

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING
EDUCATION LEARNING CENTRE, ROOM 104**

TUESDAY, APRIL 23, 2024

Chair: Michael Thomas
Vice Chair: Carol Brodie
Trustees: Jennifer Blatherwick
Chuck Denison
Kerri Palmer Isaak
Lisa Park
Zoë Royer
Craig Woods

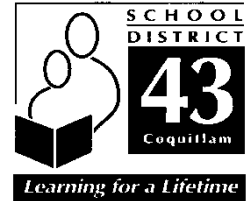
Regrets: Christine Pollock

Administration:

Superintendent of Schools/CEO	Patricia Gartland
Secretary-Treasurer/CFO	Randy Manhas
Assistant Superintendent	Carey Chute
	Anthony Ciolfitto
	Paul McNaughton
	Nadine Tambellini
	Stephen Whiffin
	Robert Zambrano
Executive Director, Facilities and Planning	Ivano Cecchini
Executive Director, Human Resources	Michelle Daycock
Assistant Secretary-Treasurer,	Nita Miki
Corporate and Financial Services	
Assistant Director, Communications &	Ken Hoff
Community Relations	
Recording Secretary	Colleen Stavert

Michael Thomas, Board Chair, called the meeting to order at 7:01 p.m.

The Acknowledgement of Territory was expressed by Trustee Blatherwick.



*Our mission is to ensure
quality learning opportunities for
all students of all ages*

PRESENT

CALL TO ORDER

**ACKNOWLEDGEMENT OF
TERRITORY**

The Chair asked if there were any additions or deletions to the agenda.

PALMER ISAAK/ROYER moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

Representatives in attendance from the Coquitlam Teachers' Association (CTA), Canadian Union of Public Employees (CUPE) Local 561, Coquitlam Principals & Vice Principals Association (CPVPA), and the District Parent Advisory Council (DPAC) introduced themselves.

The District Leadership Team (DLT) members in attendance introduced themselves.

Megan Macdonald, Assistant Director, Maintenance/Operations introduced herself.

Diether Malakoff, CTA First Vice-President, provided information regarding the New Westminster & District Labour Council (NWDLC) 2024 Day of Mourning, honouring workers who have been killed or injured on the job. The NWDLC 2024 Day of Mourning will be recognized on April 28, 2024.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of April 9, 2024, Regular Board Meeting Minutes
- b) Approval of April 16, 2024, Special Board Meeting Minutes
- c) Trustee Calendar Planning Report for Information
- d) Trustee Reports for Information

ROYER/PARK moved approval of the consent agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

ACCEPTANCE OF AGENDA

a) Acceptance of Agenda

INTRODUCTIONS

a) Partner Groups

b) DLT

c) Exempt Staff

DELEGATIONS/ PRESENTATIONS

a) New Westminster & District Labour Council Day of Mourning

EDUCATION

APPROVAL OF CONSENT AGENDA

A copy of the Trustee Reports is attached to the official minutes.

There were no responses to previous delegations.

Patricia Gartland, Superintendent, provided a report on news and events. The Superintendent elaborated on various events throughout the district including an event on April 16, 2024, at Maillard Middle School attended by members of the BC Lions Football Club and BC Minister of Education and Child Care Rachna Singh.

A copy of the Superintendent's News & Events report is attached to the official minutes.

Patricia Gartland, Superintendent, provided an overview of recent and upcoming events.

The Fraser Health Healthy Schools Partnership session is scheduled to occur on April 24, 2025, at the SD43 Education Learning Centre (ELC). The session will provide an opportunity for discussion between public health and education partners to work together to promote well-being at school.

The All Superintendents' meeting on April 22, 2024, included discussion regarding provincial Bill 40 and changes to the School Act with a focus on modelling Local Education Agreements (LEAs) and Indigenous Education councils.

Assistant Superintendent Rob Zambrano advised the 2024 Jointly Convened Annual Meeting (JCAM) is scheduled to occur on May 9, 2024, in Vancouver. The purpose of the annual meeting is to share information and contribute to reconciliation between school districts and First Nations.

Superintendent Patricia Gartland and Assistant Superintendent Stephen Whiffin attended a Dell Technologies Education Summit on April 23, 2024, in Vancouver. The summit, "*Navigating Learning in the Age of AI*", provided enlightenment regarding Artificial Intelligence (AI) and its importance with regards to the education system. Assistant Superintendent Stephen Whiffin

RESPONSE TO PREVIOUS DELEGATIONS

DISTRICT STAFF REPORTS

a) Superintendent Report

i) News & Events

ii) Superintendent's Update

commented AI will aid in the education of children although there may also be some challenges related to the management of data and privacy. The district is well-positioned for the future implementation of AI. Cyber security will continue to pose a significant risk for all public school systems.

Trustee inquiries regarding Bill 40 and schools of choice for Indigenous children living on reserve, and the mechanism for Indigenous Education Committees to report to Boards now that the committees are an independent body were responded to. Another trustee inquired how AI is unfolding in our district and the district's position in terms of creating awareness for staff.

Randy Manhas, Secretary-Treasurer, and Nita Mikl, Assistant Secretary-Treasurer, provided a summary of the 2024/25 annual budget and bylaw in the required BC Ministry of Education format. On February 13, 2024, a Special Public meeting was held to provide partner groups and the public an opportunity to provide input to help shape the proposed budget. On April 9, 2024, management tabled the budget and on April 16, 2024, the Board received feedback from the partner groups and public on the proposed budget.

Key aspects of this budget incorporate decisions that:

- Considered the multiple interests of all stakeholders with a need to maintain a financially healthy District and create budget certainty through the usage of accumulated reserves.
- Limit the impact of grant underfunding while continuing to provide support for vulnerable learners and maximize resources for student success.
- Provide financial transparency, governance and accountability in the budget process and making decisions within a framework that is guided by and aligned with Directions 2025.

Chair Thomas expressed thanks to all who attended previous meetings and provided feedback regarding the development of the preliminary budget. Chair Thomas also thanked Secretary-Treasurer Randy Manhas, Assistant Secretary-Treasurer Nita Mikl and their staff for their exceptional efforts in preparing the 2024/25 budget.

