

**SCHOOL DISTRICT NO. 43 (COQUITLAM)
BOARD OF EDUCATION MINUTES**

**REGULAR PUBLIC BOARD MEETING
EDUCATION LEARNING CENTRE, ROOM 104**

TUESDAY, APRIL 28, 2026

Chair: Michael Thomas
Vice Chair: Rosey Manhas
Trustees: Carol Brodie
Chuck Denison
Lisa Park
Christine Pollock
Craig Woods

Regrets: Kerri Palmer Isaak

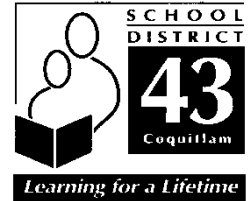
Administration:

Superintendent of Schools/CEO	Nadine Tambellini
Secretary-Treasurer/CFO	Nita Mikl
Assistant Superintendent	Anthony Ciolfitto
	Jeremy Clarke
	Andrea Hunter
	Paul McNaughton
	Stephen Whiffin
Executive Director, Facilities and Planning	Ivano Cecchini
Assistant Secretary-Treasurer,	Patricia Bigonzi
Corporate and Financial Services	
Assistant Director, Communications &	Ken Hoff
Community Relations	
Recording Secretary	Colleen Stavert

Michael Thomas, Board Chair, called the meeting to order at 7:00 p.m.

The Acknowledgement of Territory was expressed by Maple Creek Middle Vice-Principal Jesseca Eng.

The Chair asked if there were any additions or deletions to the agenda.



*Our mission is to ensure
quality learning opportunities for
all students of all ages*

PRESENT

CALL TO ORDER

**ACKNOWLEDGEMENT OF
TERRITORY**

**ACCEPTANCE OF
AGENDA**

a) Acceptance of

MANHAS/BRODIE moved acceptance of the agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

Representatives in attendance from the Coquitlam Teachers' Association (CTA), Canadian Union of Public Employees (CUPE) Local 561, Coquitlam Principals' & Vice-Principals' Association (CPVPA), and the District Parent Advisory Council (DPAC) introduced themselves.

The District Leadership Team (DLT) members in attendance introduced themselves.

Diether Malakoff, New Westminster & District Labour Council (NWDLC) delegate, spoke regarding today's Day of Mourning. On April 28, 2026, flags are lowered across the district to observe the National Day of Mourning dedicated to honouring workers who have lost their lives, suffered injuries or illnesses as a result of a work-related incident. SD43 remains committed to protecting staff and preventing workplace injuries.

There were no education matters to report.

The Chair asked if there were any amendments to the consent agenda, which included the following items:

- a) Approval of April 14, 2026, Regular Board Meeting Minutes
- b) Trustee Calendar Planning Report for Information
- c) Trustee Reports for Information

MANHAS/WOODS moved approval of the consent agenda.

Question was called.

MOTION CARRIED UNANIMOUSLY

There were no responses to previous delegations.

Agenda

INTRODUCTIONS a) Partner Groups

b) DLT

DELEGATIONS/ PRESENTATIONS a) New Westminster & District Labour Council - National Day of Mourning

EDUCATION

APPROVAL OF CONSENT AGENDA

RESPONSE TO PREVIOUS DELEGATIONS

Nadine Tambellini, Superintendent, conveyed the importance of student voice in the district. Recent meetings were conducted with students to obtain their feedback and suggestions regarding district sustainability and mental health supports.

Patricia Bigonzi, Assistant Secretary-Treasurer, provided a summary of the 2026/27 annual budget bylaw in the required Ministry of Education format. On February 17, 2026, a Special Public meeting was held to provide partner groups and the public an opportunity to provide input to help shape the proposed budget. On April 14, 2026, management tabled the budget and on April 21, 2026, the Board received feedback from the partner groups and public on the proposed budget.

Key aspects of this budget incorporate decisions that:

- Considered the multiple interests of all interested parties with a need to maintain a financially healthy District and create budget certainty through the usage of accumulated reserves.
- Limit the impact of grant underfunding while continuing to provide support for vulnerable learners and maximize resources for student success.
- Provide financial transparency, governance and accountability in the budget process and making decisions within a framework that is guided by and aligned with Directions 2025.

BRODIE/POLLOCK moved to hold all three readings and have the three readings, final passage and adoption of the 2026/27 Annual Budget Bylaw in the amount of \$523,792,819.

Question was called.

MOTION CARRIED UNANIMOUSLY

BRODIE/PARK moved first reading of the 2026/27 Annual Budget Bylaw in the amount of \$523,792,819.

Question was called.

MOTION CARRIED UNANIMOUSLY

DISTRICT STAFF REPORTS

a) Superintendent Report

i) Superintendent's Update

UNFINISHED BUSINESS

a) 2026/27 Annual Budget Bylaw

POLLOCK/MANHAS moved second reading of the 2026/27 Annual Budget Bylaw in the amount of \$523,792,819.

Question was called. MOTION CARRIED UNANIMOUSLY

WOODS/DENISON moved third and final reading, final passage, and adoption of the 2026/27 Annual Budget Bylaw in the amount of \$523,792,819.

Question was called. MOTION CARRIED UNANIMOUSLY

Chair Thomas thanked Secretary-Treasurer Nita Mikl, Assistant Secretary-Treasurer Patricia Bigonzi and the Finance team for their commendable efforts in the preparation of the 2026/27 budget.

Secretary-Treasurer Nita Mikl announced there are no plans to conduct teacher layoffs for the 2026/27 school year.

A copy of the 2026/27 Annual Budget Bylaw is attached to the official minutes.

At 8:00 p.m. the Chair opened the floor to questions.

A trustee expressed appreciation for the budget's focus on efficiency. The trustee also expressed gratitude to the partner groups for their budget input and the leadership for putting people first.

CTA President Ken Christensen requested there be consideration given to re-establish any eliminated positions resulting from declining student enrolment.

Ivano Cecchini, Executive Director, Facilities & Planning, provided information regarding the 2026-2027 Capital Response Letter. The BC Ministry of Education and Child Care advised of their support for advancing project development or delivery of seven capital projects for 2026-2027.

MANHAS/WOODS moved to hold all three readings and have the three readings, final passage and adoption of the 2026/27 Five Year Capital Plan Bylaw.

QUESTION PERIOD

a) Trustees

b) Gallery

NEW BUSINESS

a) 2026-2027 Five Year Capital Plan Bylaw

Question was called.

MOTION CARRIED UNANIMOUSLY

POLLOCK/BRODIE moved first reading of the 2026/27 Five Year Capital Plan Bylaw.

Question was called.

MOTION CARRIED UNANIMOUSLY

WOODS/BRODIE moved second reading of the 2026/27 Five Year Capital Plan Bylaw.

Question was called.

MOTION CARRIED UNANIMOUSLY

MANHAS/PARK moved third and final reading, final passage, and adoption of the 2026/27 Five Year Capital Plan Bylaw.

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Ministry's 2026-2027 Capital Response Letter is attached to the official minutes.

