

## **TRANSPORTATION ARRANGEMENTS FOR EXCLUDED STAFF**

### **Background**

Some excluded employees are required to travel in the course of their work.

Excluded employees required to have their vehicle available for business use will be compensated.

### **Procedures**

1. Excluded employees expected to provide their vehicle for business more than four times per month will be eligible for monthly allowance of \$25.00 in addition to regular mileage.
2. See Administrative Procedure 497 for procedures regarding mileage.

Reference: Section 65, 85, School Act

Reviewed June 2025