

Maillard Middle School
Parent Advisory Committee Meeting Minutes
Jun 2, 2026

IN ATTENDANCE			
PAC – Executive		Maillard Staff	
X Erica Gjaltema	Chair	☐ Steve Roos	Principal
X Megan Lockhart	Treasurer	X Harpreet Esmail	Vice-Principal
X Alex Popa	Secretary		
☐ Rebeca Reznik	DPAC Representative		
X Kaori Kawamoto	Lunch Coordinator		
Members at Large			
Grace Inoue, Harpreet Esmail, Raman Dea			
Regrets			
Rebeca Reznik, Steve Roos			

Item	Discussions/Actions
1. Call to Order / Welcome to Maillard PAC (1 min) 6.30 pm	
2. Adoption of (May 5, 2026) Meeting Minutes (1 min) MOTION to accept the Minutes MOVED BY: Kaori SECONDED: Megan	
3. Adoption of (Jun 2, 2026) Agenda (1 min) MOTION to accept the Minutes MOVED BY: Grace SECONDED: Megan	
4. Principal's Report (15 min) - Next year there will be 4 teams / divisions for the school - Thursday 4th Jun is Magic Olympiad. - Lots of Year End Team field trips scheduled, each team to the following destination: Playland, Movies, Mackin, Stanley Park - There is a waitlist for watching world cup watch matches organized by the city of coquitlam and one of our teams will attend - June 17 evening band concert - Learning Updates going out June 25	Discussion:
5. PAC President Report (15 min) - Reviewed the year's accomplishments highlighting the success of Hot Lunches and purchasing the school's new Scoreboard.	Discussion:

6. DPAC Rep Report (5 min) - DPAC rep not present. No update.	Discussion:
7. Treasurer's Report (5 min) <i>For the period May 1 to May 31, 2026:</i> Operating Account <i>Opening balance: \$10,788.87 .</i> <i>Incoming: \$448.15 from Hot Lunch orders through Munchalunch.</i> <i>Disbursements: \$2,739.68 for Hot Lunch vendors: Costco, Fresh Slice and Sushi Fu.</i> <i>Closing balance: <u>\$8,497.34.</u></i> • The fundraising profits for hot lunches for the May period was \$940.12. • The Year to Date fundraising profits from hot lunches are \$5,470.53. For the remainder of the year, we expect the following disbursements: • Hot Lunch vendors: A&W and Costco (approximately \$1500) • Staff and Volunteer Appreciation lunch and cards (approximately \$700) • Grade 8 Leaving Activities: \$ TBD, dependent on need • Munchalunh Fee: \$369.60 Gaming Account <i>Balance: <u>\$3,352.74.</u></i> No disbursements were made this period. For the remainder of the year, we expect the following disbursements: • Grade 8 leaving Ceremony and After Party (approximately \$800) • TCBY Treat Day (approximately \$1200) • BCCPAC Membership Fee: \$100 Parent Donation Account <i>Balance: <u>\$2,800.</u></i> No donations were received and no disbursements were made. For the remainder of the year, we expect the following disbursements: • Field Trip support, \$ TBD, dependent on need Cares Fund <i>Opening balance: \$171.72</i> <i>Incoming parent donations: \$33.00</i> <i>Lunches paid for: \$66.71</i>	Discussion:

Closing balance: <u>\$138.01.</u>	
8. Old Business (15 min) - Grade 8 Leaving Update: - Rocky Point Ice Cream Truck booked - Austin Pizza is ordered. - Chips & Pop purchased from Costco - Decorations from Amazon purchased. - All receipts submitted.	Discussion:
9. Election of Executing Members (10 min) - Chair: Erica Gjaltema - All in Favour, none opposed - Treasurer: Megan Lockhart - All in Favour, none opposed - Secretary: Alex Popa - All in Favour, none opposed - DPAC Rep: only Rebecca Reznik elected, but not present - Vote will be held in new school year - Hot Lunch Coordinator: Kaori Kawamoto - All in Favour, none opposed - Canadian Parents for French Rep: Grace Inoue - All in Favour, none opposed	Discussion:
10. Adjournment (1 min): MOTION to adjourn MOVED BY: Kaori Kawamoto SECONDED: Grace Inoue	
Next Meeting is: <u>TBD</u>	