Minutes

Scott Creek Middle School - PAC Meeting
March 2, 2026 5:00pm – 6:00pm
Location: Scott Creek Library or GOOGLE MEET

We acknowledge that our meeting today is on the traditional, ancestral unceded territory of the kʷikʷəƛə'm (Kwikwetlem First Nation). I thank the kʷikʷəƛə'm who continue to live on these lands and care for them, along with the waters and all that is above and below.

2024/2025 PAC Executive

- Ellie Hutton, President
- Leila Harrison, Vice President
- Jessica Jones, Treasurer
- Jana Juhnevica, Secretary
- Sabrina Aslam, DPAC

Contact: ScottCreekPAC@gmail.com

FYI Scott Creek PAC Constitution and Bylaws

Meeting link: PAC Meeting Google Meet

Meeting Agenda:

1. Call to Order / Welcome and Introductions

Attendance: LIST:

- Ellie Hutton, President
- Jana Juhnevica, Secretary
- Sabrina Aslam, DPAC
- Daren Fridge, Principal
- Anthony Veltri, Vice Principal

Note regarding quorum: Voting members in attendance are considered quorum so long as the general or special meeting agenda was called 7 days in advance of the meeting. If shorter notice was given for a special meeting then 50% of the executive plus the voting members present is considered quorum.

2. (1 min) Approval of Agenda

MOTION: Dawn SECONDER: Sabrina RESULT: Passed

3. (2 mins) Approval of Minutes of previous meeting(s): January 12, 2026 LINK

MOTION: Sabrina SECONDER: Jana RESULT: Passed

4. (10 mins) Administrative Report: Daren Fridge, Anthony Veltri

- Spring break in 2 weeks! March 13, back March 30
- Ski and snowboard club - thank you Sarah Webber from Montessori community. All 4 sessions happened despite the light snow season. Likely will happen again next year
- High school visits - tours happen before cross catchment applications now so families can review your catchment school in advance. Standing rule that you have to go to the catchment school tour
- Continuing art journaling - outside agency comes in. Run afterschool once a week. Encouraged by counsellors. Runs through April
- Lunar New Year celebrations. Whole community went to Walton celebration
- Saleema Noon presentation - a few opt outs. 93% participation rate. Parent evening went well. Body and Health is part of our curriculum and covered in PE and Science. Salema Noon does go above the coverage of the curriculum requirements.
- Pink shirt day - we don't do a formal assembly. We do have announcements and have it as part of our day.
- Dodgeball intramurals on now.
- District basketball winding down.
- Track winding up after Spring break.
- Dawn Hutchinson - runs a grade 5 basketball gymboree - offered our gym. Last Friday. Concession and grade 8 volunteers.
- Club connection afternoon still happening - better engagement now that we're doing it every second month. Once a month was too much. Next one is this Friday.
- Dance assembly - School finals. Parents can attend these events. Two groups from each community presenting. Very positive and supportive environment.
- Parent-teacher conference / student led conference last week - positive feedback from families.
- Learning updates (aka report cards) published next week.
- Pick up and drop off - please review email about what the rules are for being in the parking lot.
- PAC funding for staff - letting staff know closer to March break

5. (10 mins) President's Report: Ellie Hutton

- Emotion Coaching workshop - February 5th cancelled due to low interest (only 5 signed up compared to 40ish last year. Need date for late September, early October instead.
    - Make sure to communicate at start of year and be clear that it's RSVP
- Parents / Caregivers night - if we want to do this, need a volunteer. Leila to update
- FTE donation request update sent to families
- Will ask for staff appreciation lunch donations after spring break - we have almost enough to cover this year already. No need to ask.
- Clock fundraising - working on potential last minute fundraiser for community coupon books (back and forth with their organizer), and consider created by kids for custom printing of community shirts in early Fall (https://www.createdbykids.ca/)
- Updating our bylaws and constitution - Sabrina following up with friend
- Administrative requests - none pending beyond Clock fundraising
- AI for students
    - Co-pilot is part of MS suite - is the access point
    - Language around what the use of it is

6. (5 mins) DPAC Report: Sabrina Aslam

AI was on agenda at DPAC

BC Privacy commissioner spoke about safe integration into school environments

TikTok investigation about normalizing harmful content

7. (5 mins) Treasurer's Report: Jessica Jones

7.1 Fundraising goals for 2025/2026:

- ✅ Community T shirts - $12,000-15,000. Actual = $10,176.42 from Gaming account
- ✅ Saleema Noon. Note: already allocated from Gaming account
- ✅ FTE (staff/teacher classroom funds) - $3500 (paid from General account/donations)
- Staff appreciation in May - $1500 (paid from General account /donations). Note still have $818 allocated from last year out of the $2000 set aside and $1182 spent
- ✅ Grade 8 leaving ceremony - $1800 (from General account)
- ✅ Admin requests - TBD. If there are any, please send before next PAC meeting. Gym clock

7.2 Bank balance and available funds at Jan 12, 2026.
Note that we are unable to update the bank balances at this time and will have an update at next meeting in May.

Account	**Bank Balance**	**Allocated**	**Available**	**Notes**
General	$16,579.08	FYI FOOD COST ESTIMATE FOR HOT LUNCH NOT INCLUDED	$16,579.08	
Gaming	$25,401.67	$2467.50 $10,176.42	$12,757.75	$2467.50 for Saleema Noon $10,176.42 for community t-shirts
Total	**$41,980.75**		**$29,336.83**	

Gaming grant notes:

- $12,780. Down from last year because lower enrollment.
- Spent $17,000 last year

General account notes:

- Hot lunch payments are largely in. Still have rest of year to go for payments to vendors
- $3500 profits for hot lunch from last school year
- Staff appreciation - $2000. Expenses were $1182
- FTE - $890

8. Motions:

1. Allocate $1800 for Grade 8 Graduation Ceremony from general grant.

   MOTION: Ellie SECONDER: Sabrina RESULT: Passed

2. Allocate $10,000 for gym score clock from gaming grant.

   MOTION: Elie SECONDER: Sabrina RESULT: Passed

9. Open Discussion (Time Permitting)

Last hot lunch - $3300 to the vendor from the school. Karen should have cheque in hand.

10. Adjournment - planned for 6pm. TIMESTAMP

MOTION: Ellie SECONDER: Sabrina RESULT: Passed

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FYI Next Meetings:

May 4, 2026	5:00 PM	Scott Creek Library and online AGM and Election of Officers for 2026/2027