital projects were responded to.

PALMER ISSAK/Pollock moved that the Board of Education hold all three readings of the Annual Budget bylaw.

Question was called. MOTION CARRIED UNANIMOUSLY

Pollock/Woods moved for the first reading of the Annual Budget bylaw.

Question was called. MOTION CARRIED UNANIMOUSLY

Cahoon/Palmer Isaak moved for the second reading of the Annual Budget bylaw.

Question was called. MOTION CARRIED UNANIMOUSLY

PALMER ISAAK/BLATHERWICK moved for the third and final reading and adoption of the Annual Budget bylaw.

Question was called. MOTION CARRIED UNANIMOUSLY

A copy of the 2022/23 Amended Annual Budget Bylaw memo is attached to the official minutes.

NOTICES OF MOTION

There were no motions.

ITEMS OF TRUSTEE BUSINESS

There were no items of Trustee business.

QUESTION PERIOD

At 8:54 p.m. the Chair opened the floor to questions.

a) Trustees

There were no trustee questions.

b) Gallery

A question from the CTA regarding the New Anti-racism action plan and the timeline and eligibility around training was responded to.

ADJOURNMENT

CAHOON/POLLOCK moved to adjourn the meeting at 8:59 p.m.

Question was called. **MOTION CARRIED UNANIMOUSLY**

"Original Signed by"

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Chair

"Original Signed by"

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Secretary-Treasurer