

CORPORATE SEAL

Background

Under the School Act, the Board of Education is a body politic and corporate with perpetual succession and a common seal. The official signature of the Board is therefore the seal but persons must be named to witness the use of the seal.

Procedures

1. The Board Chair and Secretary-Treasurer shall be the officers of the Board who are authorized to witness the use of the Board's seal and both are required to sign wherever the seal is used.

Reference: Section 65, 85, School Act
Policy 5 – Role of the Board Chair

Last reviewed: June 2021