Assessment Lock Installation & User Guide

For student-owned and District-provided BYOD computers

BRITISH COLUMBIA | Ministry of Education and Child Care

SCHOOL DISTRICT 43

Oct 2026

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Windows

Notes:

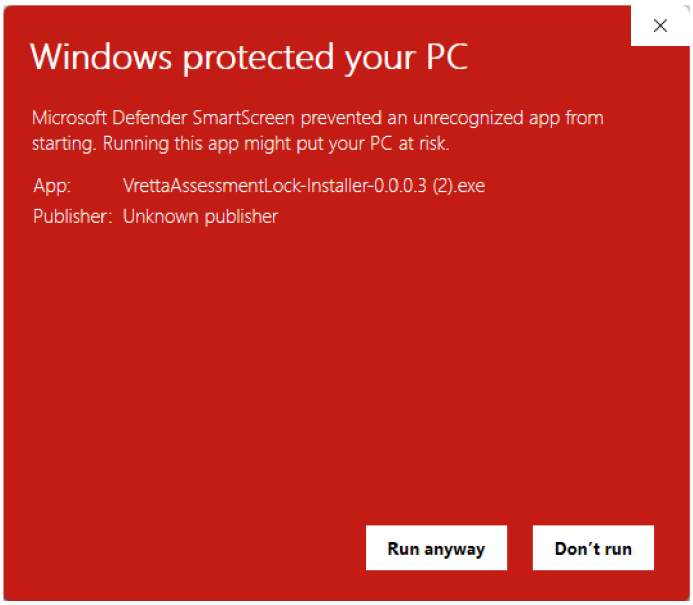
- **If you previously used SEB, you must uninstall it first before deploying Assessment Lock.**
- **If you update Assessment Lock, you must uninstall the previous version first before installing the updated one.**

Installation

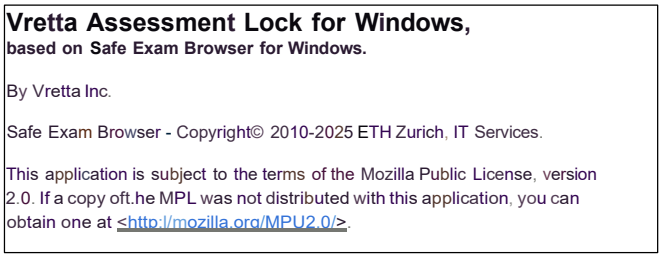
Individual PCs

1. Download Assessment Lock from the following link.

2. From the Windows Defender pop-up, select “**More info**” followed up by “**Run anyway**”.



3. Click on the “**I agree**” checkbox followed by the “**Install**” button.



4. Wait for the install process to complete
5. Once the installation process has finished, click on the “**Close**” button.

Note that the app requires a current operating system. If you are having problems, check that the operating system is **Windows 10 1803+ or newer.**

Launch Assessment Lock - Windows

Windows

Note: On first launch you might need to grant the application extra permissions to function.

Eg: Windows prompt “Let Windows and apps access your location?”, Please choose ‘Yes’ to proceed.

Method: Launch Link

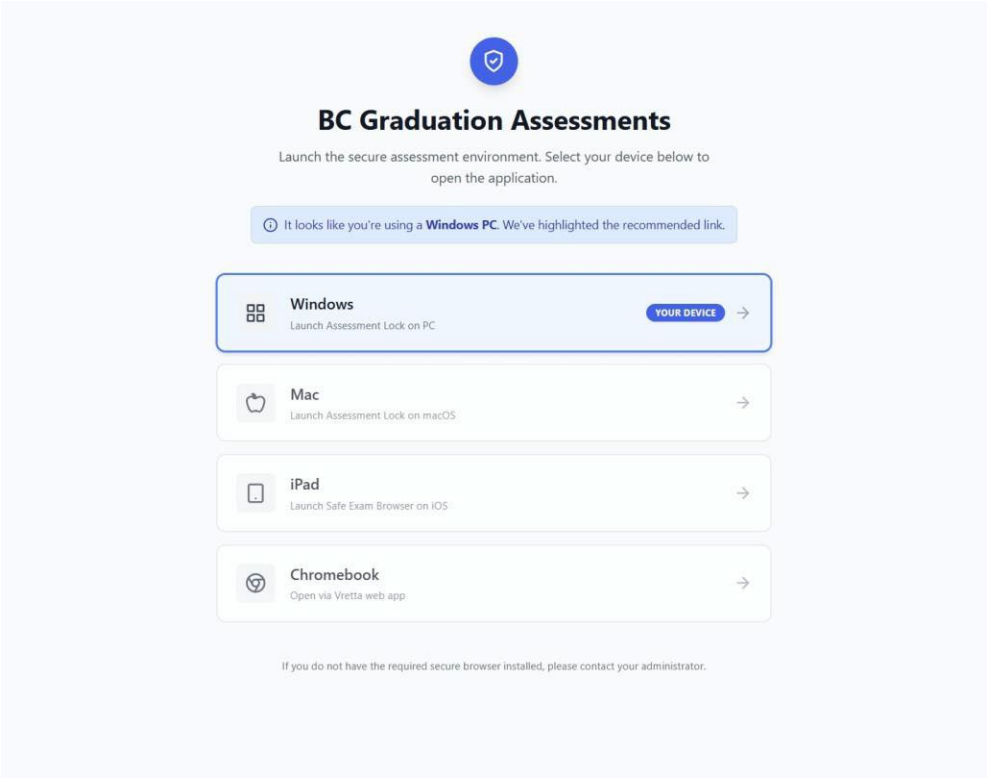
Every graduation administration period, a launch link and additional instructions will be provided.

