

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING
EDUCATION LEARNING CENTRE, ROOM 104**

TUESDAY, JANUARY 13, 2026

Chair:

Michael Thomas

Vice Chair:

Rosey Manhas

Trustees:

Carol Brodie

Chuck Denison

Kerri Palmer Isaak

Lisa Park

Christine Pollock

Craig Woods

Administration:

Superintendent of Schools/CEO

Nadine Tambellini

Secretary-Treasurer/CFO

Nita Mikl

Assistant Superintendent

Anthony Ciolfitto

Jeremy Clarke

Stephen Whiffin

Paul McNaughton

Andrea Hunter

Executive Director, Facilities and Planning

Ivano Cecchini

Executive Director, Human Resources

Michelle Daycock

Assistant Secretary-Treasurer,

Patricia Bigonzi

Corporate and Financial Services

Assistant Director, Communication and

Ken Hoff

Community Relations

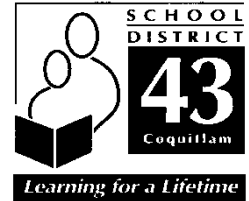
Recording Secretary

Colleen Stavert

Michael Thomas, Board Chair, called the meeting to order at 7:00 p.m.

The Acknowledgement of Territory was expressed by Trustee Palmer Isaak.

The Chair asked if there were any additions or deletions to the agenda.



*Our mission is to ensure
quality learning opportunities for
all students of all ages*

PRESENT

CALL TO ORDER

**ACKNOWLEDGEMENT OF
TERRITORY**

**ACCEPTANCE OF
AGENDA**

**a) Acceptance of
Agenda**

WOODS/MANHAS moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

Representatives in attendance from the Coquitlam Teachers' Association (CTA), District Parent Advisory Council (DPAC), and Coquitlam Principals' and Vice-Principals' Association (CPVPA) introduced themselves. There were no members of the Canadian Union of Public Employees (CUPE) Local 561, Student Leadership Council (SLC), or Indigenous Education Council (IEC) in attendance.

The District Leadership Team (DLT) members in attendance introduced themselves.

Assistant Superintendent Paul McNaughton introduced Food Link Society Executive Director Igor Bjelac who provided an overview of the charity. The Food Link Society is a non-profit organization committed to rescuing food and sharing it with people facing tough times.

A trustee requested clarification of the acronyms ILCS (Immigrant Link Centre Society) and ESG (Environmental Social Governance). Trustee inquiries regarding the recruitment of volunteers and further ways to provide assistance were responded to. Trustees expressed sincere appreciation to the Food Link Society for their efforts to address food security and prevent food waste.

Board Chair Michael Thomas advised Zoe Royer submitted her official resignation from the Board of Education effective January 6, 2026.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of November 25, 2025, Regular Board Meeting Minutes
- b) Trustee Calendar Planning Report for Information
- c) Trustee Reports for Information
- d) Administrative Procedure Review Update

INTRODUCTIONS
a) Partner Groups
b) DLT

**DELEGATIONS/
PRESENTATIONS**
a) Food Link Society

b) Trustee Update

EDUCATION

**APPROVAL OF CONSENT
AGENDA**

PALMER ISAAK/MANHAS moved approval of the consent agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Trustee Reports is attached to the official minutes.

There were no responses to previous delegations.

Nadine Tambellini, Superintendent, provided information regarding Programs of Choice applications, the SD43 Employee Long Service Recognition event in December 2025, recent musical productions at Roy Stibbs Elementary and Pinetree Secondary, the BC Liberal government's recent pledge for food security programs, opening of the new Moody Elementary school, and the school naming process for Burke Mountain Secondary school.

Superintendent Nadine Tambellini, Assistant Superintendents Stephen Whiffin, and Anthony Ciolfitto, provided an overview of the Directions 2030 strategic plan, which is the result of extensive interactions with various partner groups. The final Directions 2030 strategic framework will be presented at the next Regular Public Board meeting on February 10, 2026, while the final plan will be published in April 2026.

Trustee questions and comments regarding tracking and preferences for future direction, the focus on numeracy and literacy and the in-depth level of consultation with focus groups and consistent review of annual plans, were responded to.

Anthony Ciolfitto, Assistant Superintendent, provided information regarding the catchment area for Burke Mountain Secondary.

Trustee questions and comments regarding the area reflecting the bulk of feedback, appreciation for the effort involved with the catchment revisions and grade configurations and the final version of the catchment area were responded to.

RESPONSE TO PREVIOUS DELEGATIONS

DISTRICT STAFF REPORTS

**a) Superintendent
i) Superintendent's Update**

ii) Directions 2030 – Update

UNFINISHED BUSINESS

**a) Catchment Area
Decision – Burke
Mountain Secondary**

A copy of the Catchment Area Decision is attached to the official minutes.

At 7:57 p.m. the Chair opened the floor to questions.

There were no trustee questions.

There were no questions from the gallery.

Patricia Bigonzi, Assistant Secretary-Treasurer, presented to the Board of Education an update regarding the Ministry of Education and Child Care September Grant funding for the 2025-2026 school year based on the September 1701 counts.

Trustee questions and comments regarding accurate projections, usage of holdback funding and increase in CEF staffing were responded to.

A copy of the Ministry Funding Update memo is attached to the official minutes.

Ivano Cecchini, Executive Director, Facilities and Planning, provided information regarding the Burke Mountain Secondary School BC Hydro Statutory Right Of Way (SRW) bylaw.

Ivano Cecchini, Executive Director, Facilities and Planning, provided information regarding the Gleneagle Secondary School Utilities Statutory Right of Way (SRW) and Covenant.

Ivano Cecchini, Executive Director, Facilities and Planning, provided information regarding the Eagle Ridge Elementary School Utilities Statutory Right of Way (SRW) and Covenant.

Trustee questions regarding the Right of Way for traffic safety, access to Burke Mountain Secondary, impacts to corresponding property values, and the locations of the Right of Ways were responded to.

POLLOCK/BRODIE moved to hold all three readings and have all three readings, final passage and adoption of the:

- 1) Burke Mountain Secondary School BC Hydro SRW Bylaw, 2026**
- 2) Gleneagle Secondary, 1195 Lansdowne Street, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026**

QUESTION PERIOD

a) Trustees

b) Gallery

NEW BUSINESS

a) Ministry Funding Update

b) Burke Mountain Secondary School Electrical Distribution Right Of Way Bylaw, 2026

c) Gleneagle Secondary School Utilities Right Of Way & Covenant Bylaw, 2026

d) Eagle Ridge Elementary School Utilities Right of Way & Covenant Bylaw, 2026

- 3) Eagle Ridge Elementary, 1215 Falcon Drive, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026

Question was called.

MOTION CARRIED UNANIMOUSLY

PALMER ISAAK/DENISON moved first reading of the:

- 1) Burke Mountain Secondary School BC Hydro SRW Bylaw, 2026
- 2) Gleneagle Secondary, 1195 Lansdowne Street, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026
- 3) Eagle Ridge Elementary, 1215 Falcon Drive, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026

Question was called.

MOTION CARRIED UNANIMOUSLY

PALMER ISAAK/MANHAS moved second reading of the:

- 1) Burke Mountain Secondary School BC Hydro SRW Bylaw, 2026
- 2) Gleneagle Secondary, 1195 Lansdowne Street, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026
- 3) Eagle Ridge Elementary, 1215 Falcon Drive, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026

Question was called.

