

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING
DISTRICT OFFICE, BOARD ROOM**

TUESDAY, APRIL 25, 2023

Chair:

Vice-Chair

Trustees:

Michael Thomas
Craig Woods
Jennifer Blatherwick
Carol Cahoon
Chuck Denison
Kerri Palmer Isaak
Lisa Park
Christine Pollock
Zoe Royer

Regrets:

Administration:

Superintendent of Schools/CEO
Secretary-Treasurer
Assistant Superintendents

Patricia Gartland
Randy Manhas
Carey Chute
Gerald Shong
Nadine Tambellini
Robert Zambrano
Ivano Cecchini
Nita Mikl

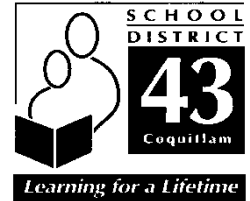
Executive Director, Facilities and Planning
Assistant Secretary-Treasurer,
Corporate and Financial Services
Director of Instruction
Director of Instruction
Assistant Director of Communications and
Community Relations
Recording Secretary

Paul McNaughton
Stephen Whiffin

Ken Hoff
Colleen Stavert

Michael Thomas, Chair, called the meeting to order at 6:58 p.m.

The Acknowledgement of Territory was expressed by Trustee Royer.



*Our mission is to ensure
quality learning opportunities
for all students of all ages.*

PRESENT

CALL TO ORDER

**ACKNOWLEDGEMENT
OF TERRITORY**

**ACCEPTANCE OF
AGENDA**

The Chair asked if there were any additions or deletions to the agenda.

PALMER ISAAK/POLLOCK moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

The Coquitlam Teachers' Association (CTA), Coquitlam Principals and Vice-Principals Association (CPVPA), District Parent Advisory Council (DPAC), and Student Leadership Council (SLC) representatives in attendance introduced themselves. Coquitlam Music Teachers' Association (CMTA) President Susan Kiddie arrived later during the meeting.

The District Leadership Team (DLT) members in attendance introduced themselves.

Assistant Superintendent Carey Chute, and Principal of Career, Trades and Transitions Ben King, presented 14 students with Youth Work in Trades scholarships for 2023. The Youth Work in Trades (formerly Secondary School Apprenticeship (SSA)) scholarship is awarded to students who complete all four Youth Work in Trades courses through Coquitlam Open Learning (COL), maintain a C+ average in their Grade 12 courses, and complete 900 workplace apprenticeship hours. Each student in attendance was individually congratulated and presented with a scholarship/cheque. A photograph was taken followed by a round of applause for the students.

The names of the 14 scholarship winners along with their trade and secondary school attended are attached to the official minutes.

Heritage Woods Secondary Teacher Michael Viveiros provided an update regarding the first Unified 3 on 3 Basketball District Championships held at Heritage Woods Secondary School on April 13, 2023. The SD43 Unified 3 on 3 Basketball Program is an inclusive program created in collaboration with Special Olympics BC, providing students with exceptionalities the opportunity to represent their school and play alongside other students.

The students were individually introduced followed by a round of applause. Thanks were expressed to the event sponsors, Special Olympics BC and MoreSports BC, lead organizer Michael Viveiros, and the district staff who made this event a huge success.

a) Acceptance of Agenda

INTRODUCTIONS

a) Partner Group

b) DLT

**DELEGATIONS/
PRESENTATIONS**

a) Youth Work in Trades

b) SD43 Unified 3 on 3 Basketball

Trustees expressed thanks to all the athletes, teachers and coaches for sharing their success story. Trustee questions directed to the athletes about their favourite part of the experience, the game style played (full court or half court), and their medal standing were responded to.

CTA Second Vice-President and New Westminster & District Labour Council (NWDLC) Delegate Diether Malakoff provided information regarding occupational health and safety, the rights of injured workers, and mental health disorders in the workplace. NWDLC is a community-based central labour organization chartered in 1966 by the Canadian Labour Congress to represent workers in fourteen lower mainland municipalities.

April 28, 2023, has been declared a National Day of Mourning. Both the Canadian Labour Congress and the Federal Government are encouraging all employer and employee groups to remember the many workers who have lost their lives while employed at work sites across our nation. In their honour, and to reaffirm our focus to create safe and healthy jobs for Canadians, schools should recognize the significance of this day. In acknowledgement, all district work sites have been directed to fly flags at half-mast and observe a minute of silence at 11:00 am on April 28, 2023.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of April 11, 2023, Regular Board Meeting Minutes
- b) Approval of April 18, 2023, Special Board Meeting Minutes
- c) Update on the Administrative Procedures Review
- d) Trustee Calendar Planning Report for Information
- e) Trustee Reports for Information

ROYER/PALMER ISAAK moved approval of the consent agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Trustee Reports is attached to the official minutes.

**c) New Westminster &
District Labour
Council – Day of
Mourning**

EDUCATION

**APPROVAL OF
CONSENT AGENDA**

There were no responses to previous delegations.

Patricia Gartland, Superintendent, provided a report on news and events. The noteworthy highlights of April 2023 were shared.

A trustee commented there were five SD43 recipients of the Soroptimist International of the Tri-Cities Bea Kelly Volunteer Awards. This award recognizes grade 12 students who have made a difference in the community through volunteer efforts. A trustee commented that a Youth Volunteer of the Year award was presented to an SD43 student for her volunteer efforts in preventing opioid overdose.

A copy of the Superintendent's News & Events report is attached to the official minutes.

Patricia Gartland, Superintendent, relayed the recent BC Ministry of Mental Health and Addictions announcement of 12 more Foundry centres coming to support young people in BC. These new Foundry centres will provide young people aged 12-24 and their families and caregivers free and confidential services to fit their unique needs.

A copy of the Superintendent's Update is attached to the official minutes.

Nita Mikl, Assistant Secretary-Treasurer, provided a summary of the 2023/24 annual budget. On February 21, 2023, a Special Public meeting was held to provide stakeholders, partner groups and the public an opportunity to provide input to help shape the proposed budget. On April 11, 2023, management tabled the budget and on April 18, 2023, the Board received feedback from stakeholders on the proposed budget. Key aspects of this budget take into consideration the multiple interests of all stakeholders, a limit on the impact of grant underfunding while continuing to provide support for vulnerable learners, and the provision of financial transparency, governance, and accountability in the budget process within a framework aligned with *Directions 2025*.

RESPONSE TO PREVIOUS DELEGATIONS

DISTRICT STAFF REPORTS

- a) Superintendent Report
- i) News & Events

- ii) Superintendent's Update

UNFINISHED BUSINESS

- a) 2023/24 Annual Budget Bylaw

POLLOCK/CAHOON moved to hold all three readings of the 2023/2024 Annual Budget Bylaw in the amount of four hundred seventy-six million, one hundred ninety thousand, five hundred and seventeen dollars (\$476,190,517) and have the three readings, final passage and adoption of the 2023/24 Annual Budget Bylaw at this meeting.

Question was called. MOTION CARRIED UNANIMOUSLY

PALMER ISAAK/WOODS moved first reading of the 2023/24 Annual Budget Bylaw in the amount of four hundred seventy-six million, one hundred ninety thousand, five hundred and seventeen dollars (\$476,190,517).

Question was called. MOTION CARRIED UNANIMOUSLY

PARK/ROYER moved second reading of the 2023/24 Annual Budget Bylaw in the amount of four hundred seventy-six million, one hundred ninety thousand, five hundred and seventeen dollars (\$476,190,517).

Question was called. MOTION CARRIED UNANIMOUSLY

ROYER/POLLOCK moved third and final reading, final passage, and adoption of the 2023/24 Annual Budget Bylaw in the amount of four hundred seventy-six million, one hundred ninety thousand, five hundred and seventeen dollars (\$476,190,517).