After the installation, Assessment Lock can be launched using the link provided.

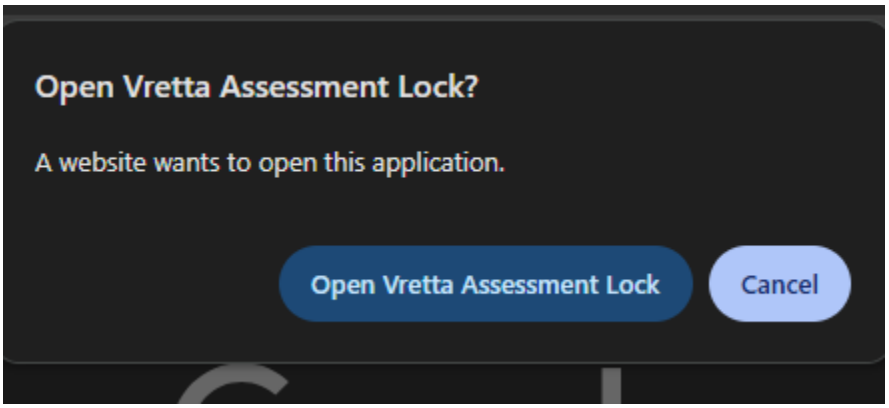
1. We recommend testing with the following link by copying and pasting it into a browser:

   https://bced.vretta.com/assets/assessment-lock/index.html

2. The platform should already be preselected. To launch Assessment Lock, you must click on the highlighted option. If the platform is incorrect, simply cli on the correct option.