Patricia Bigonzi, Assistant Secretary-Treasurer, provided an overview of Capital Bylaw No. 3, Amendment Bylaw No. 2.5-2026, which sets the School Site Acquisition Charge (SSAC) rates. The District had identified six elementary school sites in its 2026/27 Five-Year Capital Plan submission totaling 11.1 hectares of land with an estimated cost of \$192,724,900 at Riverwalk, Marigold, Port Moody Centre, Fraser Mills, Coquitlam City Centre, and Hazel Coy. The Ministry has accepted the eligible school site requirement as part of their response to the 2026-27 Five Year Capital Plan. The Board of Education may proceed to adopt a bylaw setting the School Site Acquisition Charges for the School District. Capital Plan Bylaw No. 3, Amendment Bylaw No. 2.5-2026, once adopted, will be forwarded to the local municipalities and villages advising them of the rates, which will come into effect after 60 days (June 28, 2026).

b) 2026-2027 School Site Acquisition Charge Bylaw

BRODIE/MANHAS moved to pass a motion to hold all three readings and have all three readings, final passage and adoption of Capital Bylaw No. 3, Amendment Bylaw No. 2.5-2026.

Question was called.

MOTION CARRIED UNANIMOUSLY

DENISON/MANHAS moved first reading of Capital Bylaw No. 3, Amendment Bylaw No. 2.5-2026 which sets the School Site Acquisition Charge rates.

Question was called. MOTION CARRIED UNANIMOUSLY

PARK/POLLOCK moved second reading of Capital Bylaw No. 3, Amendment Bylaw No. 2.5-2026 which sets the School Site Acquisition Charge rates.

Question was called. MOTION CARRIED UNANIMOUSLY

WOODS/DENISON moved third and final reading, final passage, and adoption of Capital Bylaw No. 3, Amendment Bylaw No. 2.5-2026 which sets the School Site Acquisition Charge rates.

Question was called. MOTION CARRIED UNANIMOUSLY

A copy of the Capital Bylaw No. 3, Amendment Bylaw No. 2.5-2026 is attached to the official minutes.

Ivano Cecchini, Executive Director, Facilities & Planning, and Rimon Estawro, Assistant Director, Capital Projects & Planning, advised of notification that the “New Spaces” grant funding program for childcare have been paused but there will be more limited funds available through a new program called “School Age Care on School Grounds”. The intention of the program is to provide funds for school districts to cover such things as minor renovations to existing schools or to purchase items that make existing spaces usable for before and after school care. Based on available staff resources, staff are recommending that we apply for four sites each with 24 spaces at Nestor, Mary Hill, Eagle Ridge, and Panorama Ridge Elementary schools.

Trustee inquiries regarding the maximum amount of funding per space, designated primary and secondary spaces for before and after school care, and district-run versus not-for-profit providers were responded to.

WOODS/PARK moved to support an application for funding under the “School Age Care on School Grounds” program.

c) Child Care Resolution

Question was called.

MOTION CARRIED UNANIMOUSLY

A copy of the Potential School Age Care on School Grounds Funding memo is attached to the official minutes.

There were no Notices of Motion for discussion.

Trustee Christine Pollock provided an update regarding the SD43 Education Foundation. The foundation received 24 grant applications this school year which included requests for things such as support for music programs, new football helmets, and field trips that wouldn't have otherwise occurred. Over \$20,000 was provided in grants for this cycle to help students pursue their areas of interest.

A trustee provided information regarding the Coquitlam Foundation, which offers scholarships and bursaries primarily distributed to SD43 graduating high school students in need of financial support.

At 7:52 p.m. the Chair opened the floor to questions.

There were no trustee questions.

There were no questions from the gallery.

POLLOCK/BRODIE moved to adjourn the meeting at 7:53 p.m.

Question was called.

MOTION CARRIED UNANIMOUSLY

NOTICES OF MOTION

ITEMS OF TRUSTEE BUSINESS

a) SD43 Education Foundation Report

QUESTION PERIOD

a) Trustees

b) Gallery

ADJOURNMENT

"Original Signed by"

Chair

"Original Signed by"

Secretary-Treasurer

ONE IS TOO MANY

APRIL

28

**DAY OF
MOURNING**

for workers killed or injured on the job

**DEDICATING OURSELVES TO
MAKING WORKPLACES SAFER**



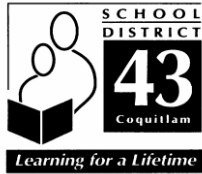
co-hosted by the
City of New Westminster



NEW WESTMINSTER &
DISTRICT LABOUR COUNCIL

Please Join the New Westminster & District Labour Council, Mayor and Council of the City of New Westminster and Local Labour Leaders

11:00AM, Westminster Pier Park, New Westminster

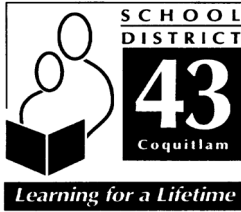


BOARD OF EDUCATION

Calendar Planning

April 14, 2026

APRIL 2026			
28	Board Meeting	ELC, Board Room	7:00pm
MAY 2026			
5	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
12	Board Meeting	ELC, Board Room	7:00pm
JUNE 2026			
4	District Retirement Event	ELC, Board Room	5:30pm
9	Finance and Audit Committee Meeting	ELC, Board Room	4:00pm
15	SD43/City of Coquitlam Liaison Meeting	Coquitlam City Hall	4:00pm
16	Board Meeting	ELC, Board Room	7:00pm
23	SD43/City of Port Moody Liaison Meeting	Port Moody City Hall	4:00pm



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Office of the Secretary-Treasurer

MEMORANDUM

TO: Board of Education

FROM: Nita Mikl, Secretary-Treasurer/CFO

DATE: April 28, 2026

SUBJECT: Record of In Camera Meetings

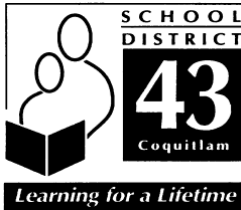
As per Section 72(3) of the *School Act*, the Board of Education reports that the following items were addressed at in camera meetings:

In Camera meeting held on April 14, 2026:

1. Financial Matters
2. Other Matters

In Camera meeting held on April 21, 2026:

1. Land Matter
2. Financial Matter
3. Other Matters



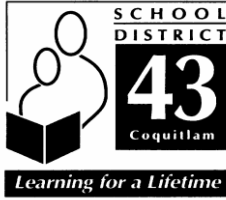
BOARD OF EDUCATION

TRUSTEE REPORT

APRIL 28, 2026

Vice Chair Manhas participated in the following activities, events and meetings:

- Feb 3/2026 - Visit to Mountain View Elementary
- Feb 4/2026 - Attended Pinetree Secondary Black History Month Event
- Feb 18/2026 - Tour of Moody Elementary School
- March 11/2026 – I had the pleasure of touring Millard Middle School with teacher extraordinaire Cass Neigum. I was deeply impressed by the food, clothing, and book program that Ms. Neigum is running out of Millard Middle. This extensive program is coordinated on her own time while she works full-time as a teacher. Although she receives support from Lisa, the youth worker, and one volunteer parent, Maria, the scope of this work is significant and cannot be sustained without additional support. The dedication demonstrated by Ms. Neigum reflects a strong commitment to her students and the wider community.
- April 2/2026 - Gleneagle Secondary School hosted its 10th annual Sleep Out, organized by the student leadership group. I was honored to attend and participate in the event, including a meaningful group discussion focused on youth homelessness. Under the guidance of Mr. Adam Hayes, the students demonstrated exceptional leadership and organization throughout the planning and execution of the event. The evening was well structured, safely managed, and aligned with its educational and community-building objectives. The event was also highly successful in its fundraising efforts, raising over **\$5,000** in support of the cause. Overall, the Sleep Out was an impactful initiative that highlighted student leadership, social awareness, and community engagement.
- April 9-11/2026 - I attended the BCSTA AGM and Conference, which was highly informative. I gained valuable insight into initiatives and developments taking place across other districts throughout the province.
- April 16/2026 - I was honored to be part of the Capstone event at PMSS. It was incredible to see students showcase their talents, aspirations, and journeys from Grades 9 to 12, and to hear what they learned throughout the process.