Question was called. MOTION CARRIED UNANIMOUSLY

A copy of the 2023/24 Annual Budget and Bylaw are attached to the official minutes.

At 7:52 p.m. the Chair opened the floor to questions.

There were no trustee questions.

There were no questions from the gallery.

There was no new business.

QUESTION PERIOD

a) Trustees

b) Gallery

NEW BUSINESS

There were no notices of motion.

There were no items of trustee business.

At 7:52 p.m. the Chair opened the floor to questions.

There were no trustee questions.

There were no questions from the gallery.

CAHOON/PALMER ISAAK moved to adjourn the meeting at 7:53 p.m.

Question was called.

MOTION CARRIED UNANIMOUSLY

NOTICES OF MOTION

**ITEMS OF TRUSTEE
BUSINESS**

QUESTION PERIOD

a) Trustees

b) Gallery

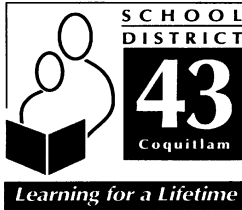
ADJOURNMENT

“Original Signed by”

Chair

“Original Signed by”

Secretary-Treasurer



SCHOOL DISTRICT NO. 43 (COQUITLAM)

MEMORANDUM

TO: Board of Education

FROM: Carey Chute, Assistant Superintendent

DATE: April 25, 2023

SUBJECT: Youth Work in Trades Scholarships 2023

COPIED TO: District Leadership Team, Ben King, Principal - Careers, Trades, and Transitions

Please find attached a list of the 14 students who were part of 2023 Youth Work in Trades Scholarship award winners. The 14 students have been invited to the April 25, 2023 Board meeting.

The Youth Work in Trades (formerly, Secondary School Apprenticeship -SSA) scholarship is awarded to students who:

1. Complete all four Youth Work in Trades courses through Coquitlam Open Learning
2. Maintain a C+ average in their Grade 12 courses,
3. Have completed 900 workplace hours in an apprenticeship.

In attendance to help with the presentation of the scholarships from the School District are: Ben King (Principal - Careers, Trades, and Transitions) and Joanna Horvath (Youth Work in Trades Teacher).

The scholarship winners (recent grads) are listed below, including the trade and school which they graduated.

Name	High School Attended	Trade
Cam Ballard	Heritage Woods	Electrical
Mathew Baumann	Dr. Charles Best	Plumbing
Jacob Buljan	Centennial	Professional Cook
Sam Calderone	Terry Fox	Carpentry
Nikolas De Carvalho	Heritage Woods	Auto Service Technician
Caleb Del Amour	Terry Fox	Professional Cook

Mauro Di Francesco	Dr. Charles Best	Electrical
Noah Freeman	Gleneagle	Joinery
Aidan Macdonald	Terry Fox	Carpentry
Zach Murphy	Riverside	Millwright
Hannah Obedzinski	Heritage Woods	Electrical
Daniel Pan	Centennial	Joinery
Joshua Pregal	Dr. Charles Best	Plumbing
Jack Roberts	Centennial	Auto Service Technician

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING
DISTRICT OFFICE, BOARD ROOM**

TUESDAY, APRIL 11, 2023

Chair:

Michael Thomas

Vice-Chair

Craig Woods

Trustees:

Jennifer Blatherwick

Chuck Denison

Kerri Palmer Isaak

Lisa Park

Christine Pollock

Regrets:

Carol Cahoon

Zoe Royer

Administration:

Superintendent of Schools/CEO

Patricia Gartland

Secretary-Treasurer

Randy Manhas

Assistant Superintendents

Carey Chute

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Executive Director, Facilities and Planning

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Assistant Secretary-Treasurer,

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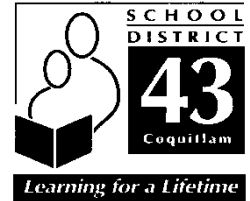
Ken Hoff

Recording Secretary

Colleen Stavert

Michael Thomas, Chair, called the meeting to order at 7:00 p.m.

The Acknowledgement of Territory was expressed by Trustee Park.



*Our mission is to ensure
quality learning opportunities
for all students of all ages.*

PRESENT

CALL TO ORDER

**ACKNOWLEDGEMENT
OF TERRITORY**

**ACCEPTANCE OF
AGENDA**

The Chair asked if there were any additions or deletions to the agenda.

PALMER ISAAK/POLLOCK moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

The District Parent Advisory Council (DPAC), Coquitlam Teachers' Association (CTA), Coquitlam Principals and Vice Principals Association (CPVPA), Canadian Union of Public Employees (CUPE) Local 561, and Coquitlam Music Teachers Association representatives in attendance introduced themselves. The District Leadership Team (DLT) members in attendance introduced themselves. Member of Parliament (MP) Port Moody-Coquitlam Bonita Zarillo was also in attendance.

There were no delegations/presentations.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of March 7, 2023, Regular Board Meeting Minutes
- b) Update on the Administrative Procedures Review
- c) Trustee Calendar Planning Report for Information
- d) Trustee Reports for Information

PALMER ISAAK/POLLOCK moved approval of the consent agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Trustee Reports is attached to the official minutes.

There were no responses to previous delegations.

Patricia Gartland, Superintendent, provided a report on news and events. The noteworthy highlights of March and April 2023 were shared.

**a) Acceptance of
Agenda**

INTRODUCTIONS

a) Partner Group

b) DLT

**DELEGATIONS/
PRESENTATIONS**

EDUCATION

**APPROVAL OF
CONSENT AGENDA**

**RESPONSE TO PREVIOUS
DELEGATIONS**

DISTRICT STAFF REPORTS

**a) Superintendent
Report**

i) News & Events

A trustee's request for clarification regarding the SD43 Indigenous Trade Sampler at Port Moody Secondary School was responded to.

A copy of the Superintendent's News & Events report is attached to the official minutes.

Patricia Gartland, Superintendent, provided an update regarding Canada Study Week in Reggio Emilia, Italy, on March 13-17, 2023. Meadowbrook Elementary Principal Shawne Callihoo, Blakeburn Elementary Principal Tara Fisher, and Coquitlam River Elementary Teacher Heather Poudre attended the Canadian Study Week in Reggio Emilia, Italy, during Spring Break.

Patricia Gartland, Superintendent, provided information on the provincial government's Feeding Futures School Food Programs Fund. Through Budget 2023, the Province is investing \$214 million over three years so school districts can create or expand local food programs in schools throughout BC. The funds will be used for purchasing food and hiring dedicated staff to coordinate the provision of meals and snacks to students. SD43's portion of the fund will be \$3.5 million per year for three years (for students in grades K-12). The details related to provincial direction and guidelines have yet to be announced.

Trustee questions regarding the delivery mechanism (particularly in middle schools) and the program delivery timeframe were responded to. A trustee expressed concern about the operationalization of the program on a large-scale basis and the potential for expanded food options to more students. A trustee inquired if the \$3.5 million per year for three years will continue after cessation of the three year period. A trustee requested confirmation that there will not be a reduction in our community link funding.

There was no unfinished business.

At 7:27 p.m. the Chair opened the floor to questions.

There were no trustee questions.

CUPE Local 561 President Jane Gibbons inquired whether middle school kitchens that were previously closed would be reopened for the Feeding Futures School Food Programs Fund. \$5 million for the entire Province has been allocated for capital funding for this initiative (very small amount per district).

ii) Superintendent's Update

UNFINISHED BUSINESS

QUESTION PERIOD

a) Trustees

b) Gallery

Ms. Maxine Wilson inquired how government and community are engaged to identify the important issues in education. Ms. Wilson provided an article titled, *“Conversations That Matter”* regarding the effect of not supporting students and its resulting impact on our economy related to mental health and addictions.

