

Classroom Rules

1. Be respectful
2. Be responsible
3. Be prepared
4. Be safe

Today's Plan

- Math
- Reading
- Break
- Science
- Lunch
- Social Studies

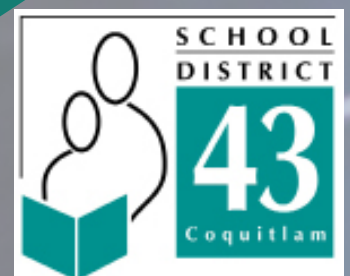
THINK

- T - Is it True?
- H - Is it Helpful?
- I - Is it Inspiring?
- N - Is it Necessary?
- K - Is it Kind?

School District No. 43 (Coquitlam)
Board of Education

2026/2027

ANNUAL WORK PLAN



2026/2027 BOARD MEETING DATES

Public board meetings are held in the main boardroom at the

Education Learning Centre, 1080 Winslow Avenue, Coquitlam, B.C.

The public is welcome to attend regular and special public board meetings or view online via livestream.

September 22, 2026	4:00pm	In Camera/In-Service Meetings	ELC
September 22, 2026	7:00pm	Regular Board Meeting	ELC
November 3, 2026	7:00pm	Inaugural Board Meeting	ELC
November 24, 2026	4:00pm	In Camera/In-Service Meetings	ELC
November 24, 2026	7:00pm	Regular Board Meeting	ELC
January 19, 2027	4:00pm	In Camera/In-Service Meetings	ELC
January 19, 2027	7:00pm	Regular Board Meeting	ELC
February 9, 2027	4:00pm	In Camera/In-Service Meetings	ELC
February 9, 2027	7:00pm	Regular Board Meeting	ELC
February 23, 2027	4:00pm	In Camera/In-Service Meetings	ELC
February 23, 2027	6:30pm	Special Public Board Meeting	ELC
March 9, 2027	4:00pm	In Camera/In-Service Meetings	ELC
March 9, 2027	7:00pm	Regular Board Meeting	ELC
April 13, 2027	4:00pm	In Camera/In-Service Meetings	ELC
April 13, 2027	7:00pm	Regular Board Meeting	ELC
April 20, 2027	4:00pm	In Camera/In-Service Meetings	ELC
April 20, 2027	6:30pm	Special Public Board Board Meeting	ELC
April 27, 2027	4:00pm	In Camera/In-Service Meetings	ELC
April 27, 2027	7:00pm	Regular Board Meeting	ELC
May 11, 2027	4:00pm	In Camera/In-Service Meetings	ELC
May 11, 2027	7:00pm	Regular Board Meeting	ELC
June 15, 2027	4:00pm	In Camera/In-Service Meetings	ELC
June 15, 2027	7:00pm	Regular Board Meeting	ELC

SD43's Strategic Plan - Directions 2030

In June 2026, the Board of Education of School District No. 43 approved Directions 2030, our strategic plan. SD43 is proud to work towards the goals in this plan, and the governance framework for the Board of Education will support the operationalization of these statements.

Thriving, Inspired, and Empowered Learners

- Strong foundational skills in literacy and numeracy
- Innovative instructional and assessment practices
- Future-ready technical, career, and life skills

Interconnected Communities

- Family, caregiver, and community voice
- School, local, and global perspectives and engagement
- Indigenous ways of learning, knowing, and being

Safe and Caring Environments

- Equity, inclusion, and diversity
- Resilient, courageous, and caring students
- Wellbeing and belonging



CAPABLE. CONNECTED. CONTRIBUTING.

SD43's Mission, Purpose and Core Beliefs

Mission

To ensure quality learning opportunities for all students of all ages.

Purpose

The Board of Education accepts its responsibility to provide a quality and equitable public education for the success of all learners, within the limits and resources available.

CORE BELIEFS AND PRINCIPLES

The Board of Education believes in:

- Public education and the need to advocate on its behalf;
- Instilling a passion for learning;
- Learners as the most important focus;
- High quality and equitable learning opportunities;
- Innovation, creativity, problem solving, critical thinking, and sustainability;
- The essential value of district, community, and global partnerships; and
- Safe, inclusive, and socially responsible learning communities.

The Board of Education is committed to:

- Creating a culture of care and shared responsibility where every learner matters;
- Engaging and empowering lifelong learners;
- Providing flexible, integrated, diverse, and active learning environments; and
- Developing shared leadership through innovative and sustainable professional learning.