PALMER ISAAK/BRODIE moved to hold all three readings and have the three readings, final passage and adoption of the 2024/25 Annual Budget Bylaw in the amount of \$510,084,135.

UNFINISHED BUSINESS

a) 2024/25 Annual Budget Bylaw

Question was called.

MOTION CARRIED UNANIMOUSLY

WOODS/ROYER moved first reading of the 2024/25 Annual Budget Bylaw in the amount of \$510,084,135.

Question was called.

MOTION CARRIED UNANIMOUSLY

BRODIE/PALMER ISAAK moved second reading of the 2024/25 Annual Budget Bylaw in the amount of \$510,084,135.

Question was called.

MOTION CARRIED UNANIMOUSLY

PARK/DENISON moved third and final reading, final passage, and adoption of the 2024/25 Annual Budget Bylaw in the amount of \$510,084,135.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the 2024/25 Annual Budget Bylaw is attached to the official minutes.

At 7:45 p.m. the Chair opened the floor to questions.

There were no questions from trustees.

StrongStart Facilitator Brandie Cristales inquired why funding to save three StrongStart centres could not be factored into the 2024/25 annual budget. StrongStart Facilitator Susan Donald referenced the StrongStart space issue and stated space could be utilized in the afternoons in eight of the current sites. A parent inquired about StrongStart Ministry funding. Another parent requested clarity regarding the Board's future plan to preserve StrongStart to avoid further closures.

Ivano Cecchini, Executive Director, Facilities and Planning, and Megan MacDonald, Assistant Director, Maintenance/Operations, provided information regarding Annual Facilities Grant (AFG) funding. Plans are being finalized for AFG funds for the 2024/25 school year with a recommended project summary including roof replacements, mechanical/HVAC upgrades,

QUESTION PERIOD

a) Trustees

b) Gallery

NEW BUSINESS

a) Annual Facilities Grant Funding

lighting upgrades, facility upgrades (exterior paint), functional improvements (renos/flooring), safety upgrades (fire alarms/PA systems), site servicing (landscape/drainage), building envelope repairs, and reserved funds, totalling \$7,188,249.00.

A trustee commented favourably regarding the plans to update HVAC systems and inquired how many HVAC upgrades are planned. Another trustee inquired how many roof replacements are planned.

BRODIE/PALMER ISAAK moved to approve the Annual Facility Grant (AFG) Funding Capital expenditures in the amount of \$7,188,249.

Question was called. MOTION CARRIED UNANIMOUSLY

A copy of the Annual Facility Grant memo is attached to the official minutes.

There were no Notices of Motion for discussion.

There were no Items of Trustee Business for discussion.

At 7:59 p.m. the Chair opened the floor to questions.

There were no trustee questions.

A parent commented regarding the Annual Facilities Grant (AFG) and inquired if it is for capital projects or maintenance.

ROYER/PALMER ISAAK moved to adjourn the meeting at 8:01 p.m.

Question was called. MOTION CARRIED UNANIMOUSLY

NOTICES OF MOTION

ITEMS OF TRUSTEE BUSINESS

QUESTION PERIOD

a) Trustees

b) Gallery

ADJOURNMENT

“Original Signed by”

Chair

“Original Signed by”

Secretary-Treasurer

DAY OF MOURNING

For Workers Killed or Injured on the Job



April 2024

1

NWDLC 2024 Day of Mourning



2

NWDLC 2024 Day of Mourning



3

NWDLC 2024 Day of Mourning



New Westminster Honour Guard and Procession of Workers remembering those affected by workplace injury and illness

4

NWDLC 2024 Day of Mourning



5

NWDLC 2024 Day of Mourning



6

NWDLC 2024 Day of Mourning



Westray Memorial for workers killed in the 1992 mine explosion in Nova Scotia

7

NWDLC 2024 Day of Mourning



Design of the planned Rise memorial in Kelowna to remember construction workers Patrick and Eric Stemmer, Jared Zook, and Cailen Vilness, and Brad Zawislak killed by the falling crane

8

NWDLC 2024 Day of Mourning



Labour Council and Honour Guard mark Day of Mourning

9

NWDLC 2024 Day of Mourning

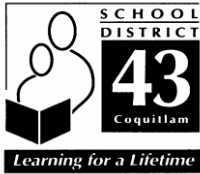


Sunday April 28 at 11:00am
Westminster Pier Park, New Westminster

Please join the New Westminster & District Labour Council, New Westminster City Council Members, and Labour Leaders as we remember those killed or injured on the job and re-dedicate ourselves to making workplaces safer



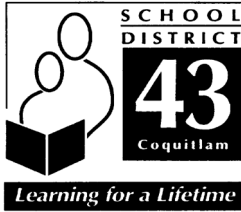
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BOARD OF EDUCATION Calendar Planning

April 23, 2024

APRIL 2024			
23	Board Meeting	ELC, Board Room	7:00pm
MAY 2024			
7	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
21	Board Meeting	ELC, Board Room	7:00pm
JUNE 2024			
3	Indigenous Grade 12 Honouring Ceremony	Port Coquitlam Arena	6:00pm
4	SD43 Retirement Event	Westwood Plateau Golf	5:30pm
11	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
15	Heritage Woods Commencement Ceremony – Trustee Park ONLY	Simon Fraser University	2:00pm
18	Board Meeting	ELC, Board Room	7:00pm
19	Encompass Commencement Ceremony – Trustee Royer ONLY	Vanier School Gym	4:30pm
21	CABE Commencement Ceremony – Trustee Palmer Isaak ONLY	TBD	TBD
22	Port Moody Commencement Ceremony – Trustee Royer ONLY	Orpheum Theatre Vancouver	11:00am
22	Terry Fox Commencement Ceremony – Trustee Blatherwick ONLY	Orpheum Theatre Vancouver	7:00pm
23	Gleneagle Commencement Ceremony – Trustee Pollock ONLY	Orpheum Theatre Vancouver	11:00am
23	Riverside Commencement Ceremony – Trustee Thomas ONLY	Simon Fraser University	11:00am
24	Centennial Commencement Ceremony – Trustee Brodie ONLY	Simon Fraser University	6:00pm
JUNE 2024			
25	Dr. Charles Best Commencement Ceremony – Trustee Denison ONLY	Orpheum Theatre Vancouver	7:00pm
26	Inquiry HUB Commencement Ceremony – Trustee Palmer Isaak ONLY	Inlet Theatre Port Moody	7:00pm
26	Pinetree Commencement Ceremony – Trustee	Orpheum Theatre Vancouver	6:00pm
27	CE, CLC, CLOC Commencement Ceremony – Trustee Palmer Isaak ONLY	Heritage Woods Secondary Theatre	6:30pm