Ivano Cecchini, Executive Director, Facilities and Planning, provided an update regarding the Burke Mountain Project Open House which is scheduled to occur on April 26, 2023, at Smiling Creek Elementary, Coquitlam, from 5:00-8:00 pm.

Ivano Cecchini, Executive Director, Facilities and Planning, reviewed the 2023-24 five-year capital plan projects.

PALMER ISAAK/POLLOCK moved to hold all three readings and have the three readings, final passage and adoption of the 2023/24 Five Year Capital Plan Bylaw at this meeting.

Question was called. **MOTION CARRIED UNANIMOUSLY**

WOODS/PALMER ISAAK moved first reading of the 2023/24 Five Year Capital Plan Bylaw.

Question was called. **MOTION CARRIED UNANIMOUSLY**

PARK/BLATHERWICK moved second reading of the 2023/24 Five Year Capital Plan Bylaw.

Question was called. **MOTION CARRIED UNANIMOUSLY**

POLLOCK/DENISON moved third and final reading, final passage, and adoption of the 2023/24 Five Year Capital Plan Bylaw.

Question was called. **MOTION CARRIED UNANIMOUSLY**

A copy of the 2023/24 Five Year Capital Plan Bylaw and memo are attached to the official minutes.

NEW BUSINESS

a) 2023-2024 Capital Response Letter Bylaw

b) 2023-2024 Preliminary Budget

The Board Chair provided an overview of the budget process citing the impact of the COVID-19 pandemic, the primary goal of the strategic vision for student success, that relationships are key, sound financial stewardship is a priority of the Board, the introduction of Directions 2025 and the Board's key budget objective to continue to maintain a financially healthy, stable and sustainable school district.

Patricia Gartland, Superintendent, provided comments regarding Directions 2025 (the district's strategic plan), the preliminary budget presentation, the upcoming budget, the impact of COVID-19 on the International Education program, and the stability and certainty of the budget.

Nita Mikl, Assistant Secretary-Treasurer, and Randy Manhas, Secretary-Treasurer, presented the 2023/24 preliminary budget and fiscal plan and provided a summary of highlights in a PowerPoint presentation. Ms. Mikl reviewed the Ministry funding announcement, the preliminary budget overview, the preliminary budget, the multi-year financial forecast, key budget dates, and reviewed how the budget supports the Directions 2025 Strategic Goals and Objectives.

Mr. Manhas expressed gratitude to the entire Finance team and Assistant Secretary-Treasurer Nita Mikl regarding the development of the 2023/24 budget. Gratitude was also expressed to the Board and the entire District Leadership Team (DLT).

Trustee inquiries regarding challenges resulting from staffing shortages, the asset retirement obligation related to our capital accounts, middle schools' conversion of one Education Assistant (EA) position from 30 to 35 hours/week, the role of a Filter Technician (Tech), the importance of the surplus policy, increases to Canada Pension Plan (CPP) & Employment Insurance (EI) amounts, and the federal government's dental assistance program for low-income individuals were responded to. A trustee expressed gratitude for the budget consultation and engagement process with stakeholders and the DLT.

A copy of the 2023/24 Budget & Fiscal Plan and the 2023/24 Budget PowerPoint presentation are attached to the official minutes.

There were no motions.

The members of the Board of Education reviewed the list of commencement ceremonies and the trustee representative at each ceremony.

i) Overview of Budget Process

ii) Remarks from Superintendent

iii) Presentation of 2023/24 Preliminary Budget

NOTICES OF MOTION

ITEMS OF TRUSTEE BUSINESS

a) Trustee Representation at

**Commencement
Ceremonies**

At 8:43 p.m. the Chair opened the floor to questions.

There were no trustee questions.

Representatives from the CTA, CUPE Local 561, CPVPA, and Coquitlam Music Teachers Association expressed gratitude for the budget on behalf of their memberships.

MP Bonita Zarillo commented she regularly hears from parents about their difficulty in obtaining supports for their children. Ms. Zarillo provided recognition for minor department heads at elementary school levels. Ms. Zarillo also spoke regarding the Convention on the Rights of Persons with Disabilities (CRPD) Article 24 which prohibits discrimination against children with disabilities and mandates the right to inclusive education. Superintendent Patricia Gartland referenced the Ministry's Anti-Racism Action Plan and the importance of respecting peoples' language and culture.

Trustee Pollock commented she will be attending a Mental Health in Schools Conference on May 2, 2023, in Richmond, BC, and will report back regarding updates.

POLLOCK/WOODS moved to adjourn the meeting at 9:04 p.m.

Question was called.

MOTION CARRIED UNANIMOUSLY

QUESTION PERIOD

a) Trustees

b) Gallery

ADJOURNMENT

"Original Signed by"

Chair

"Original Signed by"

Secretary-Treasurer

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**SPECIAL PUBLIC BOARD MEETING - BUDGET
DISTRICT OFFICE, BOARD ROOM**

TUESDAY, APRIL 18, 2023

Chair:

Vice-Chair

Trustees:

Michael Thomas
Craig Woods
Jennifer Blatherwick
Carol Cahoon
Chuck Denison
Kerri Palmer Isaak
Lisa Park
Christine Pollock
Zoe Royer

Regrets:

Administration:

Superintendent of Schools/CEO
Secretary-Treasurer/CFO
Assistant Superintendents

Patricia Gartland
Randy Manhas
Carey Chute
Gerald Shong
Nadine Tambellini
Robert Zambrano
Ivano Cecchini
Randy Manhas
Nita Mikl

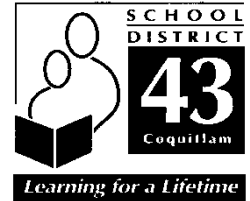
Executive Director, Facilities & Planning Services
Executive Director, Human Resources
Assistant Secretary-Treasurer,
Corporate and Financial Services
Director of Instruction
Director of Instruction
Assistant Director of Communications and
Community Relations
Executive Assistant

Paul McNaughton
Stephen Whiffin

Ken Hoff
Nicole Schenato

Michael Thomas, Chair, called the meeting to order at 6:31 p.m.

The Acknowledgement of Territory was expressed by Trustee Pollock.



*Our mission is to ensure
quality learning opportunities
for all students of all ages*

PRESENT

CALL TO ORDER

**ACKNOWLEDGEMENT
OF TERRITORY**

The Chair asked if there were any additions or deletions to the agenda.

CAHOON/ROYER moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

The District Parent Advisory Council (DPAC), Coquitlam Teachers' Association (CTA), Coquitlam Principals and Vice Principals Association (CPVPA), and SLC representatives in attendance introduced themselves. The District Leadership Team (DLT) members in attendance introduced themselves.

The Board Chair reviewed the budget process, guidelines, and sequence of events for the Special Public Board Meeting.

The Chair delivered remarks regarding the Board's continued financial focus and decision making guided by the goals and objectives of the *Directions 2025* strategic vision document. Strong financial stewardship is the foundation that will ensure that *Directions 2025* three goals: *achieve student success, develop the educated citizen and foster a sustainable educational organization*, will be met.

The Chair commented that the Board's key budget objective is to maintain a financially healthy, stable, and sustainable school district for the long-term to continue in achieving their vision and mission.

Patricia Gartland, Superintendent, commented that the Board of Education and the District Leadership Team have listened carefully paying close attention to stakeholder and partner group feedback throughout the budget process. From that feedback and, in alignment with our district's strategic vision document *Directions 2025*, Board direction has helped maintain excellent student success levels and sustained a secure financial position. The Superintendent further remarked that the Board is committed to financial transparency and accountability.

