

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING
DISTRICT OFFICE, BOARD ROOM**

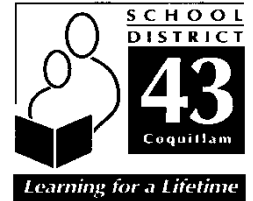
TUESDAY, JUNE 20, 2023

Chair:	Michael Thomas
Vice Chair:	Craig Woods
Trustees:	Jennifer Blatherwick
	Carol Cahoon
	Chuck Denison
	Lisa Park
	Christine Pollock
	Zoë Royer
Regrets:	Kerri Palmer Isaak
Administration:	
Acting Superintendent of Schools/CEO	Gerald Shong
Secretary-Treasurer/CFO	Randy Manhas
Assistant Superintendent	Carey Chute
	Robert Zambrano
Executive Director, Facilities and Planning	Ivano Cecchini
Assistant Secretary-Treasurer,	Nita Mikl
Corporate and Financial Services	
Director of Instruction	Paul McNaughton
	Stephen Whiffin
Assistant Director, Communication and	
Community Relations	Ken Hoff
Recording Secretary	Jennifer Toderas

Michael Thomas, Chair, called the meeting to order at 7:02 p.m.

The Acknowledgement of Territory was expressed by Trustee Blatherwick.

Chair Thomas read a statement on behalf of the Board of Education regarding National Indigenous Peoples' Day on June 21, 2023.



*Our mission is to ensure
quality learning opportunities
for all students of all ages.*

PRESENT

CALL TO ORDER

**ACKNOWLEDGEMENT
OF TERRITORY**

**STATEMENT
REGARDING NATIONAL
INDIGENOUS PEOPLES'
DAY**

The Chair asked if there were any additions or deletions to the agenda.

ROYER/CAHOON moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

The SLC, DPAC, CTA and CPVPA representatives in attendance were recognized.
The DLT members in attendance introduced themselves.

Karen Ragoonden, Associate Dean, Faculty of Education, University of British Columbia awarded Carol Todd with the UBC Alumni Educator of the Year award. Ms. Ragoonden spoke to Ms. Todd's perseverance, creativity, and dedication to the students of SD43, and how her work impacts all learners, but especially those facing online abuse, needing adaptive technologies and otherwise vulnerable students.

Ms. Todd addressed the Board thanking them for their support to educators, and she thanked the UBC Faculty of Education for the award.

Chair, Michael Thomas provided a statement of congratulation to Ms. Todd, on behalf of the Board of Education,

On behalf of the Superintendent, Gerald Shong, Acting Superintendent provided a statement of congratulations to Ms. Todd.

Robert Zambrano, Assistant Superintendent recognized the thirty-three year service of Gary and Cathy Lauwers, who have coordinated the district buses and bus drivers.

Mr. Zambrano, Gerald Shong and Board Chair Michael Thomas presented Mr. and Mrs. Lauwers with certificates and tokens of appreciation on behalf of all SD43 staff and students.

ACCEPTANCE OF AGENDA

a) Acceptance of Agenda

INTRODUCTIONS

a) Partner Groups b) DLT

DELEGATIONS/ PRESENTATIONS

a) UBC Educator of the Year Award Presentation

b) Recognition of Gary and Cathy Lauwers

Alina Wang and Arya Ghag, SLC, Co-Chairs presented a summary of SLC activities and achievements over the 2022-2023 school year, including the theme for the year, monthly meeting themes, the year end carnival, student leadership conference and student initiative funds.

A trustee question regarding the number of student participants throughout the year, was responded to.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of May 23, 2023 Regular Board Meeting Minutes
- b) Trustee Calendar Planning Report for Information
- c) Trustee Reports for Information
- d) Update on Administrative Procedures Review
- e) Approval of SD43/City of Coquitlam Liaison Meeting Minutes
- f) Approval of SD43/City of Port Coquitlam Liaison Meeting Minutes

WOODS/PARK moved approval of the consent agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Trustee Reports is attached to the official minutes.

There were no responses to previous delegations.

Gerald Shong, Assistant Superintendent (Pro Tem) provided a report on news and events.

A copy of the Superintendent's News & Events report is attached to the official minutes.

c) Student Leadership Council – Accomplishments for the Year

EDUCATION

APPROVAL OF CONSENT AGENDA

RESPONSE TO PREVIOUS DELEGATIONS

DISTRICT STAFF REPORTS

- a) Superintendent Report**
 - i) News & Events**

Gerald Shong, Assistant Superintendent (Pro Tem) provided an update regarding National Indigenous People's Day events in the district, the provincial demographics survey, and wished the staff and students a healthy and happy summer.

ii) Superintendent's Update

Geoffrey Johnston, Principal, International Education, Stephanie Claggett, Manager, Business Affairs, Troy Cunningham, Vice Principal, International Education, Stephanie Claggett, Manager, Business Affairs and Shawn Silverstone, Director International Marketing & Recruitment, provided a report on the highlights of this year's activities including international education enrolments, September 2023 orientation session, video/essay contest, district partnerships/MOU signings, student testimonials and grants to schools.

iii) International Education Year in Review

Trustee questions and comments regarding invitation for trustees to attend the summer program opening/closing ceremonies, continued diversification of students from more countries, if there was an increase in application from China for the 2023-24 year, an explanation into the ICEF Fam tour, clarification regarding the Italian Consulate grant funding, grant funding from International Education to schools and unfunded temporary resident students, were responded to.

A copy of the International Education Year in Review presentation is attached to the official minutes.

Craig Mah, District Principal, provided an introduction to Tara Fisher, Principal and Shawne Callihoo, Principal, presented the Board with an overview of their experience attending a learning series in Reggio Emilia, Italy, the founding location of the Emilio Reggio learning philosophy.

iv) Emilio Reggio Program Update

Trustee questions and comments regarding recruitment criteria for teachers, program registration of out of catchment students, whether the attendees of the series are indicative of how the program is taught nationally, whether there is a similar Reggio school in other school districts, if there are out of district enrolments, if the program ends at grade 5, if there is captured data regarding the educational outcomes for Reggio students vs. those attending typical programs and the alignment of the new BC curriculum with some of the areas of the Reggio program, were responded to.

A copy of the Emilio Reggio Program Update is attached to the official minutes.

Randy Manhas, Secretary-Treasurer, reviewed the Accumulated Operating Surplus (Financial Operating Reserves report, which indicates that the year end financial position will have an excess of revenues to expenditures. The Accumulated Operating Surplus policy will be applied once the final surplus has been determined and any surplus more than 2% of the operating revenues will be prioritized to restore the Education Sustainability Fund that was used to stabilize the 2022/23 Budget and support unfunded capital needs. After all transfers and surplus usage have been accounted for, SD43 is projecting a total operating surplus of \$13.1 million for the year end June 30, 2023.

CAHOON/POLLOCK moved that the Board pass a motion to restrict any 2022/23 generated operating surplus that exceeds the funding allocation thresholds articulated in Policy 23 – Accumulated Operating Surplus (financial reserves) as follows:

- 1. First, to the 2024/25 Staffing Stabilization Provision up to the amount of \$1.25 million, such that the aggregate provision does not total more than \$3.75 million,**
- 2. Second, to the 2025/26 Staffing Stabilization Provision up to the amount of \$1.25 million, such that the aggregate provision does not total more than \$2.50 million,**
- 3. Third, to the 2026/27 Staffing Stabilization Provision up to the amount of \$1.25 million,**
- 4. Fourth, an equal amount of \$625,000 for both IT and Facilities Initiatives and,**
- 5. Finally, remaining unallocated funds dispersed to the following reserve accounts in accordance with Article 3.2, 3.8 & 3.10:**
 - a. \$2.3 million to restore the depleted Education Stabilization Reserve as past amounts were fully utilized for various initiatives,**
 - b. Allocate the remaining funds estimated at \$5.9 million towards local capital**

A trustee comment regarding the consistency of the name of the Education Stabilization Reserve Fund in this memo and Policy 23 was responded to.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Accumulated Operating Surplus (Financial Operating Reserves) memo is attached to the official minutes.

**b) Secretary-Treasurer
Report
i) Accumulated
Operating
Surplus (Financial
Operating
Reserves)**

Randy Manhas, Secretary-Treasurer, highlighted the risks that have been added to the register, those that have been elevated, and those that were reduced this year.

Trustee questions regarding the Board's appreciation for the work, and clarification on an acronym, were responded to.

A copy of the Enterprise Risk Management Update memo is attached to the official minutes.

There was no unfinished business.

At 8:51 p.m. the Chair opened the floor to questions.

There were no trustee questions.

Ken Christensen, President, CTA asked a question regarding the year end financial position specifically surround substitute costs being over budget and staffing spending to be underspent due to slippage and whether that affected CTA members.

Ivano Cecchini, Executive Director, Facilities and Planning, spoke regarding the 2024-2025 Annual Five Year Capital Plan, highlighting that Burke Mountain Middle/Secondary is undergoing design work, Moody Elementary construction has been tendered, and that the plan includes the seismic replacement of Maple Creek Middle, Burke Mountain Middle school, additions at Scott Creek Middle and Banting Middle, and the elementary school site in Fraser Mills.

Trustee questions regarding alternative power retrofits, progress on working through seismic replacement projects, and what the building envelope projects are, were responded to.

POLLOCK/CAHOON moved that the Board of Education of School District No. 43 (Coquitlam) approve the proposed annual 2024/2025 Five Year Major Capital Plan for submission to the Ministry of Education.

Question was called.

MOTION CARRIED UNANIMOUSLY

ii) Enterprise Risk Management Update

UNFINISHED BUSINESS

QUESTION PERIOD

a) Trustees

b) Gallery

NEW BUSINESS

a) 2024-2025 Annual Five Year Capital Plan

ROYER/PARK moved that the Board of Education of School District No. 43 (Coquitlam) approve the proposed annual 2024/2025 Five Year Minor Capital Plan for submission to the Ministry of Education.

Question was called.

MOTION CARRIED UNANIMOUSLY

WOODS/POLLOCK moved that the Board of Education of School District No. 43 (Coquitlam) approve the proposed annual 2023/2024 Five Year Food Infrastructure Program Capital Plan for submission to the Ministry of Education.

Question was called.

MOTION CARRIED UNANIMOUSLY

DENISON/BLATHERWICK moved that the Board of Education of School District No. 43 (Coquitlam) approve the proposed annual 2024/2025 Five Year Building Envelope Project Capital Plan for submission to the Ministry of Education.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the 2024-2025 Annual Five Year Capital Plan is attached to the official minutes.

Nita Mikl, Assistant Secretary-Treasurer, provided an update regarding Eligible School Sites Proposal Resolution and identified that future school sites include the following:

1. Riverwalk – Elementary
2. Marigold – Elementary
3. Port Moody Centre – Elementary
4. Fraser Mills – Elementary
5. Coquitlam City Centre – Elementary
6. Hazel Coy – Elementary

These fees are collected from applicants for development permits in each municipality.

Trustee questions and comments regarding the length of time it will take to collect the necessary amount of money necessary to purchase the listed school sites, and clarification regarding a figure included in Schedule “A”, were responded to.

b) Eligible School Sites Proposal

PARK/CAHOON moved to approve the 2023 Eligible School Sites (ESSP) Resolution.

A trustee question regarding the location of the Hazel Coy school site, was responded to.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Eligible School Sites Proposal memo and report are attached to the official minutes.

Chair Thomas provided a notice of motion which reads “The Board of Education gives direction to staff to engage the public in a consultation process which would accommodate the disposition process required for a New Spaces Grant application for a childcare facility at the Ioco Site located at 101 1st Ave. Port Moody.”

As background information, Ivano Cecchini, Executive Director, Planning and Facilities stated that as childcare is now part of the mandate of the Ministry of Education and Childcare, the Board would like to consult with the public with respect to turning this facility into a childcare centre. The Board has no intention of actually selling the property, but because grant funding for the renovation has a commitment of 15 years attached to it, technically it is considered a disposition as it would not be used as a school during that time.

Trustees decided on their school liaison assignments for the 2023/24 school year.

A copy of the 2023/24 Trustee School Liaison Assignments is attached to the official minutes.

At 9:07 p.m. the Chair opened the floor to questions.

There were no trustee questions.

There were no questions from the gallery.

NOTICES OF MOTION

- a) Ioco School Site Disposition (Child Care Lease Opportunity)**

ITEMS OF TRUSTEE BUSINESS

- a) Trustee School Liaison Assignments**

QUESTION PERIOD

- a) Trustees**
- b) Gallery**

WOODS/ POLLOCK moved to adjourn the meeting at 9:08 p.m.

ADJOURNMENT

Question was called.

MOTION CARRIED UNANIMOUSLY

"Original Signed by"

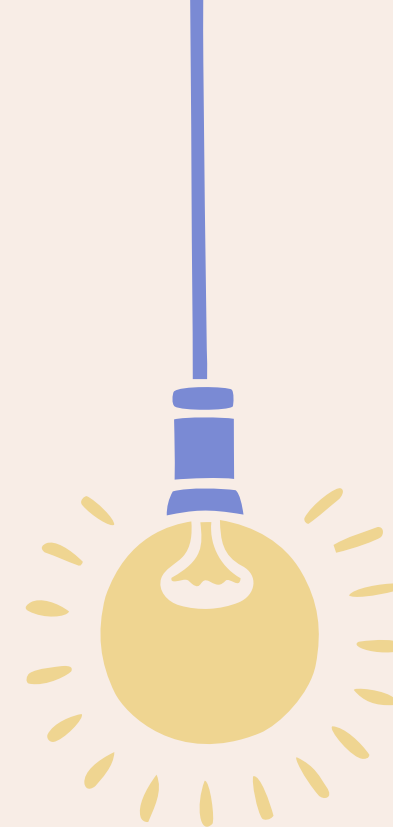
Chair

"Original Signed by"

