

CONSTRUCTION & MAINTENANCE WHILE SCHOOL IS IN SESSION

Background

The Facilities Department is responsible for construction and maintenance carried out at schools.

Procedures

1. All employees and contractors undertaking maintenance or construction work at a school must report to the school office prior to commencing work on buildings, sites, or equipment during school hours.
2. The Principal or designate must be aware that authorized work is being carried out and if necessary will instigate precautions to protect the students and staff.
3. Students must not be allowed in an area where work is in progress or where equipment is being used. Where possible, a boundary shall be clearly defined. Any infringement of this boundary shall be immediately reported to the Principal or designate.
4. For safety reasons, every effort shall be made by Grounds or Maintenance crews to coincide their coffee break with recess at elementary schools. Movement of heavy vehicles on school grounds is to be avoided during recess and lunch breaks.

Reference: Section 65, 85, School Act

Last reviewed: February 2016