SCHOOL DISTRICT NO. 43 (COQUITLAM)

CORPORATE and FINANCIAL SERVICES DEPARTMENT

MEMORANDUM

TO: Board of Education

FROM: Nita Mikl, Secretary-Treasurer/CFO
Patricia Bigonzi, Assistant Secretary-Treasurer

DATE: April 28th, 2026

SUBJECT: **2026/27 Annual Budget Bylaw**

COPIED TO: District Leadership Team

Recommended Action: That the Board of Education pass a motion to hold all three readings and have all three readings, final passage, and adoption of the 2026/27 Annual Budget Bylaw.

Background: Attached are the 2026/27 Annual Budget and Bylaw in the required Ministry of Education format. A summary of the budget by fund is also presented below.

On February 17th, a Special Public meeting was held to provide partner groups and the public an opportunity to provide input to help shape the proposed budget. On April 14th, management tabled the budget and on April 21st, the Board received feedback from the partner groups and the public on the proposed budget.

Key aspects of this budget incorporate decisions that:

- Considered the multiple interests of all interested parties with a need to maintain a financially healthy District and create budget certainty through the usage of accumulated reserves.
- Limit the impact of grant underfunding while continuing to provide support for vulnerable learners and maximize resources for student success.
- Provide financial transparency, governance and accountability in the budget process and making decisions within a framework that is guided by and aligned with Directions 2025.

	Statement 2	Schedule 2	Schedule 3	Schedule 4
	Total	Operating Fund	Special Purpose Fund	Capital Fund
Revenues				
Grants	\$440,336,568	\$377,983,867	\$62,352,701	
Tuition	\$22,320,876	\$22,320,876		
Other Revenue	\$14,453,053	\$779,002	\$13,074,051	\$600,000
Rentals and Leases	\$3,218,022	\$2,818,022		\$400,000
Investment Income	\$5,800,000	\$5,000,000		\$800,000
Amortization of Deferred Capital Revenue	\$20,000,000			\$20,000,000
Total Revenue	\$506,128,519	\$408,901,767	\$75,426,752	\$21,800,000
Expenses				
Instruction	\$419,699,500	\$345,741,627	\$73,957,873	
District Administration	\$19,249,255	\$19,036,755	\$212,500	
Operations and Maintenance	\$75,021,158	\$45,624,666	\$1,146,492	\$28,250,000
Transportation	\$858,606	\$748,719	\$109,887	
Debt Services	\$12,800			\$12,800
Total Expenses	\$514,841,319	\$411,151,767	\$75,426,752	\$28,262,800
Net Revenue (Expense)	(\$8,712,800)	(\$2,250,000)	\$0	(\$6,462,800)
Budgeted Prior Year Surplus Appropriation				
Budgeted 2022/23 Surplus Usage	\$1,250,000	\$1,250,000		
Budgeted 2023/24 Surplus Usage	\$1,250,000	\$1,250,000		
Budgeted 2024/25 Surplus Usage	\$1,250,000	\$1,250,000		
Additional Surplus Usage	\$1,000,000	\$1,000,000		
Total Budgeted Prior Year Surplus Appropriation	\$4,750,000	\$4,750,000	\$0	\$0
Net Transfers (to) from other funds				
Capital Assets Purchased - Operating	\$0	(\$2,451,500)		\$2,451,500
Capital Lease Payment	\$0	(\$48,500)		\$48,500
Transfer to Local Capital	\$0	\$0		\$0
Capital Assets Purchased - Local Capital	\$6,500,000			\$6,500,000
Capital Assets Purchased - Transfer from Local Capital	(\$6,500,000)			(\$6,500,000)
Total Net Transfers	\$0	(\$2,500,000)	\$0	\$2,500,000
Budgeted Surplus (Shortfall), for the year	(\$3,962,800)	\$0	\$0	(\$3,962,800)

Budget Bylaw Amount	
Operating - Total Expense	\$411,151,767
Operating - Capital Assets Purchased	\$2,451,500
Special Purpose Funds - Total Expense	\$75,426,752
Capital Fund - Total Expenses	\$28,262,800
Capital Assets Purchased - Transfer from Local Capital	\$6,500,000
Total Budget Bylaw Amount	\$523,792,819

Annual Budget

School District No. 43 (Coquitlam)

June 30, 2027

School District No. 43 (Coquitlam)

June 30, 2027

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2026/2027 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 43 (Coquitlam) Annual Budget Bylaw for fiscal year 2026/2027.
3. The attached Statement 2 showing the estimated revenue and expense for the 2026/2027 fiscal year and the total budget bylaw amount of \$523,792,819 for the 2026/2027 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2026/2027.

READ A FIRST TIME THE 28th DAY OF APRIL, 2026;

READ A SECOND TIME THE 28th DAY OF APRIL, 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF APRIL, 2026;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 43 (Coquitlam) Annual Budget Bylaw 2026/2027, adopted by the Board the 28th DAY OF APRIL, 2026.

Secretary Treasurer

School District No. 43 (Coquitlam)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	32,821.110	33,132.125
Adult	190.000	188.406
Other	678.125	678.188
Total Ministry Operating Grant Funded FTE's	33,689.235	33,998.719
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	437,524,803	444,063,006
Federal Grants	2,811,765	3,555,178
Tuition	22,320,876	23,595,876
Other Revenue	14,433,053	15,457,590
Rentals and Leases	3,218,022	3,068,022
Investment Income	5,600,000	5,216,000
Amortization of Deferred Capital Revenue	21,000,000	20,000,000
Total Revenue	506,908,519	514,955,672
Expenses		
Instruction	419,699,500	425,379,828
District Administration	19,249,255	20,121,313
Operations and Maintenance	75,021,158	74,466,438
Transportation and Housing	858,606	858,556
Debt Services	12,800	12,800
Total Expense	514,841,319	520,838,935
Net Revenue (Expense)	(7,932,800)	(5,883,263)
Budgeted Allocation (Retirement) of Surplus (Deficit)	4,750,000	3,750,000
Budgeted Surplus (Deficit), for the year	(3,182,800)	(2,133,263)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(3,182,800)	(2,133,263)
Budgeted Surplus (Deficit), for the year	(3,182,800)	(2,133,263)

School District No. 43 (Coquitlam)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	411,151,767	410,951,646
Operating - Tangible Capital Assets Purchased	2,451,500	2,451,500
Special Purpose Funds - Total Expense	75,426,752	82,674,489
Capital Fund - Total Expense	28,262,800	27,212,800
Capital Fund - Tangible Capital Assets Purchased from Local Capital	6,500,000	7,000,000
Total Budget Bylaw Amount	523,792,819	530,290,435

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
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Signature of the Superintendent	Date Signed
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Signature of the Secretary Treasurer	Date Signed
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School District No. 43 (Coquitlam)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2027

	2027 Annual Budget \$	2026 Amended Annual Budget \$
Surplus (Deficit) for the year	(7,932,800)	(5,883,263)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(2,451,500)	(2,451,500)
From Local Capital	(6,500,000)	(7,000,000)
From Deferred Capital Revenue	(44,600,000)	(28,000,000)
Other Provincial Capital		(750,000)
Other Non-Provincial Capital	(250,000)	(30,790,500)
Total Acquisition of Tangible Capital Assets	(53,801,500)	(68,992,000)
Amortization of Tangible Capital Assets	28,000,000	27,000,000
Total Effect of change in Tangible Capital Assets	(25,801,500)	(41,992,000)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(33,734,300)	(47,875,263)