Secretary-Treasurer

SLC 2022/23

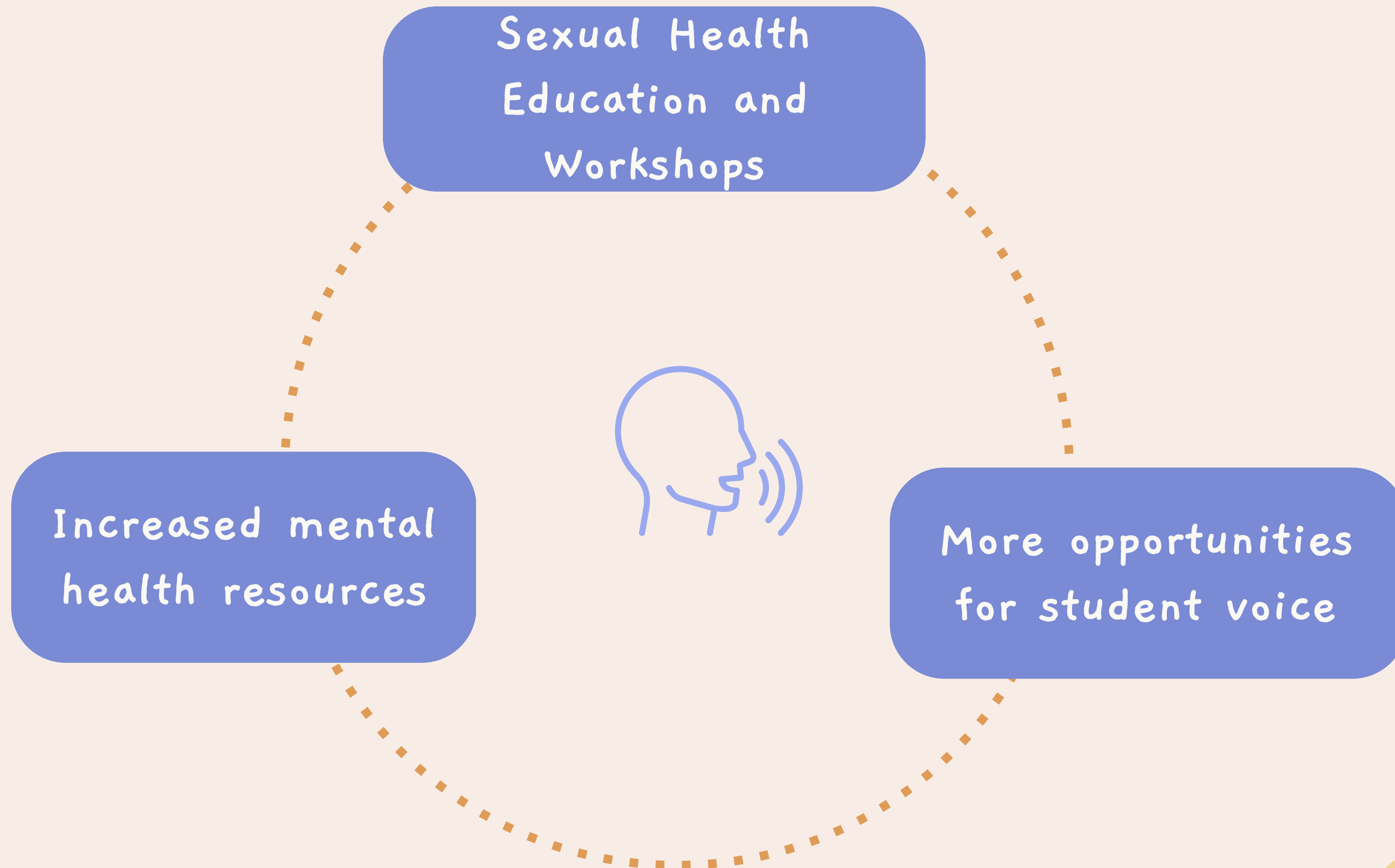
A recap of the year





Alina and Ariya

CALLS TO ACTION



HIGHLIGHTS



Student
Empowerment/General
member involvement

Student
Leadership
Conference

Fun activities in our
meetings + year-end
carnival



Days of Donation
drive to create
care packages +
volunteering

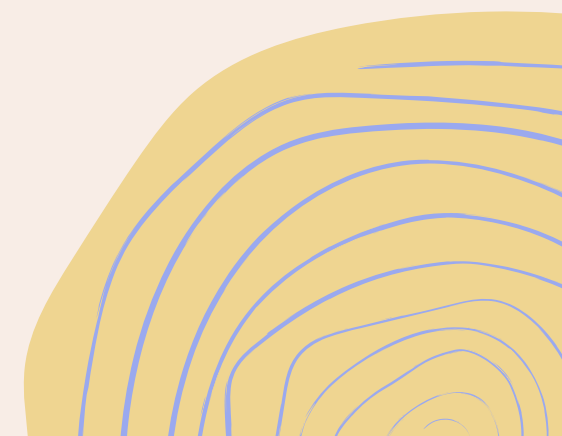


Student Initiatives
Fund



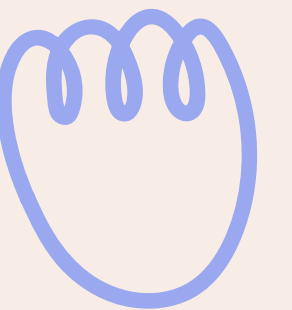
AUTHENTICITY

Themes in relation

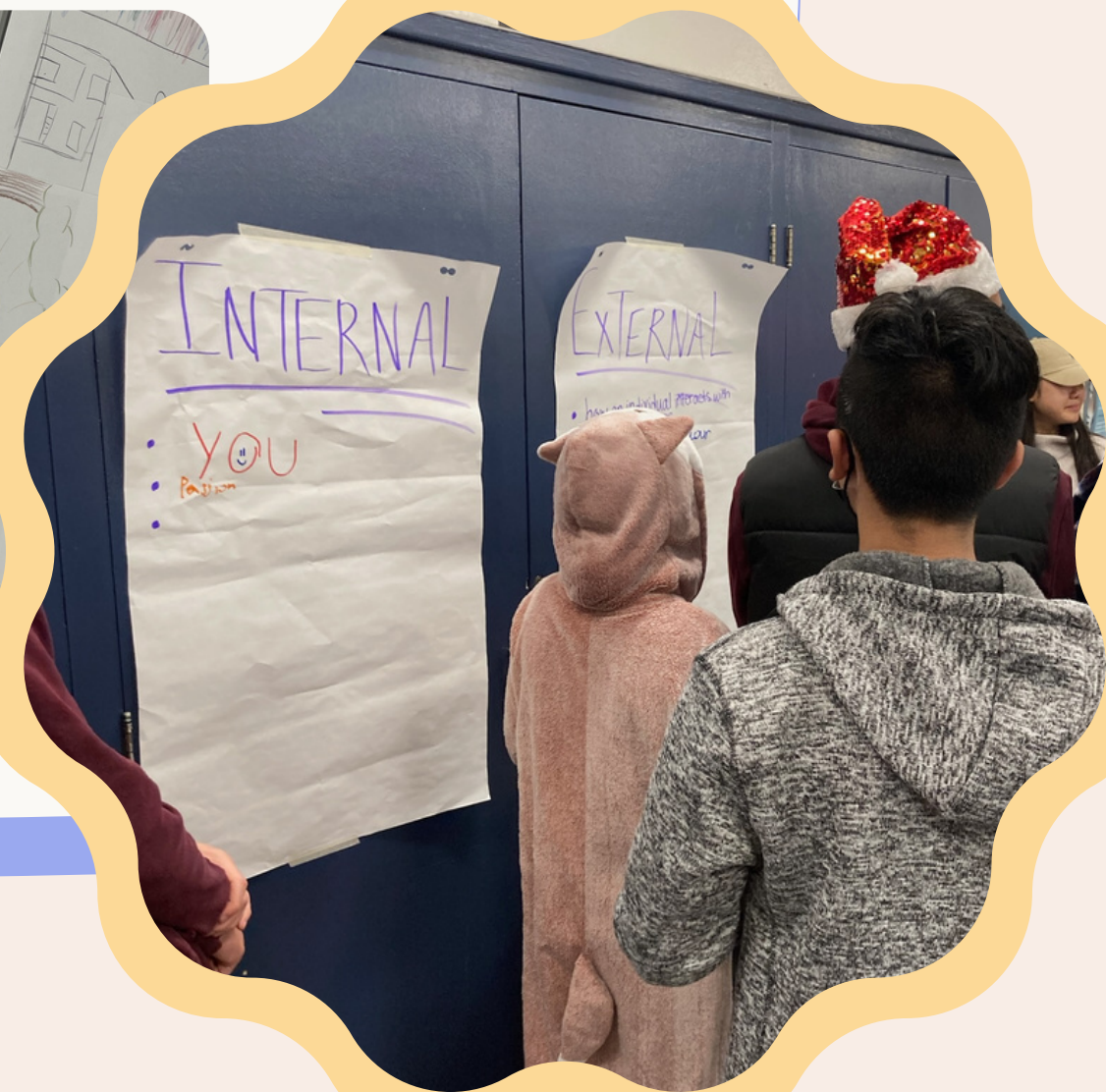
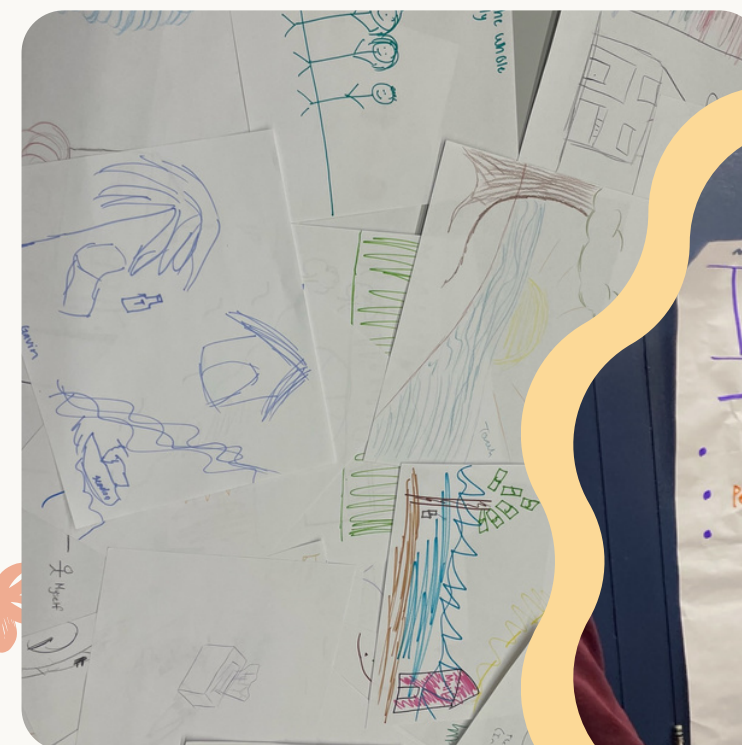
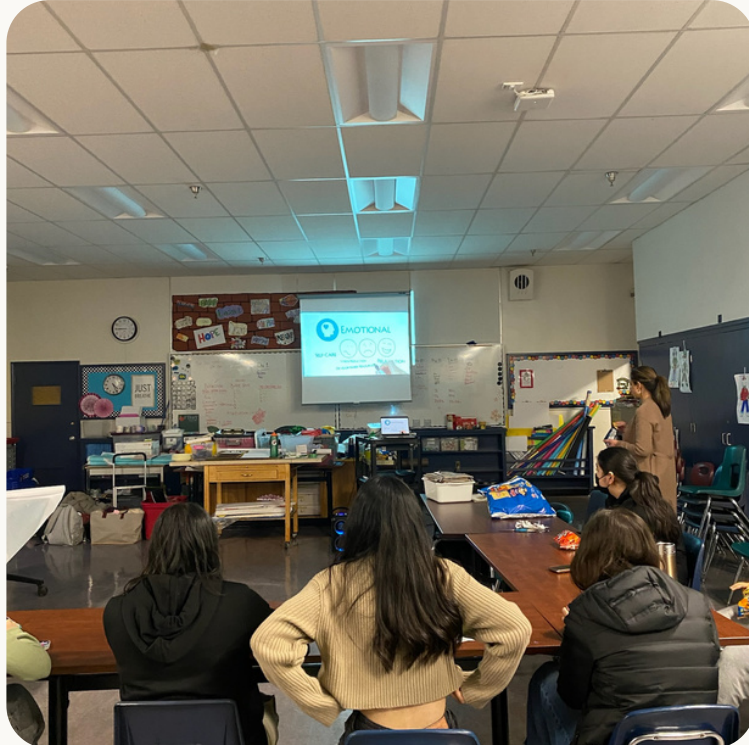




SELF CONFIDENCE, SELF LOVE ✨



INTERNAL/EXTERNAL AWARENESS



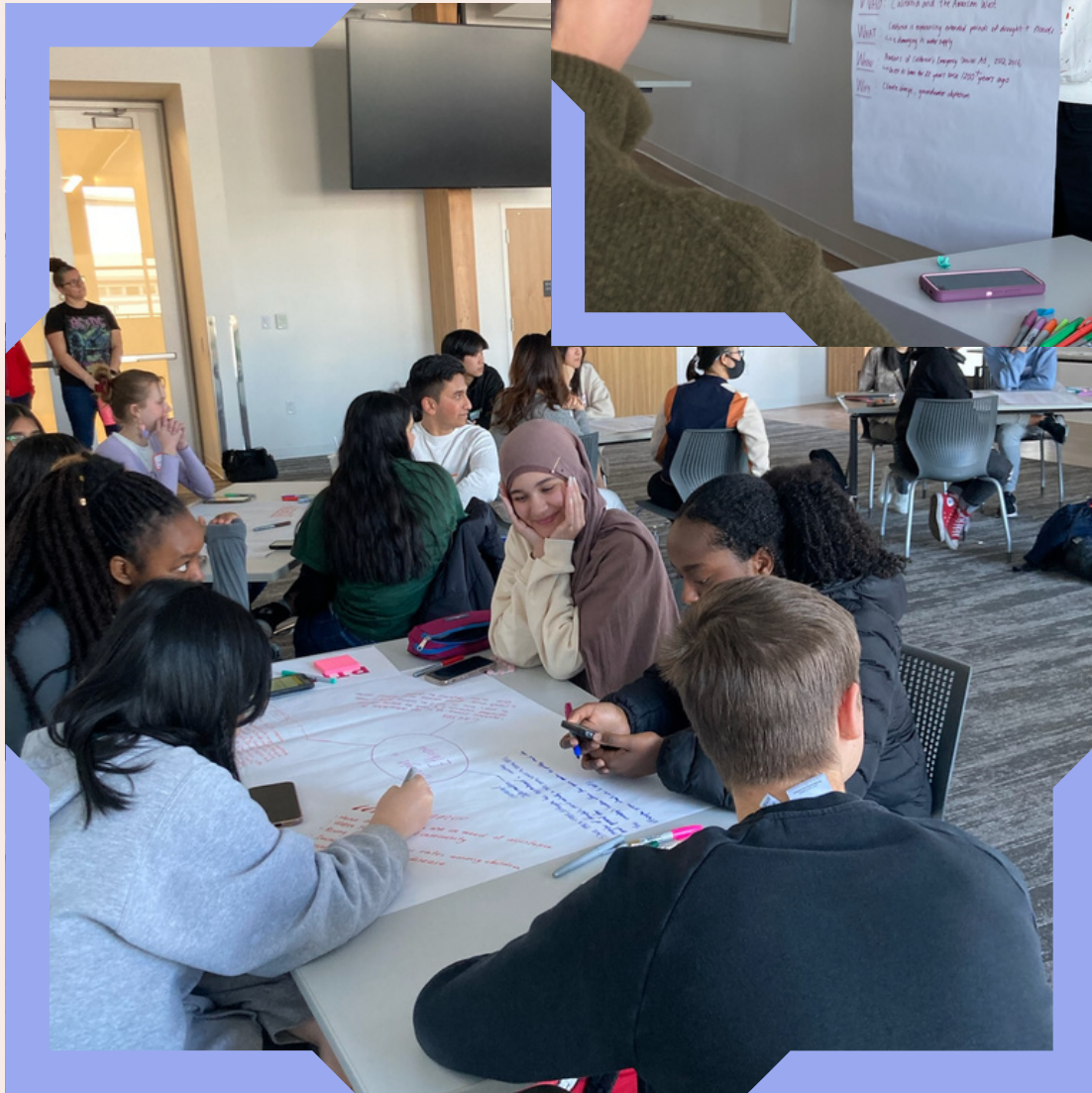
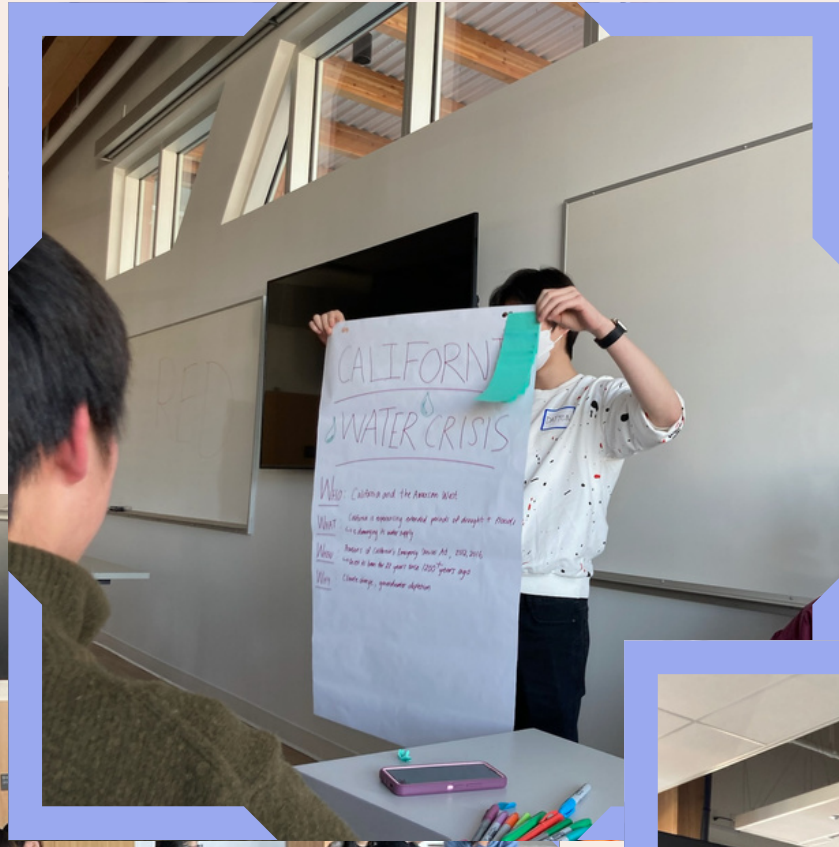
WELLNESS



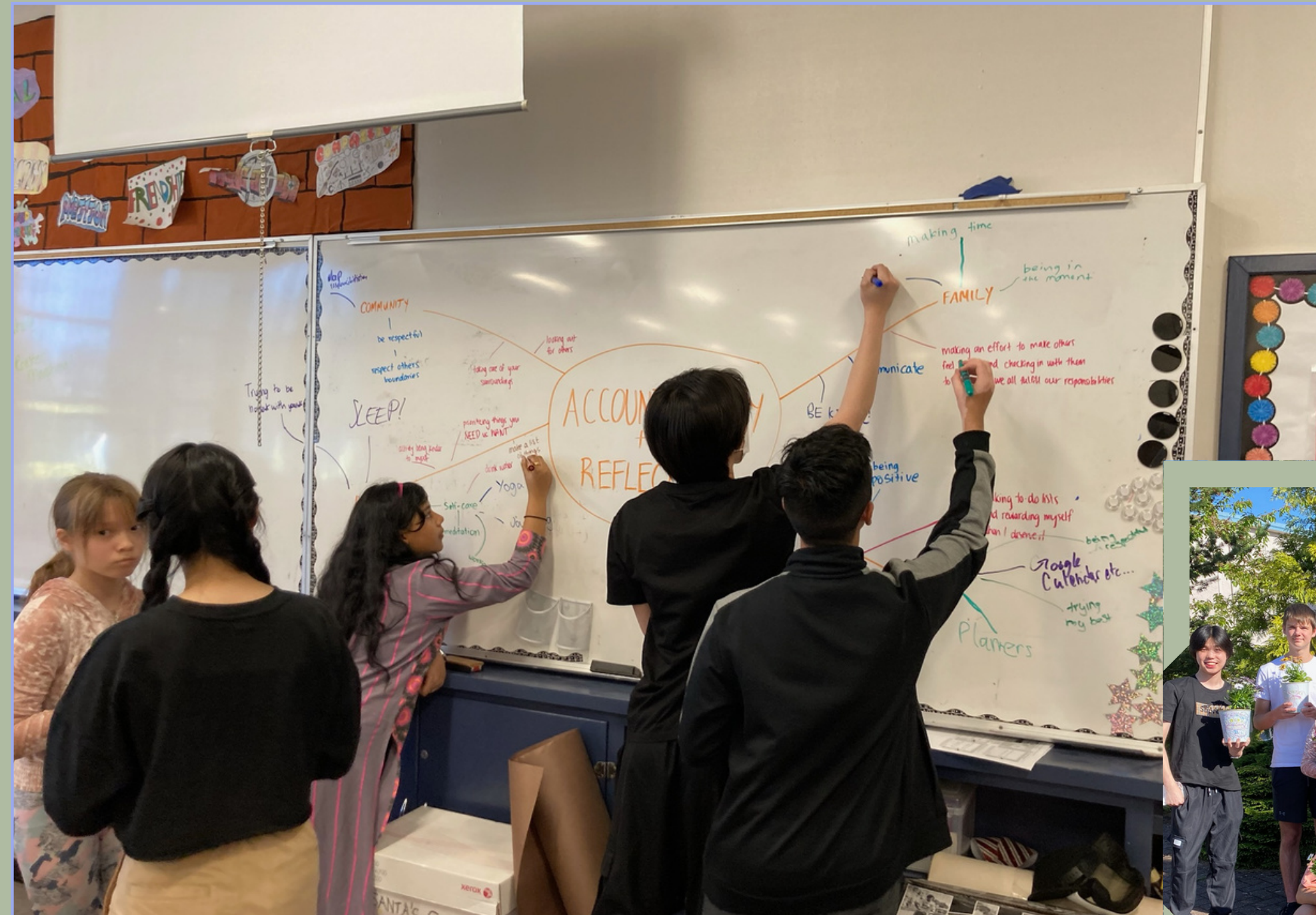
HEALTHY RELATIONSHIPS



GLOBAL SOCIAL ISSUES



ACCOUNTABILITY + REFLECTION

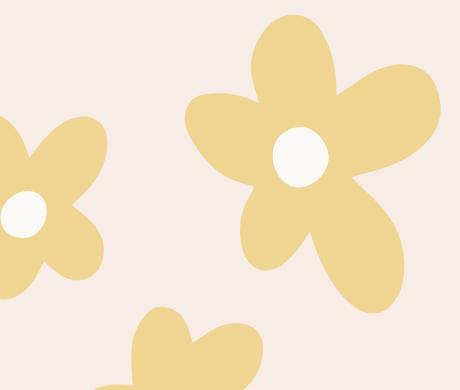


SLC 2023 CARNIVAL

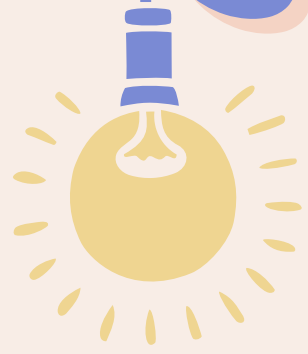




SLC GOALS

- STUDENT EMPOWERMENT
 - INCREASED COLLABORATION BETWEEN SCHOOLS
 - STUDENT LEADER GROWTH
 - DISTRICT WIDE IMPROVEMENTS BASED OFF OF STUDENT FEEDBACK
- 