MOTION CARRIED UNANIMOUSLY

PARK/PALMER ISAAK moved third and final reading, final passage, and adoption of the:

- 1) Burke Mountain Secondary School BC Hydro SRW Bylaw, 2026
- 2) Gleneagle Secondary, 1195 Lansdowne Street, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026
- 3) Eagle Ridge Elementary, 1215 Falcon Drive, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the following are attached to the official minutes:

- 1) *Burke Mountain Secondary School BC Hydro SRW Bylaw, 2026*
- 2) *Gleneagle Secondary, 1195 Lansdowne Street, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026*
- 3) *Eagle Ridge Elementary, 1215 Falcon Drive, Coquitlam, BC, Traffic Improvement SRW and Covenant Bylaw, 2026*

NOTICES OF MOTION

There were no Notices of Motion.

Michael Thomas, Board Chair, reviewed the Board committee appointments.

PALMER ISAAK/MANHAS moved to approve the Board Committee appointments.

Question was called. MOTION CARRIED UNANIMOUSLY

A copy of the Board Committee Appointments for 2026 are attached to the official minutes.

At 8:12 p.m. the Chair opened the floor to questions.

There were no trustee questions.

CTA President Ken Christensen's inquiry regarding grant funding and the teacher salary differential increase was responded to.

PALMER ISAAK/BRODIE moved to adjourn the meeting at 8:14 p.m.

Question was called. MOTION CARRIED UNANIMOUSLY

**ITEMS OF TRUSTEE
BUSINESS**
**a) Board Committee
Appointments**

QUESTION PERIOD

a) Trustees

b) Gallery

ADJOURNMENT

"Original Signed by"

Chair

"Original Signed by"

Secretary-Treasurer

Fighting Hunger, Preventing Food Waste



Join us in transforming surplus food into sustainability, dignity, and community resilience.

www.foodlinksociety.ca



1

1

Food Link Society (Operation)



2

2

The Problem: Food Waste & Hunger

- More than \$ 49 billion of good food goes to waste in Canada annually.
- Every one of five students in BC goes to school hungry.
- Our Story



3

3

Our progress since 2016

- **BENEFICIARIES**
 - 2016: 240
 - 2025: 107,000
- **DISTRIBUTION CENTERS**
 - 2016: 1
 - 2025: 30+ in 11 cities
- **CONTRIBUTING STORES**
 - 2016: 2 , once a week
 - 2025: 30+ , 364 days



4

4

What drives us:

- **Daniel's story:**



This story reflects hundreds of SD43 students who quietly face food insecurity with dignity.



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Our Goal

- 4 M lbs of food will be redistributed with the help of 700 volunteers
- To expand our free food program to all SD43 schools with the capacity to participate
- Over 10 M lbs of CO2 emission will be prevented Direct contribution to SD43 Climate Action & Sustainability Commitments
- Supports SD43's ESG and sustainability reporting and positions SD43 as a provincial leader in climate-smart school food systems



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6

Why SD43 Cannot Do This Alone

- SD43 schools cannot legally recover food from commercial retailers
- SD43 lacks refrigerated vehicles, food safety systems, and recovery logistics
- Food recovery requires 365-day coordination, not school-hour staffing
- Food Link Society already operates this system across 11 municipalities



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Risk Management & Safeguards

- Fully insured, food-safe operations
- Fraser Health compliant
- Track record since 2016
- Existing operations in 30+ centers
- Zero cost volatility (fixed monthly contract)



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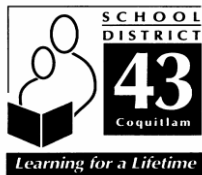
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Free Food program in SD 43

- Ecole Maillard Middle School, Coquitlam
- Central Community School , Port Coquitlam
- Port Moody Secondary School, Port Moody
- Ecole Banting Middle School, Coquitlam
- Westwood Elementary, Port Coquitlam
- Vanier Centre School, Coquitlam
- Montgomery Continuing Education, Coquitlam
- Centennial Secondary, Coquitlam



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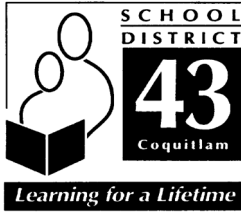


BOARD OF EDUCATION

Calendar Planning

January 13, 2026

JANUARY 2026			
13	Board Meeting	ELC, Board Room	7:00pm
29	BCPSEA AGM	Virtual – via ZOOM	All day
FEBRUARY 2026			
3	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
10	Board Meeting	ELC, Board Room	7:00pm
17	Board Meeting (Special)	ELC, Board Room	6:30pm
20	Provincial Council	Online	All Day
MARCH 2026			
TBD	BCSTA Meeting of Board Chairs	TBD	TBD
10	Board Meeting	ELC, Board Room	7:00pm
16-27	Spring Break		
APRIL 2026			
7	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
9-11	BCSTA AGM	Hyatt Regency Vancouver	All Day
14	Board Meeting	ELC, Board Room	7:00pm
21	Board Meeting (Special)	ELC, Board Room	6:30pm
28	Board Meeting	ELC, Board Room	7:00pm
MAY 2026			
5	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
12	Board Meeting	ELC, Board Room	7:00pm
JUNE 2026			
4	District Retirement Event	ELC, Board Room	5:30pm
9	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
16	Board Meeting	ELC, Board Room	7:00pm



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Office of the Secretary-Treasurer

MEMORANDUM

TO: Board of Education

FROM: Nita Mikl, Secretary-Treasurer/CFO

DATE: January 13, 2026

SUBJECT: Record of In Camera Meetings

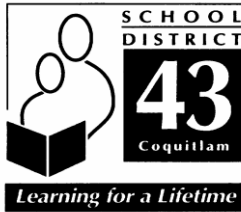
As per Section 72(3) of the *School Act*, the Board of Education reports that the following items were addressed at in camera meetings:

Special In Camera Meeting held November 18, 2025:

1. Other Matters

In Camera meeting held on November 25, 2025:

1. Personnel Matters
2. Land Matter
3. Financial Matters
4. Other Matters



BOARD OF EDUCATION ITEMS OF TRUSTEE BUSINESS DPAC Report

Trustee Chuck Denison attended the DPAC43 meeting on November 26 and provides the following information:

Treasurer Jimmy Fung provided a Treasurer's Report which included the following:

- General Account has unspent amount \$45,858.45
- Gaming Account has unspent amount \$8,166.05

Superintendent's Report (Nadine Tambellini) was primarily focused on the new Directions 2030:

- Survey criterion: What is missing; other themes and ideas.
- Aim to present Directions 2030 to the Board by Public Meeting Jan 13, 2026.
- Aim to have Directions 2030 on the SD43 Public Website by Feb. 1, 2026.

Playground Issues:

- District Principal John Campbell will be looking to form a Playground Committee.
- What used to cost \$30K-\$40K is now costing about \$180K.
- May need DPAC Representation.

Presentation "The Multilingual Brain: Learning Language in Today's World":

- By Dr. Bonita Squires, originally certified as a Speech Pathologist.
- Presentation included the following ideas:
 - How do kids learn their first language(s)? Exposure is all that is usually needed.
 - Languages are a series of images. Quality is important
 - Motivation, through the need to use a language with other people.
 - About 60% of the world is multilingual. About 19% use a 2nd language at home.
 - In SD43, over 10 languages are spoken at home.
 - French Immersion (FRIM) was first introduced here in the 1960's.
 - Use of a second language has Social and Emotional benefits.
 - Using a second language at home DOES NOT make English more difficult.

BCCPAC membership: Your DPAC43 has voted "yes" to be a BCCPAC member.

- Will advocate for transparency.
- Will connect with other DPAC groups in the province.