CONNECTING THE STRATEGIC PLAN AND ANNUAL WORK PLAN

The Annual Work Plan is organized into categories that align with the priorities outlined in Directions 2030. As a key goal of the strategic plan, all work across the district—including the work of the Board—is intentionally connected to and informed by these strategic priorities. Throughout the year, the Board will participate in professional learning and in-service opportunities designed to deepen trustees' understanding of the governance work undertaken each month. These learning opportunities also provide valuable context and insight into district operations, helping trustees address detailed questions, make informed decisions, and continually strengthen their ability to support high-quality public education for all students.

These ongoing in-service opportunities are an important support for the Board's work, particularly in a local government election year. As the Board welcomes newly elected trustees following the October election, these sessions help establish a foundational understanding of district operations and governance responsibilities. At the same time, they provide returning trustees with opportunities to deepen their knowledge of operational issues, emerging priorities, and the broader context that informs Board decision-making. Together, these learning opportunities support a well-informed Board that is equipped to effectively govern in the best interests of students and the community.

The Board has different meeting types to work on achieving their goals and objectives.

In-Service

These in-service sessions bring together trustees and appropriate senior staff to explore specific operational areas of SD43's strategic plan in greater depth. The sessions provide trustees with access to detailed subject matter expertise, and strengthen their understanding of district operations while supporting effective governance, oversight, and strategic decision-making.

In Camera

In Camera meetings are confidential meetings held to consider matters relating to land, legal, financial, personnel, or other issues that the Board determines must be discussed in the absence of the public. Relevant senior district staff attend these meetings as required to provide information, answer questions, and offer clarification to support informed Board deliberations and decision-making.

Special In Camera

Special In Camera meetings may be called when confidential matters require Board consideration outside the regular meeting schedule, or when circumstances, such as a trustee conflict of interest, affect participation in a scheduled In Camera meeting.

Public

Public Board meetings are the primary forum through which the Board exercises its governance responsibilities, including setting direction, approving policy, allocating resources, and monitoring progress toward district goals. Meetings are open to the public to promote transparency and accountability.

Special Public

A special public Board meeting is an unscheduled or supplemental gathering of the Board, called to address emergent, highly specific, or time-sensitive issues that cannot wait until the next regularly scheduled meeting.

KEY DATES

- > **July 2:**
First day of Summer Learning
- > **August 6:**
Last day of Summer Learning

Although formal public Board meetings are in recess during the summer, learning and district operations continue. Students participate in Summer Learning programs, while staff focus on planning, maintenance, professional learning, and preparations for the new school year.

The Board remains actively engaged throughout the summer, providing governance, oversight and consultation on significant matters as they arise, including senior staffing decisions, advocacy efforts, partnerships with local and provincial organizations, and emerging issues. Trustees also continue community engagement and advocacy work in support of the district's strategic priorities.

As summer draws to a close, attention turns to the start of the school year. This transition is marked by the Board's participation in the annual administrative meeting in late August, where district leadership focuses on strategic priorities and operational readiness for a successful return to school.

Committee:

☐ none

Board Meetings:

☐ none

In Services:

☐ none

External Compliance and Accountability:

☐ none

Events:

☐ Attend Welcome Back meetings with administrators and exempt managers

KEY DATES

- > **September 8:**
First day of school
- > **September 25:**
Professional development day
- > **September 30:**
National Day for Truth and Reconciliation

September is an exciting time in our schools as we welcome students back for a new year of learning. While the district has experienced declining enrolment in recent years, we anticipate welcoming more than 32,000 students this September. The start of the school year is an important time when schools confirm enrolment numbers and finalize class placements, helping to ensure students are supported and set up for success in the year ahead.

Committee:

- ☐ Attend Finance and Audit Committee meeting

Board Meetings:

- ☐ Recognize World Teachers' Day
- ☐ Review the auditor's report and management letter
- ☐ Approve Financial Statement Discussion and Analysis and Audited Financial Statements
- ☐ Approve Framework for Enhancing Student Learning
- ☐ Select policies for annual review
- ☐ Receive Rental & Lease Department Annual Report
- ☐ Approve Action Plans for Learning (APL)
- ☐ Receive Enrolment Report
- ☐ Receive Continuing Education Summer Report
- ☐ Receive International Education Summer Report
- ☐ Preview of Anti-Racism Survey Results

In Services:

- ☐ none

External Compliance and Accountability:

- ☐ Submit Executive Compensation Disclosure to Public Sector Employers' Council
- ☐ Submit approved Audited Financial Statements to the Ministry of Education and Child Care

Events:

- ☐ Participate in Terry Fox runs (held at schools based on their schedule)

KEY DATES

- > **October 12:**
Thanksgiving Day
- > **October 17:**
Local government elections
- > **October 23:**
Professional development day

Following the submission of our September 30 enrolment count, which determines a significant portion of the district's annual funding, October is a month when the foundation for the school year is firmly established. With students settled into their learning environments, staff engage in substantial professional development, collaboration, and planning to support student success and advance district priorities throughout the year.