3. Once launched, the browser will prompt the user to **"Open Vretta Assessment Lock"**.

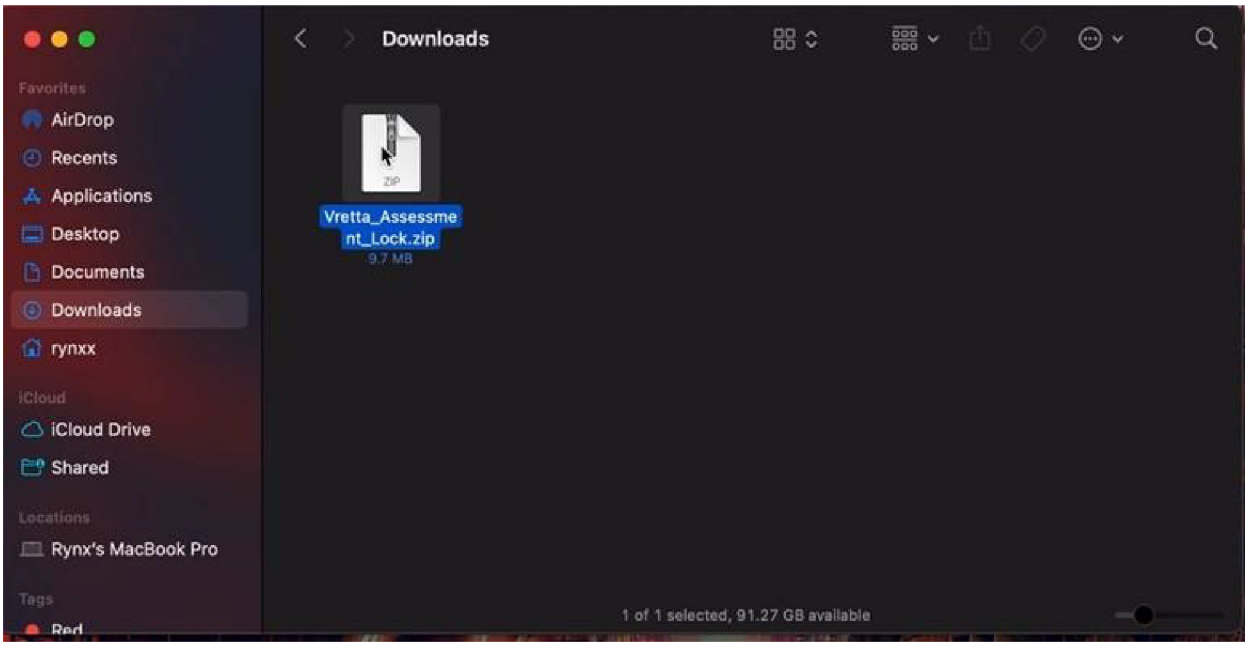


Note that the app requires a current operating system. If you are having problems, check that the operating system is **Windows 10 1803+ or newer.**