Upcoming Presentations planned:

- Wednesday, Jan. 28 Michael Harvey
- Wednesday, Feb. 11 Jodie Wickens (stand-alone)
- Wednesday, Feb. 25th Ben King, re: trades
- Wednesday, Apr, 29th Superintendent N. Tambellini and Ken Hoff



School District No. 43 (Coquitlam)

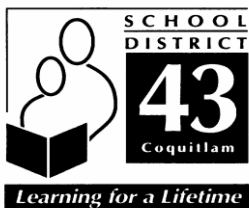
MEMORANDUM

TO: Nadine Tambellini, Superintendent
FROM: Ken Hoff, Asst. Director, Communications and Community Relations
DATE: January 13, 2026
RE: **Update to the Administrative Procedures Review**

For the Board's Information

Below is an update of the ongoing Administrative Procedures (AP) review. The APs below, and supporting forms if applicable, have been reviewed and subject to their review status, they remain unchanged, deleted, revised, rewritten or are new.

AP170	Health and Safety in the Workplace	Review and revision	Revised
AP304	Partial School Day Attendance	Revisions, name change	Revised
AP314	Best Practice-Child Care During School Hours	Revisions	Revised
AP317	Ambulance Calls to Schools	Reviewed	No change
AP318	Management of Lice in Schools	Revisions	Revised
AP319	Type 1 Diabetes in Schools	Revisions	Revised
AP330	Provision of Menstrual Products	Reviewed	No Change



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Facilities & Planning Services

MEMORANDUM

TO: Nadine Tambellini, Superintendent of Schools, CEO

FROM: Anthony Ciolfitto, Assistant Superintendent
Ivano Cecchini, Executive Director, Facilities and Planning Services
John Campbell, Principal, Facilities Initiatives

DATE: January 13, 2026

SUBJECT: **Boundary Review Process –Catchment Areas Decisions for the 2027-2028 School Year**

COPIED TO: District Leadership Team

Recommended Action: For information purposes.

Background: As previously reported, School District #43 (Coquitlam) completed an annual district-wide catchment boundary review. As part of our review process, it was determined that adjustments may be beneficial to some of the school catchment areas. The catchment area changes outlined below are for the regular English catchments only, and to avoid confusion, École will not be used in the school names. Further analysis of our Programs of Choice and their implications on enrolment and catchment areas will be examined in the spring.

The Boundary Review Process involved identification of potential changes, sharing information regarding these proposed changes with partner groups, staff, families, and childcare centers at the potentially impacted schools, and receiving feedback on the proposed changes through an on-line survey that received 376 responses.

Following further analysis and evaluation of feedback, one proposed catchment change will be moving forward with adjustments. This change will be in place prior to school registration for the September 2027 school year for Burke Mountain School, Terry Fox Secondary, Minnekhada Middle, and Kwayhquitlam Middle. Decisions will be communicated to partner groups, families, and staff through the affected schools.

1) Burke Mountain School /Terry Fox Secondary/Minnekhada Middle/Kwayhquitlam Middle

Minnekhada Middle and Terry Fox Secondary continue to see increased enrollment due to densification primarily in the Burke Mountain region. This increased densification will impact capacity at Minnekhada and Terry Fox in the short, medium, and long term. Densification is also occurring in the Kwayhquitlam catchment area which has placed the school near capacity. The new Burke Mountain School is intended to help address the enrolment pressure at all three sites. The proposed catchment area for the new school is north of Victoria Drive and East of Coast Meridian to the Pitt River. We intend to amend this area to include the portion of land South of David to Victoria Drive and West of Coast Meridian to Hyde Creek. This change will better address the proximity of residents in that area to the new school. Growth will continue to be a factor, particularly with development on the Eastern portion of Burke Mountain. With the addition of this Upper Hyde Creek area into the proposed catchment area and a grade level configuration of grades 8-12, we anticipate being at or near capacity by 2030-2031. Organizing the school with a grade configuration of 6-12 would place us over capacity by 2030 which would result in the following options:

1. Extending the bell schedule outside of normal hours.
2. Reducing the catchment area for the school.
3. Adding portables on site.
4. Implementing a lottery system to register for in-catchment students.

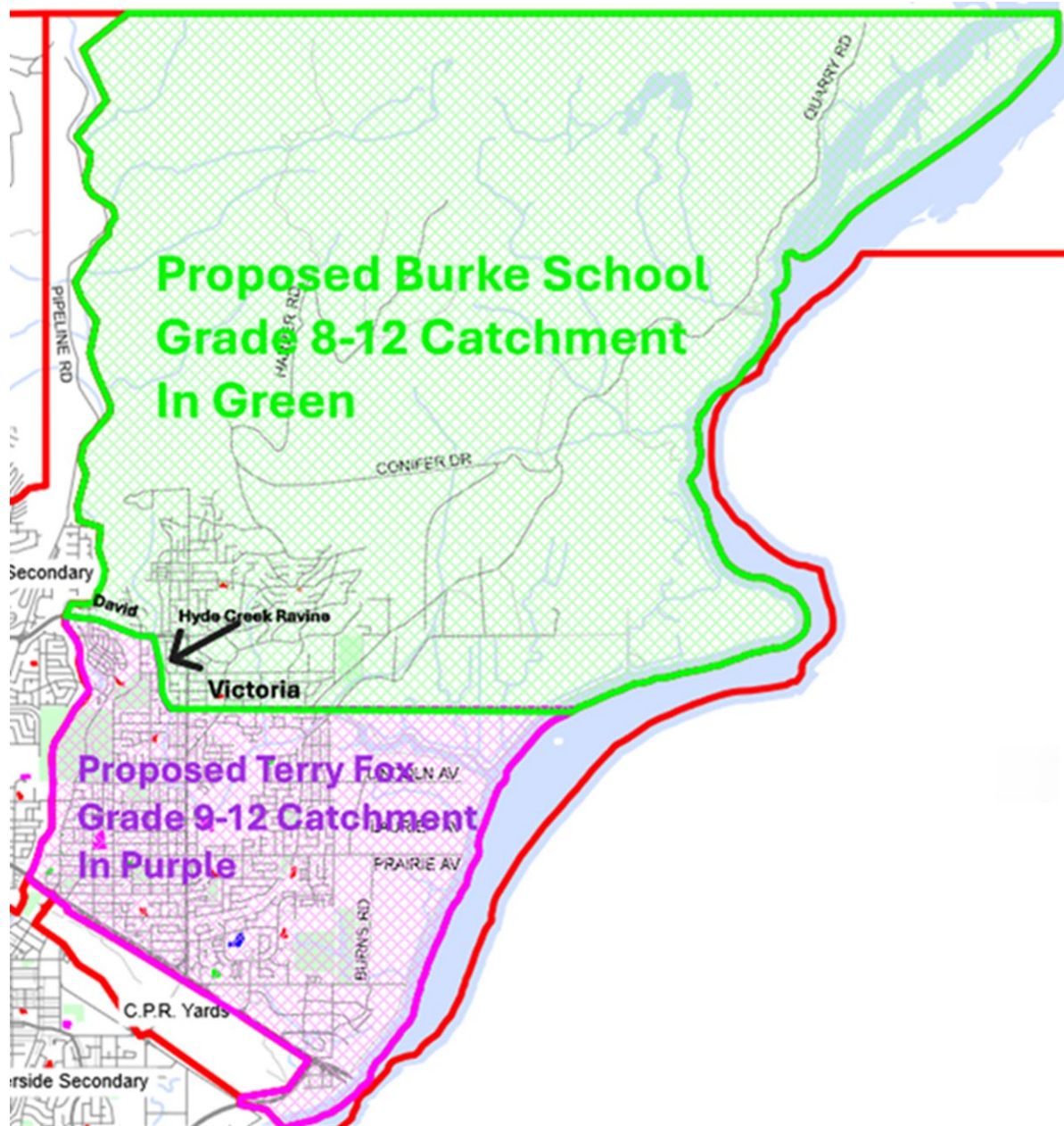
For these reasons, we maintain our position that a grade level configuration of grades 8-12 is best to address the continued growth in the area. We also maintain our position that we are in need of a stand alone middle school in Burke Mountain. While we have allocated the site for the new school, we await approval from the Ministry. Our recent update on construction progress indicates that we are expecting the opening of the new Burke Mountain to occur in September 2027. Therefore, these catchments areas will apply to students entering Burke Mountain School for the 2027/2028 school year.

