PORT MOODY SECONDARY SCHOOL
August 2026

Port Moody Families,

Welcome to the 2026.27 school year!

On behalf of the entire staff, we hope you are enjoying your summer and are starting to look forward to the school year ahead. We send this start up correspondence to highlight some of the dates and procedures for the first few weeks of school and to recognize some of the comings and goings that have taken place in July.

Firstly, thanks to our fabulous summer staff for all that has taken place at both the school and district level to get us prepared for this new school year. The custodians have the building looking great. Throughout the summer, our office staff has been busy finalizing student records while coordinating an orderly start to this new school year. All the conscientious hard work from our office staff and caretakers is noticed and appreciated.

Please take some time to review the information that follows as it outlines some start up questions and procedures for the first few days of school. Once again, can't wait for a fantastic 2026.27 school year at Port Moody. We look forward to seeing you very soon.

Yours in education,

Port Moody Secondary Administration Team – Andrew, Colin, Shaunna and Christi.

Mark Your Calendar (specific event details to follow as we get closer to the date)

Photo Day: Wednesday, September 9th.
Professional Development Day: Friday, September 25th.
Senior Sail: Wednesday, September 16th. Grade 12 students.

PORT MOODY SECONDARY SCHOOL
August 2026

Our counsellors, coordinators and administration will return on Monday, August 31st. The counselling team's focus will be registering new students, hosting orientations, reviewing schedules and updating timetables in relation to courses taken during summer school. Students are generally assigned by alphabet to one of our three Counsellors and three Vice Principals. Should you need to contact a school counsellor or administrator, know that our general practice is to associate students by alpha group (student surname) but all administrators and counsellors will regularly work with any student.

Alpha	Counsellor	Alpha	Vice Principal
A - H	Ms. Cindy Campbell	A - H	Ms. Christi Livingstone
I - O	Ms. Nina Norlin	I - O	Mr. Colin Cameron
P - Z	Ms. Asia Sidhu	P - Z	Ms. Shaunna Martin
IB Coordinator	Mr. Sean Lenihan		
Alpha load is adjusted at the end of September in relation to enrolment			Mr. Andrew Lloyd (Principal)

A reminder to our returning students that we will not be scheduling appointments for course changes in late August / September. In June, timetables for returning students were distributed and counsellors reviewed student requests as a final step in the process of timetabling that started in February when students first submitted course requests. The exception is students who require amendments due to graduation needs and/or summer school courses previously not identified to counsellors in June.

If you, or someone you know, recently moved into our catchment and have not yet registered with us, then please come into the office to begin the process. Our office is open from 8:00am - 2:30pm and the staff is happy to assist you with the required paperwork prior to scheduling a timetable appointment with a counsellor in the last week of August.

If you recently moved to our district and as a parent, you have a work permit or study permit, please first contact the International Education Department at 604-936-5769. For families living ***out of* catchment */ out of district*** and interested in attending PMSS, please submit your request using our *2026.27 School Transfer Request Form* on our homepage.

PORT MOODY SECONDARY SCHOOL
August 2026

Start of Year Calendar

Monday, August 31st	**On-site: Administration, counsellors and office staff** ➢ Main office is open for new student school registrations. Ongoing all week. ➢ Please first contact the office by phone or email to make an appointment.
Wednesday, September 2nd	**English Language Learners & International Student Registration** ➢ Language testing by appointment from 8:30am - 3:00pm ➢ Continues all week by appointment with Mr. Millin. Email moodysecondarysecretary@sd43.bc.ca. ➢ New student timetabling / scheduling appointments. Ongoing all week.
Thursday, September 3rd	**Grade 9 & New Student Orientation. Students only.** ➢ 9:15am-11:15pm ➢ Students meet in the multipurpose area to start the tour. ➢ Schedules will be distributed to grade 9s. Available again on the first day of school for those unable to attend the orientation. ➢ Detailed information via email will go to the new, incoming students. **Student Schedules Viewable on My43 Portal** ➢ Schedules available on the My43 Portal.
Friday, September 4th	**Student Schedules Viewable on My43 Portal** ➢ Some new students may not have access to the portal until the first week of school. Paper copies of schedules will be provided for all Grade 9s and new registrants. ➢ Any new student arriving after Friday requiring EAL assessment will be able to do so by appointment the following week.