School District No. 43 (Coquitlam)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2027

	2027 Annual Budget \$	2026 Amended Annual Budget \$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	377,983,867	378,027,746
Tuition	22,320,876	23,595,876
Other Revenue	779,002	1,673,539
Rentals and Leases	2,818,022	2,668,022
Investment Income	5,000,000	4,516,000
Total Revenue	408,901,767	410,481,183
Expenses		
Instruction	345,741,627	344,167,563
District Administration	19,036,755	19,908,813
Operations and Maintenance	45,624,666	46,126,601
Transportation and Housing	748,719	748,669
Total Expense	411,151,767	410,951,646
Net Revenue (Expense)	(2,250,000)	(470,463)
Budgeted Prior Year Surplus Appropriation	4,750,000	3,750,000
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(2,451,500)	(2,451,500)
Local Capital		(779,537)
Other	(48,500)	(48,500)
Total Net Transfers	(2,500,000)	(3,279,537)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 43 (Coquitlam)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2027

	2027 Annual Budget \$	2026 Amended Annual Budget \$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	375,403,269	375,502,423
Other Ministry of Education and Child Care Grants		
Pay Equity	706,353	706,353
Funding for Graduated Adults	1,673,817	1,618,542
Student Transportation Fund	81,641	81,641
Foundation Skills Assessment (FSA) Scorer Grant	28,656	28,656
NGN Self-Provisioned Site Grant	90,131	90,131
Total Provincial Grants - Ministry of Education and Child Care	377,983,867	378,027,746
Tuition		
Continuing Education	303,376	303,376
International and Out of Province Students	22,017,500	23,292,500
Total Tuition	22,320,876	23,595,876
Other Revenues		
Miscellaneous		
Miscellaneous Revenues	779,002	1,673,539
Total Other Revenue	779,002	1,673,539
Rentals and Leases	2,818,022	2,668,022
Investment Income	5,000,000	4,516,000
Total Operating Revenue	408,901,767	410,481,183

School District No. 43 (Coquitlam)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
	\$	\$
Salaries		
Teachers	176,114,764	178,129,489
Principals and Vice Principals	20,377,026	20,659,932
Educational Assistants	34,094,181	31,819,241
Support Staff	33,215,914	33,216,031
Other Professionals	8,904,397	9,119,167
Substitutes	17,446,085	17,527,550
Total Salaries	290,152,367	290,471,410
Employee Benefits	86,446,126	84,378,782
Total Salaries and Benefits	376,598,493	374,850,192
Services and Supplies		
Services	9,531,738	9,685,256
Student Transportation	694,200	694,200
Professional Development and Travel	2,406,437	2,392,182
Rentals and Leases	588,848	533,573
Dues and Fees	1,992,088	1,892,088
Insurance	1,912,649	2,000,149
Supplies	11,054,730	12,091,422
Utilities	6,372,584	6,812,584
Total Services and Supplies	34,553,274	36,101,454
Total Operating Expense	411,151,767	410,951,646

School District No. 43 (Coquitlam)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2027

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	131,526,730	1,255,597	48,244	1,311,878		8,995,364	143,137,813
1.03 Career Programs			494,644			3,587	498,231
1.07 Library Services			472,099			17,168	489,267
1.08 Counselling	5,842,902					392,351	6,235,253
1.10 Inclusive Education	22,259,099	153,568	31,690,480	131,896	99,942	4,418,584	58,753,569
1.30 English Language Learning	5,772,636			3,195		387,633	6,163,464
1.31 Indigenous Education	328,560	170,955	1,100,760	50,970		1,013	1,652,258
1.41 School Administration		16,976,729		7,283,278		711,226	24,971,233
1.60 Summer School	1,119,745	253,957	95,634	129,808		8,930	1,608,074
1.61 Continuing Education	2,001,291	245,935		843,716	99,942	53,102	3,243,986
1.62 International and Out of Province Students	7,263,801	313,290	192,320	307,155	385,711	396,349	8,858,626
1.64 Other							-
Total Function 1	176,114,764	19,370,031	34,094,181	10,061,896	585,595	15,385,307	255,611,774
4 District Administration							
4.11 Educational Administration		849,079		118,082	1,500,711	3,543	2,471,415
4.40 School District Governance					665,107		665,107
4.41 Business Administration				2,293,248	4,431,753	52,832	6,777,833
Total Function 4	-	849,079	-	2,411,330	6,597,571	56,375	9,914,355
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration		157,916		190,739	1,156,525	28,730	1,533,910
5.50 Maintenance Operations				19,088,981	340,025	1,949,636	21,378,642
5.52 Maintenance of Grounds				1,448,208		25,594	1,473,802
5.56 Utilities					191,862		191,862
Total Function 5	-	157,916	-	20,727,928	1,688,412	2,003,960	24,578,216
7 Transportation and Housing							
7.41 Transportation and Housing Administration				14,760	32,819	443	48,022
7.70 Student Transportation							-
Total Function 7	-	-	-	14,760	32,819	443	48,022
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	176,114,764	20,377,026	34,094,181	33,215,914	8,904,397	17,446,085	290,152,367

School District No. 43 (Coquitlam)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2027

	Total Salaries \$	Employee Benefits \$	Total Salaries and Benefits \$	Services and Supplies \$	2027 Annual Budget \$	2026 Amended Annual Budget \$
1 Instruction						
1.02 Regular Instruction	143,137,813	43,532,889	186,670,702	6,234,589	192,905,291	194,135,182
1.03 Career Programs	498,231	167,704	665,935	180,720	846,655	843,678
1.07 Library Services	489,267	160,060	649,327	410,830	1,060,157	1,057,316
1.08 Counselling	6,235,253	1,867,607	8,102,860	500	8,103,360	7,870,473
1.10 Inclusive Education	58,753,569	17,608,175	76,361,744	900,885	77,262,629	73,353,161
1.30 English Language Learning	6,163,464	1,845,147	8,008,611	88,576	8,097,187	8,670,390
1.31 Indigenous Education	1,652,258	454,620	2,106,878	32,172	2,139,050	2,216,020
1.41 School Administration	24,971,233	6,916,816	31,888,049	290,050	32,178,099	32,462,922
1.60 Summer School	1,608,074	287,600	1,895,674	62,866	1,958,540	1,958,540
1.61 Continuing Education	3,243,986	719,055	3,963,041	787,023	4,750,064	4,694,789
1.62 International and Out of Province Students	8,858,626	2,434,431	11,293,057	4,725,838	16,018,895	16,483,392
1.64 Other	-	-	-	421,700	421,700	421,700
Total Function 1	255,611,774	75,994,104	331,605,878	14,135,749	345,741,627	344,167,563
4 District Administration						
4.11 Educational Administration	2,471,415	738,799	3,210,214	1,664,712	4,874,926	4,880,286
4.40 School District Governance	665,107	182,237	847,344	193,750	1,041,094	1,070,355
4.41 Business Administration	6,777,833	2,012,038	8,789,871	4,330,864	13,120,735	13,958,172
Total Function 4	9,914,355	2,933,074	12,847,429	6,189,326	19,036,755	19,908,813
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,533,910	388,302	1,922,212	1,007,119	2,929,331	2,928,956
5.50 Maintenance Operations	21,378,642	6,573,080	27,951,722	5,659,519	33,611,241	33,722,035
5.52 Maintenance of Grounds	1,473,802	490,999	1,964,801	661,978	2,626,779	2,618,065
5.56 Utilities	191,862	52,570	244,432	6,212,883	6,457,315	6,857,545
Total Function 5	24,578,216	7,504,951	32,083,167	13,541,499	45,624,666	46,126,601
7 Transportation and Housing						
7.41 Transportation and Housing Administration	48,022	13,997	62,019	-	62,019	61,969
7.70 Student Transportation	-	-	-	686,700	686,700	686,700
Total Function 7	48,022	13,997	62,019	686,700	748,719	748,669
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	290,152,367	86,446,126	376,598,493	34,553,274	411,151,767	410,951,646