The highlighted maps below outline the new catchment areas for Burke Mountain School in relation to Minnekhada Middle, Kwayhquitlam Middle, and Terry Fox Secondary.

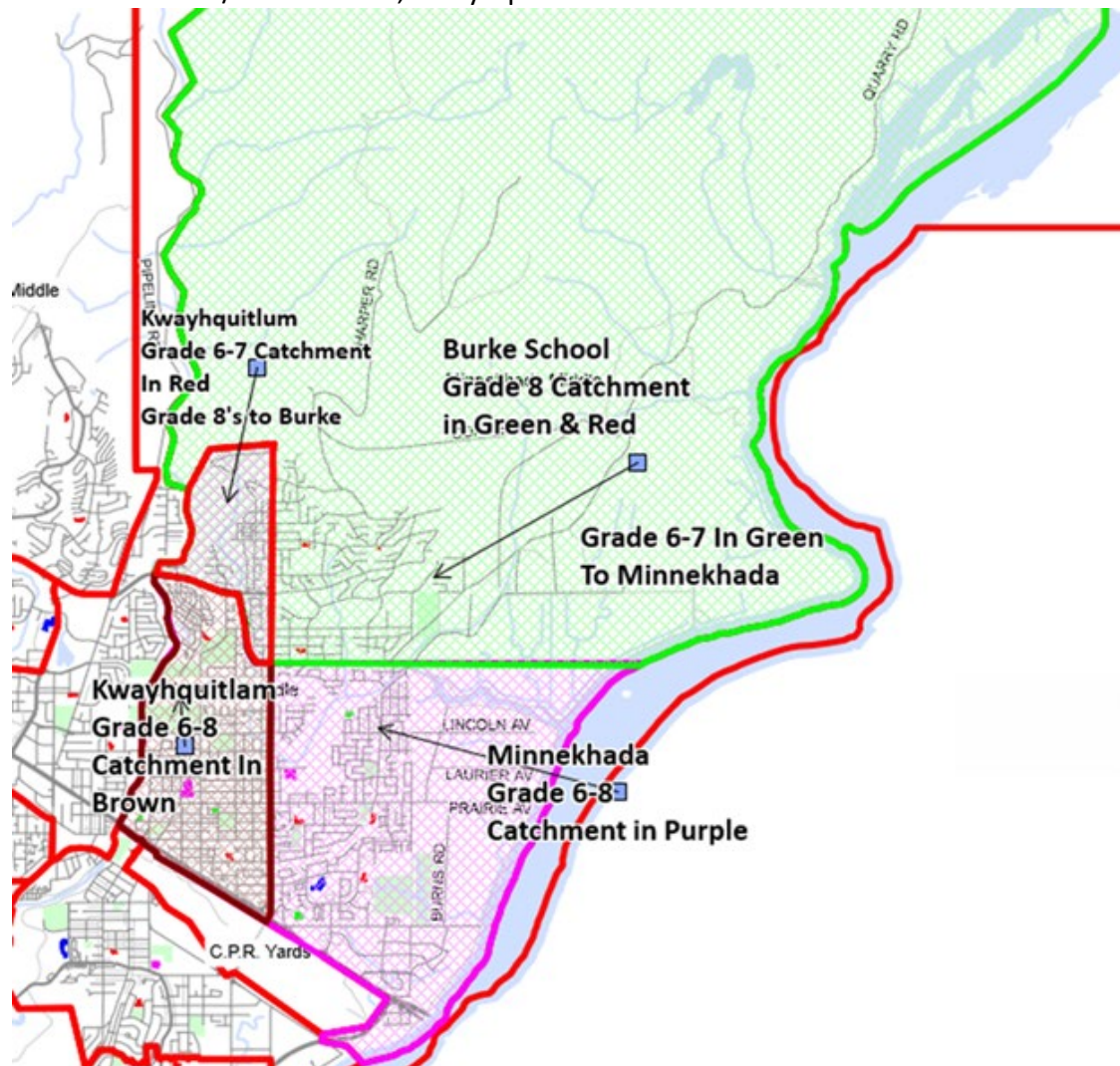
Addresses impacted by the Catchment Change are:

- All addresses North of Victoria Drive and East of Hyde Creek
- Additionally, those addresses North of David Avenue on Karley Crescent
- Additionally, those addresses North of David on Oxford Avenue Street, Baywater Avenue, Hyde Park Place, Oxford Place, Grosvenor Place, Abbey Lane, Carriage Court, and Lancaster Court

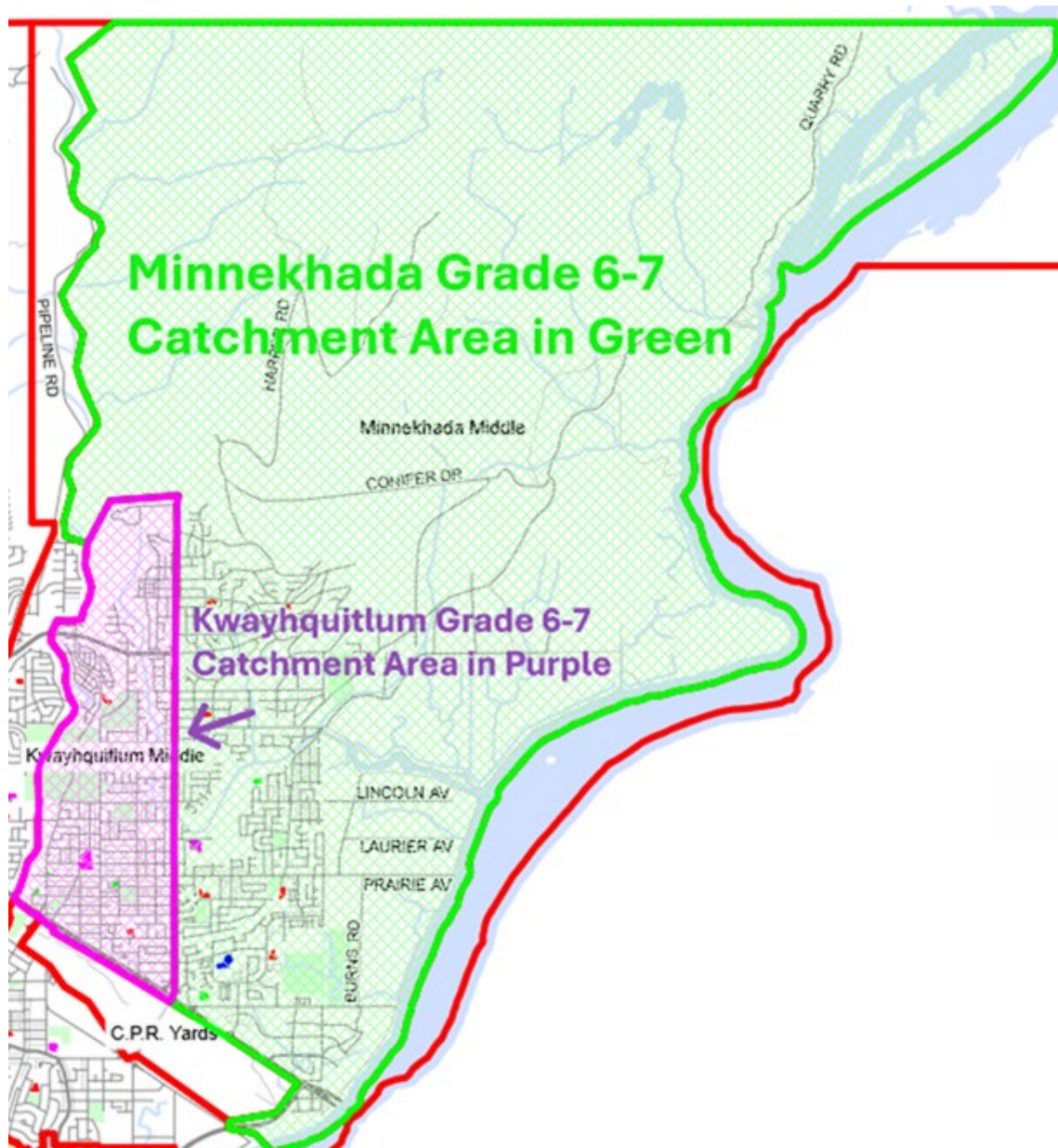
Burke Mountain Catchment for grades 9-12

