MINUTES

Scott Creek Middle School - PAC Meeting
January 12, 2026 5:00pm – 6:00pm
Location: Scott Creek Library or GOOGLE MEET

We acknowledge that our meeting today is on the traditional, ancestral unceded territory of the kʷikʷəƛə'm (Kwikwetlem First Nation). I thank the kʷikʷəƛə'm who continue to live on these lands and care for them, along with the waters and all that is above and below.

2024/2025 PAC Executive

- Ellie Hutton, President
- Leila Harrison, Vice President
- Jessica Jones, Treasurer
- Jana Juhnevica, Secretary
- Sabrina Aslam, DPAC

Contact: ScottCreekPAC@gmail.com

FYI Scott Creek PAC Constitution and Bylaws

Meeting link: PAC Meeting | Microsoft Teams | Meetup-Join

Meeting Agenda:

1. Call to Order / Welcome and Introductions

Attendance: LIST

Note regarding quorum: Voting members in attendance are considered quorum so long as the general or special meeting agenda was called 7 days in advance of the meeting. If shorter notice was given for a special meeting then 50% of the executive plus the voting members present is considered quorum.

2. (1 min) Approval of Agenda

MOTION: Ellie SECONDER: Jana RESULT: Passed

3. (2 mins) Approval of Minutes of previous meeting(s): November 3, 2025 LINK

MOTION: Jana SECONDER: Dawn RESULT: Passed

4. (10 mins) Administrative Report: Daren Fridge, Anthony Veltri

- Remembrance Day assembly - parents encouraged to come
- Many field trips happening - swimming, bowling, MacMillan space centre
- Two SFU student teachers - Thursdays every week. (Ms. Dunn has Ms. Passaglia and Ms. Kamali has Ms. Fong)
- Club connection afternoons still happening - they're a success!
- Christmas Card making, Gingerbread House making. Candy Grams
- Lighting in Gym has been completed with two banks being inaccessible due to location
- Ski and snowboard starts Jan 13 - 90 students. Everyone has a buddy
- Holiday hampers / 12 days of giving - took care of people in the community
- Learning updates - 68% accessed (higher than expected)
- High school tours happening soon (January 23), programs of choice (can apply for these), cross catchment opens first week of February, students go on tours by catchment
    - Programs of choice - Talon, IB, mandarin - all application based. Can see on district website and school website
- Saleema Noon - Feb 9 parent night, Feb 11-13 students, 70 minutes. PAC to pay direct
- $11,000 for t-shirts. Do we want to keep funding this?
    - Long discussion about shirts vs funding score clock
        - Decision: PAC won't pay for shirts next year. Could still design t-shirts in each community and then those who want them can buy through https://www.createdbykids.ca/
    - Score clock needs to be replaced $17,000
    - Volleyball standards - not needed yet
    - Amplifier in gym - needed soon - school will likely pay
    - Planners for grade 6? $6 per student - DECISION: have parents pay through school cash online or buy their own

- PARENT SUMMARY FROM NOVEMBER DISCUSSION
  What is success for Middle School Students? You valued:

§ Social skills & relationships

§ Emotional Safety & Well-being

§ Self-Confidence & Identity

§ Independence & Responsibility

§ Academic Engagement & Preparedness

§ Having resources available when help is needed

5. (10 mins) President's Report: Ellie Hutton

- Emotion Coaching workshop - Date finalized for February 5, 6-8. Ellie to send out notice to families week of Jan 12
- Parents / Caregivers night - if we want to do this, need a volunteer to organize it - Leila looking into it
- Sent FTE donation request. $270 collected so far. Goal is $3500 in donations. Any remainder will come from general account
- Community shirts purchased and delivered
- Updating our bylaws and constitution
- Saleema Noon in February
- Administrative requests

6. (5 mins) DPAC Report: Sabrina Aslam

- Last meeting was in November
- 2030 strategic framework surveys going out - to make sure everyone is on the same page. SABRINA TO SEND YOUR NOTES
- Benefits of speaking more than one language

7. (5 mins) Treasurer's Report: Jessica Jones

7.1 Fundraising goals for 2025/2026:

- ✅ Community T shirts - $12,000-15,000. Actual = $10,176.42 from Gaming account
- ✅ Saleema Noon. Note: already allocated from Gaming account
- ✅ FTE (staff/teacher classroom funds) - $3500 (paid from General account/donations)
- Staff appreciation in May - $1500 (paid from General account /donations)
- Grade 8 leaving ceremony - $1800 (from General account)
- Admin requests - TBD. If there are any, please send before next PAC meeting
    - Request for $17,000 for score clock in gym

7.2 Bank balance and available funds

Account	Bank Balance	Allocated	Available	Notes
General	$16,579.08	FYI FOOD COST ESTIMATE FOR HOT LUNCH NOT INCLUDED	$16,579.08	
Gaming	$25,401.67	$2467.50 $10,176.42	$12,757.75	$2467.50 for Saleema Noon $10,176.42 for community t-shirts
Total	**$41,980.75**		**$29,336.83**	

$270 raised so far for FTE allocation.

Gaming grant notes:

- $12,780. Down from last year because lower enrollment.
- Spent $17,000 last year

General account notes:

- Hot lunch payments are largely in. Still have rest of year to go for payments to vendors
- $3500 profits for hot lunch from last school year
- Staff appreciation - $2000. Expenses were $1182
- FTE - $890

8. Motions:

1. Allocate $3500 for FTE fund from general account (note that part of this amount will be covered from fundraising ask of families).

   MOTION: Ellie SECONDER: Sabrina RESULT: Passed

9. Open Discussion (Time Permitting)

Email account checking - Jana will check
PDFs to school site - Ellie will send to Hilary

10. Adjournment - planned for 6pm. 6:05

MOTION: Ellie	SECONDER: Leila	RESULT: Passed

—----------

FYI Next Meetings:

March 2, 2026	5:00 PM	Scott Creek Library and online
May 4, 2026	5:00 PM	Scott Creek Library and online AGM and Election of Officers for 2026/2027