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Office of the Secretary-Treasurer

MEMORANDUM

TO: Board of Education

FROM: Randy Manhas, Secretary-Treasurer/CFO

DATE: April 23, 2024

SUBJECT: Record of In Camera Meetings

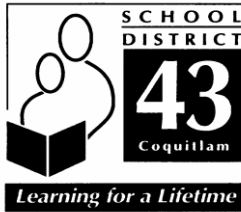
As per Section 72(3) of the *School Act*, the Board of Education reports that the following items were addressed at in camera meetings:

In Camera meeting held on April 9, 2024:

1. Land Matters
2. Finance Matters
3. Other Matters

In Camera meeting held on April 16, 2024:

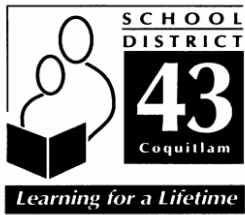
1. Personnel Matters
2. Finance Matters
3. Other Matters



**BOARD OF EDUCATION
TRUSTEE REPORT
April 23, 2024**

Trustee Lisa Park participated in the following activities, events and meetings:

- April 9, 2024 - In Camera Meeting and In Service Board Meeting, ELC, Coquitlam
- April 9, 2024 - Public Board Meeting, ELC, Coquitlam
- April 16, 2024 - In Camera Meeting and In Service Board Meeting, ELC, Coquitlam
- April 16, 2024 - Public Board Meeting, ELC, Coquitlam
- April 18 – 20, 2024 – BCSTA AGM, Westin Bayshore, Vancouver
- April 19, 2024 – BCSTA Metro Branch Meeting, Westin Bayshore, Vancouver
- April 20, 2024 – Meeting with delegates from South Korea, Pan Pacific, Vancouver



BOARD OF EDUCATION BCSTA ITEMS OF BUSINESS DPAC

Trustee Craig Woods presents the following report for information:

DPAC General Meeting Wednesday, Apr 3, 2024– 7:00pm Online Zoom Meeting

- ✧ DPAC President Rosey Manhas chaired the meeting and began by welcoming guests Trustee Woods, Trustee Dennison, Assistant Superintendent Tambellini and District Principal Dave Sands
- ✧ Dave Sands, District Principal of Technology, provided a Tech 20 Presentation:
 - District Principal Sands helped define and review STEM and STEAM and spoke of how the breadth of topics go well beyond science and technology
 - Information was also shared on opportunities for learners to apply subject knowledge to real world, dynamic cross-curricular topics
 - SD43 approach to supporting STEM and STEAM learning is to strongly encourage inquiry, as STEM and STEAM project work relies heavily on the learning process more so than the content and outcomes.
 - An introductory video on the Pacific Northwest Coast Minecraft tool was shown, a learning tool developed in partnership with SD43 and the Kwitkwetlem First Nation
 - Principal Sands also spoke to STEAM challenge opportunities in the District and the efforts to provide equitable access via STEAM Challenge kits available to schools
 - Inquiries from parents responded to included:
 - Age appropriateness of the kits
 - How and who can book the kits
 - How to have a school join a STEAM challenge day
- ✧ Guest speaker, Shannon Davies, from Westcoast Family Centres presented on their supports and services:
 - Supports in four locations, including the Tri-Cities, to strengthen families and children to help reach their full potential
 - Family Preservation and Reunification Services are available that include supervised access, outreach and resource supports
 - Also available are the Healthy Babies Program and Early Years Services (drop-in for parents of children aged 0-6 years old), as well as parent education groups and resources
 - Another service is the Young Parent Program for parents 25 or younger (age range recently expanded in response to their being less teen parents)
- ✧ Next DPAC meeting is the Annual General Meeting scheduled for April 24 at 7pm, being held in person at the Education Learning Centre

1. On April 16, Maillard Middle School was honoured to host an event featuring the BC Lions Football Club and Rachna Singh, the Minister of Education and Child Care. The visit was part of the Team Up to End Racism initiative, aimed at confronting racism and promoting diversity and inclusion across British Columbia.

The BC Lions have collaborated with the Provincial Government and key sponsors, including Beedie and RBC, as well as supporting partners Snowcrest and Pacific Blue Cross, to develop a comprehensive program. This program is built around four critical pillars designed to educate and inform not only students but also BC Lions fans and the broader public. The focus of these pillars is to foster a diverse and inclusive society, emphasizing the importance of understanding and mutual respect.

During the visit, BC Lions players presented on anti-racism, including an introduction from Honourable Minister Rachna Singh. The Minister and players engaged in a profound discussion about racism, its impact, and strategies to combat it. Specifically, they addressed topics such as white privilege, truth and reconciliation, and micro-aggressions. This provided an exceptional opportunity for our students to engage directly with influential figures and athletes, gaining valuable insights into the importance of diversity and the power of community unity in combating racism.



2. Terry Fox Secondary School is excited to announce the upcoming Mother's Day Tea event, organized by the Skill Development Team and CLC-12 teacher in collaboration with our students. This special occasion is scheduled to take place on May 10th from 11:00 AM to 12:30 PM in the Library Learning Commons.

The tea is designed to provide our "Helping Hands" team—comprising Grade 12 and Skill Squad Capstone students—with real-world work experience in the food service industry. Additionally, it serves as an opportunity to honour and connect with elders in the community.

This event is a significant step towards achieving the school's longstanding goal of welcoming elders to share and learn together, thereby fostering intergenerational connections and celebrating the invaluable contributions of our community's older population.

3. From April 12th to 14th, 23 students from Pinetree's Model United Nations club participated in the Canadian Model United Nations Conference (CAHSMUN) in Vancouver.

At the conference, delegates were challenged to use their diplomatic skills to navigate complex discussions and represent the interests of their assigned countries effectively. Through engaging in debates on global issues, the students deepened their understanding of international relations and honed their problem-solving skills.