The Superintendent thanked the Secretary-Treasurer and his team, the Board of Education and the District Leadership Team for their leadership and collaboration and for their commitment to the strategic vision and objectives of the board. The school district school is in a very favorable position from a financial and a student success perspective.

There were no trustee questions.

ACCEPTANCE OF AGENDA

INTRODUCTIONS

- a) Partner Groups
- b) DLT

OVERVIEW OF BUDGET PROCESS AND

REMARKS FROM BOARD CHAIR

REMARKS FROM SUPERINTENDENT

TRUSTEE QUESTIONS

Bryn Williams CPVPA President, thanked the board, Superintendent Gartland, Secretary Treasurer Manhas and staff for all their hard work and support during the budget process. Mr. Williams shared his appreciation for bringing the focus back to supporting the families and staff.

Rosey Manhas, DPAC President provided budgetary comments on behalf of the District Parent Advisory Council, recognizing that the budget process is not easy and that risks are sometimes needed to achieve greater rewards.

Ms. Manhas thanked the Board and District Leadership Team for their ongoing support and commitment to DPAC as a partner group. DPAC looks forward to continued engagement and partnership, with building even stronger relationships moving forward.

Ken Christensen, CTA President, provided budgetary comments on behalf of the Coquitlam Teachers' Association membership, citing the main concerns are a balanced budget and job security for their members. The best example is the elimination of layoff/recall. Mr. Christensen thanked the board and staff for their efforts and looks forward to continuing working together in the future.

A copy of the DPAC budgetary presentation is attached to the official minutes.

At 6:51 p.m. the Chair opened the floor to questions. Trustee questions and comments regarding the following topics were responded to:

- Highlight the enormous amount of work and effort that staff has put in with a little bit of risk.
- Increase inclusivity and diversity.
- Great things have happened with this budget and pleased on how the board was able to engage and help.
- Ability to pay down Burke mountain, a remarkable accomplishment.
- How this budget looks at people and school community cultures,
- Express our sincere appreciation to our partner groups.
- 35-hour Education Assistant positions at middle school will benefit our most vulnerable and at risk which speaks to inclusivity that our district is striving for.
- Sense of stability that comes with this budget.

STAKEHOLDER BUDGET FEEDBACK QUESTIONS OR COMMENTS

**COQUITLAM
PRINCIPALS & VICE-
PRINCIPALS
ASSOCIATION (CPVPA)**

**DISTRICT PARENT
ADVISORY COUNCIL
(DPAC)**

**COQUITLAM
TEACHERS'
ASSOCIATION**

**TRUSTEE DISCUSSION
QUESTION PERIOD
a) Trustees**

- Questions regarding the role of the minor department were answered.

There were no questions from the gallery.

POLLOCK/PALMER ISAAK motioned to adjourn the meeting at 7:09 pm.

Question was called.

MOTION CARRIED UNANIMOUSLY

b) Gallery

ADJOURNMENT

"Original Signed by"

Chair

"Original Signed by"

Secretary-Treasurer



School District No. 43 (Coquitlam)

MEMORANDUM

TO: Patricia Gartland, Superintendent

FROM: Ken Hoff, Asst. Director, Communications and Community Relations

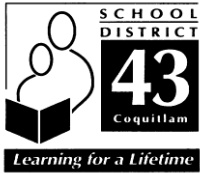
DATE: April 25, 2023

RE: **Update on the Administrative Procedures Review**

For the Board's Information

Below is an update of the ongoing Administrative Procedures (AP) review. The APs below, and supporting forms if applicable, have been reviewed and subject to their review status, they remain unchanged, deleted, revised, rewritten or are new.

F252-4	Out of Province Field Trip Informed Consent Form	New	New
F254-4	International Field Trip Informed Consent Form	New	New

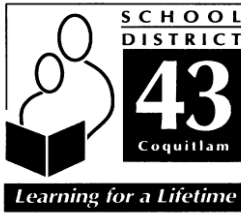


BOARD OF EDUCATION

Calendar Planning

April 25, 2023

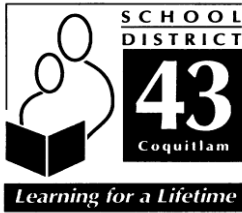
DATE	MEETING	LOCATION	TIME
APRIL 2023			
25	Board Meeting	ELC, Board Room	7:00pm
27-30	BCSTA – Annual General Meeting	Westin Bayshore, Vancouver	
MAY 2023			
9	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
23	Board Meeting	ELC, Board Room	7:00pm
JUNE 2023			
12	District Retirement Event	Westwood Plateau Golf & Country	5:30pm
13	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
20	Board Meeting	ELC, Board Room	7:00pm
JULY 2023			
3-5	CSBA Conference	Banff, AB	



**BOARD OF EDUCATION
TRUSTEE REPORT
Board Meeting April 25, 2023**

Trustee Carol Cahoon participated in the following activities, events and meetings:

- Jan 13/23 - BC School Trustees Association (BCSTA) Finance & Audit Committee Meeting, Zoom
- Jan 17/23 - In Camera Meeting & In Service Board Meeting, ELC, Coquitlam
- Jan 17/23 - Public Board Meeting, ELC, Coquitlam
- Jan 18/23 - BCSTA Metro Meeting, New Westminster School District Board Office, New Westminster
- Jan 23/23 - Assistant Superintendent, Reno Ciolfi, Retirement Celebration, ELC, Coquitlam
- Jan 24/23 - Special In Camera Meetings A & B, ELC, Coquitlam
- Jan 24/23 - Budget 2023/24 Consultation Meeting with CUPE 561, ELC, Coquitlam
- Jan 25/23 - Budget 2023/24 Consultation Meeting CPVPA, ELC, Coquitlam
- Jan 31/23 – SD43 Finance and Audit Committee Meeting, ELC, Coquitlam
- Jan 31/23 - Budget 2023/24 Consultation Meeting with DPAC, ELC, Coquitlam
- Feb 1/23 - Budget 2023/24 Consultation Meeting with CTA, ELC, Coquitlam
- Feb 1/23 - Budget 2023/24 Consultation Meetings debrief, ELC, Coquitlam
- Feb 6/23 - RBC Foundation \$25,000 Cheque Presentation to support SD43's youth employment readiness efforts in the community, RBC Town Centre Branch, Coquitlam
- Feb 7/23 - In Camera Meeting & In Service Board Meetings, ELC, Coquitlam
- Feb 7/23 - Public Board Meeting, ELC, Coquitlam
- Feb 13/23 - Dinner with Korean Consul General Kyun & Education Consul Duyoung Son, Vancouver
- Feb 15/23 - BCSTA Metro Branch Meeting, ELC, Coquitlam
- Feb 17/23 - BCSTA Finance & Audit Committee Meeting, Zoom
- Feb 21/23 - Special Public Board Meeting – Stakeholder Budget input Presentations, ELC, Coquitlam
- Feb 23/23 - In Service Board Meeting, ELC, Coquitlam
- Feb 27/23 - SD43/Village of Anmore & Belcarra Council Liaison meeting, MS Teams
- Mar 7/23 - In Camera Meeting & In Service Board Meeting, ELC, Coquitlam •
- Mar 7/23 - Public Board Meeting, ELC, Coquitlam
- Mar 30/23 - BCSTA Orientation Session "Working with People", Zoom
- Apr 4/23 - SD43 Finance and Audit Committee Meeting, ELC, Coquitlam
- Apr 11/23 - In Camera Meeting & In Service Board Meetings, ELC, Coquitlam
- Apr 11/23 - Public Board Meeting, ELC, Coquitlam
- Apr 18/23 - In Camera Meeting & In Service Board Meetings, ELC, Coquitlam
- Apr 18/23 - Special Public Board Meeting, ELC, Coquitlam
- Apr 21/23 - BCSTA Finance & Audit Committee Meeting, Zoom



**BOARD OF EDUCATION
TRUSTEE REPORT
Board Meeting April 25, 2023**

Trustee Lisa Park participated in the following activities, events and meetings:

- April 11, 2023 - In Camera Meeting and In Service Board Meeting, ELC, Coquitlam
- April 11, 2023 - Public Board Meeting, ELC, Coquitlam
- April 18, 2023 – In Camera Board Meeting, ELC, Coquitlam
- April 18, 2023 – Special Public Board Meeting, ELC, Coquitlam



- On April 13, SD43 hosted the first Unified 3 on 3 Basketball District Championships at Heritage Woods Secondary School, where students cheered on their teams, enjoyed a friendly game of hoops, and had a lot of fun.