PORT MOODY SECONDARY SCHOOL
August 2026

Week One: September 7th – 11th	
Tuesday, September 8th	**1st day of school. Attendance at assigned times during homerooms listed below** ➢ Grade 9s from 10:15 am – 11:30am ➢ Grade 10s from 11:00 am – 11:30am ➢ Grade 11s from 11:00am – 11:30am ➢ Grade 12s from 11:00am – 11:30am ➢ Homeroom rosters and maps will be posted around the school ➢ Timetables will be distributed in homeroom.
Wednesday, September 9th	**Follow Bell Schedule Below (Day 1)** ➢ All students follow the altered bell schedule outlined in Figure A. ➢ Student photos – All Grades (am). ➢ Closed campus for all Grade 9s until Thanksgiving holiday. ➢ Limited cafeteria service; bring a lunch and water bottle.
Thursday, September 10th	**Follow Bell Schedule Below (Day 2)** ➢ All students follow the altered bell schedule outlined in Figure A.
Friday, September 11th	**Follow Bell Schedule Below (Day 1)** ➢ All students follow the altered bell schedule outlined in Figure A.

Figure A: Week 1 Altered Bell Schedule

Block	Schedule
1	7:35 – 8:51
2	8:55 – 10:11
Homeroom	**10:15 – 10:35**
3	10:41 – 11:57
Lunch	11:57 – 12:44
4	12:44 – 2:00
5	2:04 – 3:20

PMSS Bell Schedule 2026-2027

BLOCK	MONDAY (ALL)	BLOCK	TUES - FRI	TUES-FRI IB 11 & 12 ONLY	BLOCK	ASSEMBLY SCHEDULE
1	7:35 – 8:45	1	7:35 – 8:51	7:31 – 9:02	1	7:35 – 8:45
2	8:49 – 9:59	Flex	8:51 – 9:17	8:51 – 9:17	2	8:49 – 9:59
3	10:03 – 11:10	2	9:21 – 10:37	9:06 – 10:37	3	10:03 – 11:08
Lunch	11:10 – 11:54	3	10:41 – 11:57	10:41 – 11:57	ASSEMBLY	11:10 – 12:15
4	11:54 – 1:02	Lunch	11:57 – 12:44	11:57 – 12:44	Lunch	12:15 – 12:59
5	1:06 – 2:16	4	12:44 – 2:00	12:44 – 2:00	4	12:59 – 2:04
		5	2:04 – 3:20	2:04– 3:20	5	2:08 – 3:13

Bell Schedule – After Week 1.

Our regular weekly bell schedule is outlined above. During the year, some grade-level and school-wide events will impact our regular schedule, but in most of those situations the start and end time of the day will remain consistent. When required, our amended schedules will be posted in advance to our daily news, website and within the building.

In general, our school day starts at 7:31am Monday to Friday. A few years ago, Port Moody Secondary School added a Flex block to our weekly schedule. Flex is recognized instructional time Tuesday thru Friday from 8:51 – 9:17am. This Flex time affords students the opportunity to engage in their learning in more self-directed ways. During Flex students: seek assistance from their teachers; collaborate with other students; conduct club and student council meetings; get organized for the day; pursue enrichment opportunities; make up missed time due to absence; develop work habits and life skills of time management, ownership of their learning, choice, and independence.

Furthermore, Mondays have the same start time but please note the end of day is different from the rest of the week. In addition to Flex, we have a weekly time for staff collaboration.

School Communication & Visitor Access

The school phone number: 604-939-6656
Office email: moodysecondaryoffice@sd43.bc.ca

Our main office is generally open 8:00am – 4:00pm (amended hours on holidays, professional development days, summer). In addition to our daily news, our most common means of sharing school wide information is the website, app and automated messaging system *School Messenger*.