CHAIRS FOR SLC 2023/24



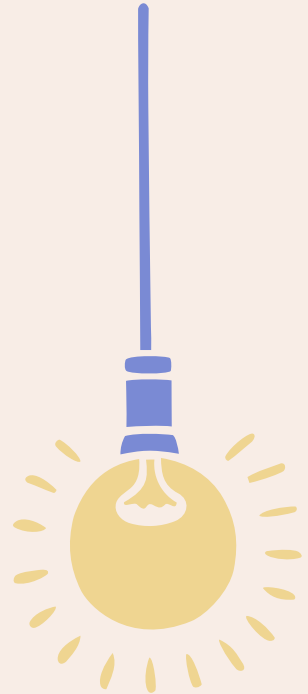
Alina



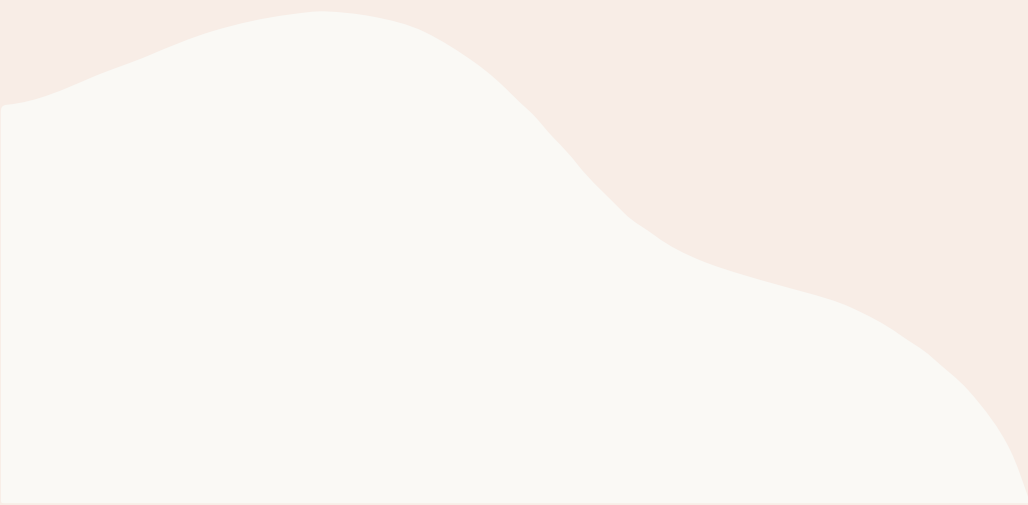
Ariya



Mason



Q&A





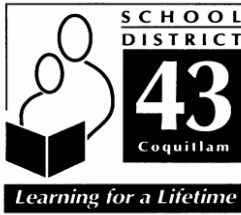
BOARD OF EDUCATION

Calendar Planning

June 20, 2023

JUNE 2023			
20	Board Meeting	ELC, Board Room	7:00pm
21	Encompass/APEX Commencement Ceremony	Vanier Centre, Gym	4:30pm
21	Inquiry HUB Commencement Ceremony	Inlet Theatre	7:00pm
22	CE/CLOC/CLC Commencement Ceremony	Inlet Theatre	6:30pm
24	Terry Fox Secondary Commencement Ceremony	Simon Fraser University	11:00am
25	Riverside Secondary Commencement Ceremony	Simon Fraser University	11:00am
25	Gleneagle Secondary Commencement Ceremony	Orpheum Theatre	5:00pm
26	Centennial Secondary Commencement Ceremony	Simon Fraser University	5:30 pm
26	Pinetree Secondary Commencement Ceremony	Orpheum Theatre	6:00pm
27	Dr. Charles Best Secondary Commencement Ceremony	Simon Fraser University	6:00pm
JULY 2023			
3-5	CSBA Conference	Banff, AB	
SEPTEMBER 2023			
12	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
19	Board Meeting	ELC, Board Room	7:00pm
OCTOBER 2023			
10	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
17	Board Meeting	ELC, Board Room	7:00pm
19	BCSTA Meeting of Board Chairs	TBD	TBD
20-21	BCSTA Provincial Council	TBD	TBD
NOVEMBER 2023			
2-3	BCPSEA Fall Symposium	Coast Hotel, Vancouver	All Day
14	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
21	Board Meeting	ELC, Board Room	7:00pm
23-25	BCSTA Trustee Academy & Provincial Council	TBD	TBD

JANUARY 2024			
16	Board Meeting	ELC, Board Room	7:00pm
<i>TBD</i>	BCPSEA AGM	<i>TBD</i>	<i>TBD</i>
30	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
FEBRUARY 2024			
6	Board Meeting	ELC, Board Room	7:00pm
13	Board Meeting (Special)	ELC, Board Room	6:30pm
MARCH 2024			
5	Board Meeting	ELC, Board Room	7:00pm
APRIL 2024			
2	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
9	Board Meeting	ELC, Board Room	7:00pm
16	Board Meeting (Special)	ELC, Board Room	6:30pm
18-21	BCSTA AGM	<i>TBD</i>	<i>TBD</i>
23	Board Meeting	ELC, Board Room	7:00pm
MAY 2024			
7	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
14	Board Meeting	ELC, Board Room	7:00pm
JUNE 2024			
11	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
18	Board Meeting	ELC, Board Room	7:00pm



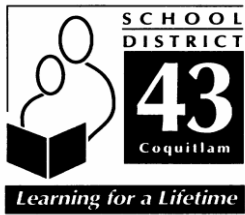
BOARD OF EDUCATION

TRUSTEE REPORT

June 20, 2023

Vice Chair Craig Woods participated in the following activities, events and meetings:

- May 23, 2023 – Board of Education/City of Coquitlam Liaison meeting
- May 23, 2023 – In Service A Board meeting
- May 23, 2023 – In Camera Board meeting
- May 23, 2023 – In Service B Board meeting
- May 23, 2023 – Public Board meeting
- May 24, 2023 – Board of Education/City of Port Coquitlam liaison meeting
- May 24, 2023 – DPAC Annual General meeting
- May 30, 2023 – Board Policy Review Committee meeting
- June 2, 2023 – CPVPA Retirement Dinner
- June 6, 2023 – Indigenous Education Commencement Ceremony
- June 6, 2023 – 808 Coquitlam Squadron Annual Ceremonial Review
- June 7, 2023 - Coquitlam Foundation Annual Scholarship & Grant Awards Night
- June 12, 2023 – Annual Board Retirement Dinner
- June 13, 2023 – Agenda Setting meeting
- June 13, 2023 – Finance and Audit Committee meeting
- June 13, 2023 – Special In Camera Board meeting
- June 13, 2023 – Policy Review Committee meeting
- June 15, 2023 – Coquitlam Sport Hall of Fame event
- June 16, 2023 – Mundy Road Elementary 75th Anniversary event

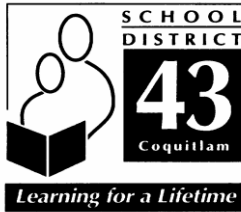


BOARD OF EDUCATION
BCSTA ITEMS OF BUSINESS
DPAC

Vice Chair Craig Woods presents the following report for information:

DPAC General Meeting
Wednesday, May 24, 2023– 7:00pm
Gallery Room – Winslow Centre, 1100 Winslow Avenue, Coquitlam

- ✧ DPAC President Rosey Manhas chaired the meeting
- ✧ The Student Leadership Council (SLC) Co-Chairs presented highlights of their year of activities as a liaison between SD43 students and the School Board, which included:
 - A donation and care package drive
 - a SLC conference
 - Activities for building internal and external awareness, wellness, global social issues, accountability, and reflection
 - Presenting to the Board on a call to action to increase resources to support mental and sexual health of students, and an ask for more opportunities for students to share concerns
- ✧ DPAC Treasurer presented on expenses incurred to date, along with a proposed budget for the next year, which was passed
- ✧ DPAC President Manhas held a discussion on what parents and PACs would like to see from the DPAC in the year to come
- ✧ President Manhas thanked and acknowledged all the current DPAC Executive for their time and commitment prior to commencing the annual election, which was overseen by former DPAC President, Marvin Klassen
- ✧ All position were up for election save the President as that position is amid a two-year term
- ✧ Several current Executives were re-elected, including Vice President Alkassab, and all executive positions were filled



**BOARD OF EDUCATION
ITEMS OF TRUSTEE BUSINESS
ELL Consortium Report**

Trustee Pollock attended and participated in the above meeting and presents the following report for information:

Burnaby Central Secondary
May 24, 2023 Caz Davidson representing Coquitlam
Trustee Christine Pollock unable to attend.

1. Chair Update: Jen Menzies -letter responses and MECC meeting: Minister of Education (Honourable Rachna Singh) meeting: ELL trustee Consortium advocated for B.C. ELL, more district ELL funding etc. Her response was positive. "I want to be informed about needs in schools." Would like more of her staff at the table for further discussions -some meetings with MLAs in various districts -in these meetings MLA's have asked for the ELL Consortium to draft a one-page ELL advocacy for them to share in the house
2. Submission to Select Standing on Finance and Government Services The Trustee ELL Consortium have a 5-minute slot at this meeting. Will speak to 1701 funding for ELLs and a request for more ministry- funding support within the school year, rather just once a year (and partial funding in February). Will mention all 12 districts who are part of the consortium as supporting this request
3. New ELL point-person for Inclusive Learning at the ministry: Kendell Butchart as Martin Brechau has retired.
4. District Updates Coquitlam highlights:
 - a) Caz (in her role as ELL audit advisor for the ministry) presented on March 8 and March 9 to the MOE on the new MyEd AIP and how it aligns with audit compliance.
 - b) Caz presented at the MyEd Conference in Richmond on April 23 and April 24. Shared Coquitlam's MyEd AIP training road map, implementation, and sustainability plan.
 - c) Secondary school Literacy lab pilot at Port Moody Senior Secondary- providing explicit English instruction for late to literacy English learners. The ELL Trustee Consortium expressed a strong interested in using their advocacy to lean on the ministry and federal governments to provide funding and support programs like literacy labs for Late to Literacy learners. (This would be wonderful!!!!!!!!!!!!!!)
 - d) This was not shared as a highlight but... Invited to attend WIDA 2023 Conference in Milwaukee (October 2023) with West Van and Vancouver District ELL Coordinators. Caz will speak to Asst. Superintendent, Nadine T, and see if funding is available. Conference \$800, Flights \$600, hotel \$1000.



School District No. 43 (Coquitlam)

MEMORANDUM

TO: Patricia Gartland, Superintendent

FROM: Ken Hoff, Asst. Director, Communications and Community Relations

DATE: June 20, 2023

RE: **Update on the Administrative Procedures Review**

For the Board's Information

Below is an update of the ongoing Administrative Procedures (AP) review. The APs below, and supporting forms if applicable, have been reviewed and subject to their review status, they remain unchanged, deleted, revised, rewritten or are new.

AP 112	Advisory Committees	Revisions and updates	Revised
AP 508	Gifts and Gift Cards	Revisions and updates	Revised
AP 509	Honorarium	Revisions and updates	Revised
AP 510	General Accounting Practices	Revisions and updates	Revised
AP 515	Signing Officer and Expenditure Authorization Signatory Levels	Revisions and updates	Revised
AP 519	Vandalism and False Alarm Cost Recovery	Revisions and updates	Revised
AP 527	Business & Travel Expense Reimbursement	Revisions and updates	Revised
AP 528	Employee's Vehicle Damage	Revisions and updates	Revised
AP 530	Insurance Management	Revisions and updates	Revised
AP 543	Controlled Access to District Buildings	Revisions and updates	Revised
AP 546	Indoor Air Quality	Revisions and updates	Revised
AP 562	Community Use of School Facilities	Revisions and updates	Revised



SD43 BOARD OF EDUCATION, COQUITLAM CITY COUNCIL LIAISON MEETING

Education Learning Centre, Room E200
May 23, 2023 – 2:30 p.m.

MINUTES

Attendance

- Coquitlam:** Richard Stewart, Mayor
Matt Djonlic, Councillor
Craig Hodge, Councillor
Steve Kim, Councillor
Robert Mazzarolo, Councillor
Teri Towner, Councillor
- Raul Allueva, City Manager
Michelle Hunt, Deputy City Manager
Katie Karn, City Clerk
Genevieve Bucher, Director, Community Planning
Andrew Merrill, Director, Development Services
Nikki Caulfield, General Manager, Corporate Services
Lanny Englund, General Manager, Parks, Recreation, Culture and Facilities
Manisha Dutta, Manager, Equity, Diversity & Inclusion
- SD43:** Michael Thomas, Chair
Craig Woods, Vice Chair
Jennifer Blatherwick, Trustee
Carol Cahoon, Trustee
Chuck Denison, Trustee
Kerri Palmer Isaak, Trustee
Lisa Park, Trustee
Zoë Royer, Trustee
- Patricia Gartland, Superintendent
Randy Manhas, Secretary-Treasurer
Jennifer Toderas, Recording Secretary

1. Call to Order

The Board of Education Chair called the meeting to order at 2:30 p.m.

2. Enrolment & Funding for New Immigrants

Patricia Gartland, Superintendent, spoke to the challenges SD43 is facing regarding funding eligible students who arrive in district after the September 30 deadline, which means that the district does not receive funding for these students. These students often arrive with complex needs including English language learning, or other learning challenges, which are not funded. Recent data indicates that there are over 500 unfunded students, including 100 from Ukraine under the Canada-Ukraine Authorization for Emergency Travel (CUAET) program. These students are arriving from around the world, and the top countries are South Korea, Iran, Ukraine, Mexico and China, and these students with funding eligibility are here with parents with mainly work or study permits.

Questions regarding how to capture these students to receive funding, school capacity restraints and how to accommodate new students and the necessary advocacy with the provincial government, were responded to.

3. K-12 Anti-Racism Action Plan

Patricia Gartland, Superintendent, spoke regarding the K-12 Anti-Racism Action Plan, which is a provincial action plan that government expects school districts to implement. To that end, SD43 has appointed Wendy Yu as District Principal, Diversity and Anti-Racism to lead this initiative. Ms. Yu's work will also involve municipal partner, community partners, and will include things like anti-racism training for all staff, community consultations regarding accessibility of buildings, programs and services.

The City of Coquitlam recognized the synergy and similarities of the roles of Ms. Yu and Ms. Dutta, Manager, Equity, Diversion & Inclusion. Ms. Dutta indicated a desire to meet with Ms. Yu to discuss their portfolios.

4. Child Care – Early Learning & Child Care Leads & Environmental Scan

Superintendent, Patricia Gartland, provided those present with an overview of the work being done by SD43 staff regarding childcare. Ms. Gartland also thanked the City of Coquitlam staff and Council for their support of the Child Care Task Force.

Questions regarding whether childcare spaces in municipal facilities were being included in this study, the use of portables for childcare vs. school classrooms and the provincial priority initiative to integrate childcare into school building were responded to.

5. School Site Acquisition Charges (SSAC)

Michael Thomas, Chair, provided an overview of what School Site Acquisition charges are and their purpose within school district capital planning. Mr. Thomas reminded those present that the SSAC rates are capped as per *The School Act*.

Trustee Lisa Park joined the meeting at 3:03 p.m.

Discussion and questions regarding the continued support and advocacy of the City, and specifically Mr. Allueva's role in working with developers to obtain school sites, where school sites are required in the district, provincial housing incentives and their impact on school district projections, the need for SSAC funds to avoid using operational dollars to land acquisition and the success working with municipal partners for raw land acquisition to make SSAC funds go further, were responded to.