School District No. 43 (Coquitlam)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	59,540,936	66,035,260
Federal Grants	2,811,765	3,555,178
Other Revenue	13,074,051	13,084,051
Total Revenue	75,426,752	82,674,489
Expenses		
Instruction	73,957,873	81,212,265
District Administration	212,500	212,500
Operations and Maintenance	1,146,492	1,139,837
Transportation and Housing	109,887	109,887
Total Expense	75,426,752	82,674,489
Budgeted Surplus (Deficit), for the year	-	-

School District No. 43 (Coquitlam)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2027

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year			7,245,033						
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	1,146,492	1,299,465		320,000	117,600	514,127	1,735,490	2,503,050	47,161,930
Federal Grants									
Other			12,000,000						
Investment Income									
	1,146,492	1,299,465	12,000,000	320,000	117,600	514,127	1,735,490	2,503,050	47,161,930
Less: Allocated to Revenue	1,146,492	1,299,465	12,500,000	320,000	117,600	514,127	1,735,490	2,503,050	47,161,930
Deferred Revenue, end of year	-	-	6,745,033	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	1,146,492	1,299,465		320,000	117,600	514,127	1,735,490	2,503,050	47,161,930
Federal Grants									
Other Revenue			12,500,000						
	1,146,492	1,299,465	12,500,000	320,000	117,600	514,127	1,735,490	2,503,050	47,161,930
Expenses									
Salaries									
Teachers					62,527	160,543			34,220,856
Principals and Vice Principals								340,000	
Educational Assistants		1,039,922					925,560	1,443,426	
Support Staff				222,040			222,768		
Other Professionals									
Substitutes				9,801		5,000			1,564,525
	-	1,039,922	-	231,841	62,527	165,543	1,148,328	1,783,426	35,785,381
Employee Benefits		259,543		78,587	17,247	49,434	399,570	609,624	11,376,549
Services and Supplies	1,146,492		12,500,000	9,572	37,826	299,150	187,592	110,000	
	1,146,492	1,299,465	12,500,000	320,000	117,600	514,127	1,735,490	2,503,050	47,161,930
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund				80,000					

School District No. 43 (Coquitlam)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2027

Schedule 3A

	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children (CR4YC)	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund	Professional Learning Grant	National School Food Program	PRP Day Treatment
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year							146,020		
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	90,909	47,000	6,750	19,000	175,000	3,544,529		531,050	182,524
Federal Grants									
Other									
Investment Income									
	90,909	47,000	6,750	19,000	175,000	3,544,529	-	531,050	182,524
Less: Allocated to Revenue	90,909	47,000	6,750	19,000	175,000	3,544,529	146,020	531,050	182,524
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	90,909	47,000	6,750	19,000	175,000	3,544,529	146,020	531,050	182,524
Federal Grants									
Other Revenue									
	90,909	47,000	6,750	19,000	175,000	3,544,529	146,020	531,050	182,524
Expenses									
Salaries									
Teachers					29,668	314,520			100,874
Principals and Vice Principals									
Educational Assistants									21,871
Support Staff						465,229			
Other Professionals					88,000				
Substitutes						35,000			
	-	-	-	-	117,668	814,749	-	-	122,745
Employee Benefits					37,332	220,739			43,587
Services and Supplies	90,909	47,000	6,750	19,000	20,000	2,509,041	146,020	531,050	16,192
	90,909	47,000	6,750	19,000	175,000	3,544,529	146,020	531,050	182,524
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund									

School District No. 43 (Coquitlam)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2027

Schedule 3A

	Sundry Programs	Staff Development	Sick Leave Benefit Plan	LINC (Fed)	Apprenticeship Program	SWIS (Fed)	Community Connections	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	28,167	35,830	268,572		269,840		30,457	8,023,919
Add: Restricted Grants								
Provincial Grants - Ministry of Education and Child Care								59,394,916
Federal Grants				2,073,302		738,463		2,811,765
Other	15,000	20,000			225,000		100,000	12,360,000
Investment Income			15,000					15,000
	15,000	20,000	15,000	2,073,302	225,000	738,463	100,000	74,581,681
Less: Allocated to Revenue	25,000	35,000	25,000	2,073,302	369,051	738,463	120,000	75,426,752
Deferred Revenue, end of year	18,167	20,830	258,572	-	125,789	-	10,457	7,178,848
Revenues								
Provincial Grants - Ministry of Education and Child Care								59,540,936
Federal Grants				2,073,302		738,463		2,811,765
Other Revenue	25,000	35,000	25,000		369,051		120,000	13,074,051
	25,000	35,000	25,000	2,073,302	369,051	738,463	120,000	75,426,752
Expenses								
Salaries								
Teachers				732,371	154,068			35,775,427
Principals and Vice Principals				83,954	23,525	44,046		491,525
Educational Assistants				7,116		377,507		3,815,402
Support Staff				241,641		61,895		1,213,573
Other Professionals				12,365				100,365
Substitutes								1,614,326
	-	-	-	1,077,447	177,593	483,448	-	43,010,618
Employee Benefits				334,905	63,760	176,384		13,667,261
Services and Supplies	25,000	35,000	25,000	660,951	127,698	78,631	120,000	18,748,874
	25,000	35,000	25,000	2,073,302	369,051	738,463	120,000	75,426,752
Net Revenue (Expense)	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund								80,000

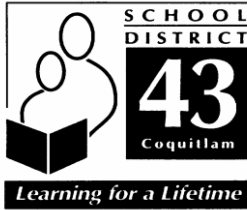
School District No. 43 (Coquitlam)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2027

	2027 Annual Budget			2026 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Other Revenue	100,000	480,000	580,000	700,000
Rentals and Leases		400,000	400,000	400,000
Investment Income		600,000	600,000	700,000
Amortization of Deferred Capital Revenue	21,000,000		21,000,000	20,000,000
Total Revenue	21,100,000	1,480,000	22,580,000	21,800,000
Expenses				
Operations and Maintenance	100,000	150,000	250,000	200,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	28,000,000		28,000,000	27,000,000
Debt Services				
Capital Lease Interest		12,800	12,800	12,800
Total Expense	28,100,000	162,800	28,262,800	27,212,800
Net Revenue (Expense)	(7,000,000)	1,317,200	(5,682,800)	(5,412,800)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	2,451,500		2,451,500	2,451,500
Local Capital			-	779,537
Capital Lease Payment		48,500	48,500	48,500
Total Net Transfers	2,451,500	48,500	2,500,000	3,279,537
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	500,000	(500,000)	-	
Tangible Capital Assets WIP Purchased from Local Capital	6,000,000	(6,000,000)	-	
Principal Payment				
Capital Lease	37,500	(37,500)	-	
Settlement of Asset Retirement Obligation from Local Capital	150,000	(150,000)	-	
Total Other Adjustments to Fund Balances	6,687,500	(6,687,500)	-	
Budgeted Surplus (Deficit), for the year	2,139,000	(5,321,800)	(3,182,800)	(2,133,263)



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Facilities & Planning Services

MEMORANDUM

TO: Board of Education

FROM: Nita Mikl, Secretary-Treasurer/CFO
Ivano Cecchini, Executive Director, Facilities and Planning Services

DATE: April 28, 2026

SUBJECT: **2026/27 Five Year Capital Plan Bylaw**

COPIED TO: District Leadership Team

Recommended Action: That the Board of Education pass a motion to hold all three readings and have the three readings, final passage, and adoption of the 2026/27 Five Year Capital Plan Bylaw.