Committee:

☐ none

Board Meetings:

☐ none

In Services:

☐ none

External Compliance and Accountability:

☐ none

Events:

☐ Local government elections

Due to the election period, Board activities are on hiatus during the month of October 2026. Emergent matters will be addressed by the Board of Education as necessary.

KEY DATES

- > **November 11:**
Remembrance Day
- > **November 26-28:**
BCSTA Trustee Academy
- > **November 30-December 1:**
BCPSEA Symposium

Following the submission of enrolment data and the confirmation of annual funding, the district finalizes budget allocations and makes any necessary adjustments to ensure resources remain aligned with strategic priorities and student needs. This period also provides opportunities for trustees to engage in provincial advocacy efforts, working collaboratively with education partners and government representatives to advance public education priorities and support the success and well-being of students.

Committees:

- ☐ Attend Finance and Audit Committee meeting

Board Meetings:

- ☐ Inaugural Board Meeting and Election of Chair/Vice-Chair
- ☐ Approve Board committee appointments
- ☐ Approve Board school liaison assignments
- ☐ Receive First Quarter Financial Report
- ☐ Approve Financial Update - 2026/2027 (Cost Pressures Review)
- ☐ Approve Statement of Financial Information (SOFI) Report
- ☐ Approve 2027/2028 Budget Consultation Guide
- ☐ Review of Superintendent's Evaluation
- ☐ Consider 2027/2028 Budget Process
- ☐ Receive Annual Facilities Grant - Summer Work and Classroom Conversions Report
- ☐ Receive Anti-Racism Survey Results

In Services:

- ☐ Attend Trustee Governance and Technical Orientation sessions

External Compliance and Accountability:

- ☐ Submit SOFI Report to Ministry of Education and Child Care

Events:

- ☐ Attend Remembrance Day ceremonies at schools/in the community

KEY DATES

> **December 21:**
First day of winter break

> **December 31:**
Last day of winter break

December is a month of community engagement and celebration. Through participation in school and community events, trustees recognize student and staff achievements, strengthen relationships with partners, and celebrate the many contributions that enrich our district. These opportunities reinforce the Board's commitment to fostering strong connections with the communities it serves.

Committee:

☐ none

Board Meetings:

☐ none

In Services:

☐ Attend Trustee Governance and Technical Orientation sessions

External Compliance and Accountability:

☐ none

Events:

- ☐ Attend Employee Long Service Recognition event
 - ☐ Attend winter concerts/school-based performances
-

KEY DATES

- > **January 4:**
Schools open after winter break
- > **January 15:**
Financial Disclosure forms due

January marks the beginning of a new calendar year and brings renewed energy and optimism across the School District. Trustees will continue to engage in professional learning and development alongside staff, reinforcing their commitment to effective governance, continuous improvement, and student success.

Committee:

- ☐ none

Board Meetings:

- ☐ Receive funding update

In Services:

- ☐ Attend Trustee Governance and Technical Orientation Sessions

External Compliance and Accountability:

- ☐ Complete and submit Financial Disclosure forms

Events:

- ☐ Attend Budget Consultation Meetings with Partner Groups
-

KEY DATES

- > **February 5:**
BCPSEA Additional General Meeting
- > **February 15:**
Family Day
- > **February 26:**
Professional development day

February is a key period in the Board's budget development cycle, as trustees engage with partner groups to gather input and better understand priorities, emerging needs, and opportunities across the district. These discussions help inform decision-making and ensure the budget reflects the district's strategic goals and educational priorities. February also provides an important opportunity for broader community engagement through the Board's Special Public Board Meeting for budget input, where students, families, staff, and community members can share their perspectives to help shape resource allocation for the year ahead.

Committee:

- ☐ Attend Finance and Audit Committee meeting

Board Meetings:

- ☐ Approve 2026/27 Amended Annual Budget
- ☐ Receive Second Quarter Financial Report
- ☐ Receive Tech Twenty Presentation
- ☐ Recognize Real Acts of Caring Week
- ☐ Receive 2027/2028 Budget Introduction
- ☐ Receive budget input presentations by partner groups and community members

In Services:

- ☐ Attend Trustee Governance and Technical Orientation Sessions

External Compliance and Accountability:

- ☐ Submit 2026/27 Amended Annual Budget to the Ministry of Education and Child Care

Events:

- ☐ Attend budget consultation meetings with partner groups
-

KEY DATES

- > **March 15:**
First day of spring break
- > **March 30:**
Schools re-open after spring break

MARCH 2027

March marks an important milestone in the Board's annual governance and planning cycle. The preliminary funding announcement from the provincial government provides the foundation for budget development and informs strategic decision-making for the coming school year. With public budget consultations complete, trustees are able to consider community feedback alongside district priorities as they begin deliberations on resource allocation. March is also when the Board approves the school calendar for the following year, ensuring the district meets legislative requirements while supporting effective planning for students, families, and staff.