6. Investing in Canada Infrastructure Program – Trees

Trustee Jennifer Blatherwick encouraged the City of Coquitlam to apply for the Investing in Canada Infrastructure Grant to receive funds to plant trees in municipalities. She indicated that SD43 would be willing to work with City staff to plant some trees on SD43 properties.

A city staff member responded that the Parks department is working on a tree plan proposal to be brought to Council.

7. Open Dialogue

Discussion regarding the need for schools to be built as communities are being developed and families moving in was discussed.

Councillor Steve Kim left the meeting at 3:36 p.m.

The suggestion was made to advocate together at UBCM for a different funding model for capital projects, and to put together a working group to create some ideas and plans prior to UBCM.

8. Adjournment

The meeting was adjourned at 3:38 p.m.



SD43 BOARD OF EDUCATION, COQUITLAM CITY COUNCIL REGULAR MEETING

Education Learning Centre, Room E200
May 24, 2023 – 3:00 p.m.

MINUTES

Attendance

Port Coquitlam: Brad West, Mayor
Steve Darling, Councillor
Nancy McCurrach, Councillor

SD43: Michael Thomas, Chair
Craig Woods, Vice Chair
Carol Cahoon, Trustee
Chuck Denison, Trustee
Lisa Park, Trustee
Patricia Gartland, Superintendent
Jennifer Toderas, Recording Secretary

1. Call to Order

The Board of Education Chair called the meeting to order at 2:30 p.m.

2. Enrolment & Funding for New Immigrants

Patricia Gartland, Superintendent, spoke to the challenges SD43 is facing regarding funding eligible students who arrive in district after the September 30 deadline, which means that the district does not receive funding for these students. These students often arrive with complex needs including English language learning, or other learning challenges, which are not funded. Recent data indicates that there are over 500 unfunded students, including 100 from Ukraine under the CUAET program. These students are arriving from around the world, and the top countries are South Korea, Iran, Ukraine, Mexico and China, and these students with funding eligibility are here with parents with mainly work or study permits.

Questions regarding board engagement with the province regarding the impact of the funding deadline, role of programs of choice in moving students to schools with more room, and advocacy to build schools with larger capacities, were responded to.

3. K-12 Anti-Racism Action Plan

Patricia Gartland, Superintendent, spoke regarding the K-12 Anti-Racism Action Plan, which is a provincial action plan that government expects school districts to implement. To that end, SD43 has appointed Wendy Yu as District Principal, Diversity and Anti-Racism to lead this initiative. Ms. Yu's work will also involve municipal partner, community partners, and will include things like anti-racism training for all staff, community consultations regarding accessibility of buildings, programs and services.

Councillor Darling left the meeting at 3:24 p.m. and returned shortly after.

Questions regarding the K-12 Anti-Racism Action plan were responded to.

4. Child Care – ELCC Leads & Environmental Scan

Superintendent, Patricia Gartland, provided those present with an overview of the work being done by SD43 staff regarding childcare. Ms. Gartland also thanked the City of Port Coquitlam staff and Council for their support of the Child Care Task Force.

Discussion ensued relative to the constant need for childcare in the community, what school sites had room to increase childcare offering, along with the requirements necessary to provide quality early childhood education programs.

5. School Site Acquisition Charges (SSAC)

Michael Thomas, Chair, provided an overview of what School Site Acquisition charges are and their purpose within school district capital planning. Mr. Thomas reminded those present that the SSAC rates are capped as per *The School Act*.

There was no discussion on this item.

6. Investing in Canada Infrastructure Program – Trees

Chair Michael Thomas encouraged the City of Port Coquitlam to apply for the Investing in Canada Infrastructure Grant to receive funds to plant trees in municipalities. He indicated that SD43 would be willing to work with City staff to plant some trees on SD43 properties.

Mayor West indicated that the interest of the school district to work with the city to plant trees would be relayed to staff, as the City has tree canopy targets that they are hoping to obtain. A question regarding community gardens at schools was responded to.

7. Open Dialogue

Michael Thomas, Chair opened the floor to discussion and Mayor West indicated that the city was working on updating the Official Community Plan, which is to be completed by year end. A comment regarding the repair to fencing at Minnekhada Middle School, was responded to.

Mayor Brad West left the meeting at 3:44 p.m.

8. Adjournment

The meeting was adjourned at 3:45 p.m.



1. From May 30th to June 1st, SD43 held its STEAM Challenge Days where 21 elementary and 8 middle schools embarked on an out-of-this-world experience with their space-themed challenges.

With each station, students start with a period of ideation, then challenge their design using critical and creative thinking skills while using effective communication and collaboration to complete the following challenges:

Challenge 1: Air-Powered Paper Rocket Station

Students learned to design, build, and launch three paper rockets using clay, PVC pipes, paper and cardboard allowing them to understand the concept of air pressure and design elements that would propel each rocket to fly further!

Challenge 2: Sampling Arm

Students acted as engineers designing an apparatus that could scoop samples on a simulated "moon rover" using a scooter board, rubber bands, Makedo, and strings.

Challenge 3: Swimming on a Moon

Students raced the icy waters of Europa, Jupiter's moon, using Sphero programmable robots, elastic bands, cleaning pipes, and Velcro straps.

Thank you to all our stellar students, teachers and Inquiry Hub student volunteers who rocked the STEAM challenges this year! Your astronomical efforts have truly launched us to new heights!



2. From May 27th to 30th, eight secondary schools displayed an array of student artwork during the *Student Art and Scholarship Show* at the Coquitlam Centre Mall.

Superintendent's News & Events Report to the Board

Regular Board Meeting of June 20, 2023

Learning for a Lifetime

Serving the communities of Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody

3. Congratulations to Edward Csuka, a Terry Fox Secondary School teacher, who was chosen as the 2022 recipient of the Canadian Association of Physicists Award for Excellence in Teaching High School Physics for the BC/ Yukon Region. Edward was awarded \$1000 for professional development and will also be receiving an all-expense paid trip to the Center for European Nuclear Research (CERN), the world's leading laboratory for particle physics in Switzerland.



Image Credits: Tri-City News

4. Congratulations to Grace Gao, a Port Moody Secondary School student, who has been selected to receive a \$100,000 Schulich Leader Scholarship to apply toward her goal of attaining a Bachelor of Science at the University of British Columbia.



Grace Gao was selected for her outstanding final grades and academic achievements and will now be part of an esteemed network of national STEM scholars at one of Canada's leading universities. Congratulations!

5. SD43 Board Chair, Michael Thomas, presented his input and feedback during the BC Budget 2024 Consultation highlighting three (3) main priorities for the district on the budget consultation namely:
 - supporting vulnerable students
 - sustainable and equitable funding
 - limiting school district contributions toward capital projects
6. Congratulations to Carol Todd, SD43's Coordinator for Digital Literacy/Citizenship and Supportive Technologies who has been selected as the 2023 recipient of the University of British Columbia (UBC) Faculty of Education Alumni Educator of the Year Award. The award nomination demonstrated how Carol has consistently incorporated equity, diversity, and inclusion in professional practice while ensuring every student and educator feels valued and heard. Carol's passionate efforts in promoting and advocating for more awareness around online safety and exploitation was also heralded by the selection committee.
7. From May 25th to 26th, the community witnessed the strength, speed, and agility of hundreds of young student-athletes as they competed during the highly anticipated 2023 SD43 elementary track and field meet held at Simon Fraser University.
8. On June 1st, the SD43 Transition Team participated at the Coquitlam Accessibility Fair, raising awareness about the range of services they offer to students and families who are transitioning from school into adulthood.



Image Credits: Tri-City News



Their primary focus is to provide families with essential information on transition services, such as Community Living British Columbia, Services to Adults with Developmental Disabilities (STADD), and PWD, along with other community adult support services that contribute to the students' overall well-being post-high school.

In addition, the team organizes various programs designed to equip secondary students with vital employment skills, social skills, and personal goal-setting opportunities. These programs encompass meaningful work experiences, employment and entrepreneurship prospects, internship programs, as well as personalized work experience courses.



9. On May 30th, École Coquitlam River Elementary School officially opened their brand-new playground, which has been eagerly anticipated by their amazing students!

Designed with accessibility and inclusivity in mind, the playground boasts sensory artificial turf. This innovative feature ensures that all students, regardless of their abilities, enjoy a safe playtime experience.

The school is also proud to receive a Tire Stewardship Grant allowing them to use recycled tires as the playground's surface beneath the artificial turf. This not only creates a safe and vibrant play area but also promotes sustainability and environmental consciousness.

10. On June 12th, SD43 Trustees honoured retiring employees at the Westwood Plateau Golf and Country Club.

We would like to express our sincerest appreciation for your unwavering passion, dedication, and years of service you have contributed to this district.



We are truly grateful for all your contributions and wish you the very best in your well-deserved retirement.



11. On June 7th, the SD43 Student Leadership Council hosted its final meeting, celebrating an incredible year with fun carnival games and BBQ'd food for everyone. The council honoured graduating grade 12 executives and introduced the new members of the executive leadership council.

Superintendent's News & Events Report to the Board

Regular Board Meeting of June 20, 2023

Serving the communities of Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody



12. On June 7th, over 500 grades 11 and 12 students explored the world of career opportunities in the trades sector at the SD43 Trades Hiring Fair at Centennial Secondary School hosted by the Career and Trades Program.

Students networked with over 38 top employers and industry professionals who were eager to share their expertise and insights. Many of those in attendance were ready to potentially hiring these talented young students.

Thank you to the organizations who participated and to all the students who have taken a great step towards finding a successful and fulfilling future in the trades industry.



13. On May 19th, École Irvine Elementary School hosted a Verbathon Tournament at the school gym where teams of French Immersion students from Grades 2-5 competed by showing how fast they can conjugate French verbs – yes verbs!

It was a fun community “sport-like” event with the participation of parent volunteers, students, and teachers. Students were also excited to receive prizes at the end of the competition!

Pre-pandemic, French Immersion schools in SD43 participated in a district-wide tournament sponsored by Canadian Parents for French. A national tournament that was held every two years with the participation of thousands of Immersion, Francophone and FSL (French as a Second Language) students from schools across Canada. The first national tournament was held in 2000.

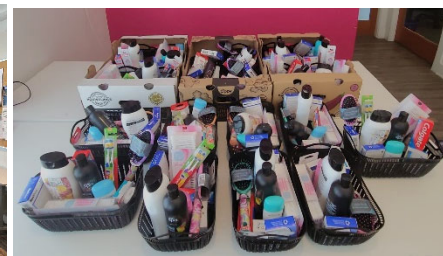
Verbathon was developed by Emmanuel Escueta, a Grade 2/3 French Immersion teacher at Irvine Elementary School, to make verb and grammar learning fun for students. This innovative language teaching system was also a significant factor in Mr. Escueta being awarded the Prime Minister’s Award for Excellence in Teaching in 2016.

14. The SD43 Gold Classic, presented by Polygon Homes, has successfully raised \$37,000 for KidSport Tri-Cities this year. This annual golf event brings together 144 employees and friends of SD43, with the support of community partners and staff volunteers.



Westwood Plateau has played a crucial role as a partner, offering a high-quality course, excellent food, and a well-organized tournament that has contributed nearly \$200,000 over the years.

The organizing committee, led by Sharon McKay, includes members from SD43's partner groups, Coquitlam Principals' & Vice Principals' Association (CPVPA), Canadian Union of Public Employees (CUPE) Local 561, Coquitlam Teachers' Association (CTA), and community members such as KidSport Tri-Cities Executive Director Chris Wilson.



15. Citadel Middle School's Leadership group, known as Citadel Cares, is passionately committed to making a positive impact in the community. This year, Aunt Leah's house was chosen as one of the main beneficiaries. The group organized several fundraising activities, such as pizza lunches, candy cup sales, tournament concession sales, and a chips and pop sale. Their collective efforts resulted in a generous donation of \$3000.00 in monetary funds to Aunt Leah's house, accompanied by \$500.00 worth of Walmart gift cards. Additionally, thanks to a kind contribution of \$500 from Maxine Wilson, the group was able to purchase gift baskets to provide further support.

Upcoming Events

Commencement Schedule

SCHOOL	COMMENCEMENT CEREMONY DATE/LOCATION/TIME
Centennial	Monday, June 26, 2023 Simon Fraser University (SFU) Burnaby 6:00 – 8:00 pm
Dr. Charles Best	Tuesday, June 27, 2023 Simon Fraser University (SFU) Burnaby 6:00 pm
Gleneagle	Sunday, June 25, 2023 Orpheum Theatre 5:00 – 7:00 pm
Pinetree	Monday, June 26, 2023 Orpheum Theatre 6:00 – 10:00 pm



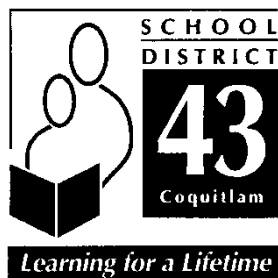
Superintendent's News & Events Report to the Board

Regular Board Meeting of June 20, 2023

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Serving the communities of Anmore, Belcarra, Coquitlam, Port Coquitlam and Port Moody

Riverside	Sunday, June 25, 2023 Simon Fraser University (SFU) Burnaby 11:00 am
Terry Fox	Saturday, June 24, 2023 Simon Fraser University (SFU) Burnaby 11:00 am
Coquitlam Alternative Basic Education (CABE)	Friday, June 23, 2023 TBD: Winslow Centre Gallery Room <u>or</u> CABE Time TBD
Continuing Education (CE) & Coquitlam Learning Opportunity Centre (CLOC)	Thursday, June 22, 2023 Port Moody Inlet Theatre 6:30 – 8:30 pm
Customized Learning Centre (CLC)	Thursday, June 22, 2023 Port Moody Inlet Theatre 6:30 – 8:30 pm
Encompass / Apex	Wednesday, June 21, 2023 Vanier Centre Gymnasium 4:30 pm
Inquiry Hub	Wednesday, June 21, 2023 Port Moody Inlet Theatre 7:00 pm



School District No. 43 (Coquitlam)

MEMORANDUM

TO: Patricia Gartland
Superintendent of Schools

FROM: Carey Chute, Assistant Superintendent
Geoffrey Johnston, Principal of International Education

DATE: June 20, 2023

RE: **International Education 2022-2023 Year in Review**

The International Education Department would like to update the Board Of Education on the following topics:

- International Education Organizational Structure/ Supports.
- International Education Funding Not Eligible Enrollment for 2022-2023
- Projected International Education Funding Not Eligible Enrollment for 2023-2024
- International Education Funding Eligible Enrollment for 2022-2023
- Projected International Education Funding Eligible Enrollment for 2023-2024
- IE Orientation August 2023 (Video from Aust 2022)
- Video / Essay Contest
- International Education District Partnerships/ MOU's
- Student Testimonials
- School Multicultural Grants



1

IE Organizational Structure & Supports

District Leadership Team

Ms. Patti Gartland: CEO/Superintendent of Schools

Dr. Carey Chute: Assistant Superintendent

CPVPA

Mr. Geoffrey Johnston: Principal, International Education

Mr. Troy Cunningham: Vice Principal, International Education

Excluded Management

Mr. Shawn Silverstone: Director International Marketing & Recruitment

Mr. Douglas Lee: Director International Marketing & Recruitment

Ms. Stephanie Claggett: Manager of Business Affairs

CTA

Ms. Heidi Upton: Program Coordinator

Ms. Adrienne Chapell: Program Coordinator

CUPE

Office Staff:

Ms. Erin Froese, Ms. Jeanette Gaucher, Ms. Maria Glavas,

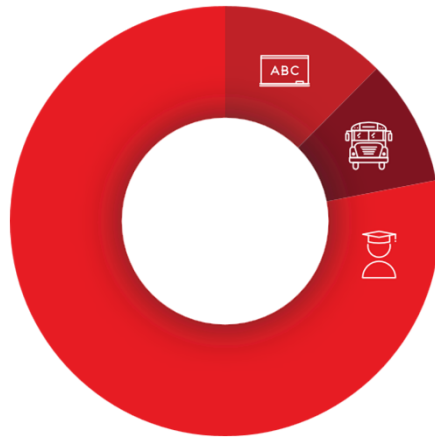
Ms. Marnie Haines, Ms. Angie Loh, Ms. Rosy Rojas

Youth Workers:

Ms. Yvonne Xie, Ms. Hong Yang, Ms. Angela Jeoung

2

IE Enrollment for 2022-2023



Elementary 12%



Middle 10%



Secondary 78%

1429 students

1197.50 FTE

COQUITLAM
SCHOOL DISTRICT
INTERNATIONAL EDUCATION

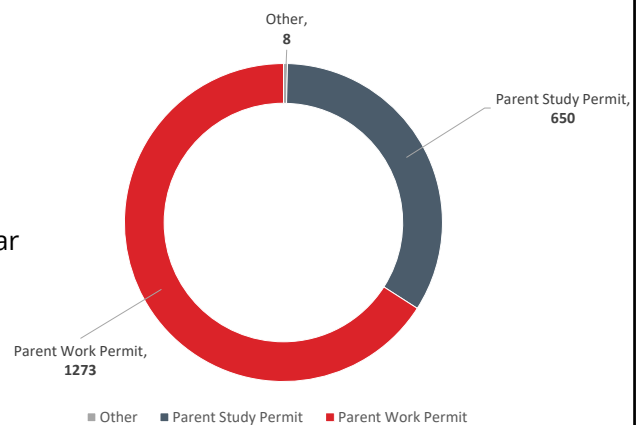
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IE Funding Eligible Enrollment for 2022-2023

1931 students

Including:

- **1007** new in the 2022-2023 school year
- **532** who arrived after September 30
- **210** under the CUAET program