The SD43 Unified 3 on 3 Basketball Program is an inclusive basketball program created in collaboration with Special Olympics BC, providing students with exceptionalities the opportunity to represent their school and play alongside other students.

Through this event, students have gained new friends and improved their sport-specific skills while creating a more inclusive environment.

Thank you once again to the event sponsors, Special Olympics BC and MoreSports BC, lead organizer Michael Viveiros, and to our district staff who made this event a huge success!

- Congratulations to the following SD43 recipients of the Soroptimist International of the Tri-Cities Bea Kelly Volunteer Awards, recognizing grade 12 students who have made a difference in the community or school through volunteer efforts such as: fighting drugs, crime and violence; cleaning up the environment; and working to end discrimination and poverty.

- Nele Kaufmann – Riverside Secondary School
- Jihyueng Lim – Centennial Secondary School
- Ava Cervas – Terry Fox Secondary School
- Shanali Beligala – Terry Fox Secondary School



- Terry Fox Graduate, Jack Thomas, performs a drum solo on Canada's Got Talent Season 2 to Blink 182's "All the Small Things". Jack shares his story of losing his right arm in a workplace accident in 2015 but uses his story to continue living his best life. Watch his audition on ther Canada's Got Talent Youtube Channel [here](#).



Image Credits: Canada's Got Talent Instagram

- SD43 invites all families to attend the Ready, Set, Learn Community Breakfast every Wednesday in May from 9:30 am – 11:30 am, at various locations. Families will have an opportunity to enjoy some food, engage in fun activities, and meet early childhood experts and local community agencies. Register here: <http://ow.ly/3cUT50NOv21>



Superintendent's News & Events Report to the Board

Regular Board Meeting of April 25, 2023

Learning for a Lifetime

Serving the communities of Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody



5. On April 2, 2023, SD43 eSports organization hosted an in-person finals event which was also streamed online in collaboration with The Gaming Stadium, a gaming solutions company, where 30 students from Pinetree Secondary School and Heritage Woods Secondary School competed in 3 games: Overwatch, Valorant, and League of Legends.

The event was the culmination of the eSports Season that consisted of 5 high schools and over 80 students across the district. Congratulations students!

6. On April 21, the SD43 Student Leadership Council hosted its annual SLC Leadership Conference where 125 SD43 middle and secondary students gathered at Como Lake Middle School.

SLC invited speakers Adel Gamar, a professor from UBC Sauder School of Business and a cofounder of Gamar Foundation, Hiruki and Olivia, Red Cross Youth Facilitators and students at Heritage Woods Secondary School students, and Alina and Ariya, SLC co-chairs from Port Moody Secondary School discussing topics about leadership, optimism and providing ways on how to be your best self.



7. On April 14, SD43 middle school band students performed during the annual advanced band concert at Pitt River Middle School. The showcase was enjoyed by many and a variety of tunes were performed featuring songs from "The Mandalorian" and the "Pirates of the Caribbean". Congratulations students!



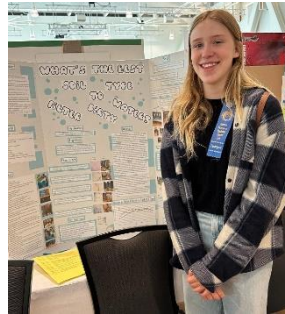
8. Congratulations to Como Lake Middle School for raising \$1700 and participating in its own Terry Fox Run. Students were also invited to donate toonies in support of the Terry Fox Foundation. Well done students and thank you for all your efforts in raising funds for this great cause!

Superintendent's News & Events Report to the Board

Regular Board Meeting of April 25, 2023

Learning for a Lifetime

Serving the communities of Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody



9. April 13 to 15, Eagle Mountain Middle School students, Aleksander Kwasniak & Camila Wist participated in the 2023 Greater Vancouver Regional Science Fair held at the University of British Columbia. The students proudly showcased their science fair inquiries and were so thrilled to represent Eagle Mountain Middle School.

Congratulations to Aleksander for also being awarded the Greater Vancouver Mining Women's Association Award, a special award for the best mining-related project.

10. Congratulations to Eagle Mountain Middle School students Bailey Hubbs, Zoe Petty, and their team for winning the U12 BC Hockey Provincials!



11. The public is invited to attend an information session for the new Burke Mountain secondary school and City of Coquitlam park on Wednesday, April 26 from 5 pm – 8 pm at Smiling Creek Elementary School.

Representatives from SD43, the City of Coquitlam and SOA Architects will be on hand to answer questions.

Burke Mountain Secondary School and City of Coquitlam Park

You are invited to an information session for the new Burke Mountain secondary school and City of Coquitlam park.

Wednesday, April 26, 5:00pm - 8:00pm
Overview Presentation at 5:15pm
Smiling Creek Elementary, 3456 Princeton Avenue

Representatives from SD43, the City of Coquitlam, and SOA Architects will be on hand to answer questions. Information will be made available online at the pages below for those unable to attend.

coquitlam.ca/park/projects sd43.bc.ca/coquitlam/projects

12. On April 19, SD43 elementary school students were thrilled to be back participating in the Como Lake Relay. Over a thousand Grades 4 and 5 elementary school students ran the 1.2-kilometre loop around Como Lake in a healthy competition. Well done students!



Upcoming Events

April 21, 22, 27- 29 – Heritage Woods Secondary School Theatre presents Mamma Mia!

April 28 – Gleneagle Secondary School 25th Anniversary

April 29 – June 2 – Mother Goose at Birchland Elementary School for children ages 0-6

May – Speech and Hearing Month

May 1 – CMTA Music Festival in the Park Celebrating Music Monday 9:30 am – 6:00pm at Town Centre Park

May 22 – Victoria Day



SCHOOL DISTRICT NO. 43 (COQUITLAM)

SUPERINTENDENT'S OFFICE

MEMORANDUM

TO: Trustees

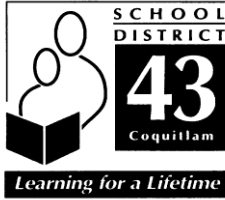
FROM: Patricia Gartland
Superintendent

DATE: April 25, 2023

RE: Trustee Update

On April 13, 2023, the BC Ministry of Mental Health and Addictions announced 12 more Foundry centres are coming to support young people in B.C. Through Budget 2023, the Province will add 12 new Foundry centres to provide young people aged 12-24 and their families and caregivers free and confidential services to fit their unique needs. Supports include mental-health and addiction counselling, physical and sexual health care, peer support and social services. There are 15 Foundry centres open in Vancouver-Granville, North Vancouver, Campbell River, Ridge Meadows, Abbotsford, Kelowna, Prince George, Victoria, Penticton, Terrace, Comox Valley, Langley, Richmond, Williams Lake and Squamish. An additional eight new Foundry centres are in development in Burns Lake, Cranbrook, Port Hardy, Surrey, Fort St. John, Tri-Cities, Kamloops and the Sunshine Coast. Foundry's virtual services can be accessed from anywhere through the Foundry BC app, phone or virtually: <https://foundrybc.ca/virtual/>
<https://news.gov.bc.ca/releases/2023MMHA0020-000506>