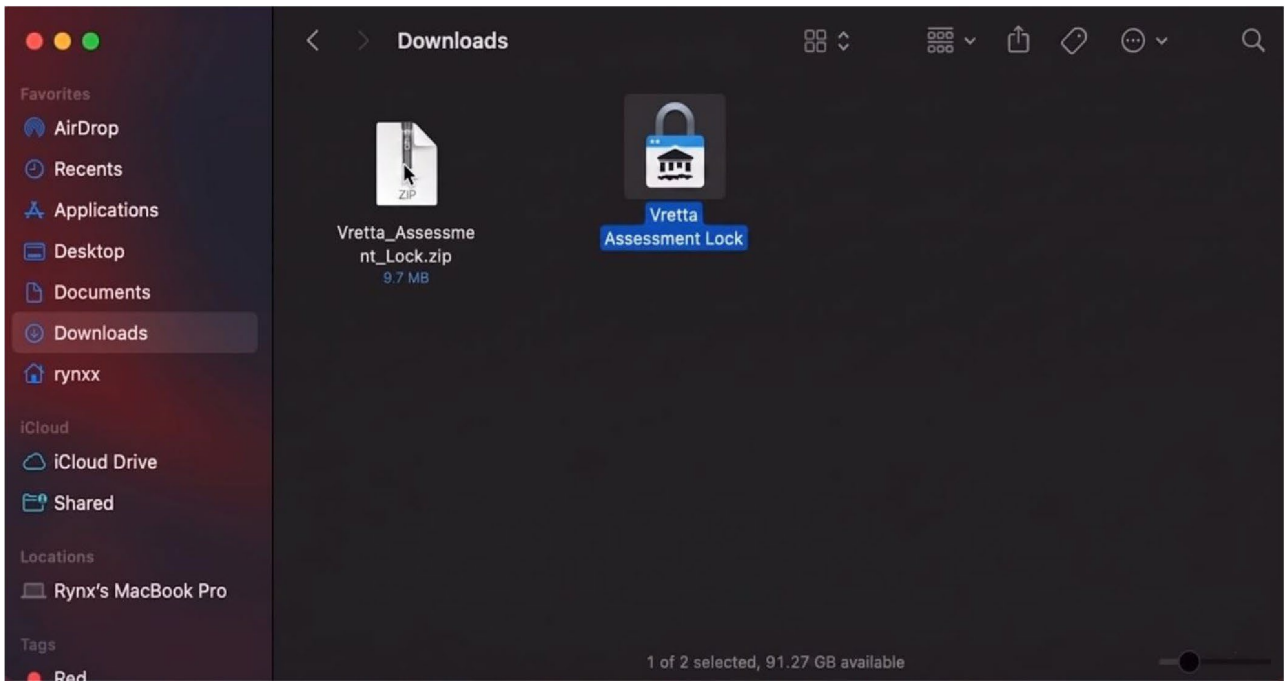
MAC OS
Installation

Individual Macbooks

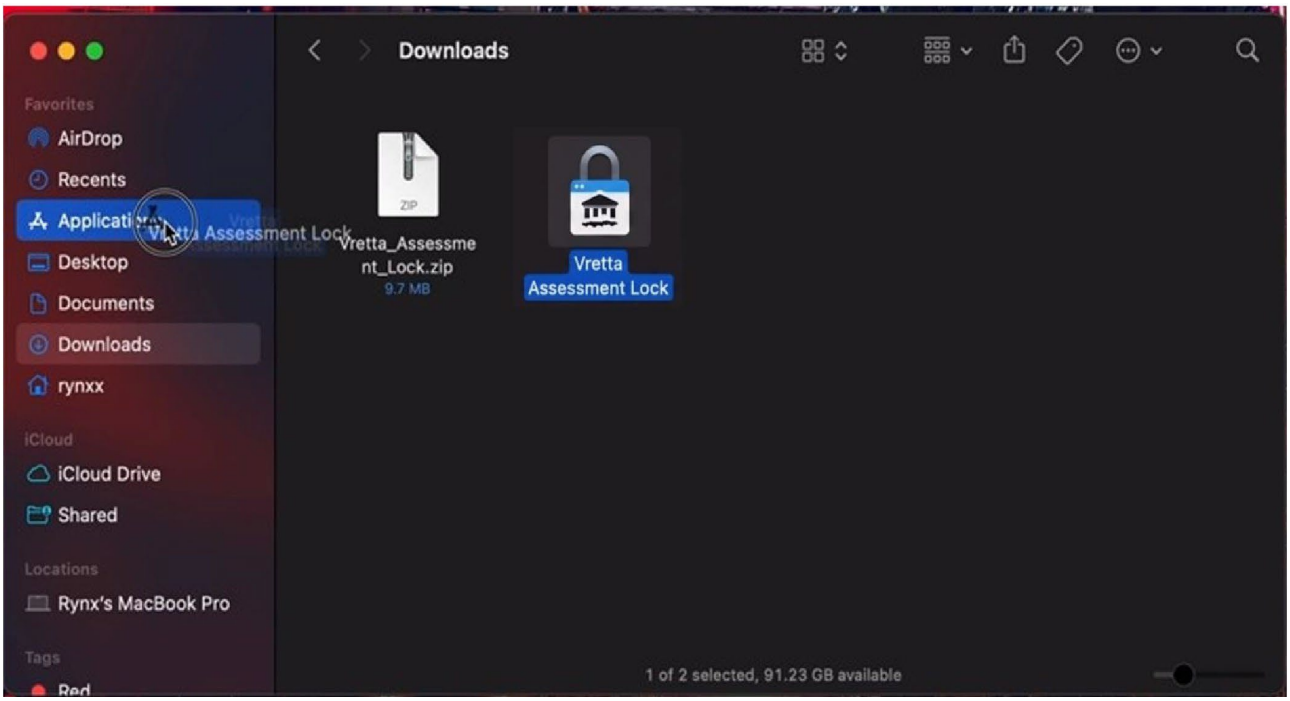
6. Download Assessment Lock from the following: Click to download



7. Extract the zip folder by double clicking on it.



8. Click and drag the application into the “**Applications**” directory.



Note that the app requires a current operating system. If