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SCHOOL DISTRICT
INTERNATIONAL EDUCATION

4

IE Funding Eligible Projections for 2023-2024

Enrollment	Students
Continuing students	1840
New enrollments	800
Total	2640

- Approximately 95% of current students are expected to continue into next year
- Kindergarten registrations are 35% higher than last year

5

Canadian Association of Public Schools – International (CAPS-I)

May 14 to 17, 2023

Halifax, NS

Transforming International Education, Patricia Gartland & Shawn Silverstone

Exploring the Role of RCICs and RISIAs within CAPS-I Member Programs, Stephanie Claggett



6

Secondary Student Orientation

September 1, 2022

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7



8

Video & Essay Contests

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INTERNATIONAL EDUCATION

9

Essay Contest

42 entries
5 finalists
2 winners

Peilin Zhao, China
Grade 9, Heritage Woods

Marlies Dolezal, Austria,
Grade 12, Gleneagle



Our winners will each receive a \$1000 scholarship to put toward their tuition for September 2023

Video Contest

20 entries
5 finalists
2 winners

Fernanda Rios Landa, Mexico
Grade 11, Terry Fox

Marc Roca Rius, Spain,
Grade 10, Terry Fox

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INTERNATIONAL EDUCATION

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11

District Partnerships and MOUs



New Taipei City, ROC

April 24, 2023

4 elementary schools

4 middle schools

3 secondary schools



Zhejiang Province, China

June 5, 2023

18 elementary schools

13 middle schools

8 secondary schools

COQUITLAM
SCHOOL DISTRICT
INTERNATIONAL EDUCATION

12

District Partnerships and MOUs



Italian Consulate

France

- Saint-Benoît Lycée

Italy

- Liceo Machiavelli



Prepa TecMilenio

Mexico

- Prepa Ibero
- PrepaUP Universidad Panamericana
- Canadian School
- Tecnológico de Monterrey



Centros Educativos Cualli

Spain

- Escola Pia de Sarrià
- Escola Pia de Catalunya

COQUITLAM
SCHOOL DISTRICT
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Promoting Coquitlam Nationally & Internationally



Korea



Korea



Mexico



Thailand



Vietnam



ICEF Fam Tour

COQUITLAM
SCHOOL DISTRICT
INTERNATIONAL EDUCATION

14

Top International Student Award Ceremony



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SCHOOL DISTRICT
INTERNATIONAL EDUCATION

15



Tony Vorakijkamjorn

Dr. Charles Best

Grade 11

Awarded Top International Student for Academic Excellence
and Extra Curricular Involvement in Sports and Clubs



COQUITLAM
SCHOOL DISTRICT
INTERNATIONAL EDUCATION

16



Katsuki Yano
 Terry Fox Secondary
 Grade 12
 Awarded Top International Student for Academic Excellence
 and Commitment to All Aspects of School Life



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 SCHOOL DISTRICT
 INTERNATIONAL EDUCATION

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Terry Fox Secondary
2022-2023 Semester 1 Farewell Lunch

Joao Eduardo Lopes Barreto

Video created & shared by:
 Lesley Chung and Monica Gallo
 IE Contacts at Terry Fox Secondary

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 SCHOOL DISTRICT
 INTERNATIONAL EDUCATION

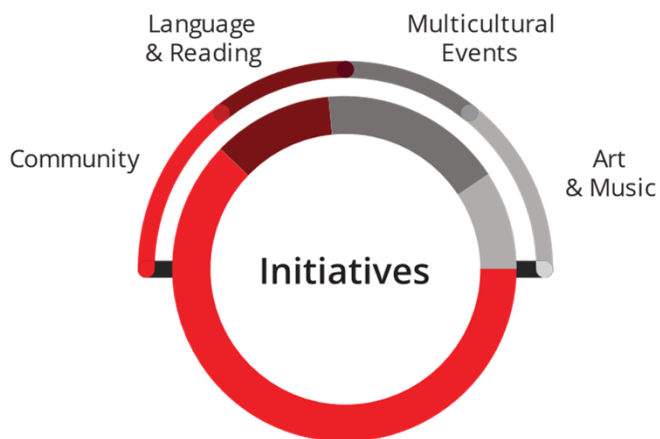
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19

Multicultural Initiatives

In 2022-2023, we distributed \$24,415 in multicultural grants:



Equity
& Inclusion



Indigenous
Cultural
Competence



Canadian
Life



Active
Living

- **Elementary** \$4,250
- **Middle** \$4,450
- **Secondary** \$15,715

COQUITLAM
SCHOOL DISTRICT
INTERNATIONAL EDUCATION

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Supporting Our Schools: Multicultural Initiatives



Porter Street Elementary
Updated Library Books



Coast Salish Elementary
Project of Heart

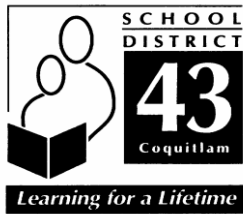
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SCHOOL DISTRICT NO. 43 (COQUITLAM)

Office of the Superintendent

MEMORANDUM

TO: Patricia Gartland, Superintendent

FROM: Nadine Tambellini, Assistant Superintendent

DATE: June 20, 2023

SUBJECT: **Reggio Inspired Program Summary and Recent International In Service**

COPIED TO: Board of Education
District Leadership Team

Recommended Action: The following is provided for information.

Background: The Reggio Program is a program of choice offered at the Kindergarten to Grade 5 level at Meadowbrook Elementary. The Reggio inspired program is based on our own cultural traditions, experiences and environmental influences. Students are encouraged to participate in choosing what to study while the teachers ensure that the topic is explored in a way that meets the BC curricular outcomes. The process of learning is ultimately more important than the product honouring the child's intellectual capacities and intense curiosity. The goal is to create a culture of learning where students, families and staff are engaged, motivated and valued.

Tara Fisher (past Principal of Meadowbrook Elementary and current Principal of Blakeburn Elementary) and Shawne Callihoo (current Principal of Meadowbrook Elementary) travelled to Italy over Spring Break to participate in a learning series exploring the foundations and current practices of Reggio. They will be sharing a summary of their learning.



Meadowbrook – A Reggio Inspired School K-5, SD 43

Sharing Reggio Emilia

June 20, 2023

Shawne Callihoo, Meadowbrook

Tara Fisher, Blackburn

1

Our Structure Today

- Reggio Canada Study Week
- Overview of Reggio Emilia Approach
- Similarities and Differences with Montessori
- Voices of Parents
- Connection to BC Curriculum
- Final Thoughts
- Questions



2



Reggio Emilia Approach

The Reggio Emilia Approach® is an educational philosophy based on the image of a child with strong potentialities for development and a subject with rights, who learns through the hundred languages belonging to all human beings, and grows in relations with others.

3

Canada Study
Week in Reggio
Emilia, Italy
March 13-17,
2023



4

Alberta FMPSD
 Burnaby School District
 Capilano University
 Coquitlam School District
 Chilliwack School District
 Delta School District
 Hamilton Wentworth Catholic School District
 Langley School District
 Richmond School District
 SFU
 UBC
 University of Western Ontario
 Okanagan, Similkameen
 Okanagan, Skaha
 Ontario Affiliated Services for Youth
 Richmond School District
 Vancouver School District
 Vancouver Reggio Association

Who attended? 110 from Canada

Also 40 participants from
Jordan, United Kingdom and
Germany

5

Past Study Weeks in Reggio Emilia

Sweden, Argentina,
 Norway, Japan, The
 Netherlands, UK,
 Denmark, Germany, Korea,
 USA, Spain, New Zealand,
 Vietnam, Philippines,
 China, Kuwait, UAE,
 Australia, Mexico, Turkey,
 Jordan, Singapore,
 Lebanon

The image shows a large, detailed list of names and affiliations, likely a roster of participants from various countries, displayed on a wall or board. The list is organized into columns, with names in the first column and affiliations in the second column. The affiliations include various educational institutions and organizations from different countries, such as the United States, Canada, United Kingdom, Germany, and others. The list is quite extensive, covering many names and their respective affiliations.

6



What is Reggio Emilia Approach?

GUIDING PRINCIPLES

The Image of the Child

Children are viewed as powerful, capable, and resourceful. They are protagonists in their own learning.

The best learning emerges in the context of supportive relationships that make learning challenging, engaging and meaningful. The Reggio vision is of an "education based on relationships".

7

Emergent Curriculum

Learning builds from the natural curiosities of children. Teachers support these curiosities through provocations and by posing inquiry-based questions that deepen learning and understanding. In-depth studies that develop out of children's ideas, questions, and interests are part of the Reggio Influenced classroom. The arts play a key role in Reggio Influenced practice and are integrated into daily activities to maximize children's development. Children will spend time in the atelier and participate in dance, drama, music, movement instruction and play – all part of the 'Hundred Languages of Children'.



8



The Role of the Environment

The environment is seen as the third teacher (children and teachers being the first two). Careful consideration is given to the look and feel of the classroom environment. The world outside our doors is a key element of the Reggio Influenced Program.

9



Documentation

Children's learning becomes visible through regular documentation.

10



Parent Involvement and Sense of Community

Parents are respected as true partners in education.

This is the Meadowbrook Lower Forest Area, 20 parents, school and district staff, helped clean this area of years of dumping to reclaim this area for the school community.

11

Reggio and Montessori Similarities:

- Both originated in **Italy**
- Value fostering **positive, peaceful relationships** with peers, adults, environment and community – with Montessori having “Peace Education” and Reggio “Relationship based”
- **Hands-on**
- The physical spaces of Montessori and Reggio are similar in their aesthetic use of **natural materials**.



12

Differences:

Reggio

- Emergent curriculum
- Creative materials are the tools - the "100 languages" of children with which they explore and learn
- Documentation of learning is displayed as a project progresses
- Natural beautiful physical spaces are created to encourage collaboration

Montessori

- Structured curriculum
- Tools for learning are designed and creative materials are available to support learning
- Structured assessments done by the teacher
- Natural beautiful physical spaces are designed to offer individual learning areas

13

Voices from Parents – What the program has offered their children

When I asked my daughters about their experiences, they both felt that the Reggio Program facilitated their understanding of and the relationship between community, culture, and the environment. One daughter loved exploring and learning outdoors....getting her hands dirty, creating, building, and learning while outdoors. She has fond memories of the outdoor classroom, planting trees for the community, and field trip to the Britannia Museum. Our other daughter remembers the "many cultures in her classroom": learning about cultural traditions and beliefs and navigating friendships and relationships when cultures differed. She also loved being able to express her learning through creative projects rather than more traditional approaches. She needed to be challenged and Reggio allowed her to explore and express herself and learnings in a creative and nurturing environment. To this day, both girls have very fond memories of Reggio at Meadowbrook. They continue to return to visit teachers and see the new creative artwork.

Karen Derry, Speech and Language Pathologist, Coquitlam

My children have benefitted greatly from the Reggio program at Meadowbrook. There are many things that set Meadowbrook apart from other schools, but something that is visible right away is how the classrooms all have a similar look and feel. Shared supplies, choice seating, "zen dens," soft lighting, neutral colours and natural materials are in every classroom and hallway. This calm environment that flows from room to room has been so beneficial for both my children.

My children love that they have choice over their learning, and as a result, see themselves as strong and capable learners. Meadowbrook is rooted in relationships. This spans from strong relationships with staff, other children, and the environment. My children have a stronger connection to the outdoors, as a result of attending Meadowbrook.

Tanis Anderson

Tanis Anderson
District Vice Principal, Early Learning



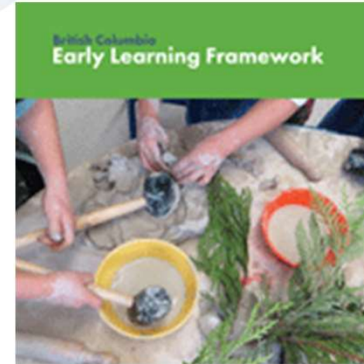
14

BC Curriculum and the Reggio Approach

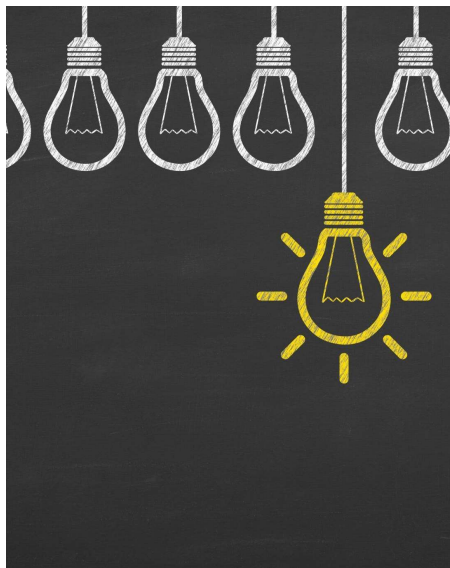
The Province of BC Ministry of Education Document (2019) Early Learning Framework - has a strong connection to the Reggio Emilia Approach, and references Rinaldi, C. (2001). Making learning visible: Children as individual and group learners. Reggio Emilia, Italy: Reggio Children & Project Zero.

The redesigned BC Curriculum of 2015 supports many elements of the Reggio Approach – including – Child Centered; hands on learning (Doing); flexible learning spaces; deep learning; flexible approaches; educated citizen. The Core Competencies – Communication, Thinking, and Personal and Social Competencies are an excellent match for the Reggio Approach.

The redesign of the elementary mathematics curriculum took elements of Reggio inspired Mathematics from the work of Janice Novakowski, Reggio Influenced Mathematics Educator and Mentor – Richmond School District, UBC adjunct professor, and Vancouver Reggio Association



15



Thoughts from our Reggio Educators

Schools are living organisms where there is **ongoing research** and **experimentation** continuously helping us all **construct new meanings**.

We have an Ethical Responsibility – Childhood is the time the brain goes through the most generative period, so education is a big responsibility as the child's brain gets its shape from opportunities and the experiences.

“Education and care are the essential basis for successful lifelong learning, social integration, personal development and subsequent employability.” European Council of Education

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Italian Dinner for Meadowbrook Staff

Monday May 1 - 3:45-4:30pm in our Piazza (Learning Commons)

Buon Appetito!

Tara and Shawna will take you on a trip through their learning in Reggio while you dine on Italian cuisine.



This event took place directly after our May Staff Meeting.

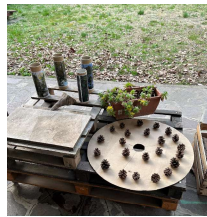
17



May 1st Meadowbrook Sharing

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Final Thoughts and Questions



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End Here

- Next slides are available to help answer any questions.

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Provocation #1

Reporting

Concept that school is the responsibility of everyone.

Teachers meet with families every 2 months, share documentation, discuss learning and next steps. Reporting is co-created in meetings with families.

Parents are brought in to share knowledge; like the parent who is a botanist. Parents invited in for clay evenings, garden care and cooking evenings for the school.

Role of the parent – Tara



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Provocation #2

Documentation

Documentation – part of the 4-part cycle (**Observation, Documentation, Interpretation, Relaunch**) gives the child's thinking visibility.

Teachers can document in their way, no strict guidelines.

Documentation allows us to:

- know the children better, know what they are learning and identify next steps.
- think about our teaching practices.
- discuss the activities going on for the students and it reveals the level of complexity of activities
- share documentation on a group documentation wall.

Tool - Documentation has the Power to Reveal



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Provocation #3 *Intermediate*

- Personal Binders – collects photos, pictures, work goes home to share with families
- Communication books – pass back and forth
- Cloth Bag – customized by their family
- Not much homework, the day is full

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Provocation #3 *Intermediate*

- Children with common research questions work together; allows space for interests
- Questions are generated
- Research to build knowledge
- **Key Words** – interesting & difficult words are collected
- New questions developed from key words
- Dedicated time to self evaluation and evaluation
- Student & Teacher gives families their evaluations and it is reviewed together
- Image – The Italian flag was adopted in 1797 in Reggio Emilia. The tri-coloured flag hall is pictured.



What is the Big Bang?
How were the tides
born?
How were trees born?
What colour is Peace?

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Provocation #4 – How do we keep inquiry going throughout the year?

- The questions are big.
- Inquiries are sustained by using so many different languages.
- The School has a “Training Plan” for the school year also called, “A Pedagogy of Common Desire”.
- Example – Living Subjects- looked at sustainable co-existence, optimism, indications of living – all investigated through many languages available to children. End of the year it was called, “Life Exchange, Sound Exchange”



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Key Words from Reggio Conference

- Education as Research
- Ecosystem of Relationships
- Active Pedagogy
- Children with Rights
- School is the Responsibility of Everyone
- Environment as a Third Teacher

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Learning in Reggio Schools – Big Ideas

Schools are living organisms where there is **ongoing research** and **experimentation** going on to **construct new meanings**.



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Learning in Reggio Schools

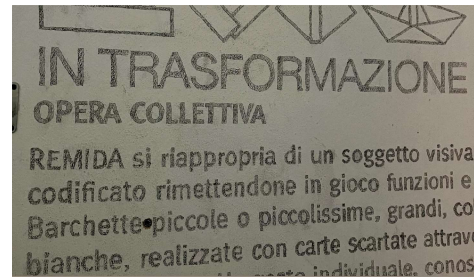
- **Education is RESEARCH** – Children and adults are looking for meaning together. Conversations are focused on an **object of knowledge (content for us)**. There is discovery as children and adults construct knowledge together.



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Learning in Reggio Schools – *Big Ideas*

In order to support the **development of active citizenship**, there must be **active pedagogy, active listening** and schools must be in a **constant dialogue with the Hundred Languages of children**.