To receive *School Messenger* information and our daily news we require your contact information and approval by indicating 'yes' on the parent school policy form. If during the year you wish to have your email removed or updated, please contact the office. Our staff directory with email addresses is located on our website under the Staff tab. For communication, we ask you first contact your child's teacher(s) should you have a need, issue or question relating to a specific class.

On the occasion when a student is excused absent, please contact the office by phone or by emailing MoodySecondaryAttendance@sd43.bc.ca with the following information in the body of the message:

1) Student First Name
2) Student Last Name
3) Grade
4) Duration and reason for student absence. If unknown please respond, "until further notice".
5) Please provide the student's teacher's name(s) if there is a partial day absence.

You may also use the link on our school website.

If leaving early for an excused reason, please ensure your child has first signed out at the office.
Late to school students do not first sign in at the office as attendance is taken in the class and the late will be noted there.

Regular and punctual attendance is expected throughout the year as is notification of known absences from parents and caregivers. During the first weeks of school this is especially important as we review our overall enrolment and available space in our courses. Any student's ongoing daily unexcused absence, coupled with no contact from the household, can result in the loss of placement in some or all classes previously assigned.

School Supplies and Lockers

Teachers will indicate any course specific materials when introducing the course syllabus at the start of the semester. In general, the regular supplies of binders, paper, pens/pencils, dividers, and calculators are sufficient. As part of our official rollout of our bring your own device (BYOD), students should be bringing their device to school beginning on Wednesday, September 9th. Please contact Vice-Principal Colin Cameron at cocameron@sd43.bc.ca with any questions about our BYOD program.

Proper PE strip is required for those students in a PE course. Change room etiquette and PE locker usage will be reviewed with students when classes commence next week. Students - do not leave personal items in unlocked PE change room lockers.

The school lockers are available by request using our online registration system via a Microsoft Form. The link is accessible using the QR code below which takes you to a Forms Survey to be completed. The form is currently live and found below.

Moved / Moving?

If you are receiving our updates but are no longer attending Port Moody Secondary, please contact the office as soon as possible and we can remove you from our contact list and if necessary, assist you with your timely registration at your new school.

If you recently moved to our district, you can confirm your school of record in relation to your home address **HERE**. If you are a parent with a work permit or study permit, please first contact the International Education Department at 604-936-5769.

For families living outside of Port Moody's catchment and requesting to register, please submit your request using the *2026.27 School Transfer Request Form* listed under our Quick Links section of our website. It's important to note that we cannot determine available space for requests ahead of the first day of school and increasingly it is not until the second or third week when we will contact you with a decision.

Each year the school district has a formal 'Cross Catchment' transfer request process and information is available on the district website under the '*Schools*' tab. District programs of choice often have their own procedures and timelines separate from the general cross catchment procedures, and it is advisable to review this information if interested.

Students not in attendance the week of Tuesday, September 8th

If your child will be away at the start of the school year for a known reason, please contact the office and indicate the start date for your child. Students absent without notice for the entire first week of school may have their courses removed with the assumption you are no longer residing in the Port Moody Secondary School catchment.

The Grade 9 Orientation event on Thursday, September 3rd is meant as a support and a way of connecting incoming students to the environment that is Port Moody Secondary School. We recognize families have other commitments in the last week of summer; however, we encourage students to attend as it allows some focused time for new students to see the building, interact with our leadership students, and ask specific questions ahead of the first day of school. The orientation is a ***STUDENTS ONLY*** event.

Parent Forms & Fees – 2026.27

We will notify families when the district managed start-of-year forms (required & optional) will be available online from our homepage (Parent e-Forms). School District 43 uses School Cash Online for both fee statements and various forms. A reminder that the Student Verification Form (SVF) that used to go home to families is accessible online since the 2023.24 school year. You must review this document when it's available and if there are changes to the information in the SVF, print a copy of the form, indicated the changes and return the form to Port Moody Secondary School.