On April 13, 2023, the BC Attorney General announced an Indigenous-led secretariat will help improve access to justice. To better address the overrepresentation of Indigenous Peoples in the justice system and Indigenous children and youth in care, the Province has launched a new cross-ministry Indigenous Justice Secretariat, a commitment outlined in the BC First Nations Justice Strategy. The secretariat will work with all partners to lead the transformative change needed to create the conditions where Indigenous Peoples are no longer disproportionately interacting with, nor being impacted by the justice system.
<https://news.gov.bc.ca/releases/2023AG0025-000500>



SCHOOL DISTRICT NO. 43 (COQUITLAM)

CORPORATE and FINANCIAL SERVICES DEPARTMENT

MEMORANDUM

TO: Board of Education

FROM: Randy Manhas, Secretary-Treasurer/CFO
Nita Mikl, Assistant Secretary-Treasurer

DATE: April 25, 2023

SUBJECT: 2023/24 Annual Budget Bylaw

COPIED TO: District Leadership Team

Recommended Action: That the Board of Education pass a motion to hold all three readings and have all three readings, final passage, and adoption of the 2023/24 Annual Budget Bylaw.

Background: Attached is the 2023/24 Annual Budget and Bylaw in the required Ministry of Education format. A summary of the budget by fund is also presented below.

On February 21st, a Special Public meeting was held to provide Stakeholders, partner groups and the public an opportunity to provide input to help shape the proposed budget. On April 11th, management tabled the budget and on April 18th, the Board received feedback from stakeholders on the proposed budget.

Key aspects of this budget incorporate decisions that:

- Considered the multiple interests of all stakeholders with a need to maintain a financially healthy District and create budget certainty through the usage of accumulated reserves.
- Limit the impact of grant underfunding while continuing to provide support for vulnerable learners and maximize resources for student success.
- Provide financial transparency, governance and accountability in the budget process and making decisions within a framework that is guided by and aligned with Directions 2025.

	Statement 2	Schedule 2	Schedule 3	Schedule 4
	Total	Operating Fund	Special Purpose Fund	Capital Fund
Revenues				
Grants	402,935,174	344,729,673	58,205,501	
Tuition	18,753,346	18,753,346		
Other Revenue	9,611,309	511,754	8,749,555	350,000
Rentals and Leases	2,508,296	2,108,296		400,000
Investment Income	4,332,392	3,432,392		900,000
Amortization of Deferred Capital Revenue	19,000,000			19,000,000
Total Revenue	457,140,517	369,535,461	66,955,056	20,650,000
Expenses				
Instruction	375,569,536	310,144,422	65,425,114	
District Administration	18,045,956	17,795,956	250,000	
Operations and Maintenance	69,043,838	42,254,001	1,239,837	25,550,000
Transportation	631,187	591,082	40,105	
Debt Services	-			-
Total Expenses	463,290,517	370,785,461	66,955,056	25,550,000
Net Revenue (Expense)	(6,150,000)	(1,250,000)	-	(4,900,000)
Budgeted Prior Year Surplus Appropriation				
Budgeted 2019/20 Surplus Usage	155,268	155,268		
Budgeted 2020/21 Surplus Usage	2,344,732	2,344,732		
Budgeted 2021/22 Surplus Usage	1,250,000	1,250,000		
Total Budgeted Prior Year Surplus Appropriation	3,750,000	3,750,000	-	-
Net Transfers (to) from other funds				
Capital Assets Purchased - Operating	-	(2,500,000)		2,500,000
Transfer to Local Capital	-	-		-
Capital Assets Purchased - Local Capital				10,400,000
Capital Assets Purchased - Transfer from Local Capital				(10,400,000)
Total Net Transfers	-	(2,500,000)	-	2,500,000
Budgeted Surplus (Shortfall), for the year	(2,400,000)	-	-	(2,400,000)

Budget Bylaw Amount	
Operating - Total Expense	370,785,461
Operating - Capital Assets Purchased	2,500,000
Special Purpose Funds - Total Expense	66,955,056
Capital Fund - Total Expenses	25,550,000
Capital Assets Purchased - Transfer from Local Capital	10,400,000
Total Budget Bylaw Amount	476,190,517

Annual Budget

School District No. 43 (Coquitlam)

June 30, 2024

School District No. 43 (Coquitlam)

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 43 (Coquitlam) Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$476,190,517 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE 25th DAY OF APRIL, 2023;

READ A SECOND TIME THE 25th DAY OF APRIL, 2023;

READ A THIRD TIME, PASSED AND ADOPTED THE 25th DAY OF APRIL, 2023;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 43 (Coquitlam) Annual Budget Bylaw 2023/2024, adopted by the Board the _____ DAY OF _____, 2023.

Secretary Treasurer

School District No. 43 (Coquitlam)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	32,198,840	32,015,750
Adult	170,000	169,563
Other	600,000	581,000
Total Ministry Operating Grant Funded FTE's	32,968,840	32,766,313
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	399,427,809	366,363,188
Other	12,768	244,246
Federal Grants	3,494,597	3,319,117
Tuition	18,753,346	16,849,620
Other Revenue	9,611,309	14,159,429
Rentals and Leases	2,508,296	2,408,296
Investment Income	4,332,392	3,132,392
Amortization of Deferred Capital Revenue	19,000,000	17,250,000
Total Revenue	457,140,517	423,726,288
Expenses		
Instruction	375,569,536	354,523,081
District Administration	18,045,956	16,857,343
Operations and Maintenance	69,043,838	64,862,519
Transportation and Housing	631,187	730,201
Total Expense	463,290,517	436,973,144
Net Revenue (Expense)	(6,150,000)	(13,246,856)
Budgeted Allocation (Retirement) of Surplus (Deficit)	3,750,000	17,146,856
Budgeted Surplus (Deficit), for the year	(2,400,000)	3,900,000
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(2,400,000)	3,900,000
Budgeted Surplus (Deficit), for the year	(2,400,000)	3,900,000

DRAFT - Not Finalized

April 19, 2023 14:32

School District No. 43 (Coquitlam)

Annual Budget - Revenue and Expense

Year Ended June 30, 2024

Statement 2

	2024 Annual Budget	2023 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	370,785,461	344,035,802
Operating - Tangible Capital Assets Purchased	2,500,000	2,500,000
Special Purpose Funds - Total Expense	66,955,056	69,387,342
Capital Fund - Total Expense	25,550,000	23,550,000
Capital Fund - Tangible Capital Assets Purchased from Local Capital	10,400,000	8,000,000
Total Budget Bylaw Amount	476,190,517	447,473,144

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

DRAFT

School District No. 43 (Coquitlam)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(6,150,000)	(13,246,856)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(2,500,000)	(2,500,000)
From Local Capital	(10,400,000)	(8,000,000)
From Deferred Capital Revenue	(24,000,000)	(22,000,000)
Total Acquisition of Tangible Capital Assets	(36,900,000)	(32,500,000)
Amortization of Tangible Capital Assets	25,500,000	23,500,000
Total Effect of change in Tangible Capital Assets	(11,400,000)	(9,000,000)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(17,550,000)	(22,246,856)