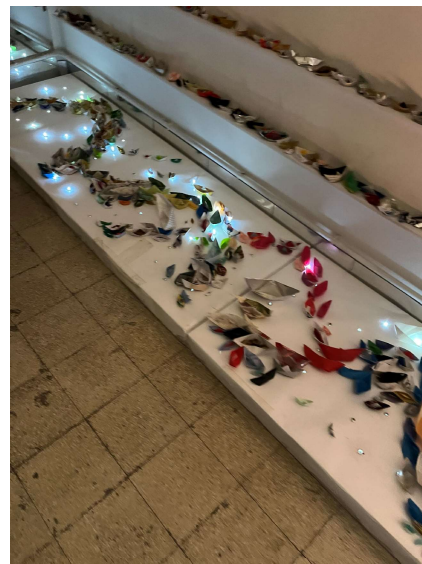
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Learning in Reggio Schools

Big Ideas

The role of the **aesthetic dimension** is at the forefront of supporting children in their meaning making.

Children have access to expressive languages including: **visual arts, music, clay work, dance, poetry, puppetry, theatre, nature, technology, metaphors** and more all playing a role in the discovery and representation of meaning.



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Learning in Reggio Schools

- “What is needed is this: **the constant presence of a scientific attitude...**”(Pg. 92 Claparede). Shown is the Pedagogista, Teacher and Atelierista coming together to share documentation and develop, from the voices of children, the materials for a project. The questions are big and grounded in big concepts. For example, this one looked at design elements, gravity, bird habitats, etc...
- Professional development related to content.



Top: Scuola dell'infanzia La Villetta, Loris Malaguzzi with Giovanni Piazza (atelierista)
Centre: Carla Rinaldi (pedagogista), Amelia Gambetti (teacher), Giovanni Piazza (atelierista) and Teresa Casarini (teacher) discuss documentation material for the project *An Amusement Park for Birds*, 1992

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Learning in Reggio Schools

4 Step Process:

1. Observation
2. Documentation
3. Interpretation
4. Relaunch (with colleagues or with students)



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Learning in Reggio Schools

Environment is the Third Teacher

The environment that we offer children is complex because we need spaces that provoke exploration, reflection and dialogue.

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Learning in Reggio Schools

Current Issues:

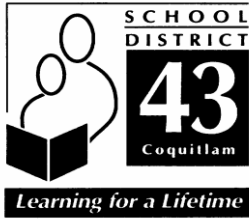
- Children are immersed in reality, so we need to consider they will have questions and thoughts.
- Teachers must have great thoughts; little children need big thinking teachers.
- Its important that the adults listen and encourage the big research questions – life, life cycle, death... and adults sustain the questions and give children the tools to investigate.



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What part of
Reggio holds
your heart?





SCHOOL DISTRICT NO. 43 (COQUITLAM)
OFFICE OF THE SECRETARY-TREASURER

MEMORANDUM

TO: Board of Education

FROM: Manhas Randy, Secretary-Treasurer/CFO

DATE: June 20, 2023

SUBJECT: **Accumulated Operating Surplus (Financial Operating Reserves)**

COPIED TO: District Leadership Team

Recommended Action: That the Board pass a motion to restrict any 2022/23 generated operating surplus that exceeds the funding allocation thresholds articulated in Policy 23 – Accumulated Operating Surplus (financial reserves) as follows:

1. First, to the 2024/25 Staffing Stabilization Provision up to the amount of \$1.25 million, such that the aggregate provision does not total more than \$3.75 million,
2. Second, to the 2025/26 Staffing Stabilization Provision up to the amount of \$1.25 million, such that the aggregate provision does not total more than \$2.50 million,
3. Third, to the 2026/27 Staffing Stabilization Provision up to the amount of \$1.25 million,
4. Fourth, an equal amount of \$625,000 for both IT and Facilities Initiatives and,
5. Finally, remaining unallocated funds dispersed to the following reserve accounts in accordance with Article 3.2, 3.8 & 3.10:
 - a. \$2.3 million to restore the depleted Education Stabilization Reserve as past amounts were fully utilized for various initiatives,
 - b. Allocate the remaining funds estimated at \$5.9 million towards local capital projects, which will reduce the impact of future operating dollars being allocated.

Background

As reported in our 3rd Quarter report, the financial outlook for the 2022/23 school year remains consistent with past reporting, in that, there will be an excess of revenues to expenditures. We are in a better position to project this excess based upon the following financial influences.

- Grant funding revenues are forecasted to be \$970k above budget.
- Support Staff, Teacher and Management wage settlement funding was \$2.4 million higher than anticipated.
- International Education revenues are projected to be approximately \$5.1 million above our amended budget.
- Other revenues, particularly rental and investment income, are currently projected at \$363k and \$2.2 million over budget respectively.
- Overall, staffing groups are trending to be underspent by \$4.6 million due to slippage. Much of this was captured in the 3rd Quarter report.
- Substitute costs are estimated to finish the year \$2.8 million over budget.
- Benefit costs are projected to be slightly over budget due to expected year end accruals and adjustments to vacation and employee future benefit liabilities.
- Service and supply budgets are tracking under budget.

Final financial results for the year will be determined once all expenditure commitments and revenue opportunities are fully captured, reconciliations completed, and the financial accounts have been externally audited.

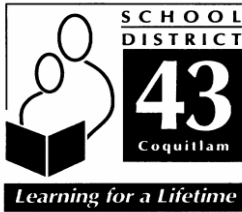
The Accumulated Operating Surplus policy will be applied once the final surplus has been determined. Any surplus more than 2% of the operating revenues will be prioritized to restore the Education Sustainability Fund that was used to stabilize the 2022/23 Budget and support unfunded capital needs. After all transfers and surplus usage have been accounted for, SD43 is projecting a total operating surplus of \$13.1 million for the year end June 30, 2023.

The table below represents the intended use of any available operating reserves that flow from the 2022/23 fiscal school year.

- Column A represents the reserves set aside as at June 30, 2022 for the specified categories.
- Column B represents the utilization of prior year reserves in the current fiscal year.
- Column C represents the allocation of the first \$5 million of the current year operating surplus towards Staffing Stabilization Provision equally over the subsequent three fiscal years, not including the immediately following year.
- Column D represents the proposal under consideration that would allocate funds in excess towards the Education Stabilization Reserve and support unfunded Capital Initiatives.
- Column E represents the estimated ending balances.

	A	B	C	D	E
Description/ Surplus Year	June 30, 2022 Reserves	Utilized	Policy 23 Allocation	Excess Allocation Proposal	Estimated Ending Balance
2022/23 - Staffing Stabilization Provision	3,750,000	(3,750,000)			0
2023/24 - Staffing Stabilization Provision	3,750,000				3,750,000
2024/25 - Staffing Stabilization Provision	2,500,000		1,250,000		3,750,000
2025/26 - Staffing Stabilization Provision	1,250,000		1,250,000		2,500,000
2026/27 - Staffing Stabilization Provision			1,250,000		1,250,000
Education Stabilization Reserve	3,047,014	(1,300,000)		2,253,000	4,000,014
Contingency - ESA	1,000,000				1,000,000
Additional Contribution Burke Mountain	1,750,000	(1,750,000)			0
Facility & Maintenance Initiatives*	1,430,625		625,000		2,055,625
Technology Initiatives*	1,268,876		625,000		1,893,876
Local Capital Initiatives*				5,868,027	5,868,027
School Carryforward Funds*	3,947,425	(1,447,425)			2,500,000
Business Systems Initiatives*	165,007				165,007
Teacher Mentorship Funds*	674,385				674,385
TOTALS	24,533,332	(8,247,425)	5,000,000	8,121,027	29,406,934

*Ending balances for these categories may fluctuate depending on usage of these funds during the fiscal year.



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Office of the Secretary-Treasurer

MEMORANDUM

TO: Board of Education

FROM: Randy Manhas, Secretary Treasurer/CFO

DATE: June 20, 2022

SUBJECT: Enterprise Risk Management Update

COPIED TO: P. Gartland, Superintendent

Recommended Action: This is provided to the Board for information.

Background: The School District previously engaged KPMG in 2017 to undertake an enterprise risk management review as a strategic initiative in support of SD43's strategic plan and specifically in support of goal #3 *Foster a Sustainable Educational Organization*. KPMG engaged with the Board of Education, District Leadership Team (DLT) and stakeholder groups to independently gather their input of identifying key risks. The DLT reviewed the information, assessed, and independently prioritized the risk of each identified risk type, drivers and mitigation or compensating controls.

The result of the ERM assessment was the identification and classification of twenty-nine risks into a Risk Register. Annually in June, Staff provides the Board with a review and update of the Risk Register. This year's review includes the addition of three new risks (denoted with NEW); the impact on student enrollment due to changes in federal immigration policy, staff mental health, and Provincial funding direction related to the CEF.

In total, three risks were elevated in the register, and one was lowered. We elevated the risk associated with the challenges around recruitment and retention of skilled staff to high impact/high likelihood. The risk associated with cybersecurity threats has been elevated to high impact/medium likelihood as staff work to update training, infrastructure, and equipment. Finally, the risk associated with ethical breaches or misconduct by staff has been elevated to low impact/medium likelihood ranking.

The risk regarding reaching an agreement with CUPE 561 has been lowered from medium impact/medium likelihood to medium impact/low likelihood, as the 2022 collective bargaining process resulted in a three-year agreement and CUPE 561 has not engaged in job action for a significant period of time.

**Coquitlam School District
Risk Register**

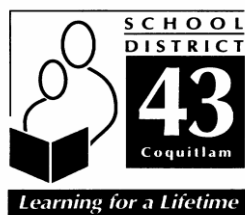
Jun-23

22/23 Rank	23/24 Rank	Change	Risk Category	Risk Description	Impact	Likelihood	Action to Prevent/Manage Risk	Comments
1	1		Facilities	The risk that SD43 is unable to adequately maintain all of its schools and facilities, resulting in further facility degradation, a sub-optimal teaching environment, and higher capital costs over the long-term for major repairs. Unfunded inflationary pressures has impacted the school district's ability to follow our deferred maintenance plan, meaning we are doing less projects with the same amount of funding on a yearly basis.	High	High	Allocating a portion of financial reserves to facility maintenance improvements is a critical element to offset degradation. Planned / recent facility upgrades An integrated and ongoing capital planning approach to identifying issues, needs and solutions in the allocation of scarce capital funds.	We have seen a significant increase in cost of building materials that we frequently use in our schools. Everything has increased from paint, lumber, glues, aluminum and steel, as well as many other products. Significant supply chain issue.
2	2		Financial	The risk that shifts in the political landscape may lead to changes in budgeting / funding, requiring cuts in staffing, programming. The province is placing greater requirements on school districts to allocate ear-marked financial reserves for major capital projects (e.g., Burke Mountain \$25M funding contribution) and subsidized unfunded provincial initiatives (e.g., Employment Standards Act changes to 5 paid sick days for all employees, CPP contribution rates, etc.), limiting the district's ability to effectively engage in multi-year financial planning for sustainable decision making.	High	High	The requirement to produce a balance budget has resulted in the need to implement a financial reserves policy to help avoid and stabilize changes in staffing and programming.	COVID19 has had a substantial impact on our international education program which will take a few years to recover. This impact has materialized in reduced staffing compared to pre-COVID times. There is increased concern that the updated Ministry mandate (child care & food security) may impact funding levels and/or 'mandate creep' may be required without incremental funding.
3	3		Reputation	The risk that, due to limited Ministry funding, SD43 lacks sufficient resources or available positions to adequately support and provide a positive experience for its students with special academic or behavioral needs.	High	High	Hiring more EAs and other professionals to accommodate students with special needs Allocation of resources based on needs	Inadequate grant funding to cover imposed costs (EHT, CPP, etc.) and in particular the reduction of vulnerable student funding potentially limits overall support capacity. Need for more seats at post secondary for training purposes.
4	4		Strategic	The risk that, due to limited Ministry funding, SD43 may not have sufficient or appropriate tools and resources to address the needs of students and families with mental health issues.	High	High	Establishment of a Mental Health Taskforce to support school district mental health strategies. Hiring more EAs and other professionals to accommodate students with mental health issues Continued advocacy for improved supports in our community from the Board and Management.	The impact of the Pandemic has contributed to mental health issues amongst students and staff.
	4(a)	New	Financial	The risk that due to new Federal immigration policy, SD43 will continue to see an influx of students arriving after the September 30th funding cutoff, resulting in insufficient Ministry funding, significantly limiting the district's tools and resources to address the needs of students and families.	High	High	Board advocacy to ensure that new immigrant students receive funding regardless of the timing of their arrival to the district.	This issue is expected to continue for the next several years based on Federal government policy.
7	5	Up	Human Resources	The risk that SD43 is unable to recruit and retain enough highly skilled faculty and staff in key positions to meet its needs.	High	High	The District continues to grow its strong brand The District offers one of the best benefits package in the province The District has strong / engaging leadership team	The labor market is very competitive for all positions, and it is taking longer to fill all positions. Specialized skilled positions are very difficult to fill and in some cases are left unfilled for periods of time (IT specialist, HVAC, etc.)
5	6		Support Areas (including IT & Admin)	The risk that SD43's legacy Enterprise Resource Planning system is unable to offer sufficient functionality, availability, and data integrity resulting in ineffective and inefficient support for operations, internal control, and decision making.	High	Medium	System refresh has been completed, resulting in improved data consistency. On-going evaluation of ERP system to ensure it is meeting the needs of the organization. Planning transition of on-premise server to cloud-based delivery strategy to decrease risk of system failure.	SD43 engaged in a business systems refresh project. Beyond that, the use of Power BI will provide enhanced data and decision-making capacity. Organizations reliance on ERP systems will require some level of maintenance and upgrades on a regular basis. Financial reporting represents information that flows from each of our ERP system sub-modules, and we are striving to ensure seamless alignment between these modules.
6	7		Human Resources	The risk that a provincial agreement cannot be reached with the BCTF leading to a strike or other forms of labor disruption.	High	Medium	Ongoing risk as CA's are generally only for 3 years Efforts continually made to maintain positive/proactive relationships with local unions	The 2022 round of collective bargaining was successfully concluded with no workplace interruptions. Preparation for bargaining 2025 will begin in early 2024.

22/23 Rank	23/24 Rank	Change	Risk Category	Risk Description	Impact	Likelihood	Action to Prevent/Manage Risk	Comments
8	8		Human Resources	Lack of adequate autonomy to implement required new roles or change responsibilities within existing roles due to limitations imposed by PSEC.	High	Medium	The District has very little control or influence over provincial decision and mandated from PSEC. However, SD43 is advocating for transparency and autonomy towards decision making.	The labor market is very competitive for all positions and the district is restricted by rules imposed by PSEC.
9	9		Human Resources	The risk that SD43 is unable to adequately plan for and replace potential vacancies within key management, teaching and administrative positions, leading to potential loss of organizational knowledge and skills	High	Medium	Coquitlam is considered a desirable place to live, therefore attracting resources may not be as challenging. A continued focus on our mentorship and the new leadership program are positive recruitment and retention features. Implementation of admin/leadership framework. Updated HR marketing plans Targeted HR staffing for 'high need' positions	There is a need for more seats at university and college levels. Barriers should be removed at the TRB so that BC Certification can be expedited.
10	10		Reputation	The risk that SD43 may be the subject of a cyber security breach or internal leak, resulting in the loss of confidential or personal information which leads to reputational damage, loss of credibility, and possible legal or regulatory action.	High	Medium	Substantial improvements have been made to network security infrastructure. Focus has shifted to utilizing new technical capabilities through user behavioral change to improve security practices	Security initiatives are ongoing but new specific risks in the form of user behavior (data handling and access security) as well as lack of current technical expertise have emerged as priority issues. The rapidly increasing knowledge-gap between existing IT roles and newly required IT security-driven specialization is emerging as a significant challenge
11	11		Strategic	The risk that SD43's overall approach and process around the disposal of assets (e.g. land) may pose limitations on offering additional programming and educational space.	High	Medium	Board / Staff alignment on the long term capital plan a) specific to land sale proceeds targeted for specific land acquisitions or facility improvements and b) new school priorities.	The two step process introduced in 2019 by the Ministry complicated and resulted in delays of several major projects. The continued expectation of SD contributed capital funding redirects classroom education funding.
17	12	Up	Support Areas (including IT & Admin)	Cybersecurity Threats - risk that compromise of SD43's IT infrastructure may result in service limitations and/or compromise of sensitive data	High	Medium	Adjustments to sustainable infrastructure funding model to ensure required equipment and system updates to address latest threats Initiated a comprehensive digital records management and process automation initiative to improve data access and security Development of Privacy Management Program targeting improved process clarity and safe computing knowledge for New, modern security protocols have been implemented, including multi-factor authentication Reorganization of IT department to emphasize the value of high skill roles as well as assist with the recruitment and retention of key staff	IT infrastructure has faced exceedingly large inflationary pressures. Increasing cost of equipment and licensing challenge current sustainability funding levels. Further, the continued proliferation of cloud-based tools and IoT devices have increased complexity, creating need for more sophisticated network management as well as the development of IT staff skills are more important than ever, both to help prevent compromises and better position the organization to respond to compromises when they occur.
	12(a)	New	Human Resources	The risk of increased staff absenteeism due to post pandemic mental health of employees.	High	Medium	Supports in place for employees such as EFAP Resources available on HR website SD 43 Health and Wellness department Joint Early Intervention Program (support staff) BCTF/SD43 Health and Wellness program (teachers) Attendance Promotion and Support Program	
12	13		Operations	The risk that incidents related to the safety of students and faculty within SD43's care, including violence and threats, require significant resources to prevent and manage.	Medium	High	Increased focus on health and safety through a number of District-wide initiatives Creation of more site 'calm' rooms and mindfulness dedicated areas Mentoring support and training to assist teachers in dealing with difficult situations Establishing new partnerships and review current partnerships to adjust service and intervention	We have seen an increase in violent situations among early adolescents, mostly off site and off hours, which may add to feelings of unsafe school environment. Working with RCMP and some external agencies to intervene early with these students. Potential for Reputational risk. i.e. video footage being shared on social media
13	14		Operations	Requirements imposed and significant underfunding from the Ministry for post pandemic operations (e.g. enhanced cleaning standards, ventilation standards, and employment benefits)	Medium	High	Maintaining financial reserves Redirecting financial and staffing resources from regular operations to support new requirements	Recent changes to the FOI Act (e.g. enhanced measures for assessments and verification of applications) and Employment Standards Act for a minimum of 5 paid sick days for the calendar