you are having problems, check that the operating system is **OSX 10.13.6+ or newer.**

Launch Assessment Lock - Mac OS

Mac OS

Note: On first launch you might need to grant the application extra permissions to function.

Method: Launch Link

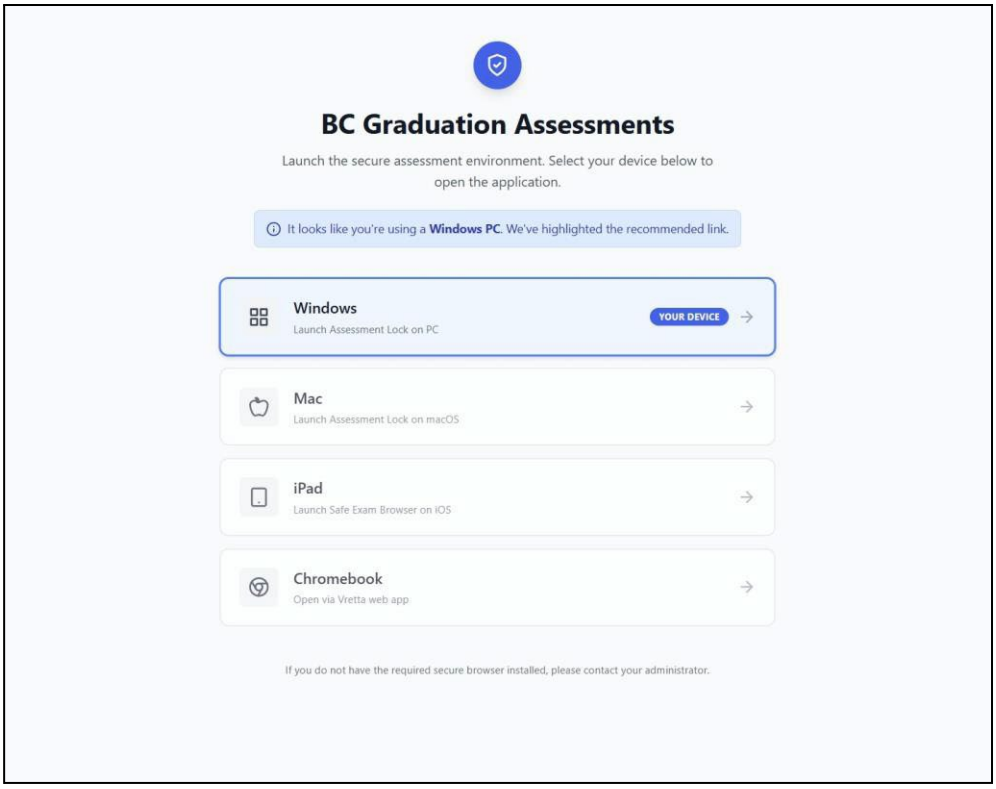
Every graduation administration period, a launch link and additional instructions will be provided.