School District No. 43 (Coquitlam)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	344,716,905	313,799,788
Other	12,768	
Federal Grants		19,072
Tuition	18,753,346	16,849,620
Other Revenue	511,754	529,778
Rentals and Leases	2,108,296	2,058,296
Investment Income	3,432,392	2,132,392
Total Revenue	369,535,461	335,388,946
Expenses		
Instruction	310,144,422	286,916,001
District Administration	17,795,956	16,801,343
Operations and Maintenance	42,254,001	39,628,362
Transportation and Housing	591,082	690,096
Total Expense	370,785,461	344,035,802
Net Revenue (Expense)	(1,250,000)	(8,646,856)
Budgeted Prior Year Surplus Appropriation	3,750,000	17,146,856
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(2,500,000)	(2,500,000)
Local Capital		(6,000,000)
Total Net Transfers	(2,500,000)	(8,500,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 43 (Coquitlam)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	341,995,951	311,216,802
Other Ministry of Education and Child Care Grants		
Pay Equity	706,353	706,353
Funding for Graduated Adults	1,627,367	1,627,367
Student Transportation Fund	81,641	81,641
FSA Scorer Grant	30,906	28,656
Early Learning Framework (ELF) Implementation	4,833	6,055
NGN Self-Provisioned Site Grant	132,914	132,914
DELF	33,590	
MOECC Grant - District adjustment	103,350	
Total Provincial Grants - Ministry of Education and Child Care	344,716,905	313,799,788
Provincial Grants - Other	12,768	
Federal Grants		19,072
Tuition		
Continuing Education	266,346	266,346
International and Out of Province Students	18,487,000	16,583,274
Total Tuition	18,753,346	16,849,620
Other Revenues		
Miscellaneous		
Miscellaneous	511,754	529,778
Total Other Revenue	511,754	529,778
Rentals and Leases	2,108,296	2,058,296
Investment Income	3,432,392	2,132,392
Total Operating Revenue	369,535,461	335,388,946

School District No. 43 (Coquitlam)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2024

	2024 Annual Budget	2023 Amended Annual Budget
	\$	\$
Salaries		
Teachers	167,765,664	154,960,111
Principals and Vice Principals	19,358,053	18,415,436
Educational Assistants	26,368,046	24,447,542
Support Staff	31,671,894	29,732,870
Other Professionals	8,306,545	7,757,481
Substitutes	13,822,131	11,149,601
Total Salaries	267,292,333	246,463,041
Employee Benefits	72,529,866	67,317,616
Total Salaries and Benefits	339,822,199	313,780,657
Services and Supplies		
Services	8,900,635	8,624,448
Student Transportation	531,138	633,384
Professional Development and Travel	2,305,357	2,324,220
Rentals and Leases	429,898	429,898
Dues and Fees	1,070,139	759,089
Insurance	1,497,649	1,391,399
Supplies	10,191,374	9,975,635
Utilities	6,037,072	6,117,072
Total Services and Supplies	30,963,262	30,255,145
Total Operating Expense	370,785,461	344,035,802

School District No. 43 (Coquitlam)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	128,590,310	2,459,426	46,300	1,193,736		7,323,114	139,612,886
1.03 Career Programs			474,592			3,543	478,135
1.07 Library Services			453,052			16,956	470,008
1.08 Counselling	4,765,282					263,138	5,028,420
1.10 Special Education	19,080,400	334,586	24,200,279	124,955	93,549	2,733,831	46,567,600
1.30 English Language Learning	5,915,243			3,195		326,639	6,245,077
1.31 Indigenous Education	364,623	159,104	927,051	48,423		1,000	1,500,201
1.41 School Administration		14,857,984		6,711,407		606,149	22,175,540
1.60 Summer School	973,646	329,952	92,849	126,259		8,930	1,531,636
1.61 Continuing Education	1,735,041	293,159		784,516	88,895	53,102	2,954,713
1.62 International and Out of Province Students	6,341,119	299,177	173,923	338,174	357,732	354,059	7,864,184
1.64 Other							-
Total Function 1	167,765,664	18,733,388	26,368,046	9,330,665	540,176	11,690,461	234,428,400
4 District Administration							
4.11 Educational Administration		624,665		114,280	1,247,346	3,543	1,989,834
4.40 School District Governance					555,042		555,042
4.41 Business Administration				2,130,915	4,319,820	107,832	6,558,567
Total Function 4	-	624,665	-	2,245,195	6,122,208	111,375	9,103,443
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				181,383	1,114,596	28,730	1,324,709
5.50 Maintenance Operations				18,596,636	320,914	1,930,528	20,848,078
5.52 Maintenance of Grounds				1,304,003		60,594	1,364,597
5.56 Utilities					177,311		177,311
Total Function 5	-	-	-	20,082,022	1,612,821	2,019,852	23,714,695
7 Transportation and Housing							
7.41 Transportation and Housing Administration				14,012	31,340	443	45,795
7.70 Student Transportation							-
Total Function 7	-	-	-	14,012	31,340	443	45,795
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	167,765,664	19,358,053	26,368,046	31,671,894	8,306,545	13,822,131	267,292,333

School District No. 43 (Coquitlam)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries \$	Employee Benefits \$	Total Salaries and Benefits \$	Services and Supplies \$	2024 Annual Budget \$	2023 Amended Annual Budget \$
1 Instruction						
1.02 Regular Instruction	139,612,886	37,466,211	177,079,097	5,909,391	182,988,488	168,268,940
1.03 Career Programs	478,135	142,907	621,042	162,470	783,512	744,551
1.07 Library Services	470,008	136,421	606,429	403,246	1,009,675	972,182
1.08 Counselling	5,028,420	1,341,649	6,370,069	26,122	6,396,191	5,964,252
1.10 Special Education	46,567,600	12,902,325	59,469,925	778,625	60,248,550	55,417,647
1.30 English Language Learning	6,245,077	1,665,417	7,910,494	100,314	8,010,808	7,474,633
1.31 Indigenous Education	1,500,201	500,306	2,000,507	29,263	2,029,770	2,319,247
1.41 School Administration	22,175,540	5,703,435	27,878,975	309,081	28,188,056	26,675,465
1.60 Summer School	1,531,636	261,100	1,792,736	70,866	1,863,602	1,852,829
1.61 Continuing Education	2,954,713	730,700	3,685,413	790,073	4,475,486	4,411,991
1.62 International and Out of Province Students	7,864,184	2,265,800	10,129,984	3,610,500	13,740,484	12,475,437
1.64 Other	-	-	-	409,800	409,800	338,827
Total Function 1	234,428,400	63,116,271	297,544,671	12,599,751	310,144,422	286,916,001
4 District Administration						
4.11 Educational Administration	1,989,834	628,195	2,618,029	1,715,188	4,333,217	3,905,950
4.40 School District Governance	555,042	175,861	730,903	145,511	876,414	834,576
4.41 Business Administration	6,558,567	2,030,603	8,589,170	3,997,155	12,586,325	12,060,817
Total Function 4	9,103,443	2,834,659	11,938,102	5,857,854	17,795,956	16,801,343
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,324,709	414,518	1,739,227	656,670	2,395,897	2,134,284
5.50 Maintenance Operations	20,848,078	5,701,432	26,549,510	4,746,306	31,295,816	29,157,130
5.52 Maintenance of Grounds	1,364,597	392,657	1,757,254	689,378	2,446,632	2,152,877
5.56 Utilities	177,311	56,180	233,491	5,882,165	6,115,656	6,184,071
Total Function 5	23,714,695	6,564,787	30,279,482	11,974,519	42,254,001	39,628,362
7 Transportation and Housing						
7.41 Transportation and Housing Administration	45,795	14,149	59,944		59,944	56,712
7.70 Student Transportation	-	-	-	531,138	531,138	633,384
Total Function 7	45,795	14,149	59,944	531,138	591,082	690,096
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	267,292,333	72,529,866	339,822,199	30,963,262	370,785,461	344,035,802

