Minutes

Scott Creek Middle School - PAC Meeting
May 4, 2026 5:00pm – 6:00pm
Location: Scott Creek Library or GOOGLE MEET

We acknowledge that our meeting today is on the traditional, ancestral unceded territory of the kʷikʷəƛə'm (Kwikwetlem First Nation). I thank the kʷikʷəƛə'm who continue to live on these lands and care for them, along with the waters and all that is above and below.

2024/2025 PAC Executive

- Ellie Hutton, President
- Leila Harrison, Vice President
- Jessica Jones, Treasurer
- Jana Juhnevica, Secretary
- Sabrina Aslam, DPAC

Contact: ScottCreekPAC@gmail.com
FYI Scott Creek PAC Constitution and Bylaws
Meeting link: PAC Meeting Google Meet

Meeting Agenda:

1. Call to Order / Welcome and Introductions

Attendance: Ellie Hutton, Sabrina Aslam, Jana Juhnevica, Dawn Renault (dialed in)

Administration: Daren Fridge, Anthony Veltri

Note regarding quorum: Voting members in attendance are considered quorum so long as the general or special meeting agenda was called 7 days in advance of the meeting. If shorter notice was given for a special meeting then 50% of the executive plus the voting members present is considered quorum.

2. (1 min) Approval of Agenda

MOTION: Ellie SECONDER: Dawn RESULT: Passed

3. (2 mins) Approval of Minutes of previous meeting(s): March 2, 2026 LINK

MOTION: Ellie SECONDER: Sabrina RESULT: Passed

4. (10 mins) Administrative Report: Daren Fridge, Anthony Veltri

1. Administration reviewed and assessed our three school goals

    · Continuing with Intellectual goal with Literacy focus- getting back to basics theme such as strengthening core reading & language skills and building confidence in speaking and sharing ideas

    · Administration will make a conscious effort to highlight when they are sharing Indigenous knowledge. Our teachers have done an amazing job of imbedding Indigenous Ways of Learning that 2/3 of our grade 7 students do not recognize when it takes place.

    · Continuing with the great work we achieved with our Human & Social Development goal. Teachers assessed in the fall and today using the 4 Habits for Success at School and looking for improvement from our interventions.

2. E-Scooters/E-Bikes- age, speed and sense of invisibility

    · Admin shared their concerns and messaging to families has been shared out

3. Community incidents and several situations where families are reaching out for support such as dash cam videos, videos from Carnival, etc.

    · The intent seems to be asking for help but there are limited things we can do as a school to support this.

4. 149 students and their families attending our Open House- future grade 6s for 2026-2027

5. Addition of 2 minutes to the school day. 319 minutes per day next year. Spring Break and Easter Break are joined together and we need to make up the missed day(s) of school.

Calendar

1. Cops for Cancer kick-off

    · Service Learning is being done through communities

2. Pro-D Days for 2027- January 25th and May 31st

    · These are the two dates that the school can select independently of Provincial and SD43 dates.

3. Articulation process is complete for our high schools that the greater numbers attend, and we will start the same process with our elementary feeder schools this week- Walton, Mountain Meadows & Eagle Ridge

4. Mic'd Up event was a success last week
    - Public Speaking with a flair- 18-20 participants

Additional topics:

- Indigenous learning
- Habits of middle schoolers (see sheet)
- Ebikes and scooters
- Carnival - videos shared
- 149 students / families attended the grade 5 evening
- Cops for Cancer kicked off
- 2027 2 PD days selected - January and May, rest are provincial
- Completed grade 8 path for going to high school
- In progress articulation for feeder schools (8 elementary schools)
- Speech / assembly - 18 students - Ms Rinke was a guest judge, plus two others
- Score clock replacement - just waiting on installation date - thank you PAC!
- Spring sports underway - track and field, rugby, badminton
- District wide emergency release day
- Choices and value workshop - Share Society presentation - given to all communities
- Grade 8 graduation - finishes about 12:30. Hot dogs and photos in multipurpose room.