To ensure students have access to all activities and offerings (fall athletics start right away for example), we ask that forms and fees be completed by Friday, September 18th. Related to the topic of school events and activities: parents considering optional accident insurance can review information on our website under the *Parent* tab.

Student fee statements will also be posted when school starts and can be paid online using the district School Cash Online system at https://sd43.schoolcashonline.com. This is the district's preferred method of payment. Cash and cheque is also accepted and envelopes for payment submission will be issued during the first week. Grad related fees for our Grade 12s will be posted later in the year.

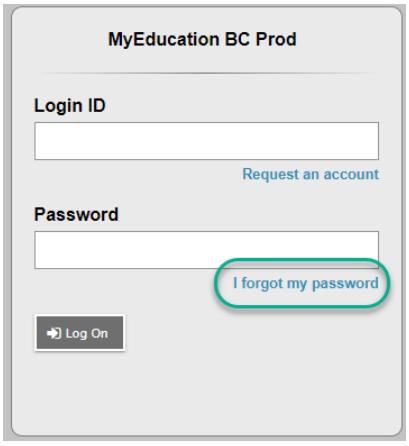
Student Accounts & Transcript Service

It is expected students review and communicate with us using their district accounts for school related purposes. In general, there are two accounts to make note of:

1. District Account = access to email and Office 365 applications: *088-USERNAME@sd43.bc.ca*.
2. Provincial Account "MyEd" = access to your student schedule; report cards; course selection. This platform is expanding in use across the district as schools at all levels move to both the Student and Parent portals.

Regarding Provincial Accounts: MyEd accounts are locked after five (5) failed password attempts and then require school level staff to manually reset the password. Expect delays if you request the school to reset your locked / forgotten password.

Please record your password, and do not attempt a forgotten password more than 3 times. If you do not know your password after 3 attempts, select "forgot my password" and reset it.



Returning students can access their schedules using the MyEd portal. Refreshed schedules will be available no later than Thursday, September 3rd at 9am. On Wednesday, September 2nd, Vice-Principal Colin Cameron will let our Port Moody Secondary School community know that schedules are viewable and will also include instructions for accessing the Family Portal for those who may have forgotten the process.

New students, including grade 9s, will receive paper copies of their schedules along with a Username and password to set up their account in the first week of school.

Student Transcripts Service (STS link) is a government site students should become familiar with and bookmark as it is used to:

- View or order your secondary school transcript
- Send your secondary school transcripts to post-secondary institutions
- Order your graduation certificate
- View scholarships awarded
- View your graduation assessment results

The Ministry of Education's transcript information for Grade 12s is accessible HERE .

Port Moody Parent Advisory Council

Stay tuned for more information about our first PAC meeting of the school year. The PAC executive and school administration welcomes and encourages your involvement with PAC, After Grad and other volunteer opportunities throughout the year.

Digital Learning News

All Grade 9 students will be taking Applications of Digital Learning 10 over the course of the 2026.27 school year. This course includes key learning assignments as well as learning experiences that will be embedded into students' other Grade 9 classes.

Consumption, communication, and creation are central themes of the course. With support, students will learn how to critically consume information presented to them in various digital platforms. They will also learn how to create digital content, including blogs, presentations, infographics, videos, and podcasts as they learn how to effectively and appropriately communicate and exchange information, experiences, and ideas with various audiences.

Here's what one student had to say:

Digital Learning (DL) is a course that allows you to reflect on how you use technology, your impact on the online world, and the real-world effect of that impact through several personal responses over the duration of the year. These responses will allow you to familiarize yourself with online tools such as Edublogs and PowerPoint, as well as applying technology in some of your core classes (Math, Science, English, and Socials). The main point of DL is to spread awareness about being a responsible online citizen, as well as to let you figure out how you want to present yourself online.