This experience not only broadened their perspectives but also prepared them for future roles as global citizens. All participants from Pinetree performed commendably, with Maya Kabiri receiving the Outstanding Delegate award and Horace Ng earning an Honourable Mention. The event was also supported by teacher sponsors Mr. Tyldesley and Mrs. Ugonotti.



4. Congratulations to Grade 11 students Weiwei, Johnny, and Vincent from Port Moody Secondary School who not only participated in the University of Waterloo Fermat Math Contest but also secured first place nationally!



The Fermat Contest, open to students in Grade 11 or younger, offers a fun opportunity to develop problem-solving skills. Participants tackle 25 multiple-choice questions within a 60-minute timeframe.

Engaging in a mathematics and computing contest like this one enables students to cultivate invaluable skills such as creative problem-solving and strategic thinking. Weiwei, Johnny, and Vincent joined this challenge, out of a passion for honing their critical thinking and problem-solving abilities.

After the contest, they enjoyed discussing and analyzing the problems with their peers, deepening their understanding and appreciation for different problem-solving approaches. Well done to our champions!

5. On April 14, Pitt River Middle School proudly celebrated its 10th anniversary, marking a decade of educational achievements and community engagement. The celebrations included a magic show by Kel Modern Magic that captivated the audience and left students wondering, "How did he do that?" The event had over 260 attendees and raised more than \$3,000. These funds will help finance a year-end field trip to Playland for the students.



In addition to the magic show, the event featured a slideshow documenting the construction of the new Pitt River Middle School. A highlight of the evening was an exhibition of various artifacts retrieved from time capsules buried over the years. Among these items was a 1974 Honour Roll scroll from Mary Hill Junior Secondary, which listed Terry Fox as a 10th-grade student.



6. SD43 is grateful to Immigrant Link and Reihane Mirjani for their generous support of our Seaview families through their donations of non-perishable food items and diapers. Their contributions have enabled the school to create a mini grocery store within the school library, providing a valuable resource where families can conveniently access essential supplies at no cost. This initiative not only supports our students' well-being but also strengthens our community's spirit of solidarity and support.

Neelo Nurani, Community Development Facilitator, shares, "On behalf of everyone at Seaview Community School, I want to say a huge thank you to Immigrant Link for the food donation. It has really made a difference by helping our families have steady access to good food, which means a lot. It's also brought us closer together, showing us how powerful helping each other can be. We're super grateful for Immigrant Link's support—it's helping our students and families thrive!"



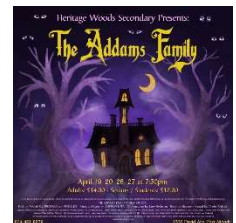
7. On April 10th to the 12th, SD43's Career and Trades Program partnered with ACCESS BC to offer a 3-day trades sampler program for Indigenous students in Grades 10 to 12. 12 students from across the district participated in learning various trades from carpentry, welding and CNC Machining. At the end of the session, students completed making cedar benches that will be donated to Hazel Trembath Elementary School. Well done students!
8. Rhonda Trunkfield, the counsellor and Athletic Director at Terry Fox Secondary School, has received a Citation of Excellence from BC School Sports. This award recognizes her significant contributions to improving the student-athlete experience, advancing the school's athletic program, and fostering community spirit. Rhonda has demonstrated exceptional leadership and innovation in supporting both coaches and student-athletes.



John Campbell, Terry Fox Secondary Principal shares, "This is a significant achievement, as only two Athletic Directors in BC received this awesome honour. Rhonda's dedication and commitment to our school and our students have not gone unnoticed, and we are incredibly proud to see her hard work and passion acknowledged at the highest level."

Rhonda shares, "I am very honoured to have been selected for the BCSS Citation of Excellence, as a Director of Athletics. I have been the Athletic Director and a coach at Terry Fox for 30 years. I have loved serving this community and working with the many coaches, volunteers, athletes, parents, and alumni that has made Terry Fox Athletics so special. Our coaches inspire and amaze me with their dedication, competitive spirit, and love for their sport. I love witnessing the growth and athletic development of our athletes over their four years at Terry Fox. We have had so many wonderful years together and some very special experiences as we were always trying to compete at the highest level at the various BCSS Championships. The process and the journey of our athletes and coaches has been my passion throughout my entire teaching career. It is also unbelievably exciting to have had the honour to hang championship banners in our gym! As I near the end of my career, I have been truly grateful to have been a part of such a special community. To work at a school named after Canada's greatest hero, Terry Fox, and to work with his family has truly been a gift."

9. Heritage Woods Secondary School Theatre presents "The Addams Family Musical" from April 19, 20, 26, and 27 at 7:30 pm. Featuring the beloved characters created by Charles Addams, join the Heritage Woods Secondary students as they sing, dance and act their way through a story about family, death, normality, and secrets. Purchase your tickets [here](#).



10. Celebrating its 16th year, the Enchantment Project continued its tradition of turning dreams into reality in the Montgomery gym, helping over 60 SD43 students prepare for their graduation ceremonies.

On April 9, the Montgomery gym was transformed into a fashion haven for the Enchantment Project, facilitated by staff including youth workers, teachers, and principals. The venue buzzed with the energy of volunteers, termed 'fairy godmothers,' who assisted students in selecting dresses, shoes, purses, and accessories to ensure each attendee felt uniquely valued. Each student was also gifted a goodie bag to complement their outfit, enhancing their overall experience.



Erin Watkins, a CAFE Youth Worker, shares, "I love being at the door when our students leave the event with their dress, shoes, gift bag in hand, and joy on their face. We couldn't do this project without our partner Plea Community Services, our volunteers, Tri-City Soroptomists, our seamstresses and of course the support of the Admin team, who provide funds, storage and delivery of the dresses each year."

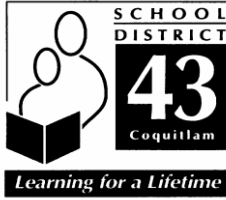
The success of the event was made possible by generous community contributions, including the donation of gowns. This collaborative effort not only provided attire but also fostered a sense of community and support among the students.