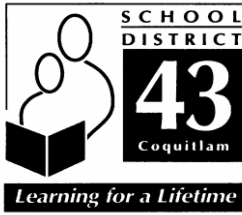


Burke Mountain/Minnehada, Kwayhquitlam Catchment Areas for Grade 8



Burke Mountain/Minnekhada, Kwayhquitlam Catchment Areas for Grades 6/7





SCHOOL DISTRICT NO. 43 (COQUITLAM)
CORPORATE and FINANCIAL SERVICES
DEPARTMENT

MEMORANDUM

TO: Nita Mikl, CFO/Secretary-Treasurer
FROM: Patricia Bigonzi, Assistant Secretary-Treasurer
DATE: January 13, 2026
SUBJECT: December 2025 - Grant Funding Confirmation
COPIED TO: DLT

Recommended Action: The following is provided for information.

Background: On December 18th, 2025, the Ministry of Education and Childcare confirmed the September Grant funding for the 2025-26 school year.

September Operating Grant Funding

The December Grant announcement confirmed our final 1701 September count submission, with a few deviations as summarized in the table below. Overall, the total operating grant was \$38k less than anticipated, primarily due to a decrease in salary differential funding. This shortfall was mostly offset by higher funding for summer learning, unique learners, and an additional supplement provided for enrolment decline.

A summary of funding impacts from the September 1701 count submission is noted below:

GRANT FUNDING CHANGES (in \$000's)	SEPTEMBER SUBMISSION	December Confirmation	Variance Incr/(Decr)
Enrolment based funding	(\$2,675)	(\$2,675)	\$0
Supplement for Unique Student Needs	\$3,861	\$3,882	\$21
Supplement for Enrolment Decline	\$0	\$443	\$443
Equity of Opportunity Supplement	\$0	(\$3)	(\$3)
Summer Learning	\$0	\$36	\$36
Supplement for Salary Differential	\$0	(\$685)	(\$685)
District Holdback for Salary Differential	(\$150)	\$0	\$150
Total	\$1,035	\$997	(\$38)

The district received \$443k in supplemental funding for enrolment decline that had not been anticipated. This supplementary funding is triggered when September school-age enrolment for the current year decreases by more than 1% compared to the previous September. For every full-time equivalent (FTE) student within that decline range, the district is allocated 50% of the basic per student funding amount.

The increases in funding noted above were offset by a reduction in Salary Differential funding of \$685k, a portion of which is based on a comparison between our district's average educator salary and the provincial average. Currently, Coquitlam's average educator salary is \$98,487, compared to the provincial average of \$98,550, a difference of \$63. The impact of this reduction was partially mitigated by a \$150k holdback, set aside in the preliminary budget in anticipation of the narrowing educator salary gap.

As part of the cost-pressure exercise conducted in October, we established a \$479k contingency to address uncertainties in grant funding, including CEF and the Supplement for Salary Differential. With these amounts now confirmed, \$38k will be used to offset the net decrease in grant funding, leaving \$441k available to help mitigate any potential decline in International Education enrolment for the second semester.

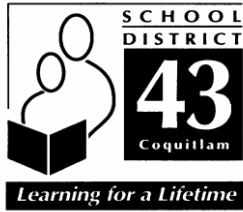
Classroom Enhancement Funding (CEF)

In October, the district submitted its CEF funding request for a total of 353.3 FTE teachers, an increase of 4.0 FTE from prior year. These additions were driven by confirmed enrolment levels, increase in ratio-based staffing for non-enrolling teachers, and the need to address class size and composition complexities. In November, the district submitted its request for remedy funding based on October class size and composition violations. There was no change to overhead funding.

The Ministry reviewed the submission and confirmed our Classroom Enhancement Funding in December alongside the other grants. Our total CEF allocation was approved at \$55.7 million for teacher staffing, overhead and estimated remedies.

CLASSROOM ENHANCEMENT FUND (in \$000's)	F2024/25 Actuals		F2025/26 Confirmed		Variance	
	FTE	Total	FTE	Total	FTE	Total
Teacher Staffing	349.3	\$47,496	353.3	\$48,089	4.0	\$594
Overhead (Mentoring, Release & Admin time, EA's)	34.0	\$2,503	34.0	\$2,503	-	\$0
Estimated Remedies		\$4,493		\$5,146		\$653
Total		\$54,492		\$55,738		\$1,246

The changes in grant funding summarized in this report will be reflected in the 2025–26 Amended Budget and the 2nd Quarter Financial Report. These documents will be presented at the Board meeting scheduled for February 10, 2026.



SCHOOL DISTRICT NO. 43 (COQUITLAM)

MEMORANDUM

TO: Nita Mikl, Secretary-Treasurer / CFO

FROM: Ivano Cecchini, Executive Director, Facilities and Planning Services

DATE: January 13, 2026

SUBJECT: Burke Mountain Secondary School – BC Hydro SRW

COPIED TO: District Leadership Team

Recommended Action: That the Board of Education pass a motion to hold all three readings and have all three readings, final passage, and adoption of the Burke Mountain Secondary School BC Hydro SRW Bylaw 2026.

Background: The Board of Education holds title to Burke Mountain Secondary School land on David Avenue and Soball Street in Coquitlam. The school is currently under construction.

BC Hydro requires a Statutory Right-of-Way (SRW) to connect electrical distribution and transmission for the school and park along with providing long term maintenance of this infrastructure as necessary.

A preliminary drawing is attached to indicate the approximate location of the SRW. Final adjustments will be made following completion of the work.

Enclosed: The Board of Education of School District No. 43 (Coquitlam) Burke Mountain secondary school – BC Hydro SRW Bylaw 2026.