Background: The Ministry of Education has responded to our 2026/27 Five Year Capital Plan submission made and approved by the Board in June 2025, by advising support for advancing project development or delivery of the following capital projects for 2026/27, as per the attached Ministry letter:

1. Como Lake Middle - SEP – Roofing Upgrades
2. Nestor Elementary – SEP – HVAC Upgrades
3. Blakeburn Elementary – SEP – HVAC Upgrades
4. Rochester Elementary – CNCP – HVAC upgrades
5. Glenayre Elementary – CNCP – HVAC Upgrades
6. Panorama Heights Elementary – PEP – Universally Accessible Playground
7. Ranch Park Elementary – PEP - Universally Accessible Playground

In accordance with the *School Act*, the Board is to adopt a single capital bylaw for the approved 2026/27 Five Year Capital Plan.

Projects cannot proceed until the bylaw is approved and a signed Annual Program Funding Agreement is received from the Ministry.

Attachments:

- Capital Plan Bylaw
- Capital Budget Outcomes and Next Steps Letter (March 27, 2026)

CAPITAL BYLAW NO. 2026/27-CPSD43-01

CAPITAL PLAN 2026/27

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 43 (Coquitlam) (hereinafter called the "Board") has submitted a capital plan to the Minister of Infrastructure (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2026/27 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 27, 2026, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 43 (Coquitlam) Capital Bylaw No. 2026/27-CPSD43-01.

READ A FIRST TIME THE 28th DAY OF APRIL 2026;
READ A SECOND TIME THE 28th DAY OF APRIL 2026;
READ A THIRD TIME, PASSED THE 28th DAY OF APRIL 2026.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 43 (Coquitlam) Capital Bylaw No. 2026/27-CPSD43-01 adopted by the Board the 28th DAY OF APRIL 2026.

Secretary-Treasurer



March 27, 2026
Our Ref. 27089

Nadine Tambellini
Superintendent
Coquitlam School District (SD43)

Email Address: ntambellini@sd43.bc.ca

Dear Nadine Tambellini:

Thank you for your organization's Capital Plan Submission, which was provided last year to the Ministry of Infrastructure.

This letter provides:

- 1) Direction for advancing supported capital projects in your submission (Appendix A).
- 2) Important information regarding your upcoming Capital Planning submission (Appendix B).

If you have questions about the information provided, please reach out to me or the contacts provided in the attached materials.

Sincerely,

Bobbi Plecas
Deputy Minister

pc: Nita Mikl, Secretary-Treasurer, Coquitlam School District (SD43)

Education and Child Care Capital Branch

Appendix A: Direction for advancing supported capital projects

Capital Bylaw No.: 2026/27-CPSD43-01

Projects in Business Case Development

New Projects

There are no new projects identified at this time to proceed to business case development.

Minor Capital Projects

The table below reflects minor capital projects that are approved for funding and can proceed to procurement in the following program areas:

- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Funding allocation for minor capital projects

Facility Name	Program Project Description	Amount funded by Ministry
Como Lake Middle	SEP - Roofing Upgrades	\$750,000
Nestor Elementary	SEP - HVAC Upgrades	\$650,000
Blakeburn Elementary	SEP - HVAC Upgrades	\$600,000
Rochester Elementary	CNCP - HVAC Upgrades	\$500,000
Glenayre Elementary	CNCP - HVAC Upgrades	\$400,000
Panorama Heights Elementary	PEP - Universally Accessible Playground	\$200,000
Ranch Park Elementary	PEP - Universally Accessible Playground	\$200,000

These projects are now to proceed to design, tender and construction and to be completed by March 31, 2027.

An Annual Programs Funding Agreement (APFA) accompanies this Letter which outlines specific Ministry and Board-related obligations associated with the approved Minor Capital projects for the 2026/27 fiscal year. Please email a signed/dated copy of the Annual Programs Funding Agreement to the Ministry at CMB@gov.bc.ca.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw. A Capital Bylaw identifies the Board's acknowledgement of the approved project and its responsibility to meet capital projects scope, schedule, and budget. The template for the Capital Bylaw can be found on the Ministry's website in the [Publications and Resources](#) section. Please use the Capital Bylaw Number provided at the top of Appendix A for the supported and/or approved 2026/27 Five-Year Capital Plan projects as identified in this letter. The Capital Bylaw must be adopted by your Board and uploaded onto your School District's online MyCAPS portal in order for the Ministry to issue Certificates of Approval. A step-by-step guide of this process is attached for your reference.

Note on Public Announcements

Prior to any public announcements pertaining to any of the projects identified in this document, please have your communications staff contact the Ministry of Infrastructure's communications lead - Preet Grewal, Communications Director, Ministry of Infrastructure Government Communications and Public Engagement, at preet.grewal@gov.bc.ca.

Project Signage

Projects proceeding to construction require a BC Government ['StrongerBC' construction sign](#). Signs should be affixed once fencing is up. Please connect with your Ministry of Infrastructure contact when you are ready to begin design work on the construction sign for the project.

Terms on Management of Capital Projects

Existing terms and conditions for capital projects remain in effect. For more information and resources, please visit the [Capital Management Site](#).

Capital Procurement

Please ensure that all procurement is undertaken in accordance with the [Capital Asset Management Framework \(CAMF\)](#) for public sector bodies. Specifically, procurement must be fair, open, competitive, transparent, and must effectively manage budget and schedule risk. This includes conducting conflict of interest checks to identify any business or professional relationships between members of the capital project procurement team (and their advisors) and the proponents.

All priority investment projects require a procurement options analysis and may be audited to confirm that all procurement activities have been undertaken in accordance with CAMF.

School Site Acquisition Charge

As part of the Board's 2026/27 approved capital plan, the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is accepted by the Ministry.

The local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a Board after the Board's adoption of a bylaw setting the School Site Acquisition Charges for the School District as s. 575(3) of the *Local Government Act* prescribes. The School Site Acquisition Charge may only come into effect 60 days (including weekends and holidays) after that bylaw is adopted by a Board of Education.

Please contact CMB@gov.bc.ca with any questions regarding School Site Acquisition Charges.

Appendix B: Information for Annual Five-Year Capital Planning submissions

Updated Capital Plan Instructions for the Annual Five-Year Capital Plan submission process will be available on the Ministry's [Capital Management Site](#) in early April 2026.

School districts' capital plan submission deadlines are:

- **May 15, 2026**
 - 2026/27 Child Care Capital Program (SASG)
- **May 15, 2026**
 - 2026/27 Minor Capital Programs (AFG)
- **June 30, 2026**
 - 2027/28 Major Capital Programs (SMP, EXP, REP, RDP)
- **September 29, 2026**
 - 2027/28 Minor Capital Programs (SEP, CNCP, PEP, BUS, FIP, BEP)

For school district project planning purposes, the Annual Facility Grant (AFG) Allocation Table will be available on the Ministry's website in the [K-12 Capital Planning Resources](#) section in early April 2026.