11. SD43 Community Schools are please to offer Summer Day Camp Programs for children currently in Grades K- 5 from July 2 to August 9. The camps will be offered at Miller Park Elementary, Pitt River Middle and James Park Elementary School. Learn more and register [here](#).



Upcoming Events

May 3 – Centaur Breakfast at Centennial Secondary School at 7:30 am – 9:00 am
 May 9 – Inclusive and Safe School Communities 6:30 pm – 8:00 pm – Family and Community Learning Series Session 6
 May 20 – Victoria Day
 May 23 – Understanding the Teenage Brain 6:30 – 8:00 pm – Family and Community Learning Series Session 7
 May 28 – District STEAM Days
 May 29 – Port Moody Secondary School 50th Anniversary Celebration
 May 30 – Eagle Mountain Middle School 10th Anniversary Celebration



SCHOOL DISTRICT NO. 43 (COQUITLAM)

CORPORATE and FINANCIAL SERVICES DEPARTMENT

MEMORANDUM

TO: Board of Education

FROM: Randy Manhas, Secretary-Treasurer/CFO
Nita Mikl, Assistant Secretary-Treasurer

DATE: April 23rd, 2024

SUBJECT: **2024/25 Annual Budget Bylaw**

COPIED TO: District Leadership Team

Recommended Action: That the Board of Education pass a motion to hold all three readings and have all three readings, final passage, and adoption of the 2024/25 Annual Budget Bylaw.

Background: Attached is the 2024/25 Annual Budget and Bylaw in the required Ministry of Education format. A summary of the budget by fund is also presented below.

On February 13th, a Special Public meeting was held to provide partner groups and the public an opportunity to provide input to help shape the proposed budget. On April 9th, management tabled the budget and on April 16th, the Board received feedback from the partner groups and the public on the proposed budget.

Key aspects of this budget incorporate decisions that:

- Considered the multiple interests of all stakeholders with a need to maintain a financially healthy District and create budget certainty through the usage of accumulated reserves.
- Limit the impact of grant underfunding while continuing to provide support for vulnerable learners and maximize resources for student success.
- Provide financial transparency, governance and accountability in the budget process and making decisions within a framework that is guided by and aligned with Directions 2025.

	Statement 2	Schedule 2	Schedule 3	Schedule 4
	Total	Operating Fund	Special Purpose Fund	Capital Fund
Revenues				
Grants	434,843,236	371,682,989	63,160,247	
Tuition	22,383,846	22,383,846		
Other Revenue	12,828,857	560,532	11,918,325	350,000
Rentals and Leases	2,511,196	2,111,196		400,000
Investment Income	4,900,000	4,000,000		900,000
Amortization of Deferred Capital Revenue	19,000,000			19,000,000
Total Revenue	496,467,135	400,738,563	75,078,572	20,650,000
Expenses				
Instruction	409,116,027	335,547,292	73,568,735	
District Administration	20,261,160	20,051,160	210,000	
Operations and Maintenance	71,424,838	45,635,001	1,239,837	24,550,000
Transportation	815,110	755,110	60,000	
Debt Services	16,000			16,000
Total Expenses	501,633,135	401,988,563	75,078,572	24,566,000
Net Revenue (Expense)	(5,166,000)	(1,250,000)	-	(3,916,000)
Budgeted Prior Year Surplus Appropriation				
Budgeted 2020/21 Surplus Usage	1,250,000	1,250,000		
Budgeted 2021/22 Surplus Usage	1,250,000	1,250,000		
Budgeted 2022/23 Surplus Usage	1,250,000	1,250,000		
Total Budgeted Prior Year Surplus Appropriation	3,750,000	3,750,000	-	-
Net Transfers (to) from other funds				
Capital Assets Purchased - Operating	(49,000)	(2,500,000)		2,451,000
Capital Lease Payment	49,000			49,000
Transfer to Local Capital	-	-		-
Capital Assets Purchased - Local Capital	6,000,000			6,000,000
Capital Assets Purchased - Transfer from Local Capital	(6,000,000)			(6,000,000)
Total Net Transfers	-	(2,500,000)	-	2,500,000
Budgeted Surplus (Shortfall), for the year	(1,416,000)	-	-	(1,416,000)

Budget Bylaw Amount	
Operating - Total Expense	401,988,563
Operating - Capital Assets Purchased	2,451,000
Special Purpose Funds - Total Expense	75,078,572
Capital Fund - Total Expenses	24,566,000
Capital Assets Purchased - Transfer from Local Capital	6,000,000
Total Budget Bylaw Amount	510,084,135

Annual Budget

School District No. 43 (Coquitlam)

June 30, 2025

School District No. 43 (Coquitlam)

June 30, 2025

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 43 (Coquitlam) Annual Budget Bylaw for fiscal year 2024/2025.
3. The attached Statement 2 showing the estimated revenue and expense for the 2024/2025 fiscal year and the total budget bylaw amount of \$510,084,135 for the 2024/2025 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2024/2025.

READ A FIRST TIME THE _____ DAY OF _____, 2024;

READ A SECOND TIME THE _____ DAY OF _____, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2024;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 43 (Coquitlam) Annual Budget Bylaw 2024/2025, adopted by the Board the _____ DAY OF _____, 2024.

Secretary Treasurer

School District No. 43 (Coquitlam)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	33,472,500	32,996,813
Adult	177,000	178,813
Other	662,500	661,625
Total Ministry Operating Grant Funded FTE's	34,312,000	33,837,250
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	431,073,776	420,944,314
Other	12,768	57,014
Federal Grants	3,756,692	3,494,597
Tuition	22,383,846	19,398,346
Other Revenue	12,828,857	12,655,716
Rentals and Leases	2,511,196	2,511,196
Investment Income	4,900,000	4,332,392
Amortization of Deferred Capital Revenue	19,000,000	18,000,000
Total Revenue	496,467,135	481,393,575
Expenses		
Instruction	409,116,027	395,655,112
District Administration	20,261,160	19,513,897
Operations and Maintenance	71,424,838	68,058,812
Transportation and Housing	815,110	815,754
Debt Services	16,000	6,758
Total Expense	501,633,135	484,050,333
Net Revenue (Expense)	(5,166,000)	(2,656,758)
Budgeted Allocation (Retirement) of Surplus (Deficit)	3,750,000	3,750,000
Budgeted Surplus (Deficit), for the year	(1,416,000)	1,093,242
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(1,416,000)	1,093,242
Budgeted Surplus (Deficit), for the year	(1,416,000)	1,093,242