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM)
BURKE MOUNTAIN ELECTRICAL DISTRIBUTION RIGHT OF WAY BYLAW, 2026**

WHEREAS a board of education may dispose of land or improvements owned or administered by the board of education under the authority of Section 96(3) of the *School Act* (British Columbia), subject to the Orders of the British Columbia Minister of Education and Child Care (the “**Minister**”);

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS the Minister issued Order M193/08 (Disposal of Land or Improvements Order) effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS a disposal of land or improvements by way of a grant of a statutory right of way does not require approval from the Minister pursuant to Order M193/08 (Disposal of Land or Improvements Order);

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

- (i) The Board of Education of School District No. 43 (Coquitlam) (the “**Board**”) is the owner of certain lands and premises with a civic address of 3400 David Avenue, Coquitlam, British Columbia and legally described as follows:

Parcel Identifier: 032-337-353,
Legal Description: Lot B Sections 7 and 18 Township 40 New Westminster
District Plan EPP135503

(the “**Property**”);

- (ii) the Property is facility number 43131;
- (iii) the Board requires electrical distribution services for the Property from British Columbia Hydro and Power Authority (“**BC Hydro**”) and BC Hydro has asked the Board to grant it a statutory right of way (the “**Statutory Right of Way**”) to permit BC Hydro to construct and operate a structure for electrical distribution and transmission to be located on the Property approximately as shown on Schedule A attached hereto;

- (iv) the Board has determined and hereby confirms that the granting of the Statutory Right of Way will neither conflict with nor detract from the regular or extracurricular program of the school to be constructed on the Property or the current or future educational needs of School District No. 43 (Coquitlam); and
- (v) the Board is satisfied that the Statutory Right of Way will benefit the Board and that the granting of the Statutory Right of Way will not interfere with the Board's use of the Property.

NOW THEREFORE BE IT RESOLVED as a Bylaw of the Board that the Board enter into the Statutory Right of Way and grant the Statutory Right of Way in favour of BC Hydro in the form required by BC Hydro, subject to such amendments as the Secretary-Treasurer may, in his or her discretion, consider advisable, and register the Statutory Right of Way against title to the Property in the Land Title Office.

BE IT FURTHER RESOLVED as a Bylaw of the Board that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Statutory Right of Way in such form and with such amendments thereto as the Secretary-Treasurer may, in his or her discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents required to complete the granting of the Statutory Right of Way in favour of BC Hydro on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as "School District No. 43 (Coquitlam) Burke Mountain Electrical Distribution Right of Way Bylaw, 2026".

Read a first time this 13 day of January 2026.

Read a second time this 13 day of January 2026.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on the 13 day of January 2026, and finally passed and adopted this 13 day of January 2026.

Corporate Seal

Chairperson of the Board

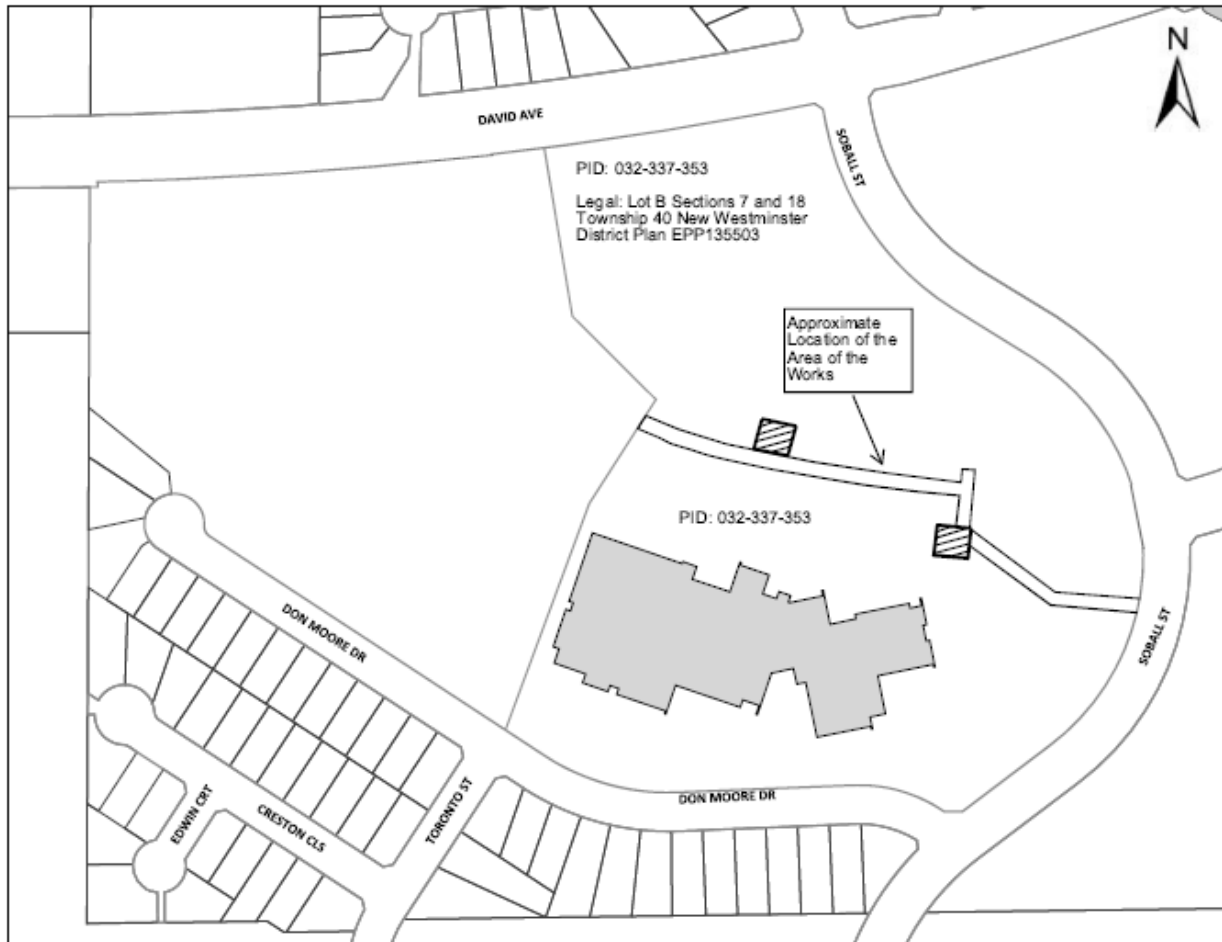
Secretary-Treasurer

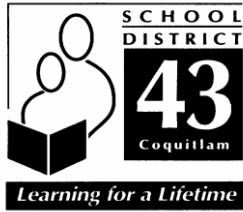
I HEREBY CERTIFY this to be a true original of School District No. 43 (Coquitlam) Burke Mountain Electrical Distribution Right of Way Bylaw, 2026, adopted by the Board the 13 day of January 2026.

Secretary-Treasurer

SCHEDULE A: SRW Location Sketch

Note: The area of the statutory right of way shown in the below plan is an approximate location and will be further defined by a survey to be conducted at a later date in accordance with the terms and conditions of the Statutory Right of Way to be settled between BC Hydro and the Board.





SCHOOL DISTRICT NO. 43 (COQUITLAM)

MEMORANDUM

TO: Nita Mikl, Secretary-Treasurer / CFO

FROM: Ivano Cecchini, Executive Director, Facilities and Planning Services

DATE: January 13, 2026

SUBJECT: Gleneagle Secondary 1195 Landsdowne Street, Coquitlam, BC Traffic Improvement SRW and Covenant Bylaw 2026

COPIED TO: District Leadership Team

Recommended Action: That the Board of Education pass a motion to hold all three readings and have all three readings, final passage, and adoption of the Gleneagle Secondary 1195 Landsdowne street, Coquitlam, BC Traffic improvement SRW and Covenant Bylaw 2026.

Background: The Board of Education holds title to Gleneagle Secondary School land at 1195 Landsdowne Street, Coquitlam.

The City of Coquitlam currently holds a right of way for traffic signs on the corner of the property. Due to safety improvements, the city is requesting modifications to the right of way to accommodate new traffic safety measures.

