

RECONSIDERATION OF RESOURCE MATERIALS

(Formal Review)

In accordance with Administrative Procedure 265, enquiries related to resource materials should be directed first to the Principal of the school. In the event that identified concerns are not resolved at that level, the form can be completed by the person(s) making the enquiry and forwarded to the Superintendent.

Title of Resource:	
Context of Usage (Check all that apply): School Library ☐ Classroom Resource ☐ Other (specify): _____	Author: Publisher/Publication Date:
Requested Initiated by:	Address: Telephone Number:
Person(s) Requesting Reconsideration of Material: a) <i>Role of Individual(s):</i> ☐ Parent ☐ Teacher ☐ Student ☐ Other (Please specify) _____ b) <i>Representation of Individual(s):</i> ☐ Himself/Herself ☐ Organization or group (Please specify name of group or affiliation) _____	
Has the resources in question been read, viewed or heard in its entirety by yourself or other members of your group? ☐ Yes ☐ No	
What features or aspects of the resource(s) are of concern to you? (Cite pages or sections as appropriate). Comments:	
a) Pages: Specific:	b) Pages: Specific:
c) Pages: Specific:	d) Pages: Specific:
What do you feel might be the result of School District 43 (Coquitlam) students reading or using this resource?	
For what age group, if any, do you believe this resource is acceptable for use?	

<i>Have you read professional reviews that may have been written concerning this resource?</i> ☐ Yes ☐ No <i>Source of reviews: (attach if photocopies available)</i> <i>If you have not read professional reviews, would you like to receive copies if available?</i> ☐ Yes ☐ No	<i>In some cases, the impact of a resource will vary according to how it may have been presented by the teacher-librarian or classroom teacher. Have you discussed the resource(s) in questions with the:</i> Teacher-Librarian ☐ Yes ☐ No Classroom Teacher ☐ Yes ☐ No Principal ☐ Yes ☐ No School District Staff ☐ Yes ☐ No
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The completed form should be submitted to the school principal for inclusion in the review process.