MINUTES

Scott Creek Middle School - PAC Meeting
November 2, 2026 5:00pm – 6:00pm
Location: Scott Creek Library or GOOGLE MEET

We acknowledge that our meeting today is on the traditional, ancestral unceded territory of the kʷikʷəƛə'm (Kwikwetlem First Nation). I thank the kʷikʷəƛə'm who continue to live on these lands and care for them, along with the waters and all that is above and below.

2026/2027 PAC Executive

- Ellie Hutton, President
- Leila Harrison, Vice President
- Alisha Enns, Treasurer
- Zahra Damjanovic, Secretary
- Sabrina Aslam, DPAC

Contact: ScottCreekPAC@gmail.com

FYI Scott Creek PAC Constitution and Bylaws

Meeting link: https://meet.google.com/akv-eshd-age

Meeting Agenda:

1. Call to Order / Welcome and Introductions

Attendance: LIST

2. (1 min) Approval of Agenda

MOTION: Ellie Hutton SECONDER: Zahra Damjanovic RESULT: Passed

3. (2 mins) Approval of Minutes of previous meeting(s): September 14, 2026 LINK

MOTION: Ellie Hutton SECONDER: Leila Harrison RESULT: Passed

4. (10 mins) Administrative Report: Daren Fridge

- Building updates - Windows are tinted now instead of blinds

- Lunch supervision - Considering possibilities to have unsupervised eating, 15 minutes in the classroom, 30 minutes outside of classroom. Some teachers stay in the room during the 15 minutes, and some don't stay. New plan is to have all students stay in the classroom during lunch
- Staff morale is good
- Club connection - first one is this Friday November 6
- Numeracy - grade 6s showing they need help on division, communication, word problems. Grade 7 factors. Grade 8 BEDMASS and algebra.
- If a student struggles in grade 2 math, they'll likely fail grade 9 math

5. (15 mins) President's Report: Ellie Hutton

Emotion Coaching workshop:

- Great success!
- 75 registered, and 50 people in the room
- Thank you to Jennifer Ingham for generously donating her time

School Open House:

- Thank you to Leila Harrison for representing the PAC!

Created by Kids - Community Logo Update:

- Thank you Zahra Damjanovic for running this!
- Families can order community swag with the designs selected for each community
- Please see your emails for dates and order details

For discussion:

- What is the process for introducing a dress code policy - great discussion!
    - Focus should be on respect, consent and conduct conducive to learning

6. (5 mins) DPAC Report: Sabrina Aslam

- Enrolment is down across the business - some of this is due to immigration policies and study visas (Scott Creek is at 614)
- Student belonging and having an adult they can trust / speak to is very important
- Digital wellness - students spending 3-5 hours on devices, and it's happening alone. Device use in a shared space is safer and better for wellness. Maintain openness and have conversations about it
- Attendance and student wellness - Anxiety in getting out the door at home. Daren and Angie helping families.

7. (5 mins) Treasurer's Report:

7.1 General Account Update (as of a week ago)

The general account has $28,031.41 with pending cheques that will bring it to $24,867.93

7.2 Gaming Account Update

- Gaming Account has $14,155.23.
- That's after the 10,000.00 scoreboard and the grade 8 leaving ceremony $901.62 payments.
- We received $12,300.00 for the Gaming Grant.
- Replaced the $2335.98 from the general account for Panago that was accidentally paid from the gaming account.

7.3 Budget

Scott Creek PAC 2026/2027 Budget

General Account

Description	Budget	Actual Year to Date
Income		
Munch A Lunch	$5,000.00	
Kona Ice	$300.00	$106.00
Donations	$1,500.00	$0.00
Created by Kids	$1,000	
Total Income	**$7,800.00**	
Expenses		
Munch A Lunch Fee	$400.00	
Staff Lunch	$1,200.00	
Classroom Support (FTE) -	$3,260.00	$4890.00
EFT Fee (Bank fee - electronic fund transfers)	$300.00	
Total Expenses	**$5,160.00**	**$0.00**

Gaming Account

Description	Budget	Actual Year to Date
Income		
Gaming Grant	$13,000.00	$12,300.00
Total Income	**$13,000.00**	**$12,300.00**
Expenses		
Grade 8 Leaving 25/26	$1,000.00	$901.62
Gym Scoreboard	$10,000.00	$10,000.00
Grade 8 Leaving 26/27	$1,000.00	
Total Expenses	**$12,000.00**	**$10,901.62**

8. Motions:

8.1 Adopt the new Scott Creek PAC Constitution and Bylaws.

Note: This will replace the 2001 Constitution. Thank you to Alisha Enns for taking on the revision initiative as it had not been updated since 2001.

MOTION: Ellie Hutton SECONDER: Zahra Damjanovic RESULT: Passed

8.2 Adopt the new Scott Creek Financial Policy.

MOTION: Ellie Hutton SECONDER: Zahra Damjanovic RESULT: Passed

8.3 Remove Melissa Fisher, and the 2023/2024 Treasurer (Leidy) from the Scott Creek PAC Vancity bank accounts.

MOTION: Ellie Hutton SECONDER: Sabrina Aslam RESULT: Passed

8.4 Approve the 2026-2027 budget.

MOTION: Ellie Hutton SECONDER: Leila Harrison RESULT: Passed

8.5 Classroom support FTE can be used for anything that staff deems to be of benefit for the students.

MOTION: Ellie Hutton SECONDER: Sabrina Aslam RESULT: Passed

8.6 Merge the logins for the Vancity Gaming and General accounts so that access is via one login.

MOTION: Alisha Enns SECONDER: Leila Harrison RESULT: Passed

9. Open Discussion (Time Permitting)

10. Adjournment - planned for 6pm. TIMESTAMP: 6:18

MOTION: Ellie Hutton SECONDER: Sabrina Aslam RESULT: Passed

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FYI Next Meetings:

Scott Creek Library and online at 5:00 PM**:**

- January 11, 2027
- March 1, 2027
- May 3, 2027 (AGM and Election of Officers for 2026/2027)