5. (10 mins) President's Report: Ellie Hutton

- We ran monthly hot lunches, and asked for donations for the classroom fund and May staff appreciation.
- We decided that for next year we would NOT pay for community t-shirts, and instead would allocate funds towards the clock upgrade and other administrative requests.
- What we funded this year:
    - Saleema Noon
    - Clock upgrade for gym
    - Grade 8 graduation
    - FTE classroom fund
    - Staff appreciation - Leila will let Anthony know
    - T-shirts
- 2026/2027
    - Emotion Coaching workshop - potential date Oct 1
    - Parents / Caregivers night - potential dates for Fall. Leila to update
    - Discussion of fundraiser - community discount books - not doing
    - Created by kids fundraiser - community t-shirts could get ordered this way - Anthony provide a date for when designs would be done (in time for September 24 open house)
    - Munchalunch alternative - any students interested in coding an alternative? No. Concerns about PII, lists
    - Administrative requests for 2026/2027 - none yet

    - September open house - September 24
- New hot lunch policy in September
    - Another student in the class will have access to the food
    - You have until week before to cancel

6. (5 mins) DPAC Report: Sabrina Aslam

Nothing to report

7. (5 mins) Treasurer's Report: Ellie Hutton

7.1 Fundraising goals for 2025/2026:

- ✅ Community T shirts - $10,176.42 from Gaming account
- ✅ Saleema Noon - $2467.50 from Gaming account
- ✅ FTE (staff/teacher classroom funds) - $3500 (paid from General account/donations)
- ✅ Staff appreciation in May - $1500 (paid from General account /donations)
- ✅ Grade 8 leaving ceremony - $1800 (from gaming grant)
- ✅ Admin requests - Clock upgrade for gym - $10,000

7.2 Balances:

General: $17,868.79

Gaming: $10,420.87 (Clock $10,000) needs to come out

8. Motions:

1. Allocate $1500 for staff appreciation from general account (note: some funds left from last year).

   MOTION: Ellie SECONDER: Sabrina RESULT: Passed

2. Allocate $370-400 for munchalunch annual payment from general account.

   MOTION: Ellie SECONDER: Sabrina RESULT: Passed

3. Allocate $100 to pay for emotion coaching insurance and snacks for Sep/Oct 2026 from general account.

   MOTION: Ellie SECONDER: Sabrina RESULT: Passed

9. ElectionsPAC Executive Roles:

President: Leads meetings, represents PAC, and is a signing officer.

Nominations:

Motion: Nominate ELLIE HUTTON for position of President.

MOTION: Sabrina Aslam SECONDER: Dawn Renault RESULT: Passed

Vice-President: Supports the president and steps in as needed.

Nominations:

Motion: Nominate _____ for position of Vice-President.

MOTION: SECONDER: RESULT:

Treasurer: Manages finances, prepares reports, and oversees spending.

Nominations:

Motion: Nominate _____ for position of Treasurer.

MOTION: SECONDER: RESULT:

Secretary: Records and shares meeting notes and agendas.

Nominations:

Motion: Nominate _____ for position of Secretary.

MOTION: SECONDER: RESULT:

DPAC Rep: Attends District meetings and shares updates with our PAC.

Nominations:

Motion: Nominate SABRINA ASLAM for position of DPAC Rep.

MOTION: Ellie Hutton SECONDER: Dawn Renault RESULT: Passed

10. Open Discussion (Time Permitting)

11. Adjournment - planned for 6pm. 6:09

MOTION: Ellie SECONDER: Sabrina RESULT: Passed

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FYI Next Meetings

Scott Creek Library and online at 5:00 PM**:**

September 14, 2026
November 2, 2026
January 11, 2027
March 1, 2027
May 3, 2027 (AGM and Election of Officers for 2026/2027)