

POSTING AND SELECTION OF DEPARTMENT HEADS FOR NEW SCHOOLS

Background

There are a variety of demands and challenges associated with opening a new school. Department heads may be appointed, prior to the spring staffing process to help address these demands and challenges. When this is deemed necessary by the District, the procedures below will be followed.

Procedures

1. Department head positions may be posted at least six months prior to the school opening and will be allotted based on the collective agreement provisions.
2. The board will advertise the department head positions to all teachers in the District.
3. The Principal will establish a fair and transparent process to select teachers from the applicants for interview and for appointing to department head positions.
4. Although teachers who are selected for department head positions may be selected at least six months prior to the school opening, the teachers will move to the new school at a time determined by the employer.

Reference: Section 65, 85, School Act

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