Enclosed: The Board of Education of School District No. 43 (Coquitlam) 1195 Landsdowne Street, Coquitlam, BC Traffic improvement SRW and Covenant Bylaw 2026

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM)
GLENEAGLE SECONDARY SCHOOL UTILITIES RIGHT-OF-WAY AND COVENANT BYLAW, 2026**

WHEREAS a board of education may dispose of land or improvements under the authority of Section 96(5) of the *School Act* (British Columbia), subject to the Orders of the Minister;

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS the Minister issued Order M193/08 (Disposal of Land or Improvements Order) effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS a disposal of land or improvements by way of a grant of a statutory right of way and covenant does not require approval from the Minister pursuant to Order M193/08 (Disposal of Land or Improvements Order);

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

- (i) The Board of Education of School District No. 43 (Coquitlam) (the “**Board**”) is the owner of certain lands and premises known as Gleneagle Secondary School with a civic address of 1195 Lansdowne Drive, Coquitlam, British Columbia V3B 7Y8 and legally described as follows:

Parcel Identifier: 003-415-589,
Legal Description: Lot 62 District Lot 385 Group 1 New Westminster District
Plan 63887

(the “**Property**”);

- (ii) the Property is facility number 43125;
- (iii) in connection with certain traffic upgrades on Guildford Way in Coquitlam, British Columbia, the City of Coquitlam (the “**City**”) requires the Board to grant a statutory right of way (the “**Right of Way**”) and a Section 219 covenant (the “**Covenant**”, and together with the Right of Way, the “**Charges**”) to permit the City to undertake certain traffic safety and utilities works on the portion of the Property shown in black outline on Plan EPP148284, a reduced copy of which is attached hereto as Schedule A;

- (iv) the Board has determined and hereby confirms that the granting of the Charges will neither conflict with nor detract from the regular or extracurricular program of any schools in School District No. 43 (Coquitlam) or the current or future educational needs of School District No. 43 (Coquitlam); and
- (v) the Board is satisfied that the Charges will benefit the Board and that the granting of the Charges will not interfere with the Board's use of the Property.

NOW THEREFORE BE IT RESOLVED as a Bylaw of the Board that the Board enter into the Charges and grant the Charges in favour of the City in the form required by the City, subject to such amendments as the Secretary-Treasurer may, in his or her discretion, consider advisable, and that the Board register the Charges against title to the Property in the Land Title Office.

BE IT FURTHER RESOLVED as a Bylaw of the Board that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Charges in such forms and with such amendments thereto as the Secretary-Treasurer may, in his or her discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents required to complete the granting of the Charges in favour of the City on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as "School District No. 43 (Coquitlam) Gleneagle Secondary School Utilities Right-of-Way and Covenant Bylaw, 2026".

Read a first time this 13 day of January, 2026.

Read a second time this 13 day of January, 2026.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on the 13 day of January, 2026, and finally passed and adopted this 13 day of January, 2026.

Corporate Seal

Chairperson of the Board

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 43 (Coquitlam) Gleneagle Secondary School Utilities Right-of-Way and Covenant Bylaw, 2026, adopted by the Board the 13 day of January, 2026.

Secretary-Treasurer

SCHEDULE A PLAN EPP148284

EXPLANATORY PLAN OF STATUTORY RIGHT OF WAY OVER
PART OF LOT 62, DISTRICT LOT 385, GROUP 1
NEW WESTMINSTER DISTRICT, PLAN 63887

PLAN EPP148284

PURSUANT TO SECTION 39(1)(e) OF THE LAND TITLE ACT

BCGS 92G.026



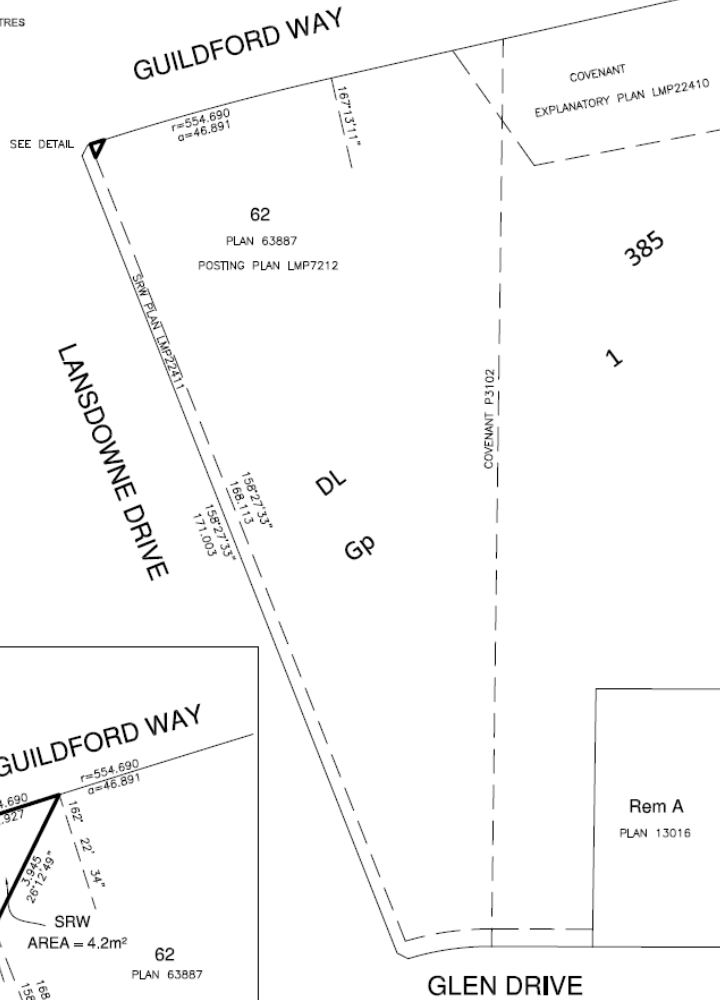
THE INTENDED PLOT SIZE OF THIS PLAN IS 280mm IN WIDTH BY 432mm IN HEIGHT
(B SIZE) WHEN PLOTTED AT A SCALE OF 1:750

INTEGRATED SURVEY AREA No. 14, COQUITLAM NAD83 (CSRS) 4.0.0.BC.1.MVRD

BEARINGS ARE GRID AND DERIVED FROM PLAN 63887
ALL DISTANCES ARE IN HORIZONTAL GROUND

LEGEND

m² DENOTES SQUARE METRES

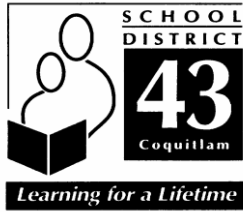


CITY OF COQUITLAM
3000 GUILD FORD WAY
COQUITLAM, B.C.
V3B 7N2
PHONE: 604-627-4326
efreeman@coquitlam.ca

File: 25Gulldford03115024LE0

THIS PLAN LIES WITHIN THE METRO VANCOUVER REGIONAL DISTRICT.

THIS PLAN IS BASED ON THE FOLLOWING LAND
TITLE AND SURVEY AUTHORITY OF BC RECORDS:
PLAN 63887, LMP22411
EMILY FREEMAN, BCLS (666)
11th DAY OF SEPTEMBER, 2025



SCHOOL DISTRICT NO. 43 (COQUITLAM)

MEMORANDUM

TO: Nita Mikl, Secretary-Treasurer / CFO

FROM: Ivano Cecchini, Executive Director, Facilities and Planning Services

DATE: January 13, 2026

SUBJECT: Eagle Ridge Elementary School, 1215 Falcon Drive, Coquitlam, BC Traffic improvement SRW and Covenant Bylaw 2026

COPIED TO: District Leadership Team

Recommended Action: That the Board of Education pass a motion to hold all three readings and have all three readings, final passage, and adoption of the Eagle Ridge Elementary School, 1215 Falcon Drive, Coquitlam, BC Traffic improvement SRW and Covenant Bylaw 2026

Background: The Board of Education holds title to Eagle Ridge Elementary School land at 1215 Falcon Drive, Coquitlam, BC.