School District No. 43 (Coquitlam)

Annual Budget - Revenue and Expense
Year Ended June 30, 2025

Statement 2

	2025 Annual Budget	2024 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	401,988,563	385,953,867
Operating - Tangible Capital Assets Purchased	2,451,000	2,475,767
Special Purpose Funds - Total Expense	75,078,572	76,039,708
Capital Fund - Total Expense	24,566,000	22,056,758
Capital Fund - Tangible Capital Assets Purchased from Local Capital	6,000,000	10,400,000
Total Budget Bylaw Amount	510,084,135	496,926,100

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the School Treasurer	Date Signed

DRAFT

School District No. 43 (Coquitlam)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(5,166,000)	(2,656,758)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(2,451,000)	(2,475,767)
From Local Capital	(6,000,000)	(10,400,000)
From Deferred Capital Revenue	(24,000,000)	(24,000,000)
Assets Acquired via Capital Lease		(270,620)
Total Acquisition of Tangible Capital Assets	(32,451,000)	(37,146,387)
Amortization of Tangible Capital Assets	24,500,000	22,000,000
Total Effect of change in Tangible Capital Assets	(7,951,000)	(15,146,387)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(13,117,000)	(17,803,145)

School District No. 43 (Coquitlam)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget \$	2024 Amended Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	371,670,221	360,238,633
Other	12,768	12,768
Tuition	22,383,846	19,398,346
Other Revenue	560,532	510,532
Rentals and Leases	2,111,196	2,111,196
Investment Income	4,000,000	3,432,392
Total Revenue	400,738,563	385,703,867
Expenses		
Instruction	335,547,292	321,357,146
District Administration	20,051,160	19,298,897
Operations and Maintenance	45,635,001	44,550,529
Transportation and Housing	755,110	747,295
Total Expense	401,988,563	385,953,867
Net Revenue (Expense)	(1,250,000)	(250,000)
Budgeted Prior Year Surplus Appropriation	3,750,000	3,750,000
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(2,451,000)	(2,475,767)
Local Capital		(1,000,000)
Other	(49,000)	(24,233)
Total Net Transfers	(2,500,000)	(3,500,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 43 (Coquitlam)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2025

	2025 Annual Budget \$	2024 Amended Annual Budget \$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	369,979,525	351,623,782
Other Ministry of Education and Child Care Grants		
Pay Equity	706,353	706,353
Funding for Graduated Adults	1,577,367	1,627,367
Student Transportation Fund	81,641	81,641
FSA Scorer Grant	28,656	28,656
Early Learning Framework (ELF) Implementation	4,833	4,833
Labour Settlement Funding	-	5,993,872
NGN Self-Provisioned Site Grant	144,131	132,914
DELF	39,215	39,215
District Reduced Enrolment	(891,500)	
Total Provincial Grants - Ministry of Education and Child Care	371,670,221	360,238,633
Provincial Grants - Other	12,768	12,768
Tuition		
Continuing Education	266,346	266,346
International and Out of Province Students	22,117,500	19,132,000
Total Tuition	22,383,846	19,398,346
Other Revenues		
Miscellaneous		
Miscellaneous Revenues	560,532	510,532
Total Other Revenue	560,532	510,532
Rentals and Leases	2,111,196	2,111,196
Investment Income	4,000,000	3,432,392
Total Operating Revenue	400,738,563	385,703,867

School District No. 43 (Coquitlam)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Salaries		
Teachers	177,375,860	172,204,999
Principals and Vice Principals	20,303,785	19,488,538
Educational Assistants	28,716,793	27,388,851
Support Staff	32,629,797	31,823,383
Other Professionals	9,012,538	8,705,874
Substitutes	17,099,155	16,225,131
Total Salaries	285,137,928	275,836,776
Employee Benefits	80,025,277	74,756,612
Total Salaries and Benefits	365,163,205	350,593,388
Services and Supplies		
Services	9,714,877	9,499,139
Student Transportation	694,200	686,700
Professional Development and Travel	2,460,280	2,493,598
Rentals and Leases	532,398	344,898
Dues and Fees	1,746,288	1,265,650
Insurance	1,800,149	1,691,849
Supplies	13,141,376	13,009,573
Utilities	6,735,790	6,369,072
Total Services and Supplies	36,825,358	35,360,479
Total Operating Expense	401,988,563	385,953,867

School District No. 43 (Coquitlam)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	134,725,296	1,212,232	47,771	1,313,495		9,317,016	146,615,810
1.03 Career Programs			489,845			3,587	493,432
1.07 Library Services			467,480			17,168	484,648
1.08 Counselling	5,390,043					362,879	5,752,922
1.10 Inclusive Education	20,688,717	163,835	26,368,803	130,646	98,912	3,650,496	51,101,409
1.30 English Language Learning	5,868,424			3,195		395,086	6,266,705
1.31 Indigenous Education	364,623	161,755	1,068,653	48,985		1,013	1,645,029
1.41 School Administration		17,039,900		7,094,244		711,226	24,845,370
1.60 Summer School	1,056,870	252,610	94,706	129,148		8,930	1,542,264
1.61 Continuing Education	1,883,345	324,030		825,169	98,690	53,102	3,184,336
1.62 International and Out of Province Students	7,398,542	316,330	179,535	335,484	379,983	467,874	9,077,748
1.64 Other							-
Total Function 1	177,375,860	19,470,692	28,716,793	9,880,366	577,585	14,988,377	251,009,673
4 District Administration							
4.11 Educational Administration		669,258		119,139	1,792,272	3,543	2,584,212
4.40 School District Governance					604,859		604,859
4.41 Business Administration				2,281,741	4,282,797	67,832	6,632,370
Total Function 4	-	669,258	-	2,400,880	6,679,928	71,375	9,821,441
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration		163,835		188,984	1,191,274	28,730	1,572,823
5.50 Maintenance Operations				18,710,369	339,313	1,949,636	20,999,318
5.52 Maintenance of Grounds				1,434,579		60,594	1,495,173
5.56 Utilities					187,477		187,477
Total Function 5	-	163,835	-	20,333,932	1,718,064	2,038,960	24,254,791
7 Transportation and Housing							
7.41 Transportation and Housing Administration				14,619	36,961	443	52,023
7.70 Student Transportation							-
Total Function 7	-	-	-	14,619	36,961	443	52,023
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	177,375,860	20,303,785	28,716,793	32,629,797	9,012,538	17,099,155	285,137,928