The Ministry recommends school districts discuss draft versions of their intended capital projects requests with Child Care, Minor and Major [Capital Branch Staff](#) well in advance of the submission deadlines noted above.

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the current and next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.



SCHOOL DISTRICT NO. 43 (COQUITLAM)

CORPORATE and FINANCIAL SERVICES DEPARTMENT

MEMORANDUM

TO: Nita Mikl, Secretary-Treasurer/CFO

FROM: Patricia Bigonzi, Assistant Secretary-Treasurer
Kimberley Wakil, Assistant Director, Financial Services

DATE: April 28, 2026

SUBJECT: Adoption of Bylaw No. 2.5-2026 – SSAC

COPIED TO: I. Cecchini, Executive Director Facilities and Planning Services

Recommended Action: That the Board of Education adopt Bylaw No. 2.5-2026 which sets the School Site Acquisition Charge rates.

Background: The 2026-2027 Eligible School Site Proposal Resolution (ESSP) was passed by the Board of Education on March 4, 2025. The eligible school site costs included in the proposal are used to establish the school site acquisition charge rate for new residential development collected from development applications. A copy of the resolution along with the corresponding schedules was sent to the municipalities and villages for acceptance. Pursuant to the Act, local governments have 60 days from that date to review, accept or reject the resolution. If no response is received within 60 days from the date on which the Board of Education passed the resolution, the legislation states that the local government will have deemed to accept the proposal. Since no rejection notifications were received from the municipalities or villages, the sites identified in the Eligible School Site Proposal (ESSP) were incorporated in the Five-Year Capital Plan and submitted to the Ministry of Education and Childcare in June 2025.

The School District identified the following six sites in its 5-year capital plan submission (2026-2030) which totals 11.1 hectares of land at an estimated cost of \$192,724,900.

1. Riverwalk - Elementary
2. Marigold – Elementary
3. Port Moody Centre – Elementary
4. Fraser Mills – Elementary
5. Coquitlam City Centre - Elementary
6. Hazel Coy - Elementary

Based on the response letter received from the Ministry of Infrastructure, Education and Child Care Capital Branch, the Ministry has accepted the 2026-27 capital plan, and the Board of Education can proceed to adopt a bylaw setting the School Site Acquisition Charges for the School District.

The rates are currently at the maximum allowable and based on the calculations, will continue to be at the maximum as follows:

Density	Current Charge
Low Density	\$ 1,000
Medium Low Density	\$ 900
Medium Density	\$ 800
Medium High Density	\$ 700
High Density	\$ 600

Bylaw No 2.5-2026, when adopted by the Board of Education, will be forwarded to the local municipalities and villages advising them of the rates, which will come into effect after 60 days (June 28, 2026).

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM)

CAPITAL BYLAW NO. 3, AMENDMENT BYLAW NO. 2.5-2026

(School Site Acquisition Charge Capital Bylaw Amendment)

A BYLAW BY THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 43 (COQUITLAM) (hereinafter called the "Board") to amend Capital Bylaw No. 2.4-2025, School Site Acquisition Charge Capital Bylaw, adopted on April 15, 2025. The School Site Acquisition Charge Capital Bylaw No. 3 sets the school site acquisition charges for the prescribed categories of eligible development pursuant to Part 14, Division 20, Sections 571 to 581 of the *Local Government Act* and British Columbia School Site Acquisition Charge Regulation 17/2000.

WHEREAS, School District No. 43 (Coquitlam) is an eligible school district pursuant to Part 14, Division 20, Sections 571 to 581 of the *Local Government Act* for which the Board has indicated an eligible school site requirement in its approved 2026-27 Five Year Capital Plan;

AND WHEREAS, the Board has consulted with stakeholders and local governments and passed the 2026-27 Eligible School Site Proposal, incorporated in the school district's 2026-27 Five Year Capital Plan submission to the Ministry of Infrastructure;

AND WHEREAS, the site acquisition component of the 2026-27 Five Year Capital Plan for School District No. 43 (Coquitlam) was approved by the Ministry of Infrastructure on the 27th day of March 2026;

AND WHEREAS, the Board is required to amend its School Site Acquisition Charge Capital Bylaw within 60 days of the Minister's acceptance of the Board's Capital Plan;

NOW THEREFORE, the Board of Education for School District No. 43 (Coquitlam) in open meeting assembled, ENACTS AS FOLLOWS:

1. "Eligible Development" means

- a) a subdivision of land in School District No.43 (Coquitlam), or
- b) any new construction, alteration or extension of a building in School District No.43 (Coquitlam) that increases the number of self-contained dwelling units on a parcel.

2. "School Site Acquisition Charge" is a charge collected by local government, for each new residential parcel to be created by subdivision and for new multiple family residential units to be constructed on an existing parcel, for the purpose of providing funds to assist school boards to pay the capital costs of meeting eligible school site requirements pursuant to Part 14, Division 20, Sections 571 to 581 of the *Local Government Act* and British Columbia School Site Acquisition Charge regulations.

3. Pursuant to Part 14, Division 20 of the *local government act*, the Board establishes the charges applicable to the prescribed categories of eligible development for the school district in accordance with the following formula:

$$SSAC = [(A \times B) / C] \times D$$

Where

SSAC = the school site acquisition charge applicable to each prescribed category of eligible development;

A = \$192,724,900(cost attributable to eligible development units);

B = 35% (set by Provincial regulation);

C = 26,490(Eligible development units projected for the 2026-2030 capital plan submission);
and

D = a factor set by Provincial Regulation for the prescribed categories of eligible development.

4. The charges applicable to the categories of eligible development as prescribed by British Columbia Regulation 17/2000 for the school district are set in the table below:

Prescribed Category of Eligible Development (BC Regulation 17/2000)	D = (Factor set by BC Regulation 17/2000)	School Site Acquisition Charge (per unit) SSAC = [(A x B) / C] x D
Low Density (less than 21 units / gross ha.)	1.25	\$1,000
Medium Low (21-50 units / gross ha)	1.125	\$900
Medium (51 -125 units / gross ha)	1.0	\$800
Medium High (126-200 units / gross ha)	0.875	\$700
High Density (greater than 200 units / gross ha)	0.75	\$600

5. The school site acquisition charge amendment does not come into effect until 60 days after the adoption day of this bylaw.

6. A school site acquisition charge is not payable if any of the following applies:
- (a) The eligible development is within a category that is exempt from school site acquisition charges pursuant to BC School Site Acquisition Charge Regulations;
 - (b) A school site acquisition charge has previously been paid for the same eligible development unless, as a result of further subdivision or issuance of a building permit more eligible development units are authorized or will be created on a parcel;
 - (c) Where a building permit is issued on an existing parcel, which after construction, alteration or extension, the parcel will contain three or fewer self-contained dwelling units.
7. This Bylaw shall be cited for all purposes as the "School District No.43 (Coquitlam) Capital Bylaw No. 3, Amendment Bylaw No. 2.5-2026 (Re: School Site Acquisition Charge Capital Bylaw Amendment)".