School District No. 43 (Coquitlam)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2024

	2024 Annual Budget \$	2023 Amended Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	54,710,904	52,563,400
Other		244,246
Federal Grants	3,494,597	3,300,045
Other Revenue	8,749,555	13,279,651
Total Revenue	66,955,056	69,387,342
Expenses		
Instruction	65,425,114	67,607,080
District Administration	250,000	56,000
Operations and Maintenance	1,239,837	1,684,157
Transportation and Housing	40,105	40,105
Total Expense	66,955,056	69,387,342
Budgeted Surplus (Deficit), for the year	-	-

School District No. 43 (Coquitlam)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Aboriginal Education Technology	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year	-	-	-	55,323	6,279,717	-		44,920	
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	1,139,837	1,294,502				415,311	112,700	418,213	1,674,780
Federal Grants									
Other				100,000	8,000,000				
Investment Income									
	1,139,837	1,294,502	-	100,000	8,000,000	415,311	112,700	418,213	1,674,780
Less: Allocated to Revenue	1,139,837	1,294,502	-	125,000	7,900,000	415,311	112,700	423,133	1,674,780
Deferred Revenue, end of year	-	-	-	30,323	6,379,717	-	-	40,000	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	1,139,837	1,294,502				415,311	112,700	423,133	1,674,780
Federal Grants									
Other Revenue				125,000	7,900,000				
	1,139,837	1,294,502	-	125,000	7,900,000	415,311	112,700	423,133	1,674,780
Expenses									
Salaries									
Teachers							61,301	86,965	
Principals and Vice Principals									
Educational Assistants		1,023,207							828,828
Support Staff						332,856			348,582
Other Professionals									
Substitutes						11,648			
	-	1,023,207	-	-	-	344,504	61,301	86,965	1,177,410
Employee Benefits		271,295				70,807	16,909	29,459	379,647
Services and Supplies	1,139,837			125,000	7,900,000		34,490	306,709	117,723
	1,139,837	1,294,502	-	125,000	7,900,000	415,311	112,700	423,133	1,674,780
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund						70,000			

School District No. 43 (Coquitlam)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	SEY2KT (Early Years to Kindergarten)	School Food Programs	PRP Day Treatment
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year				-	-				
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	2,401,690	43,425,197	-	40,105	47,000	6,000	19,000	3,533,596	178,053
Federal Grants									
Other									
Investment Income									
	2,401,690	43,425,197	-	40,105	47,000	6,000	19,000	3,533,596	178,053
Less: Allocated to Revenue	2,401,690	43,425,197	-	40,105	47,000	6,000	19,000	3,533,596	178,053
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	2,401,690	43,425,197		40,105	47,000	6,000	19,000	3,533,596	178,053
Federal Grants									
Other Revenue									
	2,401,690	43,425,197	-	40,105	47,000	6,000	19,000	3,533,596	178,053
Expenses									
Salaries									
Teachers		31,496,566							95,825
Principals and Vice Principals	330,000								
Educational Assistants	1,384,515								21,233
Support Staff								500,000	
Other Professionals									
Substitutes	92,405	1,464,813							4,604
	1,806,920	32,961,379	-	-	-	-	-	500,000	121,662
Employee Benefits	584,770	10,463,818						100,000	35,702
Services and Supplies	10,000			40,105	47,000	6,000	19,000	2,933,596	20,689
	2,401,690	43,425,197	-	40,105	47,000	6,000	19,000	3,533,596	178,053
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 43 (Coquitlam)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	Sundry Programs	Staff Development	Apprenticeship Program	Sick Leave Benefit Plan	Retiree Extended Health Reserve	Contractual Reserves	LINC (Fed)	SWIS (Fed)	Community Connections
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	55,705	91,737	527,654	281,729	619,635	2,961,912			30,506
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	-	45,250					2,585,629	908,968	
Federal Grants									
Other			300,000			215,500			50,000
Investment Income				10,000		70,000			
	-	45,250	300,000	10,000	-	285,500	2,585,629	908,968	50,000
Less: Allocated to Revenue	55,705	100,000	343,850	40,000	10,000	100,000	2,585,629	908,968	75,000
Deferred Revenue, end of year	-	36,987	483,804	251,729	609,635	3,147,412	-	-	5,506
Revenues									
Provincial Grants - Ministry of Education and Child Care							2,585,629	908,968	
Federal Grants									
Other Revenue	55,705	100,000	343,850	40,000	10,000	100,000			75,000
	55,705	100,000	343,850	40,000	10,000	100,000	2,585,629	908,968	75,000
Expenses									
Salaries									
Teachers			137,108				1,005,147		
Principals and Vice Principals			22,620				80,725	42,352	
Educational Assistants							67,526	61,592	
Support Staff							236,902	552,599	
Other Professionals							11,889		
Substitutes									
	-	-	159,728	-	-	-	1,402,189	656,543	-
Employee Benefits			59,122	40,000			396,076	185,723	
Services and Supplies	55,705	100,000	125,000		10,000	100,000	787,364	66,702	75,000
	55,705	100,000	343,850	40,000	10,000	100,000	2,585,629	908,968	75,000
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 43 (Coquitlam)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

Schedule 3A

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	10,948,838
Add: Restricted Grants	
Provincial Grants - Ministry of Education and Child Care	54,751,234
Federal Grants	3,494,597
Other	8,665,500
Investment Income	<u>80,000</u>
	66,991,331
Less: Allocated to Revenue	<u>66,955,056</u>
Deferred Revenue, end of year	<u>10,985,113</u>
Revenues	
Provincial Grants - Ministry of Education and Child Care	54,710,904
Federal Grants	3,494,597
Other Revenue	<u>8,749,555</u>
	66,955,056
Expenses	
Salaries	
Teachers	32,882,912
Principals and Vice Principals	475,697
Educational Assistants	3,386,901
Support Staff	1,970,939
Other Professionals	11,889
Substitutes	<u>1,573,470</u>
	40,301,808
Employee Benefits	12,633,328
Services and Supplies	<u>14,019,920</u>
	66,955,056
Net Revenue (Expense)	<u>-</u>
Additional Expenses funded by, and reported in, the Operating Fund	<u>70,000</u>

School District No. 43 (Coquitlam)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2024

	2024 Annual Budget			2023 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Other Revenue		350,000	350,000	350,000
Rentals and Leases		400,000	400,000	350,000
Investment Income		900,000	900,000	1,000,000
Amortization of Deferred Capital Revenue	19,000,000		19,000,000	17,250,000
Total Revenue	19,000,000	1,650,000	20,650,000	18,950,000
Expenses				
Operations and Maintenance		50,000	50,000	50,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	25,500,000		25,500,000	23,500,000
Total Expense	25,500,000	50,000	25,550,000	23,550,000
Net Revenue (Expense)	(6,500,000)	1,600,000	(4,900,000)	(4,600,000)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	2,500,000		2,500,000	2,500,000
Local Capital			-	6,000,000
Total Net Transfers	2,500,000	-	2,500,000	8,500,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	1,000,000	(1,000,000)	-	
Tangible Capital Assets WIP Purchased from Local Capital	9,400,000	(9,400,000)	-	
Total Other Adjustments to Fund Balances	10,400,000	(10,400,000)	-	
Budgeted Surplus (Deficit), for the year	6,400,000	(8,800,000)	(2,400,000)	3,900,000

DRAFT - Not Finalized

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