After the installation, Assessment Lock can be launched using the link provided.

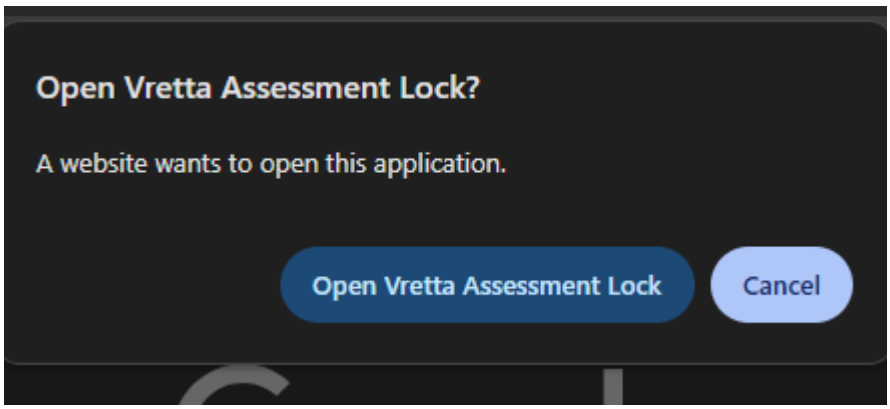
4. We recommend testing with the following link by copying and pasting it into a browser:

   https://bced.vretta.com/assets/assessment-lock/index.html

5. The platform should already be preselected. To launch Assessment Lock, you must click on the highlighted option. If the platform is incorrect, simply cli on the correct option.



6. Once launched, the browser will prompt the user to **"Open Vretta Assessment Lock"**.



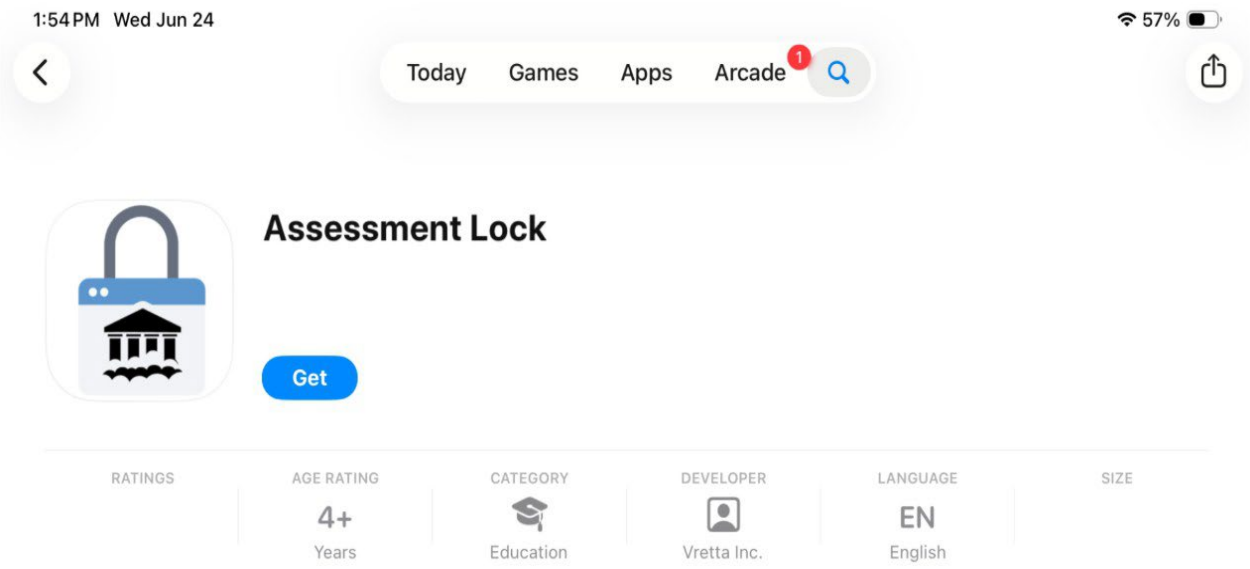
Note that the app requires a current operating system. If you are having problems, check that the operating system is **OSX 10.13.6+ or newer.**

