MINUTES

Scott Creek Middle School - PAC Meeting
September 16, 2024 7:00pm – 8:00pm
Location: Scott Creek Library

We acknowledge that our meeting today is on the traditional, ancestral unceded territory of the kʷikʷəƛə'm (Kwikwetlem First Nation). I thank the kʷikʷəƛə'm who continue to live on these lands and care for them, along with the waters and all that is above and below.

2024/2025 PAC Executive

President: Ellie Hutton
Vice President: Leila Harrison
Treasurer: Melissa Fisher
DPAC Representative: Janet Mou-Pataky
Secretary: Ricco Liu (minute taker)

Contact: ScottCreekPAC@gmail.com

FYI Scott Creek PAC Constitution and Bylaws

Meeting Agenda:

Attendance: Jennifer Short, Sajia Amisi Hassaw**,** Syed Mehlozob Haggam, Meiwen Su, Hui Long, Liufeng Mou,Jessica Jones, Fahimeh Taheri, Babak Roukouzadeh, Sasa Farahani, Maria Enriquez, Rui Ting Li, Ellie Hutton, Leila Harrison, Melissa Fisher, Janet Mou-Pataky, Ricco Liu, Lisa Rinke, Anthony Veltri

1. Call to Order / Welcome and Introductions

Attendance:

Note regarding quorum: Voting members in attendance are considered quorum so long as the general or special meeting agenda was called 7 days in advance of the meeting. If shorter notice was given for a special meeting then 50% of the executive plus the voting members present is considered quorum.

2. (1 min) Approval of Agenda

SECOND: Melissa Fisher RESULT: Approved

3. (2 mins) Approval of Minutes of previous meeting(s): May 13, 2024

SECOND: Melissa Fisher RESULT: Approved

4. (10 mins) Administrative Report: Lisa Rinke, Anthony Veltri

- Welcome! Lisa in 9th year, Anthony in 2nd year
- 55 staff
- 640 students (no cross catchment this year so we are not as large as usual)
- 10 classroom addition - expecting the population to grow again
- Students in their communities for full 3 years
- Goal is CONNECTING. Connect students as much as possible with adults in the school. Getting to know our students.All kids are encouraged to join Club days.Most of students are mixed of two grades but only one mandarin of strict grade 8.Grade 7 and 8 are doing their best to help with the grade 6.
- Both Lisa and Anthony are trained in restorative practices
- Swimming at Eagle Ridge pool - every community has gone at least once
- A few new teachers and support workers including learning service,penguins community etc.
- Multipurpose open as of today - students will rotate lunch break there
- Iris is 9 years old and doesn't come in every day. She's on leash 100% of the time during school hours

Upcoming events:

- Cops for Cancer - riders are coming through next week. Raised $22,200 last year. Largest amount raised in the Province. May be the highest in Canada.
- Fundraiser for PADS
- Winter fundraiser
- Photo Day - Sep 25
- Terry Fox Run - Sep 26
- Coyote Crew - 2 day camp Sep 19 - student leadership program for grade 7 and 8 students.Mr Wang is the teacher who helps with this.But the amount of the crew is depending on multiple factors including candidates, interviews etc.

Construction:

- Disruptive start, however it's moving along well
- Modular build - eg once roof is on, it already is insulated and ready to go
- Expecting to be complete by winter break
- Two communities are going into the new building (they volunteered to go)

Traffic:

- Yellow curb is not for sitting and waiting. Make eye contact with your child, get them in the car, and drive out
- Keep your eyes open and have your child walk as much as possible instead of driving to school
- Safe and orderly school is paramount

5. (5 mins) President's Report: Ellie Hutton

How could the Scott Creek PAC best serve the students, parents / caregivers, staff and school this year? What would you like to see us start, continue or stop doing?

- Leila - Purdy's fundraiser. Would need 3-4 volunteers
    - Winter fundraiser
    - Family Day
- Leila - Cobs fundraiser
- Apple sale through BC Farmers
- Parent social
- Workshop
    - Could come through DPAC or High School content
    - Could have something in the library here
    - Counselors at school can be a resource too
    - How to parent middle school children

Volunteer opportunities:
ProD day in May for staff appreciation
Hot lunches (see below for dates). Thank you Leila Harrison and Mackie Pearson!
Field trips (must complete volunteer form and criminal record check)
Terry Fox snacks - not this year - not enough time to pull together
Crunch day snacks - end of May
Class volunteers to coordinate holiday and end of year gifts for Teachers and Staff (funded by class families and caregivers)

Hot Lunches are our main fundraiser (Thank you Leila Harrison and Maribeth Pearson!)

- September 17 - Mary Browns
- October 15 - Loz Takos
- November 19 - TCBY frozen yogurt
- December 17 - Little Caesar's Pizza
- January 21 - Red Robin
- February 18 - Mary Brown's
- April 15 - Loz Takos
- May 20 - TCBY frozen yogurt
- June 17 - Little Caesar's

6. (5 mins) DPAC Report: Janet Mou-Pataky

7. (5 mins) Treasurer's Report: Melissa Fisher

7.1 Fundraising goal for 2024/2025:

7.2 Bank balance and available funds

Account	**Current Balance**	**Accounts Payable**	**Allocated (in reserve)**	**Available**
General	$2,025.90			$2,025.90
Gaming	$17,698.91	$1133.17		$16,565.74
Total				

General account:

- Available amount is missing the Kona Ice truck fundraiser amount. Should be coming in the next week
- Aim to have at least $2000 at the end of the year

Gaming account: gaming grant coming in October

What is the budget we need to have for the year?

7.3 Potential fundraising initiatives

- $2000 for staff appreciation luncheon general account
- Estimating $4000 new benches hangout (Administration request)
- Hallway logo painting

8. Motions:

8.1 Monthly executive meetings will be held asynchronously through WhatsApp unless a face to face or virtual meeting is required for the 2024/2025 year. (FYI Scott Creek PAC's constitution and bylaws require a monthly executive meeting. This motion does NOT involve updating the current constitution and bylaws. It's a clarification of how the executive will deliver on the expectation of a monthly meeting.)
SECOND: Janet RESULT: yes

8.2 Add Ellie Hutton as signatory to Vancity general and gaming account.
SECOND: Janet Mou-Pataky RESULT: yes

8.3 $10,000 for community shirts from gaming account.

SECOND: Janet RESULT: yes

8.4 $336 for Munchalunch annual fee from general account.
SECOND: Leila RESULT: yes

8.5 $1800 for Grade 8 leaving ceremony from gaming account.
SECOND: Jen Short RESULT: yes

9. Open Discussion (Time Permitting)

10. Adjournment - planned for 8pm. TIMESTAMP

SECOND: Melissa RESULT: yes

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FYI Next Meetings:

November 4, 2024	5:00 PM	Scott Creek Library
January 6, 2024	5:00 PM	Scott Creek Library
March 3, 2024	5:00 PM	Scott Creek Library
May 5, 2024	5:00 PM	Scott Creek Library AGM and Election of Officers for 2025/2026