READ A FIRST TIME THE 28th DAY OF APRIL 2026

READ A SECOND TIME THE 28th DAY OF APRIL 2026

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF APRIL 2026

Chair of the Board

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original of School District No. 43 (Coquitlam) Capital Bylaw No. 3, Amendment Bylaw No. 2.5-2026, adopted by the Board the 28th DAY OF APRIL 2026.

Secretary-Treasurer



SCHOOL DISTRICT NO. 43 (COQUITLAM)

BULLETIN

NOTICE OF PENDING AMENDMENT TO SCHOOL SITE ACQUISITION CHARGES

Background

Part 14, Division 20, Sections 571 to 581 of the *Local Government Act* requires school districts and local governments to work together in planning for new schools, and in administering school site acquisition charges to fund the purchase of new school sites. The intent of the legislation is to assist school districts in acquiring school sites based on approved capital plans.

The School Site Acquisition Charge rates are set by the bylaw, which came into effect on November 1, 2004 (Bylaw No.1-2004). On April 28, 2026, the Board of Education for School District No. 43 adopted the current set rate for the school site acquisition charge based on the market value of the eligible school sites required and included in its five-year capital plan. (Amendment Bylaw No. 2.5-2026). The School Site Acquisition Charge rates are set by the amendment bylaw.

The School Site Acquisition Charges applies to all new residential development applications at either subdivision stage, for single family/duplex lots, or at Building Permit stage, for multiple family residential developments or for residential component of mixed-use developments. School Site Acquisition Charges will be collected by the City of Coquitlam, City of Port Coquitlam, City of Port Moody, Village of Belcarra and Village of Anmore pursuant to the *Local Government Act*.

Implementation and Grace Period:

The *Local Government Act* provides a grace period, following the adoption of the bylaw to allow pending applications to receive in-stream status. The implementation date for Municipalities to begin their collection of School Site Acquisition Charges from new applications based on the new rate will be June 28, 2026. Any submission of complete subdivision or building permit applications received in good order by the Municipality before June 28, 2026 (the implementation date) will have until June 28, 2027 (12 months grace) to register or receive final subdivision approval or building permit issuance based on the old rate. Under this by-law, the new rate is the same as the old rate.

Please note that, if the Building Permit is for a project that is proceeding in conjunction with a Rezoning application, Development Permit application, and/or Development Variance Permit application, the Rezoning by-law must be granted final reading and/or the respective permits must be issued by Council, before the building permit may be issued.

School site Acquisition Charge Rates

The amount of School Site Acquisition Charges payable with respect to a project is based on the density of the residential development and is calculated on a per unit basis. The charges are to be levied for the prescribed

'units per gross hectare' categories pursuant to BC Regulation 17/2000. The applicable rates are shown in the table below:

Prescribed Category of Eligible Development	Current Rate (per unit)
Low Density (<21 units / gross ha.)	\$1,000
Medium Low (21-50 units / gross ha.)	\$900
Medium (51 –125 units / gross ha.)	\$800
Medium High (126-200 units / gross ha.)	\$700
High Density (>200 units / gross ha.)	\$600

Collection of Charges:

All applications, which are subject to the charge, must pay the school site acquisition charge prior to a Municipality granting a final subdivision approval or issuing a building permit, authorizing construction.

The Local Government Act requires that the SSAC must be collected as follows:

- (a) At the same time as the development cost charge is paid;
- (b) If no development cost charge is payable, at the time of approval of subdivision if subdivision is required in respect to eligible development;
- (c) If neither (a) nor (b) applies, at the time that a building permit is issued in respect to eligible development.

Payment

A school site acquisition charge where required must be paid prior to the Municipality granting final subdivision approval which will create one or more new residential parcels or a building permit authorizing construction which would result in more than 3 residential units on an existing parcel.

Applicants required to pay School Site Acquisition Charges may, in full or in part, provide land in lieu of School Site Acquisition Charges provided that the School District No.43, the Municipality and the applicant agree on the provision of the land.

Exemptions

Although all new residential developments are subject to the School Site Acquisition Charge, there are some residentially oriented projects, such as hotels, not for profit housing, hospitals and community care facilities that qualify for exemption from the charge. Also, pursuant to the Local Government Act a building permit may be issued on an existing parcel with no school site acquisition charge payment required where after construction, alteration or extension, the parcel will contain 3 or fewer self-contained dwelling units.

A list of exemptions to the school site acquisition charge, pursuant to the Act and BC School Site Acquisition Charge Regulations is attached as an appendix to this bulletin.

- Appendix -

EXEMPTIONS FROM SCHOOL SITE ACQUISITION CHARGES

- (1) The following categories of eligible development are exempt from school site acquisition charges under Section 572 (1) of the *Local Government Act* and *BC School Site Acquisition Charge Regulations 17/2000*:
- a) hospitals as defined in Section 1 of the *Hospital Act*;
 - b) private hospitals or hospitals as defined in Section 5 (1) of the *Hospital Act*;
 - c) a hospital under paragraphs (c) to (e) of the definition of “hospital” in Section 1 of the *Hospital Insurance Act*.
 - d) bunkhouses or camp buildings;
 - e) hotels as defined in the *Residential Tenancy Act*;
 - f) community care facilities as defined in the *Community Care Facility Act*;
 - g) nonprofit housing, including facilities owned or operated by:
 - i. a society under the *Societies Act*, other than a member-funded society as defined in section 190 of that Act;
 - ii. a municipality or a regional district;
 - iii. a college designated under the *College and Institute Act*;
 - iv. a university or institute named in the *University Act*, *Royal Roads University Act*, *Institute of Technology Act*, *Technical University of British Columbia Act* or *University of Northern British Columbia Act*;
 - v. a school board or a francophone education authority under the *School Act*; or
 - vi. an authority under the *Independent School Act*;
 - h) a property for which financial assistance has been provided under the *Human Resource Facility Act* for nonprofit housing;
 - i) housing for elderly citizens for which a grant or other assistance has been given under Section 8.1 of the *Ministry of Lands, Parks and Housing Act*;
 - j) REPEALED BC Reg. 38/2010;
 - k) a non-profit housing cooperative under the *Cooperative Association Act*;
 - l) a private mental hospital as defined in Section 1 of the *Mental Health Act*.
- (2) Subsection (1) does not apply to an eligible development to which section 573 (4) of the *Local Government Act* applies.



SCHOOL DISTRICT NO. 43 (COQUITLAM)

Facilities & Planning Services

MEMORANDUM

TO: Nita Mikl, Secretary Treasurer/CFO

FROM: Ivano Cecchini, Executive Director, Facilities and Planning Services

DATE: April 28, 2026

SUBJECT: Potential School Age Care on School Grounds Funding

COPIED TO: District Leadership Team

Recommended Action: That the Board of Education supports an application for funding under the “School Age Care on School Grounds” program.

Background:

We have received notification that the “New Spaces” grants for childcare have been paused but there will be more limited funds available through a new program called “School Age Care on School Grounds”. The intention of the program is to provide funds for school districts to cover such things as minor renovations to existing schools or to purchase items that make existing spaces usable for before and after school care.

To be eligible for funding the program has certain parameters which include:

- it must create new spaces in active schools
- it is to be self-operated or a not-for-profit operation
- it allows for a maximum of \$6000 per space
- the commitment is for three years

Application deadline is May 15, 2026, with responses expected to be back in mid-June with projects required to be completed by the end of March 2027.

Based on available staff resources, staff are recommending that we apply for four sites each with 24 spaces at the following locations:

- Nestor Elementary
- Mary Hill Elementary
- Eagle Ridge Elementary
- Panorama Heights Elementary