iPads

Installation

Individual iPads

1. Go to the Apple App Store and search for Assessment Lock under developer **Vretta Inc.**
2. Download Assessment Lock from the Apple App Store.



Note that the app requires a current operating system. If you are having problems, check that the operating system is **iOS 11 or Newer.**

Launch Assessment Lock - iPads

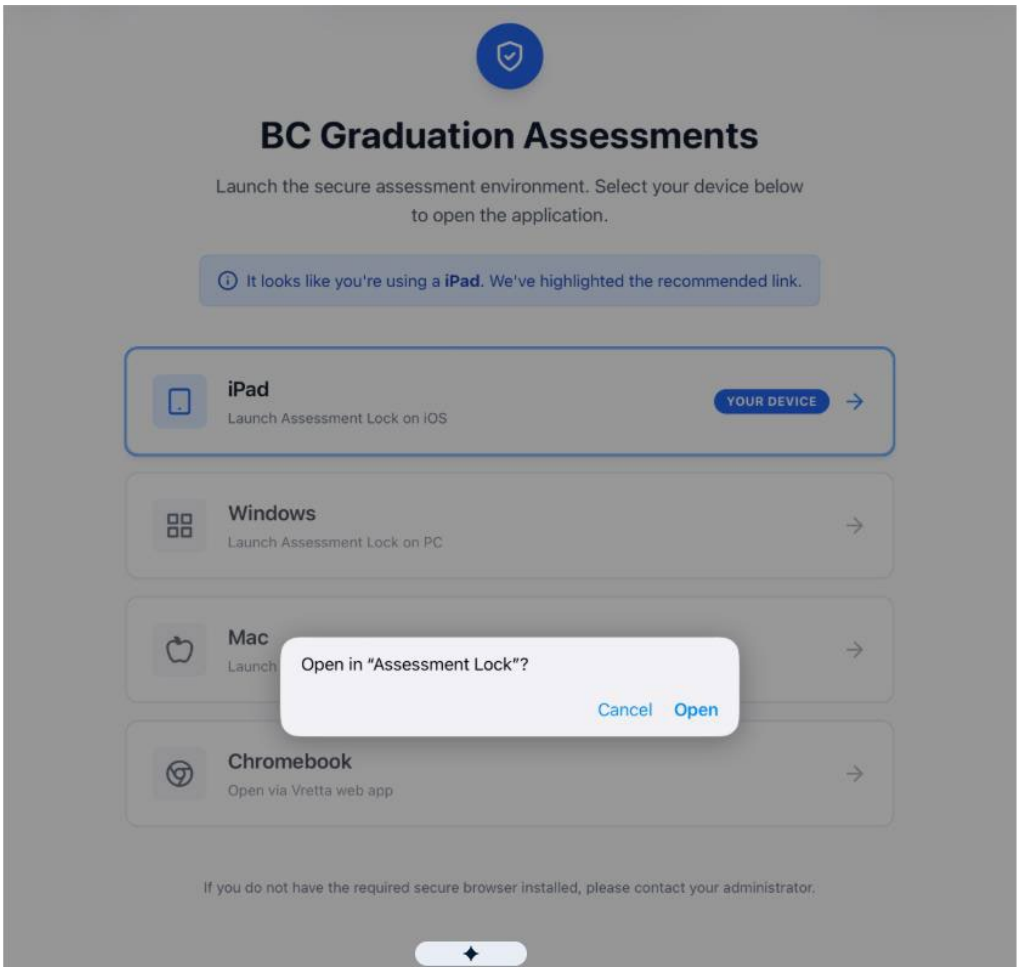
iPads

After the extension is installed, navigate to the following url:
https://bced.vretta.com/#/en/bced-landing/grad/secure