- Makenzie Campbell (Grade 9 student)

B.C. Graduation Program

https://www2.gov.bc.ca/gov/content/education-training/k-12/support/graduation

School Calendar At-A-Glance

School District No. 43 (Coquitlam)

School Calendar 2026-27

Designation	Date(s)
Schools Open	Tuesday, Sept 8
Pro D Day	Friday, Sept 25
Truth and Reconciliation Day	Wednesday, Sept 30
Thanksgiving Day	Monday, Oct 12
Pro D Day	Friday, Oct 23
Remembrance Day	Wednesday, Nov 11
Schools close for Winter vacation (last day in session)	Friday, Dec 18
Winter vacation period	Monday, Dec 21 – Friday, Jan 1
Schools re-open after Winter vacation	Monday, Jan 4
BC Family Day	Monday, Feb 15
Pro D Day	Friday, Feb 26
Schools close for Spring vacation (last day in session)	Friday, Mar 12
Spring vacation period	Monday, Mar 15 – Monday, Mar 29
Good Friday	Friday, Mar 26
Easter Monday	Monday, Mar 29
Schools re-open after Spring Break	Tuesday, Mar 30
Indigenous Focus Pro D Day	Friday, Apr 23
Victoria Day	Monday, May 24
Last day of school for all students	Tuesday, Jun 29
Administrative day	Wednesday, June 30

Our two school-based non-instructional days are November 30th and May 21st.
Please refer to our daily news and website calendar for more detailed information throughout the year.

Buses, Traffic & Parking

Link to Translink: Trip Planner. The closest bus stops are located on St. Johns Street. The closest SkyTrain station is Moody Centre on the Millennium Line. If ever you have an issue with bus service or scheduling, please use the Translink customer service link: https://www.translink.ca/feedback.

Drivers:

- Drop off / pick up is at the lower roundabout at the entrance to the student parking lot (highlighted in yellow below)
- In the mornings move towards the curbside of Albert so that staff and district vehicles can drive up Albert Street.
- Above the school sign (highlighted in red) is parking for staff, pre-approved families and emergency vehicles only.

Pedestrians / Cyclists / Transit Commuters

- Be considerate to drivers needing to get in and out of this area by walking with awareness (ie. put down the phone) and using marked crossings and sidewalks.
- Walk your bike on pedestrian walkways and lock it up at one of the bike racks located at the front entrances to the school. Remember, helmets are the law, for safety.
- Bus capacity can be an issue at the start and end of day. Please be respectful of one another by loading and unloading in an orderly manner. Do not push past those who arrived ahead of you.

Buses, Traffic & Parking

Albert Street and the surrounding streets are very congested in the mornings and after school. How we individually respond to this fact influences how we all start our day, and most importantly, affects the safety of the students and staff at school. Anticipate leaving yourself extra time the first week back as the general community adjusts to more volume on the roads after Labour Day. On a daily basis, resolve to work together by considering others and respecting designated parking areas. **The staff parking lot and laneway after the Port Moody sign is not a drop off / pick up location.** Consider establishing a regular spot that is within walking distance of the school, yet considerate of our neighbour's ability to get in and out of their homes. We appreciate how congested the area is as construction of the new buildings on the corner of Albert Street and St. Johns continues.

Get Involved

The pace of a semestered secondary school often seems very fast to new students. In our experience, by the second week of school students are usually comfortable with the routines of the schedule and knowing the layout of the school. If at any time you feel overwhelmed or have questions, then please talk to us. What we do encourage all students to do right away is to pay attention to the daily announcements and take that leap right away to try something you are interested in. Our fall sports teams' tryouts and Club Day sign up occur early in September and we don't want anyone to miss out on an opportunity to pursue an interest that will help make the school year ahead that much more enjoyable for you and others.

Whether you are coming to PMSS from middle school, or you are new to the area, understand this is now your school. Don't feel you need to wait until Grade 10, or even second semester to get involved and make a positive contribution. The opportunities at PMSS are many and the strength of our community is the individuals getting involved and working together!

Enjoy the remaining days of summer.

Go Blues!

Andrew Lloyd, Colin Cameron, Christi Livingstone & Shaunna Martin