School District No. 43 (Coquitlam)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	146,615,810	40,973,373	187,589,183	6,488,614	194,077,797	184,983,541
1.03 Career Programs	493,432	155,246	648,678	182,220	830,898	836,407
1.07 Library Services	484,648	148,158	632,806	415,346	1,048,152	1,027,674
1.08 Counselling	5,752,922	1,582,585	7,335,507	8,622	7,344,129	7,321,874
1.10 Inclusive Education	51,101,409	14,621,863	65,723,272	976,571	66,699,843	63,701,347
1.30 English Language Learning	6,266,705	1,723,044	7,989,749	97,214	8,086,963	8,686,897
1.31 Indigenous Education	1,645,029	500,306	2,145,335	14,065	2,159,400	2,614,708
1.41 School Administration	24,845,370	6,603,962	31,449,332	315,011	31,764,343	30,374,183
1.60 Summer School	1,542,264	287,600	1,829,864	70,866	1,900,730	1,880,044
1.61 Continuing Education	3,184,336	741,549	3,925,885	790,073	4,715,958	4,765,521
1.62 International and Out of Province Students	9,077,748	2,541,293	11,619,041	4,868,338	16,487,379	14,735,250
1.64 Other	-	-	-	431,700	431,700	429,700
Total Function 1	251,009,673	69,878,979	320,888,652	14,658,640	335,547,292	321,357,146
4 District Administration						
4.11 Educational Administration	2,584,212	829,653	3,413,865	1,746,481	5,160,346	5,161,844
4.40 School District Governance	604,859	192,346	797,205	295,261	1,092,466	917,924
4.41 Business Administration	6,632,370	2,103,497	8,735,867	5,062,481	13,798,348	13,219,129
Total Function 4	9,821,441	3,125,496	12,946,937	7,104,223	20,051,160	19,298,897
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,572,823	444,858	2,017,681	806,670	2,824,351	2,604,266
5.50 Maintenance Operations	20,999,318	6,045,279	27,044,597	6,130,264	33,174,861	32,786,376
5.52 Maintenance of Grounds	1,495,173	454,660	1,949,833	861,978	2,811,811	2,709,553
5.56 Utilities	187,477	59,618	247,095	6,576,883	6,823,978	6,450,334
Total Function 5	24,254,791	7,004,415	31,259,206	14,375,795	45,635,001	44,550,529
7 Transportation and Housing						
7.41 Transportation and Housing Administration	52,023	16,387	68,410		68,410	60,595
7.70 Student Transportation	-	-	-	686,700	686,700	686,700
Total Function 7	52,023	16,387	68,410	686,700	755,110	747,295
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	285,137,928	80,025,277	365,163,205	36,825,358	401,988,563	385,953,867

School District No. 43 (Coquitlam)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	59,403,555	60,705,681
Other		44,246
Federal Grants	3,756,692	3,494,597
Other Revenue	11,918,325	11,795,184
Total Revenue	75,078,572	76,039,708
Expenses		
Instruction	73,568,735	74,297,966
District Administration	210,000	215,000
Operations and Maintenance	1,239,837	1,458,283
Transportation and Housing	60,000	68,459
Total Expense	75,078,572	76,039,708
Budgeted Surplus (Deficit), for the year	-	-

School District No. 43 (Coquitlam)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year	-	-	21,371	7,112,042		7,745	216,977		
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	1,139,837	1,310,029			320,000	112,700	418,213	1,720,935	2,462,023
Federal Grants									
Other			100,000	11,000,000					
Investment Income									
	1,139,837	1,310,029	100,000	11,000,000	320,000	112,700	418,213	1,720,935	2,462,023
Less: Allocated to Revenue	1,139,837	1,310,029	110,000	11,000,000	320,000	112,700	598,677	1,720,935	2,462,023
Deferred Revenue, end of year	-	-	11,371	7,112,042	-	7,745	36,513	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	1,139,837	1,310,029			320,000	112,700	598,677	1,720,935	2,462,023
Federal Grants									
Other Revenue			110,000	11,000,000					
	1,139,837	1,310,029	110,000	11,000,000	320,000	112,700	598,677	1,720,935	2,462,023
Expenses									
Salaries									
Teachers						62,527	88,704		
Principals and Vice Principals									325,000
Educational Assistants		1,048,023						863,856	1,429,215
Support Staff					222,040			216,279	
Other Professionals									
Substitutes					9,801				90,000
	-	1,048,023	-	-	231,841	62,527	88,704	1,080,135	1,844,215
Employee Benefits		262,006			78,587	17,247	30,048	330,471	607,808
Services and Supplies	1,139,837		110,000	11,000,000	9,572	32,926	479,925	310,329	10,000
	1,139,837	1,310,029	110,000	11,000,000	320,000	112,700	598,677	1,720,935	2,462,023
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund					80,000				

School District No. 43 (Coquitlam)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

	Classroom Enhancement Fund - Staffing	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Student & Family Affordability	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund	PRP Day Treatment
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		1,650	20,955		861,000	8,708	10,705		
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	46,802,634	60,000	47,000	6,000		19,000	175,000	3,576,667	178,053
Federal Grants									
Other									
Investment Income									
	46,802,634	60,000	47,000	6,000	-	19,000	175,000	3,576,667	178,053
Less: Allocated to Revenue	46,802,634	60,000	50,000	6,000	861,000	25,000	180,000	3,576,667	178,053
Deferred Revenue, end of year	-	1,650	17,955	-	-	2,708	5,705	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	46,802,634	60,000	50,000	6,000	861,000	25,000	180,000	3,576,667	178,053
Federal Grants									
Other Revenue									
	46,802,634	60,000	50,000	6,000	861,000	25,000	180,000	3,576,667	178,053
Expenses									
Salaries									
Teachers	33,986,266						120,922	342,528	95,825
Principals and Vice Principals									21,233
Educational Assistants								463,013	
Support Staff									
Other Professionals									
Substitutes	1,842,326							20,000	
	35,828,592	-	-	-	-	-	120,922	825,541	117,058
Employee Benefits	10,974,042						38,293	198,551	40,306
Services and Supplies		60,000	50,000	6,000	861,000	25,000	20,785	2,552,575	20,689
	46,802,634	60,000	50,000	6,000	861,000	25,000	180,000	3,576,667	178,053
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 43 (Coquitlam)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