Committee:

- ☐ none

Board Meetings:

- ☐ Approve Eligible School Sites Proposal
- ☐ Receive 2027/2028 Student Enrolment Projections
- ☐ Approve trustee attendance at commencement ceremonies

In Services:

- ☐ none

External Compliance and Accountability:

- ☐ Distribute Eligible School Site Proposal to municipalities

Events:

- ☐ Attend budget consultation meetings with partner groups
-

KEY DATES

➤ **April 15-18:**
BCSTA Annual General Meeting

➤ **April 23:**
Professional development day

APRIL 2027

April marks an important stage in the Board's annual planning cycle. Trustees receive the preliminary budget and begin refining budget allocations based on district priorities, community engagement, and partner group liaison meetings. These decisions help shape the district's direction for the coming year and establish the foundation for annual staffing processes, as recruitment and hiring begin to ensure schools are well positioned to support student success.

Committees:

- ☐ Attend Finance and Audit Committee meeting

Board Meetings:

- ☐ Receive 2027/2028 budget proposal
- ☐ Receive public input on proposed 2027/2028 Budget
- ☐ Approve 2027/2028 Budget Bylaw
- ☐ Approve School Site Acquisition Charge Bylaw
- ☐ Pass Capital Response Letter Bylaw
- ☐ Approve Annual Facilities Grant Funding Report
- ☐ Observe the Day of Mourning

In Services:

- ☐ none

External Compliance and Accountability:

- ☐ Distribute School Site Acquisition Charge Bylaw information to municipalities
- ☐ Submit 2027/2028 budget to the Ministry of Education and Child Care

Events:

- ☐ none
-

KEY DATES

> **May 24:**
Victoria Day

> **Various Dates:**
Commencement ceremonies

MAY 2027

With the budget now approved, the Board can focus on establishing the governance plan for the coming year. This work provides direction for the Board's priorities and supports our commitment to student success and well-being. May is also a time for trustees to meet with municipal councils to discuss district planning priorities and share the vision outlined in our upcoming five-year plan. These collaborative discussions help foster strong partnerships that benefit our students, families, and communities.

Committees:

- ☐ Attend Finance and Audit Committee Meeting

Board Meetings:

- ☐ Receive Third Quarter Financial Report
- ☐ Receive Sustainability Year End Summary Report
- ☐ Receive Tech Twenty Presentation
- ☐ Approve schedule of Board Meetings for 2027/2028
- ☐ Approve of Board/Authority Authorized Courses
- ☐ Presentation of District Annual Report
- ☐ Presentation of Superintendent's Evaluation

In Services:

- ☐ none

External Compliance and Accountability:

- ☐ Approve terms of engagement and appoint or reappoint auditor

Events:

- ☐ Attend commencement ceremonies
-

KEY DATES

- > **June 29:**
Last day of school for students
- > **June 30:**
Administrative day
- > **Various Dates:**
Commencement ceremonies

June is a month of celebration and reflection across SD43. As students mark important milestones through commencement ceremonies and year-end events, the Board also looks ahead by approving the Annual Capital Plan and Governance Framework for the coming school year. Trustees will have the privilege of attending a variety of events, from Adult Education graduation ceremonies to the Indigenous Peoples Honouring Ceremony, celebrating the achievements and contributions of our students, staff, and wider community.

Committees:

- ☐ Attend Finance and Audit Committee meeting

Board Meetings:

- ☐ Approve Year-End Financial Position
- ☐ Approve Allocation of Surplus Funds proposal
- ☐ Receive Enterprise Risk Management Update
- ☐ Approve 2028/2029 Annual Five Year Capital Plan
- ☐ Receive Student Leadership Council: Year in Review presentation
- ☐ Approve Trustee Liaison School Assignments
- ☐ Approve Annual Work Plan for 2027-2028

In Services:

- ☐ none

External Compliance and Accountability:

- ☐ Submit 2027/2028 Five Year Capital Plan to the Ministry of Infrastructure

Events:

- ☐ Attend commencement ceremonies
- ☐ Attend retirement dinner

Board of Education



Michael Thomas
Board Chair



Rosey Manhas
Vice Chair



Carol Brodie



Chuck Denison



Kerri Palmer Isaak



Lisa Park



Christine Pollock



Craig Woods

Contact Us

Board of Education/Secretary-Treasurer's Office

Address 1080 Winslow Avenue

Phone 604-937-6761

Email sectreas@sd43.bc.ca