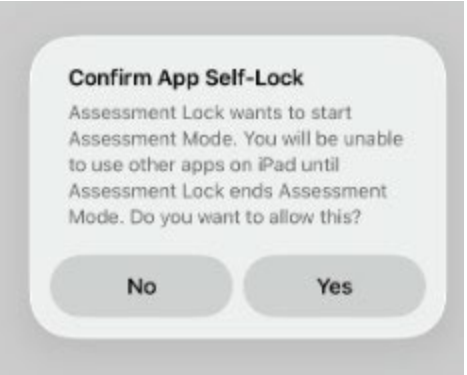
Method: Launch Link

1. Navigate to https://bced.vretta.com/assets/assessment-lock/index.html. iPad will be automatically selected.

2. Click on iPad and click Open to launch Assessment Lock.



3. Once Assessment Lock is launched, **Confirm App Self-Lock** pop-up will be displayed. Click **Yes** to proceed to the assessment.



Note that the app requires a current operating system. If you are having problems, check that the operating system is **iOS 11 or Newer.**

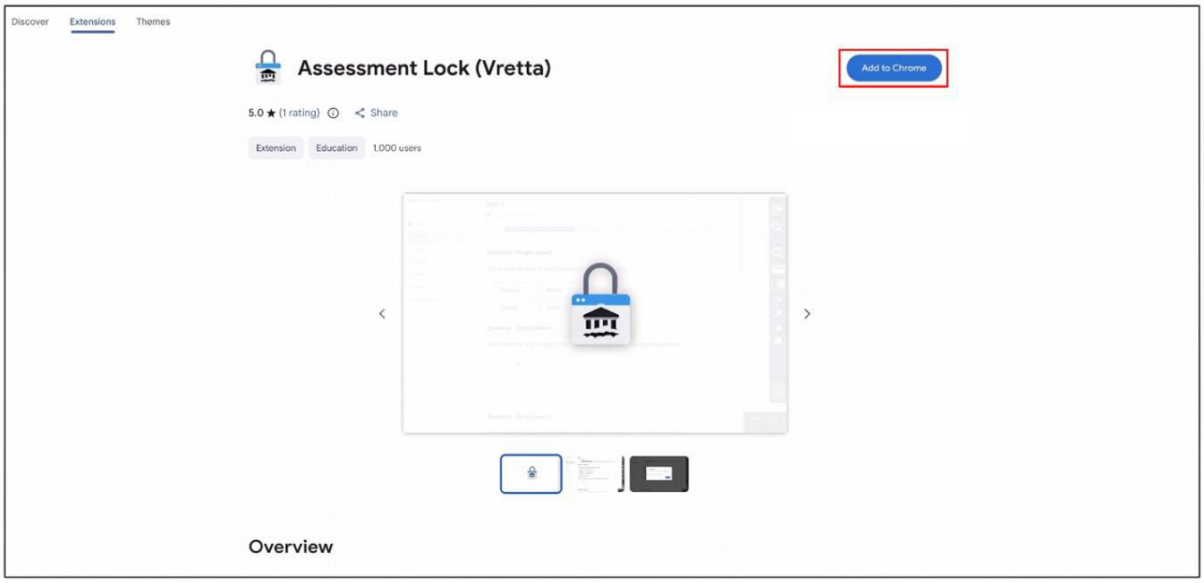
Chrome OS

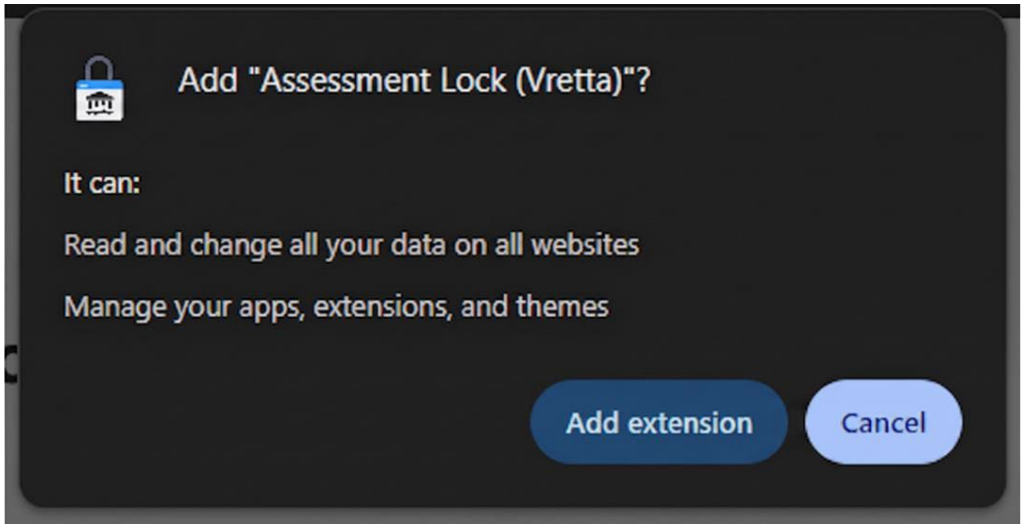
Installation

Locally Managed with Individual Devices via WebStore

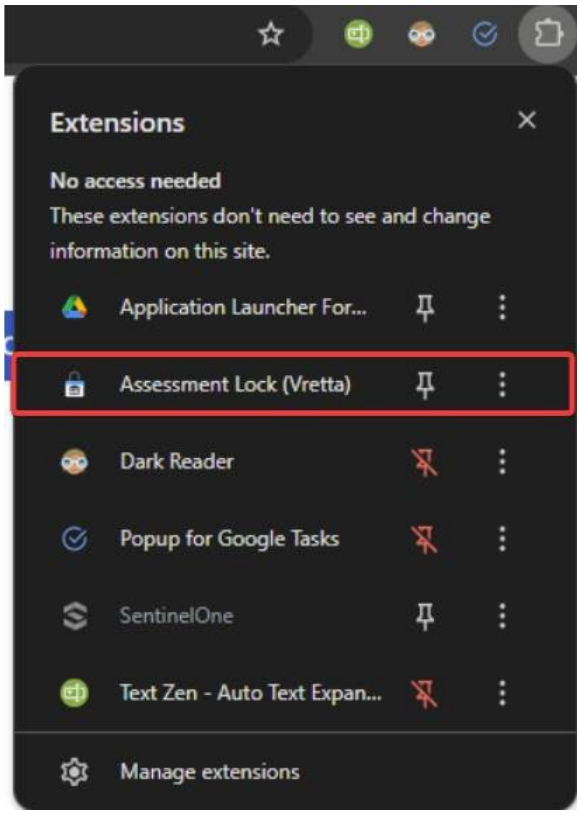
2. Proceed to the Assessment Lock extension via the Chrome Web Store.

3. Click the "**Add to Chrome**" button, then in the pop up that appears select the "**Add extension**" button.





4. To ensure that the extension has been added correctly, select the puzzle piece on the top right side of the chrome browser and ensure that the Assessment Lock extension is present.



5. On the day of the assessment, students must use the following link to access the assessment: https://bced.vretta.com/#/en/bced-landing/grad/secure

6. On the day of the assessment, the Assessment Lock will automatically initialize once the student logs into the assessment. If the Chrome extension is not active or has been removed, the student will be unable to proceed.

Note that the app requires a current operating system. If you are having problems, check that the operating system is **Chrome OS Version 138 or Higher.**

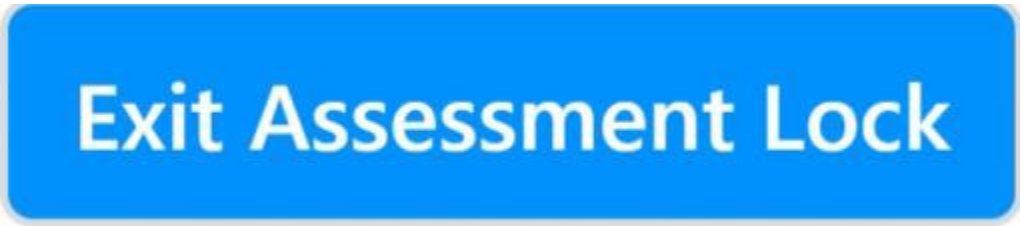
Launch Assessment Lock - Chrome OS

Chrome OS

After the extension is installed, navigate to the following url:
https://bced.vretta.com/#/en/bced-landing/grad/secure

After the student enters their login information and confirms their name, the Assessment Lock Chrome extension will launch automatically.

Assessment Lock gets disabled automatically when the student submits the assessment.
If the need to quit the assessment early arises, locate the **"Exit Assessment Lock"** button on the top left corner of the page. Once clicked, enter the supervisor password followed by the "Submit" button.



Note that the app requires a current operating system. If you are having problems, check that the operating system is **Chrome OS Version 138 or Higher.**