Schedule 3A

	Sundry Programs	Staff Development	Apprenticeship Program	Sick Leave Benefit Plan	Retiree Extended Health Reserve	Contractual Reserves	LINC (Fed)	Settlement Workers (Fed)	Community Connections
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	88,937	61,163	538,952	243,977	644,166	3,253,143			70,408
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care							2,779,551	977,141	
Federal Grants									
Other	20,000	40,000	225,000			100,000			100,000
Investment Income				10,000		70,000			
	20,000	40,000	225,000	10,000	-	170,000	2,779,551	977,141	100,000
Less: Allocated to Revenue	50,000	60,000	412,620	40,000	10,000	100,000	2,779,551	977,141	135,705
Deferred Revenue, end of year	58,937	41,163	351,332	213,977	634,166	3,323,143	-	-	34,703
Revenues									
Provincial Grants - Ministry of Education and Child Care							2,779,551	977,141	
Federal Grants									
Other Revenue	50,000	60,000	412,620	40,000	10,000	100,000			135,705
	50,000	60,000	412,620	40,000	10,000	100,000	2,779,551	977,141	135,705
Expenses									
Salaries									
Teachers			139,850				1,025,250		
Principals and Vice Principals			23,525				83,954	44,046	
Educational Assistants								62,824	
Support Staff							310,517	563,651	
Other Professionals							12,365		
Substitutes									
	-	-	163,375	-	-	-	1,432,086	670,521	-
Employee Benefits			60,449	40,000			429,625	201,156	
Services and Supplies	50,000	60,000	188,796		10,000	100,000	917,840	105,464	135,705
	50,000	60,000	412,620	40,000	10,000	100,000	2,779,551	977,141	135,705
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 43 (Coquitlam)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2025

	TOTAL
	\$
Deferred Revenue, beginning of year	13,161,899
Add: Restricted Grants	
Provincial Grants - Ministry of Education and Child Care	58,348,091
Federal Grants	3,756,692
Other	11,585,000
Investment Income	80,000
	73,769,783
Less: Allocated to Revenue	75,078,572
Deferred Revenue, end of year	11,853,110
Revenues	
Provincial Grants - Ministry of Education and Child Care	59,403,555
Federal Grants	3,756,692
Other Revenue	11,918,325
	75,078,572
Expenses	
Salaries	
Teachers	35,861,872
Principals and Vice Principals	476,525
Educational Assistants	3,425,151
Support Staff	1,775,500
Other Professionals	12,365
Substitutes	1,962,127
	43,513,540
Employee Benefits	13,308,589
Services and Supplies	18,256,443
	75,078,572
Net Revenue (Expense)	-
Additional Expenses funded by, and reported in, the Operating Fund	80,000

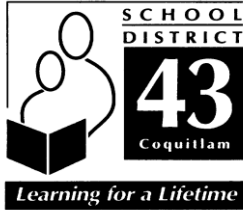
School District No. 43 (Coquitlam)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget			2024 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Other Revenue		350,000	350,000	350,000
Rentals and Leases		400,000	400,000	400,000
Investment Income		900,000	900,000	900,000
Amortization of Deferred Capital Revenue	19,000,000		19,000,000	18,000,000
Total Revenue	19,000,000	1,650,000	20,650,000	19,650,000
Expenses				
Operations and Maintenance		50,000	50,000	50,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	24,500,000		24,500,000	22,000,000
Debt Services				
Capital Lease Interest		16,000	16,000	6,758
Total Expense	24,500,000	66,000	24,566,000	22,056,758
Net Revenue (Expense)	(5,500,000)	1,584,000	(3,916,000)	(2,406,758)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	2,451,000		2,451,000	2,475,767
Local Capital			-	1,000,000
Capital Lease Payment		49,000	49,000	24,233
Total Net Transfers	2,451,000	49,000	2,500,000	3,500,000
Other Adjustments to Fund Balances				
Tangible Capital Assets WIP Purchased from Local Capital	6,000,000	(6,000,000)	-	
Principal Payment				
Capital Lease	33,000	(33,000)	-	
Total Other Adjustments to Fund Balances	6,033,000	(6,033,000)	-	
Budgeted Surplus (Deficit), for the year	2,984,000	(4,400,000)	(1,416,000)	1,093,242



SCHOOL DISTRICT NO. 43 (COQUITLAM)

FACILITIES DEPARTMENT

MEMORANDUM

TO: Randy Manhas, Secretary-Treasurer/CFO

FROM: Ivano Cecchini, Executive Director, Facilities and Planning Services
Megan MacDonald, Assistant Director, Maintenance Operations

DATE: April 23, 2024

SUBJECT: Annual Facility Grant

COPIED TO: District Leadership Team

Recommended action: That the Board of Education approves the Annual Facility Grant (AFG) Funding Capital expenditures in the amount of \$7,188,249.

We are finalizing plans for our Annual Facility Grant funds for the 2024/2025 school year with a recommended project summary that includes:

<u>Projects Summary</u>	<u>Estimated Cost</u>
Roof Replacements	\$3,544,832
Mechanical / HVAC Upgrades	\$1,115,300
Lighting Upgrades	\$365,000
Facility Upgrades (Exterior Paint)	\$536,000
Functional Improvements (Renos/Flooring)	\$520,457
Safety Upgrades (Fire Alarms/PA Systems)	\$388,000
Site Servicing – Landscape/Drainage	\$425,000
Building Envelope Repairs	\$167,500
Reserved Funds	\$126,160
Ministry AFG fund - \$7,188,249.	TOTAL* \$7,188,249.

*Funding totals subject to changing conditions and pricing