

Glen Elementary School



PAC General Meeting Minutes

Date: September, 23, 2026 **Call to order:** 7:07 pm

Attendees:

In-person: Chair: Mo Khosravi- present, Vice-Chair: Eveline Yu- present, Treasurer: Shawn Kavousi (resigned/not present), Stefanie Kiely, Kristine Alvarez, Shila Jafari, Mr. Ryan, Matin Dobari, Mana Nikbakht, Shambhavi Sohani.

Online: Alyssa Winsor, Corey Dekker, Mariya Boykova, Mehdi Heydari, Cynthia, Nazir Azimi, Amgad Hamza, Sashana Grant, Victoria Hatlaban, Esther Hong

1. Welcome and Approvals

- **Agenda:** Moved by Mo, seconded by Stefanie. Approved.
- **May minutes:** Moved by Stefanie, seconded by Mo. Approved.

2. Treasurer Nominations

Nominees: Matin Dobari, Mana Nikbakht, Shambhavi Sohani.

Vote: Unanimous to have **three co-treasurers**.

3. Administrator's Report presented by Principal: Mr. Ryan

Personal Focus: A communication link and voice for the parent community. Parent ideas and concerns help administration understand what parents are thinking, and the two groups work together toward representation.

Enrollment: 468 students, down from 520 last year.

Staffing: Mr. Trembath was hired to teach a K/1 class (Div 21).

School goals this year: - **Indigenous goal:** Safety, kindness and helping, so that students feel connected to each other. - **Academic goal:** Literacy was the focus in previous years and will be maintained. The focus is now numeracy skills. - **Social/emotional goal:** Self- and co-regulation.

Pro-D Day: Focused on togetherness and land, and on how teachers will move forward with these goals.

Community consultation: This is Mr. Ryan's first full year. He is talking with the school community about what the school does well and where it can improve.

4. PAC Initiatives presented by Chair and Vice Chair: Mo and Eveline

1. **Have a treasurer**, which is needed to secure the Gaming Grant.
2. **Bylaws**: Not updated in some time. A draft has been prepared and shared so that the new bylaws will be voted on at the next meeting.
3. **Fundraising events**: Suggested and voted on.
4. **Budget**: Vote at the next meeting with new treasurer.

5. Treasurer's Report presented by Chairperson: Mo

A list of accounts was shown.

Account	Balance
Community	\$8,781.52
Gaming	nearly \$6,000
Total	about \$14,600

The Gaming Grant application was submitted in July. The PAC expects to hear back in October.

6. Gaming Grant explained by Principal: Mr. Ryan

- A portion of Lottery and casino revenue is given to schools: **\$20 per student** if the PAC applies. A functioning PAC executive is required to receive funds.
- Guidance was given on what the money can and cannot be spent on, with performers, uniforms/replacements and tech noted.
- Eveline noted the PAC has **2 years** to use the money.

7. DPAC Report presented by DPAC Rep: Stefanie

DPAC is the District Community group. It meets generally on Zoom and has 1 voting representative for each school.

Nadine Tambellini – Superintendent of SD43: - 2030 Strategic Plan. - New website feeding into a school app (soft launch). Attendance will be available through the app.

Carol Todd (Amanda Todd Legacy), Digital Literacy: online courses and books. She will advertise her webinars.

PAC 101: Online, Thursday, September 24th @ 7 pm, Zoom link in PAC email.

8. Hot Lunch presented by Stefanie (Esther and Stefanie: coordinators)

- Ordering platform: Munchalunch.
- The biggest fundraiser for our school.
- Wednesdays, every other week. Ordering closes 10 days ahead.
Restaurant prices have increased; this may reflect our lunch prices.
- Dates approved and available:

Date	Vendor
Oct 7	Subway
Oct 21	Pizza Pizza
Nov 4	Sushi Mori

- **Volunteers needed:** 11:30 am in the PAC kitchen to sort and deliver, about 1 hour. Volunteers are notified with a reminder through email, WhatsApp and Facebook. **You're welcome to just show up. No need to sign up.**
- **Pizza:** Ask about the boxes being wasteful. Teachers would hand out the pizza and receive a list. Gluten and Hawaiian (allergy) concerns were noted. Mr. Ryan to get teacher approval.

9. Fruit and Vegetable Program (Mariya, Rep)

- Runs from the PAC kitchen. Dates are already listed.
- 1 to 2 times a month local fruit and vegetables delivered. (ex: apples, pears, plums).
- Free for every child in the school. the district pays for it.
- **Oct 7:** plums.
- **Volunteers:** 1 hour, 8:40/8:45 am. Kids deliver before recess.
- Mariya's daughter is in Gr. 5 (Mariya's last year), so **a parent is needed to take over and facilitate the program.**
- Sign-up is posted on Facebook and SignUpGenius 2 to 3 days before or just show up.

10. Announcements and Approved Items

Kristine: Email pacglen@gmail.com if interested in joining the Grade 5 Committee.

Eveline: Bylaws are revised and have been sent out for review.

Created by kids: Canvas bag, holiday card/mug. Sept 28th launch. Order between mid-October to mid-November. Delivery by first week of December. **Approved**

PAC meeting dates: 2nd Wednesday of the month. – Oct 14, Nov 10, no Dec, Jan 13, Feb 10, no March, Apr 14, May 5. - **Approved.**

WhatsApp groups: - One group for each division, plus an extra channel for volunteers and Grade 5 Committee. - Each group has a representative to pass out information. Executives in each group to monitor communication. Mr. Ryan: please stay respectful. - **Approved.**

Community Values Book: Local Tri-Cities business coupon book, \$40 per book, 40% profit to the school. - Will be sent out to each family. Launch in October. - **Approved.**

Halloween Dance: - Evening event with a DJ, instead of movie night. - **Thursday, Oct 29.** - Volunteers needed for set-up and take-down. - **Approved.**

Saleema Noon- age appropriate Sexual Health and body awareness presentations - content for each grade. - A parent night beforehand, and the option to opt out. A PDF will be sent. - Jan 12/14. - **Approved.**

Place des Arts: - The performance is free. The goal is for kids to see and be exposed to this kind of art. - **June 7. Approved.**

11. Questions

- **Shila:** Mr. Ryan confirmed the Winter Performance for this year.
- **Mana suggested:** Breakfast with Santa. Mr. Ryan says to reach out to vendors, and noted concerns about the amount of work this event requires.

12. Upcoming Items

- Next meeting: vote on the new bylaws and the budget.

Adjournment

Eveline thanked everyone for attending. Meeting adjourned at **8:16 pm.**

Minutes recorded by: Kristine