



BLAKEBURN ELEMENTARY PAC AGENDA

*Tuesday January 14th, 2025 at 6:30pm
School Library*

In Attendance:

PAC Members: Lyndsay Irwin, Matt Fenrich, Breanna Barker, Joanna Kahut, Shannon Harper, Corinne Vanden Hoven, Jodie Wong, Luisa Martin, Kristy Dastur

Parent Community: Jordana Norgaard

Regrets: Nicole Cherry, Kirstin Hepburn, Alison Anderson, Chelsea Fenrich

1. Welcome ("Call to Order")
 - 1.1. Welcome & housekeeping
 - 1.2. Regrets - Nicole Cherry, Kirstin Hepburn, Alison Anderson, Chelsea Fenrich
2. Approval of Agenda
Motion to approve the agenda. Moved/Seconded
MOTION CARRIED (all in favour)
3. Approval of Past Minutes
Motion to approve the past minutes from Tuesday November 12th, 2024. Moved/Seconded
MOTION CARRIED (all in favour)
4. Approval of Special Meeting Minutes
Motion to approve the special meeting minutes from Tuesday December 10th, 2024. Moved/Seconded
MOTION CARRIED (all in favour)
5. President's Report Lyndsay Irwin
 - 5.1 Lyndsay provided an update on our recent bottle drive fundraiser; still awaiting final total of amount raised
6. Principal's Report Tara Fisher
 - 6.1 School Updates:
 - Welcome to Iram Khan, incoming Principal
 - Staffing changes include new EA's (Michelle Klug and Mona Toth); upcoming Maternity Leave for Christina Martins; Tara Fisher's last day is January 31st (Pro-D Day)
 - Bill Urquhart requested an increase of funds to support the grade 4/5 field trip for this year; a discussion was had, and it was suggested that we consider increasing the field trip funds at our future budget meeting in May to account for the overall increase in price to attend field trips and rent buses. **Motion** was made to increase the grade 4/5 field trip funding for this year from \$2500 to \$3500.
M: Breanna/2nd: Corrine
MOTION CARRIED (All in favour)
 - Current extracurriculars include Chess (grade 3/4/5), Choir (grade 4/5), Basketball (grade 5), Running Club (grade 3/4/5), Intramural Basketball (grade 4/5)
 - School is looking to replace the stage lights with LED's, using the PAC allocated funds for Music (\$1,200), and the rest from school-based funds
 - January tennis program was subsidized by PAC, which brought the cost per student down
 - Teachers will submit their classroom expense receipts to the office during the week of March 3rd
 - 6.2 Calendar Updates:

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- January 31st: Pro-D Day at Minnekhada; staff will participate in a session with Gordon Neufeld called “Hidden Keys to Student Engagement-Optimizing Learning in School”; Blakeburn will be used as the Community Programs School for that day
- February 17th: BC Family Day (No School); some classes will celebrate/acknowledge this day instead of Mother’s/Father’s Day
- February 19th/20th: Student-led conferences (dismissals at 1:45pm); invitations will come home from classroom teachers
- February 26th: Pink Shirt Day
- March 10th-13th: Poco Lacrosse lessons in gym
- March 14th: Axis theatre performance (paid for through PAC allocated funds for Performance/Fine Arts \$2,500)

7. Committees Update

- 7.1. Treasurer Matt Fenrich, Chelsea Fenrich
- 7.1 Account updates: General (just over \$60,000). Gaming (over \$4000, but \$3000 will be spent on tennis program)
- 7.2 PAC is currently trying to fundraise for a larger legacy project, and we need to be mindful of spending or subsidizing activity costs; parents also need to be aware of what things cost in their full amount
- 7.2. Secretary Nicole Cherry
- 7.2.1 Nothing to report at this time
- 7.3. DPAC Kristy Dastur
- 7.3.1 DPAC meeting was held on November 27th; Craig Mah (District Principal) presented information on the Enhancing Student Learning Report from September 2024 and the MDI (Middle Years Development Instrument); Veronika Farnell (Vice Principal of Digital Innovation and Compliance) presented on the MYED BC Parent Portal.
- 7.3.2 Next Sessions: Screentime Safety Info Session on January 19th in-person (10-11 am); DPAC meeting on January 29th via Zoom (7-8:30 pm) with Stephen Wiffen; DPAC stand-alone session on February 12th in-person (7-8:30 pm)
- 7.4. Fundraising Breanna Cook
- 7.4.1 We have done 16 fundraisers since September and have raised over \$13,000
- 7.4.2 Trailblazers hockey night fundraiser is coming up, if families by tickets the school gets a kickback
- 7.4.3 The bottle drive was a tremendous success, and Breanna is still receiving donations; we are waiting on the final total from the bottle depot
- 7.5. Health & Safety Luisa Martin
- 7.5.1 Nothing to report at this time
- 7.6. Hot Lunch / Special Lunch Jodie Wong
- 7.6.1 One hot lunch and treat day per month up until spring break
- 7.7. Communications Corinne Vanden Hoven
- 7.7.1 The next newsletter comes out this Friday

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7.8. Members at Large Shannon Harper, Joanna Kahut

7.8.1 Nothing to report at this time

8. Other Programs

8.1. Munch-a-Lunch Alison Anderson

8.1.1 Orders for Term 2 are closed; there are \$391 in donations that have been credited to the school account for Ms. Blake to use; one parent requested a refund cheque as their child has left the school; the Munch-a-Lunch reports have been run and sent to Jodi

8.2. Fruit & Veggie Program Shannon Harper

8.2.1 The next fruit and veggie delivery comes next week (snap peas)

8.3. Yearbook Kirstin Hepburn

8.3.1 Kirstin will plan to get any pictures from Tara for the yearbook that she has collected so far and then connect with the new administrator to ensure we continue to collect images

9. Other / New Business

9.1. Legacy Project-committee update and discussion: Lyndsay circulated a printout of potential project items and costs which were compiled by the Playground Committee; new swings seem to be the most achievable and desirable project; Lyndsay requested that everyone review the information and email any questions, comments or concerns for the committee to discuss; possibly at the next meeting or in the near future, the committee will present PAC with a formal recommendation

10. Adjournment

Motion to adjourn meeting. Moved/Seconded

MOTION CARRIED (all in favour)

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