The City of Coquitlam currently holds a right of way for traffic signs on the corner of the property. Due to safety improvements, the city is requesting modifications to the right of way to accommodate new traffic safety measures.

Enclosed: The Board of Education of School District No. 43 (Coquitlam) 3631 Litchfield Avenue, Coquitlam, BC Modification of Covenant Bylaw 2025.

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM)
EAGLE RIDGE ELEMENTARY SCHOOL UTILITIES RIGHT-OF-WAY AND COVENANT BYLAW, 2026**

WHEREAS a board of education may dispose of land or improvements under the authority of Section 96(5) of the *School Act* (British Columbia), subject to the Orders of the Minister;

AND WHEREAS the *Interpretation Act* (British Columbia) defines the word “dispose” to mean to transfer by any method and includes, among other things, grant and charge;

AND WHEREAS the Minister issued Order M193/08 (Disposal of Land or Improvements Order) effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS a disposal of land or improvements by way of a grant of a statutory right of way and covenant does not require approval from the Minister pursuant to Order M193/08 (Disposal of Land or Improvements Order);

AND WHEREAS Section 65(5) of the *School Act* (British Columbia) provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board of education only by bylaw;

AND WHEREAS:

- (i) The Board of Education of School District No. 43 (Coquitlam) (the “**Board**”) is the owner of certain lands and premises known as Eagle Ridge Elementary School with a civic address of 1215 Falcon Drive, Coquitlam, British Columbia V3E 1X9 and legally described as follows:

Parcel Identifier: 005-185-467,
Legal Description: Lot 161 District Lot 346 Group 1 New Westminster
District Plan 53820

(the “**Property**”);

- (ii) the Property is facility number 43020;
- (iii) in connection with certain traffic upgrades on Guildford Way in Coquitlam, British Columbia, the City of Coquitlam (the “**City**”) requires the Board to grant a statutory right of way (the “**Right of Way**”) and a Section 219 covenant (the “**Covenant**”, and together with the Right of Way, the “**Charges**”) to permit the City to undertake certain traffic safety and utilities works on the portion of the Property shown in black outline on Plan EPP148283, a reduced copy of which is attached hereto as Schedule A;

- (iv) the Board has determined and hereby confirms that the granting of the Charges will neither conflict with nor detract from the regular or extracurricular program of any schools in School District No. 43 (Coquitlam) or the current or future educational needs of School District No. 43 (Coquitlam); and
- (v) the Board is satisfied that the Charges will benefit the Board and that the granting of the Charges will not interfere with the Board's use of the Property.

NOW THEREFORE BE IT RESOLVED as a Bylaw of the Board that the Board enter into the Charges and grant the Charges in favour of the City in the form required by the City, subject to such amendments as the Secretary-Treasurer may, in his or her discretion, consider advisable, and that the Board register the Charges against title to the Property in the Land Title Office.

BE IT FURTHER RESOLVED as a Bylaw of the Board that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Charges in such forms and with such amendments thereto as the Secretary-Treasurer may, in his or her discretion, consider advisable, and the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver all related and ancillary documents required to complete the granting of the Charges in favour of the City on such terms and conditions as the Secretary-Treasurer may, in his or her discretion, consider advisable as witnessed by the signature of the Secretary-Treasurer.

This Bylaw may be cited as "School District No. 43 (Coquitlam) Eagle Ridge Elementary School Utilities Right-of-Way and Covenant Bylaw, 2026".

Read a first time this 13 day of January, 2026.

Read a second time this 13 day of January, 2026.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on the 13 day of January, 2026, and finally passed and adopted this 13 day of January, 2026.

Corporate Seal

Chairperson of the Board

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 43 (Coquitlam) Eagle Ridge Elementary School Utilities Right-of-Way and Covenant Bylaw, 2026, adopted by the Board the 13 day of January, 2026.

Secretary-Treasurer

SCHEDULE A PLAN EPP148283

STATUTORY RIGHT OF WAY PLAN OVER PART OF LOT 161, DISTRICT LOT 346, GROUP 1 NEW WESTMINSTER DISTRICT, PLAN 53820

PLAN EPP148283

BCGS 520,026
PURSUANT TO SECTION 113 OF THE LAND TITLE ACT



ALL DISTANCES ARE IN METRES
THE INTENDED PLOT SIZE OF THIS PLAN IS
4320m BY 672m BY 955m IN HEIGHT (S-SIDE)
WHEN PLOTTED AT A SCALE OF 1:1000

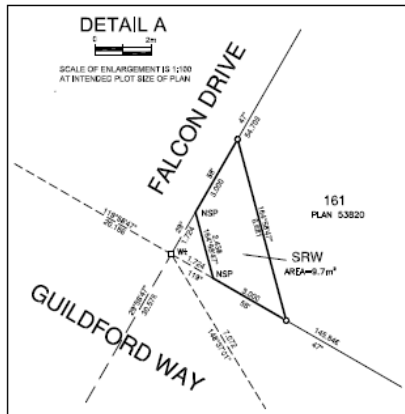
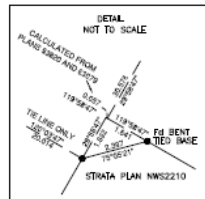
INTEGRATED SURVEY AREA No. 14, COQUITLAM NADES (CSRS) 4,3,3,BC,1,1/MVRD
GRID BEARINGS ARE DERIVED FROM DIFFERENTIAL DUAL FREQUENCY GNSS OBSERVATIONS
AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 18N

THE UTM COORDINATES AND ESTIMATED ABSOLUTE ACCURACY ACHIEVED ARE DERIVED
FROM DUAL FREQUENCY GNSS OBSERVATIONS TO BC ACTIVE CONTROL STATIONS
SURREY FIREHALL #2 (SDM 595734) AND VANCOUVER FIREHALL #1 (SDM 575594)

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS OTHERWISE SPECIFIED,
TO COMPUTE GRID DISTANCES, MULTIPLY GROUND-LEVEL DISTANCES BY THE COMBINED
FACTOR OF 0.999916. THE AVERAGE COMBINED FACTOR HAS BEEN DETERMINED BASED ON
A MEAN ELLIPSOIDAL ELEVATION OF 2.41 METRES.

SYMBOLS	DESCRIPTION
●	DENOTES CONTROL MONUMENT
○	DENOTES STANDARD IRON POST FOUND
○	DENOTES STANDARD IRON POST SET
■	DENOTES STANDARD LEAD PLUG FOUND
■	DENOTES STANDARD LEAD PLUG SET
△	DENOTES TRANSVERSE NUB SET
WT	DENOTES WITNESS
NF	DENOTES NOT FOUND
NSP	DENOTES NOT SUITABLE FOR POSTING

THIS PLAN SHOWS ONE OR MORE WITNESS POSTS
WHICH ARE NOT SET ON THE TRUE CORNER(S).
SOME LINES AND SYMBOLS HAVE BEEN EXAGGERATED
FOR CLARITY.



THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS
COMPLETED ON THE 9th DAY OF SEPTEMBER, 2023
EMILY S. FREEMAN, SOLS 515

File: 25Gulford29382731LR3

THIS PLAN LIES WITHIN THE METRO VANCOUVER REGIONAL DISTRICT.

CITY OF COQUITLAM
3000 GULF DRIFORD WAY
COQUITLAM, B.C.
V3B 7Y2
PHONE: 604-607-4325
email: info@coq.ca