22/23 Rank	23/24 Rank	Change	Risk Category	Risk Description	Impact	Likelihood	Action to Prevent/Manage Risk	Comments
	14(a)	New	Financial	The risk that the district's CEF submission will not be fully funded by the Ministry, resulting in insufficient Ministry funding, significantly limiting the district's tools and resources to address the needs of students and families.	High	Low	District staff carefully analyzes any additions to prior year CEF submissions to ensure that they are compliant.	CEF funding is not announced until after the beginning of the school year and funds associated with the CEF have already been allocated.
15	15		Strategic	Lack of organizational capacity (people and expertise) to manage all current and planned initiatives and projects, while maintaining effective regular operations.	Medium	Medium	SD43 has been successful in past and current recruitment initiatives - much of which is an aspect of SD43's positive culture and efficient recruitment and retention strategies	Grant Funding shortfalls, if they continue, could hamper initiatives and projects. There is a growing skill set shortage in some specialty areas. Mandate creep without adequate funding resources is a concern
16	16		Strategic	The risk that SD43 is unable to diversify its base of international students, while political changes within or relationships with key countries reduce enrollment levels within the program.	Medium	Medium	The District continues to grow its strong brand Placement of international students in under-enrolled schools	SD43 robust international education program has been challenged by governmental actions in response to COVID-19. The brand remains strong but the duration of recovery is
18	17		Strategic	The risk that SD43 is not sufficiently aligned in its operations and educational programming in discussing and addressing climate change.	Medium	Medium	This is becoming more fully integrated into classroom curriculum Continued investment in energy efficient machinery works to reduce emissions. New, replacement, or facility upgrades are built with LEED's considerations and standards.	
14	18	Down	Human Resources	The risk that an agreement cannot be reached with the CUPE 561 leading to a strike or other forms of labor disruption.	Medium	Low	Ongoing risk as CA's are generally only for 3 years Efforts continually made to maintain positive/proactive relationships with local unions	The 2022 round of collective bargaining was successfully concluded with no workplace interruptions. Preparation for bargaining 2025 will begin in early 2024.
19	19		Operations	The risk that SD43 does not adequately comply with regulatory requirements (e.g., OH&S rules, changing building codes, union requirements for staff).	Medium	Low	Various programs in place throughout the School District that monitor compliance in areas such as OH&S. The District is prioritizing and addressed in a balanced manner. Yearly inservice plan developed	COVID19 brought about increased third party scrutiny in this area.
20	20		Operations	The risk that SD43 may not be able to provide sufficient appropriate educational continuity or emergency response to manage plausible events (e.g., hazards, catastrophes, pandemics) while managing the cost of continuity planning.	Medium	Low	High-level continuity plans have been developed in certain areas (e.g., IT). Site admin yearly inservice Senior staff is currently engaging in development of continuity plans.	While no formal continuity plan existed, SD43 has performed very well in its pivot to online delivery of instruction in response to COVID-19.
21	21		Strategic	The risk that SD43 is resistant to cease activities that are no longer effective, or bold / nimble enough to attempt new initiatives or activities to achieve desired outcomes (e.g., emotional ties to traditional approaches or activities).	Medium	Low	Recent addition of key leaders in management roles to drive change and add needed skillsets Baseline targeted inservice in competencies training for site admin/employees	A pivot to an on-line delivery of learning and other delivery systems during the Pandemic was amply demonstrated by Staff due to initiatives to support their training and previous support of alternative tools in the instruction of students.
22	22		Strategic	The risk that a lack of clarity around roles and responsibilities between SD43's management and board leads to conflicts, lack of objective challenge of management, or poor working relationships.	Medium	Low	SD43 provides training to the Trustees in certain areas as part of the onboarding process and further in-service presentations throughout the trustees 4-year term.	
23	23		Strategic	The risk that SD43 does not consult or collaborate with appropriate groups within the organization to make key decisions.	Medium	Low	The SD has implemented numerous consultation processes as part of its decision making path (e.g. budget consultation/ policy impact/ partner group meetings)	
28	24	Up	Reputation	The risk that ethical breaches or misconduct by SD43 staff result in legal or financial penalties or reputational damage (or possibly a decrease in enrollment levels).	Low	Medium	Heightened scrutiny around teacher/student conduct development and institution of policies (e.g. District Code of Conduct sent to all employees annually) and training programs.	
24	25		Financial	The risk that SD43's administrative staff / principals / vice-principals lack sufficient training and skills to make informed budgeting decisions to allocate available funding optimally to achieve the best educational outcomes and manage various possible budgets	Low	Low	Institution of more rigor and visibility around financial reporting/budgeting processes Balanced budgets Centralized Staffing Budget Methodology Introduction of August Learning Series sessions Ongoing training at district leadership meetings	There are plans to provide more training opportunities to administrative staff as part of bi-monthly LWB series.
25	26		Financial	The risk of successful fraudulent activities perpetrated by employees, stakeholders, or students against SD43 (e.g., misappropriation of financial, physical, or information assets).	Low	Low	Implementation of online payment system to reduce cash handling at schools Increased focus on internal controls as well as segregation of duties as part of our training and internal review procedures.	Additional training is being planned for exempt staff

22/23 Rank	23/24 Rank	Change	Risk Category	Risk Description	Impact	Likelihood	Action to Prevent/Manage Risk	Comments
26	27		Human Resources	The risk that SD43 does not have an adequate performance management process in place to identify and address underperformance and reward high performers.	Low	Low	Performance expectations are high and are embedded within the District's culture rather than being formally instituted The District has developed a performance management program with ongoing inservice and follow up with managers	
27	28		Operations	The risk that SD43's organizational alignment including lines of authority and accountability, decision making structure and holding people accountable for their decision.	Low	Low	Performance expectations are high and embedded through the District's culture and are enforced through SD43 policies and administrative procedures. The District has developed a performance management program	
29	29		Strategic	The risk that, due to limited Ministry funding, SD43 may not have sufficient tools and resources to support First Nations students to achieve desired educational outcomes.	Low	Low		SD43 is committed in its support of Indigenous students and in ensuring desired educational outcomes are achieved despite funding levels.
30	30		Strategic	The risk that SD43's teachers and faculty are unable to efficiently and correctly deliver the new curriculum.	Low	Low	The District has a high-quality and younger teaching force The District has embraced technology including incorporating student technology refresh in our Accumulated Operating Surplus policy.	The success realized in our nimble pivot to online instruction through our teaching staff embracement demonstrates how well technology as a tool has been adopted. This tool will serve staff and students well as we prepare for the future.
31	31		Strategic	The risk that competition with other education providers (e.g., private schools and other school districts) could result in a loss of students and funding for SD43.	Low	Low	Implemented a renewed marketing plan to attract international students from numerous countries. The District continues to grow its strong brand The District continues to expand its program offering	While impacted by the Pandemic, the incremental support to ALL students and the strength of our on-line instruction capacity has likely enhanced SD43's reputation.
32	32		Strategic	The risk that SD43 is under-enrolled and unable to attract the student base required to grow enrollment to a desired level.	Low	Low	Stable investment in marketing to attract international students The District continues to grow its strong brand Placement of international students in under enrolled schools	



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Facilities Department

MEMORANDUM

TO: Randy Manhas, Secretary Treasurer/CFO

FROM: Ivano Cecchini, Executive Director, Facilities and Planning Services

DATE: June 20, 2023

SUBJECT: 2024/2025 Five Year Capital Plan

COPIED TO: District Leadership Team

Recommended Action:

That the Board of Education of School District No. 43 (Coquitlam) approve the proposed annual 2024/2025 Five Year Major Capital Plan for submission to the Ministry of Education.

That the Board of Education of School District No. 43 (Coquitlam) approve the proposed annual 2024/2025 Five Year Minor Capital Plan for submission to the Ministry of Education.

That the Board of Education of School District No. 43 (Coquitlam) approve the proposed annual 2023/2024 Five Year Food Infrastructure Program Capital Plan for submission to the Ministry of Education.

That the Board of Education of School District No. 43 (Coquitlam) approve the proposed annual 2024/2025 Five Year Building Envelope Project Capital Plan for submission to the Ministry of Education.

Background: The Five-Year Capital Plan is the mechanism for identifying and reporting the District's facility project needs and priorities to the Ministry of Education and Childcare. The Ministry has requested that four separate motions be passed under the categories of Major, Minor, Food Infrastructure Program and Building Envelope Projects.

Overview

Major Capital Projects

Since the last Capital Plan submission, there has been a significant amount of major capital project activity. Some of this work includes:

- Design and the beginning of earth works for our new Burke Mountain Secondary School which will initially open as two schools (secondary and middle)
- Completion of our new Education Learning Centre with only minor landscaping remaining
- Completion of Ecole Irvine Elementary with only the parking lot and landscaping remaining
- Construction on Coast Salish Elementary school on Sheffield Ave. on Burke Mountain with staff moving their supplies over at the end of the school year
- Occupancy of all but one block of the Centennial Secondary School NLC Building and final completion of a new artificial turf field

- Completion and occupancy of CABA Secondary after the tragic fire of last year
- Tendering of our new Moody Elementary School
- Award of our new Maintenance shed
- Completion of two new playgrounds for Meadowbrook and Roy Stibbs elementary schools

We are awaiting further instructions for Montgomery Middle School and Dr. Charles Best seismic projects which are in business case development.

Minor Capital Projects

In March of 2022, the School District also received funding through School Enhancement Projects (SEP) and Carbon Neutral Capital Projects (CNCP) totaling \$2 150 000 for Phase 1 Exterior Wall System upgrade at Rochester Elementary, HVAC upgrades at Aspenwood Elementary and roofing at Walton Elementary. All these projects are now complete with Phase 2 of Rochester currently underway. This work complements the Annual Facilities Grant project work which will be reported on in the fall.

Building Envelope Projects

We have received support to advance four schools (Mountain Meadows, Bramblewood, Pinetree Way, and Roy Stibbs Elementary schools) for project development under the Building Envelope Repairs Category. These projects are currently in design with work beginning at Roy Stibbs Elementary this summer.

2024/2025 Plan Details

The format of the submission is categorized by type such as Seismic Mitigation, Expansion (new school, addition, site acquisition), Replacement, Building Envelope, School Enhancement, and Carbon Neutral Capital Program. A motion is passed for submission to the Capital Plan Submission as described above in the Recommendation, and a bylaw is passed when the Capital Plan response is received from the Ministry of Education in the spring of the following year.

Highlights of our highest priority projects by category include:

Seismic Mitigation Program Projects:

Maple Creek Middle

Expansion Projects:

New School

NE Coquitlam Middle

Marigold Elementary

Addition

Scott Creek Middle

Banting Middle

Maple Creek Middle (in support of added capacity for the seismic project)

Site Acquisition

Fraser Mills Elementary

Replacement Projects:

Nestor Elementary

Como Lake Middle

Submission Summary

Submission Summary:	Major 2024/2025 2023-06-30
Submission Type:	Capital Plan
School District:	Coquitlam (SD43)
Open Date:	2023-04-14
Close Date:	2023-06-30
Submission Status:	Draft

Submission Category	Sum Total Project Cost
Addition	\$185,283,438
New School	\$146,978,958
Replacement/Renovation	\$349,115,153
Seismic	\$156,523,864
Site Acquisition	\$164,444,300
BEP	\$12,520,067
Total	\$1,014,865,780

ADDITION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150114	Scott Creek Middle School	Addition	10 Classroom Addition	\$19,993,097
2	150041	Ecole Banting Middle	Addition	8 Classroom Addition	\$17,757,774
3	150080	Maple Creek Middle School	Addition	10 classroom addition to accompany seismic replacement (with or without NLC)	\$27,941,878
4	150108	Riverside Secondary	Addition	8 Classroom Addition	\$16,982,198
5	150100	Port Moody Secondary	Addition	12 Classroom Addition	\$30,730,443
6	150056	Gleneagle Secondary	Addition	8 Classroom Addition to be coordinated in tandem with the BEP.	\$15,205,976
7	150119	Smiling Creek Elementary	Addition	4 Classroom Addition	\$8,374,726
8	150109	Roy Stibbs Elementary	Addition	8 Classroom Addition	\$13,992,350
9	150018	Blakeburn Elementary	Addition	4 Classroom Addition (incl. 2 K classrooms)	\$8,419,174
10	150130	Terry Fox Secondary	Addition	8 Classroom Addition	\$16,829,814
11	150040	Eagle Mountain Middle School	Addition	4 Classroom Addition	\$9,056,008
Submission Category Total:					\$185,283,438

Submission Summary

NEW SCHOOL					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150186	NE Coquitlam Middle	New (School)	New 600 Capacity Middle + NLC (with 700 core)	\$84,415,035
2	150185	Marigold (Partington Creek) Elementary	New (School)	New 100K/450 Elementary + NLC	\$62,563,923
				Submission Category Total:	\$146,978,958
REPLACEMENT/RENOVATION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150269	Maple Creek Middle School	Full Replacement	600 Capacity Middle School (Full Seismic Replacement with or without NLC)or	\$88,879,369
2	150248	Como Lake Middle School	Full Replacement	Current Middle School (Replacement)	\$71,898,280
3	150280	Nestor Elementary	Full Replacement	100K/475 Capacity Elementary School (Replacement with Enhanced Capacity	\$56,495,811
4	150245	Cedar Drive Elementary	Full Replacement	40K/275 Capacity Elementary School (seismic replacement with enhanced	\$41,394,416
5	154901	Winslow Junior Secondary (old)	Full Replacement	Phase 2 Replacement Building for Winslow Centre.	\$41,836,734
6	153988	Montgomery Elementary	Full Replacement	District Ed Centre (to replace Vanier Centre, Montgomery Centre, Millside Centre,	\$48,610,543
				Submission Category Total:	\$349,115,153
SEISMIC					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150400	Maple Creek Middle School	Full Replacement	600 Capacity Middle School (Full Seismic Replacement with or without NLC)or	\$88,879,369
2	150328	Cedar Drive Elementary	Full Replacement	40K/275 Capacity Elementary School (seismic replacement with enhanced	\$41,394,416
3	150366	Glenayre Elementary	Upgrade	Seismic Upgrade	\$3,574,059
4	150404	Mary Hill Elementary	Upgrade	Seismic Upgrade	\$4,605,879
5	150430	Port Moody Secondary	Upgrade	Seismic Upgrade	\$3,106,543
6	150375	Hillcrest Middle School	Upgrade	Seismic Upgrade	\$3,979,204
7	150325	Cape Horn Elementary	Upgrade	Seismic Upgrade	\$10,984,394
				Submission Category Total:	\$156,523,864
SITE ACQUISITION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150506	Fraser Mills Elementary	Site Acquisition	New 80K/375 Elementary & NLC (Land Acquisition Only)	\$26,000,000
2	150510	Hazel Coy Elementary	Site Acquisition	New 80K/375 Elementary & NLC (Land Acquisition Only)	\$28,380,000
3	150546	Riverwalk Elementary	Site Acquisition	New 80K/375 Elementary & NLC (Land Acquisition Only)	\$28,380,300
4	150545	Port Moody Centre Elementary	Site Acquisition	New 80K/375 Elementary & NLC (Land Acquisition Only)	\$35,864,000

Submission Summary

5	150492	Coquitlam City Centre	Site Acquisition	New 80K/375 Elementary & NLC (Land Acquisition Only)	\$45,720,000
6	150514	Marigold (Partington Creek) Elementary	Site Acquisition	New 100K/450 Elementary & NLC (Land Acquisition Only)	\$100,000
				Submission Category Total:	\$164,444,300

	BEP				
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150582	Gleneagle Secondary	Renovation (BEP)	Replace existing sutcco cladding and other scope to be defined	\$8,467,200
2	150605	Riverside Secondary	Renovation (BEP)	Replace failed stucco Masonry and windows, replace all gutters and fascia.	\$4,052,867
				Submission Category Total:	\$12,520,067

Submission Summary

Submission Summary:	Minor 2024/2025 2023-09-30
Submission Type:	Capital Plan
School District:	Coquitlam (SD43)
Open Date:	2023-04-14
Close Date:	2023-09-30
Submission Status:	Draft

Submission Category	Sum Total Funding Requested
CNCP	\$3,665,000
SEP	\$3,350,000
PEP	\$495,000
Total	\$7,510,000

CNCP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	163007	Eagle Ridge Elementary	HVAC (CNCP)	Phase 3 - Replacement of 6 Unit Ventilators, replace existing convectors and gym	\$750,000
2	163008	Central Elementary	HVAC (CNCP)	Phase 4 - Phase 1,2 and 3 supported by SD43 Supply and installation of heat	\$750,000
3	163009	Walton Elementary	HVAC (CNCP)	Comprehensive replacement of various models and ages of furnaces and UV's.	\$765,000
4	153955	Inquiry Hub	HVAC (CNCP)	PHASE 1 - Comprehensive HVAC upgrade incl. boilers, UVs, AHUs, and DDC.	\$800,000
5	163019	Heritage Woods Secondary	HVAC (CNCP)	Replace industrial pulse-fired boilers with condensing 7 IBC Boilers and undertake	\$600,000
Submission Category Total:					\$3,665,000
PEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	157161	Pitt River Middle School	Replacement (PEP)	Most of the existing playground was removed. Only a swing set remains for the	\$165,000
2	153772	Panorama Heights Elementary	Replacement (PEP)	Decks on structure are starting to corrode which will result in costly repairs. Needs	\$165,000
3	158974	Citadel Middle School	New (PEP)	There is a cable climber net and two other spinning structures on site. However,	\$165,000
Submission Category Total:					\$495,000
SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested

Submission Summary

1	163011	Montgomery Elementary	HVAC (SEP)	Replace existing old atmospheric boilers with High-Efficiency 4 condensing boilers,	\$550,000
2	163012	Como Lake Middle School	HVAC (SEP)	Replace existing old Mid-Efficient boilers with High-Efficiency 8 condensing boilers,	\$850,000
3	163013	Maple Creek Middle School	HVAC (SEP)	Replace existing old atmospheric boilers with High-Efficiency 6 condensing boilers,	\$600,000
4	151592	Como Lake Middle School	Roofing (SEP)	Phase I - Built up tar & gravel, leaking and deck deterioration. New 2 ply roof	\$850,000
5	163018	Nestor Elementary	HVAC (SEP)	Replace existing atmospheric boiler with a bank of 3 IBC Boilers	\$500,000
Submission Category Total:					\$3,350,000

Submission Summary

Submission Summary:	Minor 2023/2024 2023-06-30
Submission Type:	Capital Plan
School District:	Coquitlam (SD43)
Open Date:	2023-04-14
Close Date:	2023-06-30
Submission Status:	Draft

Submission Category	Sum Total Funding Requested
SEP	\$100,000
Total	\$100,000

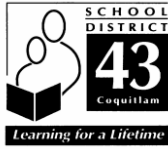
SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	163017	Como Lake Middle School	Food Infrastructure (SEP)	The proposed plan is to replicate the very successful and long standing elementary	\$100,000
Submission Category Total:					\$100,000

Submission Summary

Submission Summary:	Minor 2024/2025 2023-10-02
Submission Type:	Capital Plan
School District:	Coquitlam (SD43)
Open Date:	2023-06-13
Close Date:	2023-10-02
Submission Status:	Draft

Submission Category	Sum Total Funding Requested
SEP	\$100,000
Total	\$100,000

SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	163021	Como Lake Middle School	Food Infrastructure (SEP)	The proposed plan is to replicate the very successful and long standing elementary	\$100,000
Submission Category Total:					\$100,000



SCHOOL DISTRICT NO. 43 (COQUITLAM)

CORPORATE & FINANCIAL SERVICES DEPARTMENT

MEMORANDUM

TO: Randy Manhas, Secretary-Treasurer/CFO

FROM: Nita Mikl, Assistant Secretary-Treasurer
Kimberley Wakil, Manager of Financial Services

DATE: June 20, 2023

SUBJECT: **2023 ELIGIBLE SCHOOL SITES (ESSP) RESOLUTION**

COPIED TO: I. Cecchini, Executive Director, Facilities & Planning Services

Recommended Action: That the Board of Education approve the 2023 Eligible School Sites Resolution.

School Districts who identify the need for additional school sites are required to establish a School Site Acquisition Charge (SSAC). SD43 has identified the need for school sites in prior bylaws and continues to identify the need for future school sites which include the following:

1. Riverwalk - Elementary
2. Marigold – Elementary
3. Port Moody Centre – Elementary
4. Fraser Mills – Elementary
5. Coquitlam City Centre - Elementary
6. Hazel Coy - Elementary

As part of the process, each year the Ministry of Education and Child Care requires that school boards pass an annual eligible school sites resolution to update residential development projections from local government, student yield estimates and estimates of the general location, the number and cost of sites required for future schools. The required sites are included in the Capital Plan. The eligible school site costs are also used to establish the school site acquisition charge rates for new residential development collected from development applications by each of the five municipalities and transferred bi-annually to the School District. The table below lists the current charge by density type and the proposed rates for adoption in 2023:

Density	Current Charge	Proposed/Estimated Charge
Low Density	\$ 1,000	\$1,000
Medium Low Density	\$ 900	\$ 900
Medium Density	\$ 800	\$ 800
Medium High Density	\$ 700	\$ 700
High Density	\$ 600	\$ 600

The attached resolution is the eighteenth annual eligible school site resolution to be incorporated into the capital plan, the first being the September 9, 2003 ESSP resolution which established the original list of eligible school sites.

As per the School Site Acquisition Charge (SSAC) implementation guide, there are 2 steps that the Board of Education must follow to allow the local governments to review and adopt the ESSP resolution and the Capital Bylaw for a rate increase/decrease which fall in line with the Board of Education Capital Plan submission timeline:

1. Adoption of the ESSP resolution by the Board of Education after which 60 days are given to the local governments to review and accept or reject the resolution,
2. Adoption of the Capital bylaw by the Board of Education for the proposed increase/decrease in the School Site Acquisition charge after which 60 days are given to the local governments for their review before the bylaw will come into force.

The 2023 ESSP submission includes six proposed school sites with a total area of 11.1 hectares. It should be noted that the school site acquisition charge is to be collected pursuant to the Local Government Act on the basis of all eligible school sites. The proposed charge rates are the same as the current charge rates by density type.

Once the Board passes the resolution, a copy will be forwarded to each of the local governments for comment. If after sixty days, there are no comments received from local governments, the School Site Acquisition (SSAC) Charge bylaw will be brought forward for Board approval. This is anticipated for September 19, 2023. Once the SSAC bylaw is approved it will come into effect 60 days later.

**Board of Education of
School District No. 43 (Coquitlam)**

2023 Eligible School Sites Resolution

The Eligible School Sites Proposal is a required component of the capital plan submission, which must be passed annually by Board resolution and referred to local governments in the District for acceptance pursuant to the *Local Government Act*.

Pursuant to the Act, the school district has consulted with local governments with respect to the following information:

- 1) Projections by municipalities of the number of eligible development units to be authorized or created in School District No. 43 (Coquitlam) in the 10 year time frame, 2023-2033, pursuant to Section 142 of the School Act for school site acquisition planning (Schedule 'A' Table A-1 and A-2 attached);
- 2) A projection of the number of children of school age, as defined in the School Act, that will be added to the school district as the result of the eligible development units projected in paragraph (1) (Schedule 'A' Table A-3, A-4 attached);
- 3) The approximate size and number of school sites required to accommodate the number of children projected under paragraph (2) (Schedule 'B' attached); and
- 4) The approximate location and value of the school sites referred to in paragraph (3) (Schedule 'B' attached).

WHEREAS the Board of Education of School District No. 43 (Coquitlam) has consulted with representatives from the development industry and staff for the City of Coquitlam, City of Port Coquitlam, City of Port Moody, Village of Anmore and Village of Belcarra on these matters;

IT IS RESOLVED THAT:

- 1) Based on information from local government, the Board of Education of School District No. 43 (Coquitlam) estimates that there will be 29,245 **new development units** constructed in the School District over the next 10 years (Schedule 'A');
- 2) These 29,245 new development units will be home to an estimated 5,911 **school age children** (Schedule 'A');
- 3) The School Board expects that **6 new school sites**, over the 10 year period, will be required as a result of the growth within the School District as represented in Schedule 'B';
- 4) According to Ministry of Education and Child Care site standards presented in Schedule 'B' the sites will require a total of **11.1 hectares** of land. These sites are expected to be purchased within 5 years and, at current serviced land cost, the land will **cost approximately \$192,724,900**;
- 5) The Eligible School Site Proposal be incorporated in the 5 Year Facility Capital Budget **2024-2028** and submitted to the Ministry of Education and Child Care.

Chair of the Board

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of a resolution passed by the Board of Education of School District No. 43 (Coquitlam) at a regular meeting held _____.

Secretary-Treasurer

2023-2033
SCHEDULE 'A'

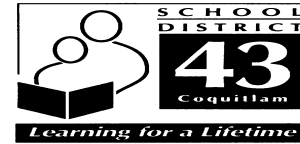


Table A-1: Growth Forecasts -Housing Units By Type - 10 year forecast by school year:

Estimates by school year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	10 yr. Total	Total Units
VILLAGE OF ANMORE												210
Single Detached	21	21	21	21	21	21	21	21	21	21	210	
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	
Row House	0	0	0	0	0	0	0	0	0	0	-	
Low Rise Apart./suites	0	0	0	0	0	0	0	0	0	0	-	
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	-	
VILLAGE OF BELCARRA												30
Single Detached	3	3	3	3	3	3	3	3	3	3	30	
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	
Row House	0	0	0	0	0	0	0	0	0	0	-	
Low Rise Apart.	0	0	0	0	0	0	0	0	0	0	-	
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	-	
CITY OF COQUITLAM												19,650
Single Detached	25	30	35	40	40	35	30	25	20	20	300	
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	
Row House	325	300	300	300	300	300	300	300	250	250	2,925	
Low Rise Apart./suites	350	325	300	275	275	275	250	250	250	250	2,800	
High Rise Apart.	1350	1400	1400	1400	1375	1375	1350	1350	1325	1300	13,625	
City OF PORT COQUITLAM												2,600
Single Detached	30	30	30	30	30	30	30	30	30	30	300	
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	
Row House	50	50	50	50	50	50	50	50	50	50	500	
Low Rise Apart./suites	180	180	180	180	180	180	180	180	180	180	1,800	
High Rise Apart.	0	0	0	0	0	0	0	0	0	0	-	
CITY OF PORT MOODY												6,755
Single Detached	15	15	15	15	15	15	15	15	15	15	150	
Mobile Home	0	0	0	0	0	0	0	0	0	0	-	
Row House	28	12	39	44	30	30	30	30	30	30	303	
Low Rise Apart./suites	337	456	1001	772	496	240	240	240	240	240	4,262	
High Rise Apart.	0	0	0	220	220	320	320	320	320	320	2,040	

Table A-2: SCHOOL DISTRICT #43 - ELIGIBLE DEVELOPMENT UNIT ANNUAL TOTALS BY TYPE

Estimates by school year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	10 yr. Total	29,245
Single Detached	94	99	104	109	109	104	99	94	89	89	990	
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	
Row House	403	362	389	394	380	380	380	380	330	330	3,728	
Low Rise Apart./suites	867	961	1,481	1,227	951	695	670	670	670	670	8,862	
High Rise Apart.	1,350	1,400	1,400	1,620	1,595	1,695	1,670	1,670	1,645	1,620	15,665	
Total Units	2,714	2,822	3,374	3,350	3,035	2,874	2,819	2,814	2,734	2,709	29,245	

Table A-3: YIELD CALCULATIONS BY MUNICIPALITY - SD#43

ESTIMATED NUMBER OF NEW SCHOOL AGED POPULATION BASED ON AVERAGE YIELD RATIO ESTIMATES FOR NEW HOUSING IN MUNICIPALITY

Estimates by school year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	10 Yr. Yield	Yield Ratio
VILLAGE OF ANMORE												
Single Detached	11	11	11	11	11	11	11	11	11	11	105	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	-	-	-	-	-	-	-	-	-	-	-	n/a
Low Rise Apart./suites	-	-	-	-	-	-	-	-	-	-	-	n/a
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	n/a
Total Yield School Age 5-19	11	11	11	11	11	11	11	11	11	11	105	
Estimates by school year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	10 Yr. Yield	Yield Ratio
VILLAGE OF BELCARRA												
Single Detached	2	2	2	2	2	2	2	2	2	2	15	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	-	-	-	-	-	-	-	-	-	-	-	n/a
Low Rise Apart./suites	-	-	-	-	-	-	-	-	-	-	-	n/a
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	n/a
Total Yield School Age 5-19	2	2	2	2	2	2	2	2	2	2	15	
Estimates by school year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	10 Yr. Yield	Yield Ratio
CITY OF COQUITLAM												
Single Detached	13	15	18	20	20	18	15	13	10	10	150	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	130	120	120	120	120	120	120	120	100	100	1,170	0.4
Low Rise Apart./suites	42	39	36	33	33	33	30	30	30	30	336	0.12
High Rise Apart.	257	266	266	266	261	261	257	257	252	247	2,589	0.19
Total Yield School Age 5-19	441	440	440	439	434	432	422	419	392	387	4,245	
Estimates by school year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	10 Yr. Yield	Yield Ratio
CITY OF PORT COQUITLAM												
Single Detached	15	15	15	15	15	15	15	15	15	15	150	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	18	18	18	18	18	18	18	18	18	18	175	0.35
Low Rise Apart./suites	29	29	29	29	29	29	29	29	29	29	288	0.16
High Rise Apart.	-	-	-	-	-	-	-	-	-	-	-	n/a
Total Yield School Age 5-19	61	61	61	61	61	61	61	61	61	61	613	
Estimates by school year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	10 Yr. Yield	Yield Ratio
CITY OF PORT MOODY												
Single Detached	8	8	8	8	8	8	8	8	8	8	75	0.5
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	n/a
Row House	17	7	24	27	18	18	18	18	18	18	185	0.61
Low Rise Apart./suites	37	50	110	85	55	26	26	26	26	26	469	0.11
High Rise Apart.	-	-	-	22	22	32	32	32	32	32	204	0.10
Total Yield School Age 5-19	62	65	141	141	102	84	84	84	84	84	933	

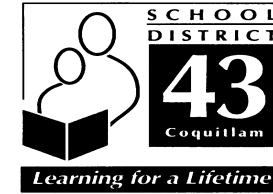
Table A-4: Total School District #43(Coquitlam) School Age Yield (New Development)

Estimates by school year	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	10 Yr. Yield	Yield Ratio
Single Detached	47	50	52	55	55	52	50	47	45	45	495	0.50
Mobile Home	-	-	-	-	-	-	-	-	-	-	-	-
Row House	165	145	161	164	156	156	156	156	136	136	1,530	0.41
Low Rise Apart./suites	108	118	175	147	116	88	85	85	85	85	1,093	0.12
High Rise Apart.	257	266	266	288	283	293	289	289	284	279	2,793	0.18
Total Yield School Age 5-19	576	578	654	654	610	589	579	577	549	545	5,911	0.20
Estimated new SD#43 students	484	486	550	549	512	495	486	484	461	457	3,562	0.12
												Average

Does not include projections for potential development which are in the ALR and require BC Land Commission approval.

Does not include projections for potential development which may require major changes to an Official Community Plan.

The annual estimate of new development units for each category is based on a ten year average distribution of the ten year total expectation for new housing, provided by each municipality



SCHEDULE 'B' Capital Projects Requiring New Sites

Table B-1: ELIGIBLE SCHOOL SITES REQUIRING APPROVAL - 2024-2028 Five Year Capital Plan

School Site #	112259	109228					TOTALS
Basis of Costs	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Type of Project	New	New	New	New	New	New	
Grade Level	Elementary	Elementary	Elementary	Elementary	Elementary	Elementary	
Approximate Location	Riverwalk	Marigold	Port Moody Centre	Fraser Mills	Coquitlam City Centre	Hazel Coy	
Proposed Capacity	455	455	455	455	455	455	2,730
Approx. Size (ha)	2.5	2.5	1.2	1.2	1.2	2.5	11.1
Market Land Costs	\$ 28,380,300	\$ 28,380,300	\$ 35,864,000	\$ 26,000,000	\$ 45,720,000	\$ 28,380,300	192,724,900

Total Acquisition Sites to be included in the 2024-2028 Five Year Capital Plan = 6

Proposed school site sizes are based on an assumption that some sites may be joint school and park sites. Stand alone school sites would require greater site area and market land cost.

Note: This Schedule includes proposed sites only. Approved eligible school sites since the inception of the ESSP are not included on this list.

Note: Approx size of each site has been updated to reflect update to date requirements for a elementary and middle school requirement.

BOARD OF EDUCATION TRUSTEE SCHOOL LIAISON ASSIGNMENTS 2023-24 SCHOOL YEAR

GROUP	TYPE	SCHOOL	Trustee 2022-23	Trustee 2023-24
1	Secondary	Port Moody, Encompass	Jennifer Blatherwick	Zoë Royer
	Middle	Hillcrest, Scott Creek		
	Elementary	Central, James Park, Roy Stibbs, Westwood, Aspenwood		
2	Secondary	Heritage Woods	Kerri Palmer Isaak	Lisa Park
	Middle	Como Lake, Summit		
	Elementary	Eagle Ridge, Lord Baden-Powell, Porter Street, Walton, Bramblewood		
3	Secondary	Riverside	Christine Pollock	Michael Thomas
	Middle	Citadel, Eagle Mountain		
	Elementary	Anmore, Meadowbrook, Miller Park, Pinetree Way, Rochester		
4	Secondary	Dr. Charles Best	Craig Woods	Chuck Denison
	Middle	Maillard		
	Elementary	Castle Park, Irvine, Leigh, Panorama Heights, R.C. MacDonald, Coast Salish		
5	Secondary	Gleneagle	Carol Cahoon	Christine Pollock
	Middle	Kwayhquitlum, Maple Creek		
	Elementary	Baker Drive, Birchland, Glen, Hazel Trembath, Ranch Park		
6	Secondary	Centennial	Lisa Park	Carol Cahoon
	Middle	Minnekhada		
	Elementary	Glenayre, Moody, Mountain Meadows, Pleasantside, Hampton Park		
7	Secondary	Pinetree	Chuck Denison	Craig Woods
	Middle	Montgomery		
	Elementary	Alderson, Coquitlam River, Mountain View, Nestor, Riverview Park		
8	Secondary	CABE, Continuing Education, Coquitlam Open Learning, Inquiry Hub, Suwa'lkh, Customized Learning Centre	Michael Thomas	Kerri Palmer Isaak
	Middle	Banting, Moody		
	Elementary	Blakeburn, Cedar Drive, Kilmer, Mundy Road, Parkland		
9	Secondary	Terry Fox	Zoë Royer	Jennifer Blatherwick
	Middle	Pitt River		
	Elementary	Cape Horn, Harbour View, Heritage Mountain, Mary Hill, Seaview, Smiling Creek		